**NEW WHITELAND TOWN COUNCIL**

**March 20, 2018**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Perrin, John Schilawski, Mike Rogier and Scott Alspach. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Alspach offered the opening prayer. Councilman Frank Vaughn was absent.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the March 7th meeting and is seconded by Councilman Rogier. **Vote 4 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the March 20th Fund Report and Docket for ratification and/or approval. Councilman Rogier moves to approve and ratify both reports and is seconded by Councilman Alspach. **Vote 4 affirmative.**

**OLD BUSINESS**

Community Celebration Update

Clerk-Treasurer Alspach reports that she and Nicole will be meeting tomorrow to start working on sign up forms for the parade and the booths. There has been some discussion of charging a minimal amount for booth rental. Council is divided on this issue – possible suggestion is only charging booth rental if they need electricity. We submitted an application to our insurance company to allow bounce houses and that has been approved. That is being verified and we should have final confirmation tomorrow. When Duane returns from vacation we will need to determine the event layout so that we can identify the number of booth spaces we have available. We will talk with the principal at Break-O-Day to see if the students would help us name our event.

Town Hall Renovation Updates

Clerk-Treasurer Alspach states that the carpet installation will start this Saturday and will hopefully be completed by the end of the month. Joe has requested a small renovation project in the Police Department to enlarge an opening between the training and the break rooms. We have received two (2) quotes for Duane to review when he gets back. This may need to be delayed until next year as it was not planned or budgeted in 2018.

WWTP / PW Status Report

Utility Supt. Gillock states that the PER should have been submitted to IDEM. He and Duane will be going to Plymouth, Indiana next Wednesday to look at the equipment in their Head Works as they begin working on the design phase of the project.

The two (2) raw pumps have been ordered and should arrive in a couple of weeks. The repaired pump was installed last Thursday.

Gillock adds that they have received one (1) quote on the pavilion at around $30,000.00. They have received four (4) quotes on the East Park parking lots and are waiting on an electrical quote from Marsh Electric.

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WWII Memorial Dedication Ceremony

A tentative date of July 28th was set. The ceremony would be held around 10:00 or 11:00 a.m. Councilman Rogier will reach out to the Governor’s office again to try and secure a speaker. Clerk-Treasurer Alspach will reach out to some area businesses and the Proctor Park Committee for sponsorship, volunteers and other assistance.

Plan Commission & Board of Zoning Appeals Vacancies

President Perrin states that Jeff Weaver has agreed to remain on the Plan Commission. However, he had already resigned so he needs to be reappointed. Councilman Alspach moves to appoint Jeff Weaver to another term on the Plan Commission and is seconded by Councilman Rogier. **Vote 4 affirmative.**

Dennis Montgomery currently serves on the Plan Commission and has agreed to serve as a dual appointment to the Board of Zoning Appeals. President Perrin also submits the name of Jason Smith who is willing to serve as well. Councilman Schilawski moves to appoint Dennis Montgomery and Jason Smith to the Board of Zoning Appeals and is seconded by Councilman Alspach. **Vote 4 affirmative.** President Perrin will get something in writing from Jason Smith with his address, phone number and email information.

**NEW BUSINESS**

Retirement Letter

President Perrin states that the council has received a letter from Wendell Johnson stating his intent to retire effective April 6, 2018. Perrin thanks Johnson for his years of service with New Whiteland. The council congratulates Johnson on his upcoming retirement and wishes him the best.

Wessler Agreement / On Call Proposal

Utility Supt. Gillock emailed the council a proposal from Wessler Engineering with a not to exceed amount of $15,000.00 to help identify the most critical areas in town with I & I issues. Gillock explains what kind of work they would be doing. Council asks that Gillock work with Attorney Robbins to clarify some language in the proposal and then ask Wessler to attend the May 1st meeting to explain their services in more detail. Council also asks that they bring a sample of some similar work they have completed.

Training

Utility Supt. Gillock states that an IDEM representative came down and did a Lab Refresher Course with Dave Stier, Dale Hardin and himself. During the training she mentioned that New Whiteland’s Early Warning has been lifted.

Clerk-Treasurer Alspach adds that 18 full time employees attended the CPR training last Friday. White River Township Fire Department provided the instructors and all 18 employees will now be fully certified. It was an excellent class.

**LEGISLATIVE BUSINESS**

Ordinance 2018-07

Clerk-Treasurer presents the surplus ordinance on second reading. Councilman Rogier moves to adopt Ordinance 2018-07 on final reading and is seconded by Councilman Alspach. **Vote 4 affirmative.** Clerk-Treasurer Alspach states that employee Duane McCauslin would like to have the surplus vest with the council’s approval. Councilman Schilawski moves to

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allow McCauslin to have the vest and is seconded by Councilman Rogier. **Vote 4 affirmative.**

Ordinance 2018-08

Clerk-Treasurer Alspach presents the additional appropriation ordinance for the utilities and explains. Councilman Alspach moves to adopt Ordinance 2018-08 and is seconded by Councilman Rogier. **Vote 4 affirmative.**

**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John Perrin, Council President