

**Town of Pierceton**  
Special Meeting Memorandum  
Pierceton Community Building  
October 3, 2024 @ 5:30 pm

**Purpose of Meeting**

To review bids and the engineer's recommendation for the sidewalk project.

**Present**

Council members Glenn Hall, Matt Brubaker, and Chauncey Smith. Clerk-Treasurer Myra Mast. Town Attorney Tammy Keirn. Donny Ritsema from MACOG and Chad Salzbrenner from Fleis & Vandenbrink.

**Guest**

Cori Humes from Clearly Kosciusko

- Cori was present to request the council approve attaching a minimum of two "Clearly Kosciusko" signs to existing signs in town.
- The council approved the placement of the signs and assigned the responsibility to town superintendent Casey Boggs.

**Minutes**

The Council approved Pre-bid Meeting Minutes from September 25, 2024.

**Bids for School and Third Streets Sidewalk Project**


- Glenn Hall stated that the decision to accept or reject a bid would be made but the contracts would not be signed until after the release of funds by OCRA.
- Four bids were received at the meeting on September 25, 2024.
- Chad Salzbrenner, the town engineer, read his recommendation to accept the bid from Phend & Brown for \$399,059. Per the letter, Chad stated the bid was 4.13% higher than the engineer's opinion of probable cost and a fair price to complete the work.
- Matt Brubaker made the motion to accept the engineer's recommendation to proceed with pursuing a contract with Phend & Brown for the amount presented in their bid. The vote passed unanimously.
- Donny Ritsema stated that the last item he needed for OCRA was the pre-bid minutes.
- Annie Espinoza asked if "they" could receive a copy of the bid. This will need to be in a records request and Tammy will check to see what in the bid could be released as some items are confidential. She also asked if it would be handicapped accessible and was advised by Chad that it will be.

- Max Elder asked if the sidewalk would be stopping short of Catholic Street. Chad advised that there was conversation regarding the costs if bids came in too high and how much of the project could be completed and stated that this bid did cover the sidewalk to Catholic Street.
- Kim Rose questioned the procedure if flooding occurred, and repairs were needed on the new sidewalk. Donny explained that the town would cover costs of repair for five years.

There being no further business to come before the Council, by a motion duly made and seconded, the meeting was adjourned to 5:46 pm.

\_\_\_\_\_

Council President

\_\_\_\_\_

Clerk-Treasurer