

**NEW WHITELAND TOWN COUNCIL
MAY 25, 2022
MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Perrin, John Schilawski, Dennis Combs, John Purdie, and Chad Waltz. Also present were Attorney Lee Robbins and Clerk-Treasurer Maribeth Alspach. Councilman John Schilawski offered the opening prayer.

MINUTES

Councilman Schilawski moves to approve the minutes of the May 4th meeting and is seconded by Councilman Combs. **Vote 5 affirmative.**

TREASURER'S REPORT

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for May 25th for approval. Councilman Combs moves to approve and ratify both reports and is seconded by Councilman Waltz. **Vote 5 affirmative.**

OLD BUSINESS

Casualty & Liability Insurance Renewals

Clerk-Treasurer Maribeth Alspach presents the various insurance quotes which were shared at the last meeting. A decision needs to be made as our current coverage ends July 30th. There is not a grace period. A comparison was made and provided for council to review. Some nearby cities that had switched to Trident from EMC have had issues and have switched back. EMC's alternate proposal is the lowest bid. EMC has been extremely responsive and have been excellent to work with. Motion by Councilman Purdie with 2nd by Councilman Schilawski to renew our coverage with EMC. **Vote 5 affirmative.**

Culpepper Merriweather Circus

Clerk-Treasurer Maribeth Alspach states that several town employees met with Dave Williams with the circus on Tuesday, May 24th. The council packet includes related documents. We will need to provide a dumpster and water access. The date is August 14th with shows at 2 p.m. and 4:30 p.m. A member of the circus team will come the day before and mark areas for set up. The circus members will arrive early Sunday morning, August 14th and set everything up for the shows. The tent raising will be 9:30 a.m. and is a free event. The circus committee will identify some retail spots to presell tickets and will hold some additional logistics meetings. We'll have posters and advance sale tickets and there will be an online link for people to buy tickets.

John Perrin states that on June 3rd Clerk-Treasurer Maribeth Alspach will be retiring. There will be a caucus for her replacement. Maribeth has offered to stay available to help and will put together a proposal. She will send it out tomorrow.

NEW BUSINESS

Brownstone Public Improvement Acceptance

Town Attorney Lee Robbins presents that Brownstone is the Beazer subdivision. Beazer is ready to dedicate the public improvements to the town. He explains there are two options -- the performance and maintenance bonds. Attorney Robbins explains these two options and says that Beazer has a hybrid situation with some of each type. Several of the improvements have addressed all of the requirements of the performance bond and can be dedicated and accepted and placed on maintenance bonds which will run for three (3) years. The curbs,

storm sewers, sanitary sewers and the road base are complete. By the July meeting they should have the top coat on the road installed and all of the improvements could be dedicated and accepted at the same time. Attorney Robbins explains that the Performance Bond is for 110% of the total cost of the project. The Maintenance Bond is for 25%. He will prepare the maintenance agreement for the July meeting.

Manhole Rehabilitation Bid Opening

Town Attorney Lee Robbins opens the sealed bids:

- Conco Spray Solutions LLC. \$126,425.20
- Structured Solutions LLC. \$121,859.00
- Culy Contracting \$105,554.80

Culy appears to have the low bid. Attorney Robbins and Utility Superintendent Gillock will review the bids to ascertain responsiveness and bring back a recommendation at the July meeting. Utility Superintendent Gillock says Culy has done work for us for the last 5 years and doesn't expect any issues with their bid.

Road Study Proposal

Public Works Superintendent Duane McCauslin presents the engineering planning study from GRW for three road segments: Whiteland Road, Tracy Road, and Sawmill Road. This is a planning study only at this time but will allow us the ability to apply for federal funding through the Indianapolis MPO. This is a lengthy process (5-6 years) and we need to begin the preliminary planning. If approved, then we could move into the design phase. We can partner with Kleinpeter & Associates as we will also be addressing drainage issues and sanitary sewers, which would qualify for certain grants. This is a top priority item on McCauslin's ARPA funds request list. McCauslin adds that we cannot do all of this at once; we'll have to do these projects in phases. We can't tear up 3 major roads in the town at one time. The planning phase including traffic data collection is Not-to-Exceed \$38,500.00 and the estimated design and easement procurement phase at \$40,000.00 to be billed hourly. Clerk-Treasurer Alspach says the money is there for this but hasn't been appropriated yet. We can do that at the next meeting which is July 6th via a public hearing. Motion by Councilman Schilawski to approve planning study by GRW and use the ARPA money to fund it and second by Councilman Waltz. **Vote 5 affirmative.**

LEGISLATIVE BUSINESS

Ordinance 2022-05

Town Attorney Lee Robbins presents the ordinance amending our purchase policy on second reading. The current policy authorizes department heads to spend up to \$5,000 without council approval. This ordinance increases the authorized spending amount to \$7,500 and the emergency amount to \$25,000 for Public Works Superintendent Duane McCauslin and Utility Superintendent Matt Gillock. There are times they have emergencies and need to move quickly so that there isn't an interruption in service or they need a piece of equipment or repair item to get essential services up and running. Attorney Robbins shares that the council can change the numbers and parameters of the ordinance. Motion by Councilman Purdie to approve on second reading and second by Councilman Combs. **Vote 5 affirmative.**

Ordinance 2022-06

Clerk-Treasurer Maribeth Alspach presents the ordinance to transfer funds on final reading. She explains that an account in Properties also needs a transfer and she has revised the ordinance to include that amount. Clerk-Treasurer Alspach asks Town Attorney Lee Robbins if we could change/amend what was voted on at the last meeting and still approve this ordinance on second reading as amended? Attorney Robbins says yes, we can do that. Motion by Councilman Combs to adopt ordinance as amended on second reading, second by Councilman Schilawski. **Vote 5 affirmative.**

Ordinance 2022-07

Regulations for golf carts

Town Attorney Lee Robbins shares that an issue came up regarding golf carts after a complaint was made of an 8-year-old driving one on the street in Country Gate. Attorney Robbins presents an ordinance prohibiting golf carts and off-road vehicles on the streets of New Whiteland with the exception of employees of the town or Clark Pleasant School Corporation in strict compliance with the following: business-related uses only, operated by a licensed driver, no more than 4 passengers, and operating in compliance with other traffic rules. Attorney Robbins states that some municipalities allow golf carts and the regulations vary quite a bit; however, some communities are better-suited to have them and there hasn't been a real push or need in New Whiteland from people who want them. Public Works Superintendent McCauslin suggests that we add language including agents, contractors, subcontractors, employees, etc., to be permitted because sometimes people working on projects for the town have used golf carts and/or ATVs to navigate around project areas. Councilman Schilawski notes that if there's an interest in golf carts in our community, he would be willing to discuss it further. Attorney Robbins will revise the ordinance to include the language as suggested by Superintendent McCauslin for final approval in July. Motion by Councilman Purdie to approve ordinance on first reading, second by Councilman Waltz. **Vote 5 affirmative.**

Ordinance 2022-08

Town Attorney Lee Robbins states that at the last meeting we added churches as a permitted use for zoning purposes. We also need to provide a parking standard for churches. The Plan Commission met and discussed the parking standards and has sent their recommendation to the Council to adopt. A public hearing was held on May 24th and the recommendation is to require one parking space per 3 seats in the main area of the church. Attorney Robbins looked at surrounding communities and their parking standards for churches. Local area standards range from 1 parking space per 2 seats to 1 parking space per 6 seats, however most are 1 parking space per 3 seats. Councilman Schilawski asks how this ordinance will affect the small church that we already have in Town. Council President Perrin says that nothing will change for any churches already existing in the Town due to us not having this ordinance previously. The new church that just purchased the old library building thinks that based on their size and anticipated growth they will need as many as 45 parking spaces and they have over 60 available so they are comfortable with this zoning ordinance amendment. Motion by Councilman Combs and second by Councilman Waltz. Attorney Robbins states Zoning Ordinances only need 1 reading to pass so this concludes this matter. **Vote 5 affirmative.**


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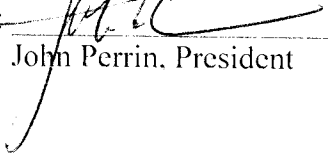
OPEN TO THE PUBLIC

None

Being no further business, the meeting was adjourned at 6:18 p.m.

Respectfully submitted,


Maribeth Alspach, Clerk-Treasurer

Approved: 
John Perrin, President