**NEW WHITELAND TOWN COUNCIL**

**November 6, 2018**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Scott Alspach, Frank Vaughn and John Perrin. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Vaughn offered the opening prayer. Councilman Mike Rogier was absent.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the October 16th meeting and is seconded by Councilman Alspach. **Vote 4 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for ratification and/or approval. Councilman Vaughn moves to approve and ratify both reports and is seconded by Councilman Alspach. **Vote 4 affirmative.**

**OLD BUSINESS**

SRF Loan Update

Steve Brock, with Therber, Brock and Associates states that the Pre-Closing Hearing is set for December 4th. He and Clerk-Treasurer Alspach are required to attend. Any other councilmembers or interested parties are also welcome. The closing is scheduled for December 13th and no one is required to attend. Brock explained the process for loan closing and noted the loan has a 20-year term at a 2.25% interest rate. He explained the disbursement request process for paying vendors.

Sewage Utility Rate Study

Steve Brock presents the final report which is required in order to close the SRF loan showing that our rates will support the repayment of the debt we are incurring to make the plant improvements. Brock states that the last Sewer Rate increase was in 2013. The report includes historical data which he reviews with the council as well as a projected 10-year Capital Improvements Plan. Brock has prepared several options with rate increases from a 3 year to a 7-year time frame. After much discussion on collection system work that is needed the council selects a 7-year rate. This is an 8.81% increase which is less than the increase 5 years ago. It will have an impact of approximately $3.00 / month on an average residential customer. Brock is recommending that two (2) separate funds be established within the Sanitation account. One for Debt Service which needs to have $155,000 transferred into it and one for Capital Improvements that should have $500,000 transferred in. Clerk-Treasurer Alspach has prepared a Memo to authorize moving those funds into the new accounts.

Storm Water Rate Study

Steve Brock has started work on the rate study for Storm Water. Utility Supt. Gillock and Attorney Robbins have been working with Wessler Engineers on a proposal to prepare an ERU study and a Preliminary Engineering Report for the Storm Water Utility that could then

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be used to calculate any rate changes that might be needed. Council will wait to consider any increase to Storm Water rates until a proposal is presented and the information needed is obtained.

**NEW BUSINESS**

None.

**LEGISLATIVE BUSINESS**

Ordinance 2018-19

Clerk-Treasurer Alspach presents and explains the transfer ordinance on first reading. Councilman Vaughn moves to adopt the ordinance and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Councilman Alspach moves to suspend the rules and consider the ordinance on final reading and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

President Perrin reads the ordinance in title only on final reading. Councilman Schilawski moves to approve the ordinance and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Ordinance 2018-20

Attorney Robbins presents and explains the ordinance to increase the sewage works rate to the proposed 7-year rate (8.81%) as proposed by Steve Brock in the Municipal Sewage Utility Study prepared on November 2, 2018 on first reading. Councilman Vaughn moves to adopt the ordinance and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Attorney Robbins will place the legal notice for a Public Hearing to be held on November 20th at 5:00 p.m. to consider the rate ordinance on final reading.

Ordinance 2018-21

Clerk-Treasurer Alspach presents and explains the ordinance to write off uncollectible utility account from 2015 totaling $402.63 on first reading. Councilman Vaughn moves to adopt the ordinance and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Councilman Alspach moves to suspend the rules and consider the ordinance on final reading and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

President Perrin reads the ordinance in title only on final reading. Councilman Alspach moves to approve the ordinance and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Additional Appropriation Memo

Clerk-Treasurer presents a memo to move $155,000 from Sanitation Unappropriated to Debt Service and $500,000 from Unappropriated to Capital Improvements creating the new funds as recommended by Steve Brock. Councilman Vaughn moves to approve the reallocation of funds memo and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

Ordinance 2018-22

Attorney Robbins presents and explains the ordinance authorizing improvements at the Wastewater Treatment Plant and approving the issuance of bonds to finance the project along with approval to pay the debt payments with the proceeds raised by the new rate ordinance on first reading. This ordinance also authorizes debt in the form of an SRF loan. Councilman

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Vaughn moves to adopt the ordinance and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Councilman Alspach moves to suspend the rules and consider the ordinance on final reading and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Attorney Robbins reads the ordinance in title only on final reading. Councilman Schilawski moves to approve the ordinance and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

**OPEN TO THE PUBLIC**

Being no further business, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President