

**NEW WHITELAND TOWN COUNCIL
DECEMBER 3, 2025
MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00p.m. with the pledge to the American flag. Council members present were John Perrin, John Schilawski, John Purdie, and Chad Waltz. Also present were Clerk-Treasurer Angela DeVoss and Attorney Lee Robbins. Councilman Combs was absent. Councilman Schilawski offered the opening prayer.

MINUTES

Councilman Schilawski moves to approve the minutes of the November 5th regular meeting and is seconded by Councilman Waltz. **Vote 4 affirmative.**

TREASURER'S REPORT

Clerk-Treasurer DeVoss presents copies of the December 3, 2025 Fund Report and Docket for approval. Councilman Purdie moves to approve and ratify the December 3, 2025 Fund Report and Docket and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

OLD BUSINESS

2025 Road Project Updates

Public Works Superintendent Duane McCauslin states that E&B Paving is just waiting on a good day to lay the base asphalt as now the weather is an issue. Attorney Robbins states that he has been in contact with Steve with E&B Paving. He forwarded the email communication to Councilmembers. He promises that they will get the job done. However, no one expected the weather to turn like it has. Ground temperature is now affecting the project.

Clerk-Treasurer's Office

Council President John Perrin brings up the conversation that was had at the previous meeting on November 5th about the heating and air issues in Suite A. One of the things that the Council decided at that meeting was to move the Clerk-Treasurer's office to Suite C. Council President Perrin asks Council to rescind that decision and suggests waiting until other options are explored first. Council agrees to hold off on moving the Clerk-Treasurer's office.

HVAC System

Public Works Superintendent Duane McCauslin explains that when the Town moved to the current building several years ago and remodeled, there was not much consideration taken for the HVAC system. He recently had Vasey, a commercial HVAC company, come out to look at things. They said that what was done during the remodel years ago is what is causing the current issues. He does not have pricing yet. However, what is recommended is to update the existing furnace and run a couple systems in tandem. There is an existing wall that is not allowing return air from the south side of the building to the furnace. The unit currently in the building is not a new unit. It is coming to the end of its life cycle anyway. According to Vasey it is undersized to do what is necessary for the size of the building. Vasey is suggesting a plan that involves 3 different zones. Public Works Supt. McCauslin will report back once he has pricing.

Council President Perrin talked to Clerk-Treasurer DeVoss the other day about seeing what we have left as far as funding in 2025 so that we can encumber funds to cover this project.

We do not yet have an exact dollar amount but he would like to use 2025 funds to pay for the HVAC project. He lets Councilmembers know a special meeting might be necessary.

Councilman Purdie asks for more clarification – if the unit is failing or is undersized? Public Works Supt. McCauslin explains that the original building, what Suite A is now, was divided into 2 separate suites. There was a wall running down the center. There were 2 furnaces and 2 AC units, each controlling half of what is now Suite A. What took place during the remodel is that contractors took the 2nd furnace out and disconnected the duct. Suite A is relying on 1 unit to heat the whole area when it's not properly circulating back to the original furnace and it's undersized.

Council President Perrin notes that he did some research and looked into putting in a ductless mini split and putting one in Angela's office and one in Melissa's office because those offices get the direct southside sun. Those offices are normally hot no matter what. After hearing Vasey's recommendations, Council President Perrin has come to the opinion that installing ductless systems would be putting a bandaid on the issue. He says, "We're going to spend money to eliminate a problem and then come to the point that we'll have to spend a lot more money because the system isn't adequate anyway." We may get numbers back and decide that it won't work but he has heard that Mitsubishi makes an extremely good ductless system. Those can be bought for about \$2500. If we go that route the cost isn't as enormous as we had been led to believe in the beginning. Public Works Supt. McCauslin agrees that a ductless system is a solution but doesn't recommend spending the money on that when we're near the end of the life cycle on the existing furnace anyway and it will still need to be replaced. His opinion is that we go ahead and correct the issue so it's not an ongoing problem.

NEW BUSINESS

Town WiFi

Utility Superintendent Matt Gillock states that there have been conversations with our IT company regarding the town wifi and specifically personal devices connecting to the town wifi. Our IT company is wanting to separate things out and make a guest wifi account. Currently anything that is on the system could potentially have access to the servers. There is no cost to create the guest wifi and that would keep personal devices and town-owned equipment separated. Council President Perrin states that he talked to Clerk-Treasurer DeVoss the other day and she shared that the cyber security portion of our liability insurance requires us to have adequate cyber security coverage and IT support that handles any potential issues.

LEGISLATIVE BUSINESS

Ordinance 2025-12

Clerk-Treasurer DeVoss presents the 2026 salary ordinance on final reading. This ordinance was introduced at the November 5th meeting. Councilman Purdie moves to pass Ordinance 2025-12 on final reading and is seconded by Councilman Waltz. **Vote 4 affirmative.**

Ordinance 2025-13

Clerk-Treasurer DeVoss presents the ordinance authorizing the writing off of uncollectible accounts from 2023 and 2024. Councilman Waltz moves to approve Ordinance 2025-13 and is seconded by Councilman Schilawski. Ordinance 2025-13 is passed with unanimous consent and unanimous vote of all four (4) members of the Town Council present.

Ordinance 2025-14

Clerk-Treasurer DeVoss presents the transfer ordinance and explains. Councilman Schilawski moves to approve Ordinance 2025-14 and is seconded by Councilman Purdie. Ordinance 2025-14 is passed with unanimous consent and unanimous vote of all four (4) members of the Town Council present.

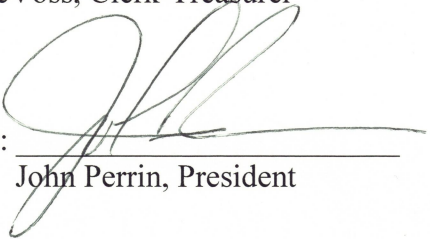
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None.

Being no further business, the meeting was adjourned at 5:20pm by Council President John Perrin.

Respectfully submitted,


Angela DeVoss, Clerk-Treasurer

Approved: 
John Perrin, President