

NEW WHITELAND TOWN COUNCIL

March 3, 2020

MEETING MINUTES

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were Mike Rogier, Scott Alspach, John Schilawski, Frank Vaughn and John Perrin. Also present were Attorney Lee Robbins and Clerk-Treasurer Maribeth Alspach. Councilman Vaughn offered the opening prayer.

MINUTES

Councilman Schilawski moves to approve the minutes of the February 18th meeting and is seconded by Councilman Rogier. **Vote 5 affirmative.**

HARDSHIPS / ADJUSTMENTS

None.

TREASURER'S REPORT

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for approval for March 3rd. Councilman Vaughn moves to approve and ratify both reports and is seconded by Councilman Alspach. **Vote 5 affirmative.**

OPEN TO THE PUBLIC

Wayne Judd, 64 Hilltop Farms Blvd. asks if the four (4) cul-de-sacs in their subdivision could be removed and paved with this year's paving projects. He states residents are parking on the grass islands. Council says this may be cost prohibitive and recommends placing no parking at any time signs on each island and have the police department enforce violators with tickets. Judd asks if the stop bars at the intersections will be repainted this year. Supt. McCauslin states that is on their schedule. Judd asks about placing a dumpster in their subdivision the week after their community garage sale – council approves allowing one dumpster for a single weekend. Judd will communicate the date so we can put plywood down to not damage the grass. Judd asks about life preservers for the pond. Councilman Rogier is researching cost information. Judd asks how many homes are planned for the new subdivision. Supt. Gillock states 101.

OLD BUSINESS

450 Sonora Circle

Clerk-Treasurer Alspach asks the council to ratify the adjustment that was made on this account. Councilmembers were provided copies with the detail on how the credit was figured via email last week. Ms. Crosby has paid the balance after the credit and has opened a new account in her name. Councilman Vaughn moves to ratify the credit adjustment and is seconded by Councilman Rogier. **Vote 5 affirmative.**

NEW BUSINESS

SRF Claim Mitchell & Stark

Clerk-Treasurer presents the final claim for Mitchell & Stark as prepared by Midwestern in the amount of \$8,497.34. Councilman Vaughn moves to approve the claim and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

Clerk-Treasurer Alspach notes Mark Sullivan believes there is a remaining unspent balance on the loan of around \$55,000.00. Supt. Gillock is preparing a list of things that could be purchased or additional work that could be done with the money. Any expenditures would have to be pre-approved by the SRF.

2016 – 2017 Outstanding Checks

Clerk-Treasurer Alspach presents the list of old outstanding checks from 2016 and 2017 that were written off February 27th. The list was sent to the council via email last month. Councilman Vaughn moves to ratify the written off checks and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

Cleaning Contract

PW Supt. McCauslin states that he met with three (3) cleaning companies requesting proposals for cleaning suites A, B & C of this building. Our part-time cleaning person had stated that she was thinking about quitting so he began looking for a replacement option. The proposal will be for weekly cleaning of suites A & B and monthly cleaning of suite C. The cleaning service will provide their own cleaning products which will mean we will no longer have to buy them. McCauslin is recommending that we accept the proposal from PHD Carpet Cleaning in the amount of \$450 per month. The other proposals came in at \$485 and \$560 per month. The money we had budgeted for the part-time employee can be transferred to contractual services to pay for the contract. Councilman Vaughn moves to approve the PHD proposal and is seconded by Councilman Rogier. **Vote 5 affirmative.**

NWFD Proposal

Councilman Schilawski states that he emailed a copy of Fire Chief Saucier's proposal to all of the councilmen. Saucier is proposing making the Fire Chief position a more permanent part-time position with a take-home vehicle. Council has several questions; what kind of schedule is being proposed; how would the hours be tracked; what happens down the road if we have a different fire chief who can't work those hours – can we reduce the pay? Council would like Councilman Schilawski to go back to Saucier and request a meeting with the full council to further discuss the proposal.

Councilman Vaughn leaves at 5.47 p.m.

Monthly Reports

President Perrin would like to see monthly reports from all Department Heads. After some discussion council will be asking all department heads and compliance officer Downey to submit a report detailing activity within their department for the month; projects that have been done, things that are being worked on, special details – basically a summary of what that department has accomplished that month. The reports are to be emailed to the full council the Friday BEFORE the first meeting of the month. Councilman Schilawski will notify Fire Chief Saucier and Councilman Alspach will notify Police Chief Rynerson. The first reports will be due April 3rd for the April 7th meeting.

2020 Street Repairs

PW Supt. McCauslin states that there is an area at Tracy Road and Sweetbriar that needs to be patched. They have tried to patch it multiple times and it isn't holding. McCauslin plans to include this area as an alternate in the bid specs this year and asks how the council feels about closing that portion of Tracy Road for a 24 – 48-hour period preferably on a weekend to allow the contractor to make the repairs. Council is in favor but wants to know how much more that will cost. McCauslin will do some more research and report back.

LEGISLATIVE BUSINESS

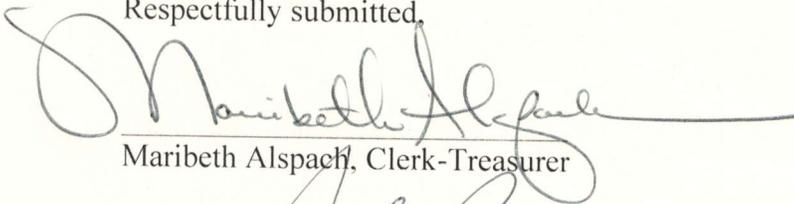
Ordinance 2020-03

Attorney Robbins opens the public hearing at 6:27 p.m. Robbins explains that the ordinance re-establishing our Cumulative Capital Development tax rate was passed on first reading on February 18th. We published notice of the public hearing in the local paper on February 7th and February 14th as required. This ordinance will re-establish our maximum rate to \$0.05 per \$100.00 of assessed value. Attorney Robbins asks if anyone has any questions or comments. Being none, the public hearing is closed at 6:30 p.m. Councilman Schilawski moves to approve the ordinance on final reading and is seconded by Councilman Rogier.

Vote 4 affirmative. Attorney Robbins will publish notice for the adoption of the ordinance.

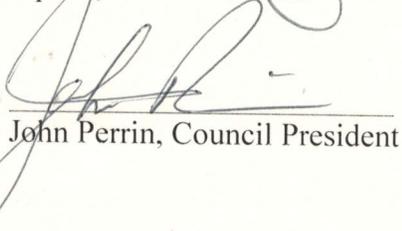
Being no further business, the meeting was adjourned at 6:32 p.m.

Respectfully submitted,



Maribeth Alspach, Clerk-Treasurer

Approved:



John Perrin, Council President