**NEW WHITELAND TOWN COUNCIL**

**March 5, 2019**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Scott Alspach, Frank Vaughn and John Perrin. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Schilawski offered the opening prayer. Councilman Mike Rogier was absent.

**MINUTES**

Councilman Alspach moves to approve the minutes of the February 25th meeting and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for approval. Councilman Schilawski moves to approve and ratify both reports and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

**OPEN TO THE PUBLIC**

None.

**OLD BUSINESS**

NWPD Server Upgrade

Corey Passmore and Blake Hunter with Wright PC are here to answer any questions the council might have on the replacement server for the Police Department. The current server is from a prior administration and has neared its end of life. They need to increase storage for the body camera footage and need a faster more secure server. They have provided a quote for the server and we would like to add three (3) replacement PCs as well to replace the oldest, slowest computers. Council President Perrin asks if this money is in the budget. Police Chief Rynerson states it is not – he planned to address computer upgrades in his 5-year plan. Clerk-Treasurer Alspach states there is money in the Rainy-Day Fund that could be used for this expense. There is money in the LECE Fund but we would need to file for an Additional Appropriation to spend more than has been budgeted for 2019. These funds could be budgeted next year to replace the remaining computers.

Councilman Schilawski moves to approve the purchase of the upgraded server and 3 new computers from Rainy Day.

Police Chief Rynerson introduces Gary Stofer who has also prepared a bid to replace the current server. Mr. Stofer is employed by the Sheriff Department and also has a business building computers. He states he built the server at the Sheriff Department and it is now 5 years old and still running. Councilman Schilawski withdraws his motion and this item is tabled for the March 19th meeting allowing all councilmen to review both quotes.

Rewire at Fire Station

Council has a quote from Wright PC to remove all the old wiring in the Fire Station for phones, computers, cameras, etc. Much of this was done with volunteer labor, is antiquated and not up to code.

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Everything will be replaced and all will be connected in a secure location within the server room. This would also need to be paid with Rainy Day monies.

Council will draft and distribute a memo to all department heads reminding them that no one is authorized to make any changes or additions to any property or equipment without first

completing a Work Order and submitting it to PW Supt. McCauslin for approval. Violation of this policy will result in disciplinary action.

Councilman Vaughn makes a motion to approve the $14,128.00 quote and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Johnson County Criminal Justice Center Tax Support Request Update

Attorney Robbins has drafted a Resolution addressing the County Option Tax proposal. Copies are distributed to all councilmen and this will be placed on the March 19th agenda.

Board Vacancies

Clerk-Treasurer Alspach states that we have two vacancies on the Board of Zoning Appeals and one on the Plan Commission. We need to fill those seats so if anyone has a friend or neighbor that lives in New Whiteland that would be willing to serve, please have them contact the Town Hall.

**NEW BUSINESS**

Mower Replacement

Council has been provided with three quotes for a new riding mower which was anticipated and budgeted for. New purchase would include trading in an old front deck mower that has not been used in the last couple years. We would be replacing that mower with a Diesel 60” Cut Commercial ZTR Mower. $15,000 was budgeted for the mower replacement – the low bid with trade-in is for $10,179.00 from MacAllister. Utility Supt. Gillock is asking permission to order the mower. Councilman Vaughn makes a motion to approve the purchase and trade-in and is seconded by Councilman Alspach. **Vote 4 affirmative.**

2019 Community Event

Council wants to check references in Texas before booking with Kelly Miller. This will be placed on the March 19th agenda.

Rifle Mounts

President Perrin presents a quote for electronic locking rifle mounts for the police cars. After much discussion council would like to see additional quotes, see what other departments are using and get their feedback on how convenient these are.

Council would also like to see a rotation schedule for chaplains that could respond in an emergency situation.

Government Deals Online Auction Site

Utility Supt Gillock would like to sign up on this site. There is no cost to join. Only municipalities can list items for sale on the auction site. There is a 12% commission fee but that can be paid by the purchaser. Anyone can purchase from this site. Once the bids close, the high bidder has 10 days to make payment and pick up the item purchased or arrange for transportation to move it. Items would have to go through the declared surplus process prior

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to being listed. Councilman Schilawski asks that Gillock check with a couple other municipalities that use the site and get their feedback.

IPA Contract

Council President Perrin shares information on a nationwide program that has multiple vendors registered that can be contacted to get quotes when we are taking bids. Since they have a huge database of participating vendors, they can be a resource for bids. Attorney Robbins states there is no cost to subscribe but since many of the vendors are out of State, we would have to carefully verify that the bids complied with all Indiana laws and requirements.

**LEGISLATIVE BUSINESS**

Ordinance 2019-02

Attorney Robbins presents the ordinance to re-establish the Cumulative Capital Development Fund on first reading and explains that he will notice a public hearing at our March 19th meeting where the ordinance can be considered on final reading. We need to routinely re-establish this fund to be sure and maintain the maximum rate. Councilman Schilawski makes a motion to adopt Ordinance 2019-02 on first reading and is seconded by Councilman Alspach. **Vote 4 affirmative.** This will be placed on the March 19th agenda.

Being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President