**NEW WHITELAND TOWN COUNCIL**

**April 5, 2016**

**MEETING MINUTES**

Town Council Vice President Scott Alspach opened the meeting at 6:00 p.m. with the pledge to the American flag. Council members present were Mike Rogier, Scott Alspach and John Schilawski. Also present were Town Manager Terry Spencer, Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Schilawski offered the opening prayer. Councilmen Perrin and Vaughn were absent.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the March 15th meeting and is seconded by Councilman Rogier. **Vote 3 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

L. Perry, 743 Sweetbriar had an issue with a water softener. Resident presents a repair bill showing the repairs have been completed. Council authorizes a $43.60 adjustment.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for ratification and/or approval. Councilman Rogier moves to approve and ratify both and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

**TOWN MANAGER REPORT**

Street Repairs

The final draft of the 2016 Street Repair Bid Packets have been completed and reviewed by Attorney Robbins. Spencer plans to mail out request for bid packets tomorrow and the bids will be opened in the May 17th council meeting.

Policy & Procedure Bulleting #16 / Resolution 2011-01

Spencer states that the policy for limiting the use of paid time off after an employee submits their notice of intent to leave our employment was not included in the new employee manual. Discussion follows and the consensus is that the Resolution was not repealed and the policy remains in effect. Council wants a revision to the employee manual to be placed on the agenda for the June 7th meeting with the hope of having a full council in attendance.

Nixle Quote

Spencer presents two (2) quotes from Nixle for providing service to the town. Spencer asks if the council would like these costs to be included in the 2017 budget. Councilman Alspach asks if the Police Department doesn’t already have this service. Spencer states that they do and that it is provided to them at no cost. Council asks why we would pay for an additional service if we have one in place that doesn’t cost anything to the residents. Spencer will do more research and report back.

**OLD BUSINESS**

Alarm System

Town Manager Spencer states that he met with representatives from F.E. Moran for a quote on moving the motion sensor in the Police Department foyer and relocating the alarm panel in the meeting room and is waiting on a quote. Council will table this until all councilmembers are present.

401 Mooreland Drive

Attorney Robbins reports that there has been no activity to report. Council discusses reduced offer from Habitat and a suggestion is made that they send some kind of response to the $75,000.00 offer. Councilman Schilawski moves to send back a counter offer of $95,000.00 and is seconded by Councilman Rogier. **Vote 3 affirmative.** Attorney Robbins will relay this information to Eric Prime with Habitat.

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Police Department Vacancy

Spencer asks about hiring another officer to replace Jason Fryar. Council wants to wait to discuss this until all councilmembers are in attendance.

Training / Work Session

The date to finish the newly elected officials training session is changed to 4:30 p.m. on April 13th.

**NEW BUSINESS**

Bicentennial Celebration

Councilman Schilawski has spoken with Jeff Clawson and the Whiteland High School Media Communications class has agreed to put together a 3 – 4 minute documentary on Proctor Park that can be used at both the Bicentennial Celebration and on Community Day as well as being posted to our website. Council approves and Councilman Schilawski will have Mr. Clawson contact Clerk-Treasurer Alspach.

**LEGISLATIVE BUSINESS**

Ordinance 2016-03

Attorney Robbins presents the ordinance amending the Town Code to prohibit all outdoor burning except as expressly permitted by this ordinance. After much discussion the word vegetation will be removed and the description of fire pit type noncombustible containers will be revised. This item is to be placed on the April 19th agenda.

Ordinance 2016-04

Attorney Robbins opens the public hearing at 7:23 p.m. and presents the ordinance to reestablish the Cumulative Capital Development tax rate back to the maximum allowed of $0.05 per $100 of assessed value on first reading. Robbins recommends doing this annually to guarantee that we capture the maximum amount of revenue. Motion to adopt on first reading by Councilman Rogier with a second by Councilman Schilawski. **Vote 3 affirmative.** Attorney Robbins notes that there were no members of the public present and closes the public hearing at 7:33 p.m.

**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President