

NEW WHITELAND TOWN COUNCIL

June 4, 2019
MEETING MINUTES

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Scott Alspach, Frank Vaughn, Mike Rogier and John Perrin. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Rogier offered the opening prayer.

MINUTES

Councilman Schilawski moves to approve the minutes of the May 21st meeting and is seconded by Councilman Rogier. **Vote 5 affirmative.**

HARDSHIPS / ADJUSTMENTS

None.

TREASURER'S REPORT

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for approval. Councilman Alspach moves to approve and ratify both reports and is seconded by Councilman Vaughn. **Vote 5 affirmative.**

OPEN TO THE PUBLIC

None.

BID OPENING

Priority #1 Manhole Rehabilitation

Attorney Robbins states that we have received two (2) sealed bids.

MCSE (Municipal and Contractors Sealing Products)	\$181,070.00
Structured Solutions	\$ 94,599.00

Brent Siebenthal, with Wessler Engineering, is here for the bid opening. Attorney Robbins explains that Wessler prepared the bid documents and will review the bids to be certain they are responsive. There is some discussion over the disparity in the bids – Supt. Gillock explains Structured Solutions is a relatively new company formed by former employees of Culy Contracting that are trying to get established. President Perrin asks that Wessler review the bid documents thoroughly. Mr. Siebenthal states that they will and adds that we have contracted with Wessler to be on site during construction to be certain that all work is done properly and according to the specifications.

Councilman Vaughn moves to accept the bid from Structural Solutions in the amount of \$94,599.00 conditioned on the bid meeting all the criteria of the bid specs and authorizing President Perrin to sign the contract. Motion is seconded by Councilman Rogier. **Vote 5 affirmative.**

OLD BUSINESS

1114 Ashland

Attorney Robbins is still waiting for the property owners to sign the purchase offer. The computers at his law firm have been down all week. As soon as they are up and running and he can access the file he will call them again.

Fire Engine

Attorney Robbins states that Fire Chief Saucier has reviewed the bid and finds it to be responsive. Attorney Robbins is uncomfortable with the Dispute Resolution language in the contract stating any warranty claim must be arbitrated in Michigan. Attorney Robbins would like that language removed. Councilman Vaughn moves to authorize Attorney Robbins to negotiate the removal of the arbitration language from the contract, verify that all bid documents are in compliance with the bid specifications and if those things are accomplished authorize John Perrin to sign the contract. Councilman Alspach seconds the motion. **Vote 5 affirmative.**

New Position

Council has reviewed the job description and offers no changes. Clerk-Treasurer Alspach states there is money available in the budget that could be moved to fund this position if the Council decides to hire someone.

EPN Ordinance Violations

President Perrin states that he mentioned three (3) EPNs during the last meeting and reports that they have all been addressed and resolved. Reserve Officer Arbuckle is present and explains the process that EPNs are handled by the Police Department. Council asks Arbuckle to pass along their appreciation for the work being done to help clean up the town.

NEW BUSINESS

June 18th Meeting Cancellation

President Perrin states that we will not have a quorum for the June 18th meeting due to vacations and an upcoming surgery for one of the councilmen. All business will be moved to the July 2nd agenda. Clerk-Treasurer Alspach will prepare a docket for June 18th so that bills can be paid on time and will need the council to sign the docket and ratify it at the July meeting.

General Liability and Casualty Insurance Renewal

Clerk-Treasurer Alspach states the renewal for these policies is July 1st. Council was provided with a spreadsheet with quotes from both EMC (\$41,488) and Trident (\$42,508). EMC has been our carrier for several years, have provided excellent service and have the lowest bid. The agent has offered to attend a meeting to answer questions regarding either quote. With the cancellation of the June 18th meeting the Council needs to take action tonight or schedule a special meeting before July 1st to accept one of the quotes. Councilman Alspach moves to accept the renewal quote from EMC for \$41,488 and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

Fishing Derby

Clerk-Treasurer Alspach was contacted by John Fox with Trail Life requesting use of Proctor Park and the north shelter house on July 27th for their annual catch and release fishing derby. The derby will run from 10:00 a.m. until noon. Alspach explained that we don't reserve the shelter houses so they would need to come early and set up to secure one. Councilman Rogier moves to allow the fishing derby and is seconded by Councilman Alspach. **Vote 5 affirmative.**

LEGISLATIVE BUSINESS

Ordinance 2019-06

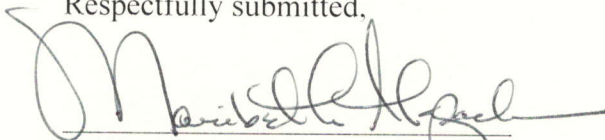
Clerk-Treasurer Alspach presents the ordinance to transfer funds and explains on first reading. Councilman Vaughn moves to approve the transfer and is seconded by Councilman Alspach. **Vote 5 affirmative.**

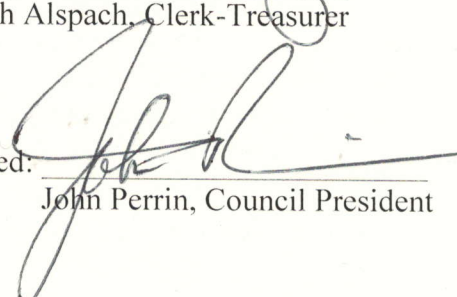
Councilman Schilawski moves to suspend the rules and consider the ordinance on final reading and is seconded by Councilman Rogier. **Vote 5 affirmative.**

President Perrin presents the ordinance in title only on final reading. Motion to adopt by Councilman Rogier with second by Councilman Schilawski. **Vote 5 affirmative.**

Being no further business, the meeting was adjourned at 5:39 p.m.

Respectfully submitted,


Maribeth Alspach, Clerk-Treasurer

Approved: 
John Perrin, Council President