**NEW WHITELAND TOWN COUNCIL**

**September 18, 2018**

**MEETING MINUTES**

Town Council Vice President Scott Alspach opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Scott Alspach and Frank Vaughn. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Alspach offered the opening prayer. Councilmen John Perrin and Mike Rogier were absent.

**MINUTES**

Councilman Vaughn moves to approve the minutes of the September 4th meeting and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

Councilman Schilawski moves to approve the minutes of the September 11th meeting and is seconded by Councilman Vaughn. **Vote 3 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for ratification and/or approval. Councilman Vaughn moves to approve and ratify both reports and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

**2019 Budget Hearing**

Clerk-Treasurer Alspach presents the revised 2019 budget which reflects the changes made at the September 11th budget workshop on first reading. Councilman Vaughn moves to adopt the 2019 budget as presented on first reading and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

**OLD BUSINESS**

Backup Radio Acknowledgement

Town Marshal Rynerson presents a proposal for the installation costs in the amount of $1,352.70 for all nine (9) cars. Dave Gabbard has been approved to do the installations. Rynerson states he has the model number of the radios but has not picked them up. He sent out an email stating these radios will use the repeater system on the Johnson County Jail and coverage areas include Indianapolis, Rushville, Shelbyville and Columbus. Councilman Vaughn moves to authorize Vice President Alspach to execute the Backup Radio Acknowledgement and Agreement form and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

Playground Equipment Proposal

PW Supt. McCauslin presents several proposals for playground equipment for the East Park. McCauslin has a printout of available funding for the equipment and presents his recommendation. Attorney Robbins will work with McCauslin to prepare a Request for Proposals. This will need to be advertised. Councilman Vaughn asks that consideration be given to including some handicap accessible equipment in the proposal also. Council would like to receive proposals in November so the equipment could be ordered in 2018 for spring installation.

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Wastewater Treatment Plant Project Bid Recommendation Follow Up

Attorney Robbins states that after trading several emails and phone calls with the sales rep from Jack Doheny as well as the sales rep from Best Equipment and comparing manufacturer specification sheets the recommendation to award the bid to Best Equipment contingent on final financing approval from the SRF stands. The Vac Con truck meets our needs, is not missing any of the features that we called out in our specs and is $30,000.00 less expensive than the other option. Both vendors are aware of this decision. The rep from Doheny thanked New Whiteland for responding and investigating his concerns and Attorney Robbins will issue a formal acceptance notice to Best Equipment (contingent on our financing).

**NEW BUSINESS**

Appointment of ADA Coordinator

PW Supt. McCauslin states that the Community Crossing Grant application asks about our ADA Coordinator. This is not a requirement for this grant cycle but will be moving forward. McCauslin has signed up for training classes in October and is willing to assume that role. Council approves.

**LEGISLATIVE BUSINESS**

Resolution 2018-05

Attorney Robbins presents the resolution adopting the revisions to the employee handbook as approved on September 18, 2018 to take effect October 1, 2018. The revisions were formally approved at the last meeting. New employee handbooks have been printed and the employee receipt verification forms have as well. Councilman Schilawski asks that a summary of the changes be distributed with the new handbooks. Attorney Robbins will prepare the summary document. Councilman Vaughn moves to adopt Resolution 2018-05 and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

Ordinance 2018-16

Clerk-Treasurer Alspach presents the transfer ordinance on final reading. Councilman Schilawski moves to adopt the ordinance and is seconded by Councilman Vaughn. **Vote 3 affirmative.**

Utility Transfer Memo

Clerk-Treasurer Alspach reads and explains the transfer memo. Councilman Vaughn moves to approve the transfer and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

**OPEN TO THE PUBLIC**

Being no further business, the meeting was adjourned at 5:44 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President