

Town of Orland

9535 W. State Road 120, Orland, Indiana- Community Center Bldg.

June 08, 2026 Town Council Meeting

6:30pm

1. Opening prayer recited before meeting start.

2. Pledge of Allegiance recited.

3. Council President Robin Sears called the meeting to order at 6:30 p.m.

Roll call: Council President, Robin Sears was present, Council Vice President Chris Sanders was present and Councilman Zeb Schuette was present. The Clerk-Treasurer, April Sanders was present to record the meeting. Town Attorney Kevin Bruns was present.

Deputy Jackson Spires was present. Maintenance Superintendent Phil Slisher was present.

In the audience, Orland Area Chamber of Commerce President Kris Wheaton was present. Emergency Management Director Lee Greenamyre was present.

Town residents Kevin Kellett and Jimmie Milleman were present.

4. Clerks Report - *The Clerk-Treasurer submitted financial statements for Council review. Employee time sheets were provided electronically and, when possible, signed during payroll verification prior to Council meetings.*

A. Approval of Meeting Minutes- Town council reviewed the May 11, 2026 meeting minutes. Council Vice President Sanders made a motion to approve the meeting minutes of May 11, 2026 as presented, Councilman Schuette seconded the motion, motion carried.

B. Claims –Town Council reviewed the claims as presented. Council Vice President Sanders made a motion to accept the claims from the dates of May 12, 2026 through June 8, 2026 as presented, Councilman Schuette seconded the motion, motion carried.

C. Approval of Employee Time Sheets and Payroll – Following clarification of the motion language, Councilman Schuette made a motion to approve all employee time sheets and payroll for Pays #11 and #12 of 2026. Council Vice President Sanders seconded the motion, motion carried. Clerk-Treasurer Sanders noted that future motions should include complete wording to accurately reflect payroll approval within the official record.

D. Approval of May 2026 Bank Reconciliation- Clerk-Treasurer provided the May 2026 bank reconciliation reports. Councilman Schuette made a motion to approve the May 2026 Bank Reconciliation as presented, Council Vice President Sanders seconded the motion, motion carried. Council President signed off on the reconciliation log.

E. 2027 Budget Calendar- Clerk-Treasurer Sanders presented the proposed 2027 budget calendar for Council information. A budget working session will be scheduled in July, with a second meeting anticipated in August prior to the statutory budget deadlines. Council members were asked to provide any major capital projects or budget priorities for 2027 by July 1 so they may be incorporated into the preliminary budget discussions.

F. Clerk-Treasurer Schedule- Clerk-Treasurer Sanders informed the Council she would be on vacation June 29 through July 3 and requested the August regular meeting be rescheduled from August 10 to August 17 due to a scheduled surgery. Council members indicated their availability and approval for the revised meeting date.

5. Reports-

A. Street/Water/Park Department – Maintenance Superintendent Phil Slisher provided updates regarding multiple ongoing projects.

Phil reported the walking track had been resealed, pavilion improvements had been completed, and park maintenance activities continued in preparation for the upcoming festival. Clear Lake Electric has continued troubleshooting the downtown street lighting system and believes damaged wiring between poles was the source of the intermittent outages. The Town continues working to secure a replacement street sweeping contractor after the scheduled contractor became unavailable due to a medical emergency.

Phil also reported that the playground equipment acquired from the Angola Housing Authority had been transported to the Town for future installation. The GMC dump truck continues experiencing adaptive cruise control issues following windshield replacement and has been scheduled to return to the dealership for calibration. D&S Services advised the office building wall repair project has been delayed until later in June due to scheduling conflicts.

Phil informed the Council he will be on vacation during the Vermont Settlement Festival and reviewed preparations for mowing schedules, festival setup, volleyball courts, and maintenance responsibilities during his absence. Council discussed utilizing experienced volunteers and helping out themselves if additional assistance becomes necessary.

B. Police Department – Deputy Jackson Spires was present, but no formal report was presented.

6. Old Business-

A. Orland Area Chamber of Commerce; Vermont Settlement Updates-

Chamber of Commerce representative Kris Wheaton provided an update on preparations for the 2026 Vermont Settlement Festival. The parade route had been submitted to INDOT, approximately twenty volunteers had been secured, six food vendors had committed with additional vendors anticipated, and several activities including pedal pulls, mud volleyball, frog jumping, turtle races, soccer, children's identification kits, and an adult dance were planned. The Chamber reported the festival insurance certificate would be provided to the Town upon completion.

Council reviewed maintenance requests, community service projects (Lincoln's Corner), future monetary donation of \$500.00 to the park, volunteer coordination, emergency planning, utility needs, parade logistics, and communication with the Town Marshal, Fire Department, and Steuben County Emergency Management. Discussion also included the annual Legends 5k race and the Town's Special Event Application requirements. Emergency Management Director Lee Greenamyre provided recommendations regarding emergency access, event mapping, communication with emergency responders, and liability considerations.

Town Attorney Kevin Bruns reviewed the INDOT concurrence and hold harmless documentation required for the parade permit application and advised that the Chamber, as the permit applicant, would remain responsible under the permit requirements.

Councilman Schuette made a motion authorizing Council President Robin Sears to execute the INDOT concurrence form for the parade permit application. Council Vice President Sanders seconded the motion, motion carried.

B. Fireworks Ordinance- Clerk-Treasurer Sanders presented Ordinance 2026-004 regulating the days and hours when consumer fireworks may be used, ignited, or discharged. The ordinance had previously been reviewed by the Town Marshal.

Councilman Schuette made a motion to adopt Ordinance 2026-004, An Ordinance Regulating the Days and Hours When Consumer Fireworks May Be Used, Ignited, or Discharged, as presented. Council Vice President Sanders seconded the motion, motion carried.

Council Vice President Sanders then made a motion to waive the second reading of Ordinance 2026-004 and adopt the ordinance on the night of introduction. Councilman Schuette seconded the motion, motion carried

C. Noise Ordinance Amendment- Clerk-Treasurer Sanders presented Ordinance 2026-005 amending the Town Code regarding the control of noise. The ordinance had also been reviewed by the Town Marshal.

Councilman Schuette made a motion to adopt Ordinance 2026-005, An Ordinance Amending the Town Code and Ordinance No. 2000-199 Regarding the Control of Noise in the Town of Orland, as presented, Council Vice President Sanders seconded the motion, motion carried.

Councilman Schuette then made a motion to waive the second reading of Ordinance 2026-005 and adopt the ordinance on the night of introduction. Council Vice President Sanders seconded the motion, motion carried.

D. Gary Manahan-Location Permit- No update.

E. Simons Matter- Town Attorney Kevin Bruns said this matter can be discussed in an Executive Session.

7. New Business –

A. CPG-Special Event Application- Clerk-Treasurer Sanders presented a Special Event Application submitted by CPG for an employee appreciation event to be held at the Town Park on June 18, 2026. Because the application had not been submitted within the required sixty-day timeframe, Council was asked to consider waiving that requirement. The Town Marshal and Maintenance Superintendent had reviewed the application without objection, and CPG agreed to provide the required insurance certificate and event fee prior to the event.

Councilman Schuette made a motion to waive the sixty-day application requirement and approve the Special Event Application for the CPG employee appreciation event. Council Vice President Sanders seconded the motion, motion carried.

Public Comments/Questions concerning ADA or other items of Business –

No additional public comment.

Council signed all necessary documents, payroll records, ordinance signatures, bank reconciliation logs, and check register reports before closing the meeting.

With no other comments or items of business, the motion to adjourn was made by Councilman Schuette, seconding the motion was Council Vice President Sanders, motion carried, meeting adjourned at 7:45 p.m.

Robin Sears – Council President

Chris Sanders – Council Vice President

Zeb Schuette- Councilman

Attest: _____
April Sanders, Clerk-Treasurer