

# Town of Orland

9535 W. State Road 120, Orland, Indiana- Community Center Bldg.  
December 8, 2025 Town Council Meeting  
6:30pm

**1. Opening prayer recited before meeting start.**

**2. Pledge of Allegiance recited.**

**3. Council Vice President Chris Sanders called the meeting to order at 6:30 p.m.**

Roll call: Council President, Robin Sears was present but arrived late, Council Vice President Chris Sanders was present and Councilman Zeb Schuette was present. The Clerk-Treasurer, April Sanders was present to record the meeting.

Town Attorney Kevin Bruns was absent.

Also present:

Marshal Kline, Deputy Spires, Maintenance Superintendent Phil Slisher.

Town residents: Jim Milleman and Kevin Kellett were present.

Guests: Lee Greenamy, Steuben County Emergency Management Director, Chelsea Grider from RCAP and Jordan Holzwart from Surf Internet.

**4. Clerks Report** - *The Clerk-Treasurer submitted financial statements for Council review. Employee time sheets were provided electronically and, when possible, signed during payroll verification prior to Council meetings.*

**A. Approval of Meeting Minutes-** Councilman Schuette made a motion to approve the meeting minutes of November 10, 2025 as presented, Council Vice President Sanders seconded the motion, motion carried.

**B. Claims** – Town Council reviewed the claims as presented. Councilman Schuette made a motion to accept the claims from the dates of November 11, 2025 through December 8, 2025 as presented, Council Vice President Sanders seconded the motion, motion carried.

**C. Approval of Employee Time Sheets and Payroll** – Council Vice President Sanders made a motion to accept the employee time sheets and payroll for pay #24 and #25 of 2025, Councilman Schuette seconded the motion, motion carried.

**D. Approval of November 2025 Bank Reconciliation-** Clerk-Treasurer provided the November 2025 bank reconciliation reports. Council approved by signing off on the log provided.

## 5. Reports-

A. Street Department – Maintenance Superintendent Phil Slisher presented his report.

**Vermont Street Drainage Issue** – Phil recognized the Angola Wastewater Department for assisting with cleaning the Vermont Street drain. Despite their assistance, the blockage returned within four days.

**Light Pole Issue** – Phil updated the Council on issues with wiring the new light pole on State Road 327 due to an incorrect base being shipped. He is working with Kendall Electric to determine a resolution.

**Police Garage Wall Rot** – Phil further updated the Council on efforts to obtain bids for repair of the west wall of the Police Department garage due to structural rot. Only one bid has been obtained so far.

B. Police Department – Marshal Kline provided his monthly report. Marshal Kline discussed equipment upgrades including in-car camera compatibility, laptop replacements for patrol vehicles, and funding sources.

**Equipment Purchase** – Councilman Schuette made a motion to approve the purchase of a Panasonic CF-33 laptop in the amount of \$3,455.00 plus shipping, Council Vice President Sanders seconded the motion, motion carried.

Marshal requested renewal of the Lexipol policy subscription for the 2026 calendar year. Councilman Schuette made a motion to approve the Lexipol subscription renewal for 2026 for \$5,551.64 with review again in 2027, Council Vice President Sanders seconded the motion, motion carried.

Councilman Schuette made a motion to approve the Wolfcom in-car camera system quote in the amount of \$9,470.00, Council President Sears seconded the motion, motion carried.

C. Water Department- No report.

D. Park Department- Phil also reported on used playground equipment available from the Angola Housing Authority. The equipment was inspected and found to be in very good condition. Removal and installation timing may be delayed due to winter conditions.

## 6. Old Business-

*A. Garbage Award-* Discussion continued regarding the garbage and rubbish contract. Only one bid was received from Washler, Inc. The Notice of Award was read and Ordinance 2026-001 amending rates and charges for garbage collection was introduced and read. A public hearing is scheduled for January 12, 2026 at 6:30 p.m.

## 7. New Business –

- A. *Ordinance 2025-004 Salary Ordinance for 2026-* Ordinance 2025-004 fixing salaries for Town officers and employees for 2026 was introduced. Councilman Schuette made a motion to adopt Ordinance 2025-004 as presented, Council Vice President Sanders seconded the motion, motion carried. Councilman Schuette made a motion to waive the second reading and adopt Ordinance 2025-004 on the night of introduction, Council Vice President Sanders seconded the motion, motion carried.
- B. *2026 Contract with Beers Mallers –* The Council reviewed the 2026 contract for legal services. Councilman Schuette made a motion to approve the Town Attorney contract for 2026, Council Vice President Sanders seconded the motion, motion carried.
- C. *2026 Contract with Orland Volunteer Fire Department -* The 2026 Volunteer Fire Department Fire Protection Agreement was reviewed. Councilman Schuette made a motion to approve the Fire Protection Agreement for 2026, Council Vice President Sanders seconded the motion, motion carried.
- D. *2026 EDC Appointment-* Jimmie Milleman was appointed as the 2026 Orland Representative for the Steuben County EDC.
- E. *Introduction of Ordinance 2026-002 Establishing Rates and Charges for the Use and Services Rendered By the Waterworks System of the Town of Orland –* Ordinance 2026-002 establishing new water rates was read and introduced. A public hearing is scheduled for January 12, 2026.
- F. *Introduction of Ordinance 2026-001, An Ordinance for New Garbage Rates (2026)-* Ordinance 2026-001 establishing new garbage rates was read and introduced. A public hearing is scheduled for January 12, 2026.
- G. *Announcement of Public Hearing for Water Rates and Charges on January 12, 2026*
- H. *Announcement of Public Hearing for Garbage Rates and Charges on January 12, 2026*
- I. *Nepotism Certificates-* Each elected official signed the Nepotism Certificate for 2025 and presented to the Town Council President.
- J. *Orland ADA and Title VI-* Council reviewed updated ADA Self-Evaluation and Transition Plan documents and the Title VI Implementation Plan. Councilman Schuette made a motion to approve Resolution 2025-003 adopting the ADA plans, Council Vice President Sanders seconded the motion, motion carried. Councilman Schuette made a motion to approve the Title VI Implementation Plan, Council Vice President Sanders seconded the motion, motion carried.
- K. *Jordan Holzwart, Surf Internet Regional Market Manager-* Jordan Halswart, Regional Market Manager for Surf Internet, appeared before the Council. He stated that Surf's fiber build within the Town had been completed approximately thirty days now. Mr. Holzwart explained that Surf has the ability to service approximately

191 homes and businesses within Town limits and nearly 50 customers signed up. He stated Surf would continue to address any construction-related issues following winter and expressed Surf's commitment to remaining an engaged community partner.

**Public Comments/Questions concerning ADA or other items of Business –**

Town resident Kevin Kellet approached the Town Council and suggested that the Town look into investing in the purchase of AED's for multiple town building. Council discussed the potential purchase of an AED for the Community Center and possible grant funding sources. Brief discussion with Lee Greenamyre regarding grants. No action was taken.

**Council signed all necessary documents and check register reports before closing the meeting.**

With no other comments or items of business, the motion to adjourn was made by Councilman Schuette, seconding the motion was Council Vice President Sanders motion carried, meeting adjourned at 7:56 p.m.

\_\_\_\_\_  
Robin Sears – Council President

\_\_\_\_\_  
Chris Sanders – Council Vice President

\_\_\_\_\_  
Zeb Schuette- Councilman

Attest: \_\_\_\_\_  
April Sanders, Clerk-Treasurer