

## **NEW WHITELAND PLAN COMMISSION**

JUNE 28, 2022

7:00 p.m.

### **PUBLIC HEARING**

President, Matt Gillock, began the June meeting at 7:09 p.m. Members present were Matt Gillock, Duane McCauslin, John Perrin and Jeff Weaver. Zoning Administrator, Tim Guyer and Attorney, Lee Robbins were also present.

#### **MINUTES:**

John Perrin motioned to approve the minutes from the May 2022 meeting as presented. Jeff Weaver seconded the motion. Vote was 4 affirmative.

#### **ADMINISTRATIVE REPORTS:**

May & June Administrative reports were given to members. No questions or comments.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

##### **SKETCH PLAN APPROVAL / MIKE & PAM WOOD**

Lee Robbins explained how Mike & Pam Wood is separating their one parcel of land into two parcels. The eight acre parcel will be 4 lots or less, therefore, it is considered a Minor Subdivision of land. It is a requirement for someone dividing land to go through an approval process with the New Whiteland Plan Commission. In this process, surrounding property owners are afforded the opportunity to voice questions and concerns.

Letters were sent to Checkpoint Agencies and surrounding property owners and there has been no response from anyone. There is no one in the public audience tonight. There will not be any new internal roadways.

Matt Gillock opened the Public Hearing. There were no remonstrators. Matt closed the Public Hearing.

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**SKETCH PLAN APPROVAL / MIKE & PAM WOOD (continued)**

Duane McCauslin motioned to approve the sketch plan as presented tonight. And to give Tim Guyer authorization to approve the Preliminary Plat and Final Plat in the future as long as it is consistent with the Sketch Plan submitted tonight. Jeff Weaver seconded the motion. Vote was 4 affirmative.

**BOB DOWNEY / CODE ENFORCEMENT / ZONING ADMINISTRATOR**

Attorney, Lee Robbins, states that Bob Downey is getting more involved in Zoning Ordinances because he is here during business hours.

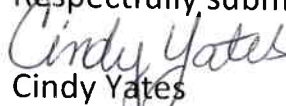
Recently, Bob Downey issued a Stop Work Order on a resident. That resident was defiant and continued the work until Lee Robbins made contact with them. Since our Zoning Ordinances make reference to the Zoning Administrator being the authorized person to enforce Zoning Ordinances, it makes sense to make Bob Downey a second Zoning Administrator. In that capacity, Bob can enforce the Zoning Ordinances as well as impose fines.

It is useful to have Bob continue to handle zoning issues as they arise during the day. This takes nothing away from Tim Guyer. Tim Guyer is still a Zoning Administrator and reviews plans and building permits. The Plan Commission is bestowing authority to Bob Downey to act as an agent of the Plan Commission.

Duane McCauslin motioned to bestow authority to Bob Downey to act as an agent of the Plan Commission and appoint Bob as a second Zoning Administrator. John Perrin seconded the motion. Vote was 4 affirmative.

Meeting adjourned at 7:30 p.m.

  
Approved By:

Respectfully submitted,  
  
Cindy Yates  
Recording Secretary