

# NEW WHITELAND TOWN COUNCIL

November 5, 2019

## MEETING MINUTES

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Frank Vaughn, Scott Alspach and John Perrin. Also present were Attorney Lee Robbins and Clerk-Treasurer Maribeth Alspach. Councilman Schilawski offered the opening prayer. Councilman Mike Rogier was absent.

### MINUTES

Councilman Alspach moves to approve the minutes of the October 15<sup>th</sup> meeting and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Councilman Schilawski moves to approve the minutes of the October 23<sup>rd</sup> Executive Session and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Councilman Alspach moves to approve the minutes of the October 23<sup>rd</sup> Special Meeting and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

### HARDSHIPS / ADJUSTMENTS

None.

### TREASURER'S REPORT

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for approval for November 5<sup>th</sup>. Councilman Vaughn moves to approve and ratify both reports and is seconded by Councilman Alspach. **Vote 4 affirmative.**

### PUBLIC HEARING

Council President Perrin opens the Public Hearing at 5:03 p.m. President Perrin explains the new rates and charges for the 4-year contract with Best Way for trash and recycling removal. Perrin asks if there are any questions or proposed changes. There are none from the council or the public. Being no other questions or comments the hearing is closed at 5:06 p.m. Attorney Robbins has noticed the newspaper of tonight's public hearing and prepared a new rate ordinance that will be introduced during legislative business.

### OPEN TO THE PUBLIC

Ron West, a member of the Board for Johnson County Senior Services is here to ask permission to connect to the town's sewer system. West states that Johnson County Senior Services has acquired 1.3 acres from Crosswinds Ministry on the east side of Tracy Road between Sawmill Road and 25 West and are planning to build their new offices at that location. They provide to the door transportation for Johnson County senior citizens at no cost and distributed \$400,000 of food in 2018. West agrees to file any necessary plans, permits, have the line inspected and pay any connection fees required. Councilman Vaughn moves to approve the permission to connect and is seconded by Councilman Alspach. **Vote 4 affirmative.**

### OLD BUSINESS

Johnson County Trails Update

Carmen Parker with the Johnson County Trails Committee updates the council on the progress made by the committee. In June of 2018 they were awarded a planning grant of \$40,000.00. In September of 2019 Johnson County approved the proposed plan. The plan proposes 168 miles of trails to connect many areas within the county. 90 miles of those

would be paved. One (1) mile of paved trail costs an estimated \$800,000.00. Parker notes that Proctor Park was identified as one of the priorities for the new trail system. Parker notes that they are entering Phase II of the project which is working with all of the municipalities to help fund raise to create our own Master Plan.

#### WWTP Project

Mark Sullivan with Midwestern Engineers presents Change Order #2 which will deplete the remaining contingency funds for this project. This Change Order is for various electrical improvements including upgrading the fiber switch for the Headworks panel, installing 480W volt wiring and inground boxes in the Dewatering Building and replacing the 3-way breaker for a total cost of \$10,497.34. Councilman Vaughn moves to approve the Change Order and is seconded by Councilman Schilawski. **Vote 4 affirmative.** Mark Sullivan will submit the Change Order to the SRF for approval.

#### 2018-2019 I & I Study

Utility Supt. Gillock shares the results of data gathered since the priority manhole repairs work has started. Gillock reports that in March 2019 we averaged 450,000 gallons / day. During a major rain event from 3/9 – 3/12 our daily average was 700,000 gal/day. Looking back in June of 2018 we had a major rain event on 6/15 of 2.6” of rain. From 6/15 – 6/27 the daily average was 908,000 gal/day. In October 2019 the average was 350,000 gal/day. On 10/25 we had 1.25” of rain and averaged 450,000 gal /day from 10/21 – 10/24. We had 2.24” of rain on 10/27 and averaged 500,000 gal/day from 10/26 – 10/31. Gillock is very pleased with the amount of I & I that has been removed with the repairs that have been made and the 71 manholes have not yet all been done. Wessler is requesting an additional \$4,000.00 for inspections on their current contract for the remaining repairs.

Fifty-six (56) private defects were identified with the smoke testing. Supt Gillock has letters to send out to notify the property owners of the defects. Gillock will work with Attorney Robbins to revise the letter format to notify the property owners with the defect and what needs to be done to correct it. The letter will also give them time to make the necessary repairs advising them that we will begin enforcing our Sewer Ordinance April 1, 2020. Councilman Vaughn moves to approve the \$4,000 increase and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

#### 1114 Ashland

Attorney Robbins has spoken to a representative at Di-Tech. They have received our check and are processing the title work. Attorney Robbins will schedule the closing.

#### IPEP Safety Grant

Clerk-Treasurer Alspach shares with the council the news that the Police Department has been awarded a safety grant in the amount of \$2,523.64 to purchase items including paraclete ballistic helmets, safety goggles, kevlar gloves and reflective safety vests and raincoats. The town has a \$1,000.00 match. Alspach explains we will purchase the items from the Rainy Day Fund and then submit our receipts after the first of the year for reimbursement.

Councilman Schilawski moves to authorize Council President Perrin to execute the grant award paperwork and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

**NEW BUSINESS**

Geotechnical Engineering Investigation Proposal

Utility Supt. Gillock explains that this is a piece of the proposed SRF Storm Water project. Wessler wrote specs and received three (3) proposals. They are recommending Patriot Engineers as the lowest, responsive bid at \$3,150.00. The other proposals were from CTL Engineers at \$8,662 and Alt Witzig at \$3,740. Gillock states this will need to be paid with Sanitation dollars and then will be repaid when the SRF loan closes. Councilman Schilawski moves to authorize Council President Perrin to execute the contract and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Vehicle Purchase

Council President Perrin states that a 2018 Ford Escape with 11,000 miles asking price is \$16,474.00 has been located and is out front for the council to look at. It has a 100,000-mile warranty. This vehicle would be driven by the new compliance administrator. It could be driven to and from work but not for personal use. Councilman Vaughn moves to approve the purchase and is seconded by Councilman Alspach with money being taken from the Rainy Day Fund. **Vote 4 affirmative.**

PW Supt McCauslin states he will order logo decals for the truck.

Employee Luncheon

Clerk-Treasurer Alspach asks permission to schedule an employee luncheon and have it catered between the holidays. She also asks that the council allow the offices to close from 1-4 on the afternoon of the luncheon. For full time employees that are not working that day they would be given 3 hours of comp time. Council approves.

**LEGISLATIVE BUSINESS**

Ordinance 2019-13

Attorney Robbins introduces the trash and recycling rate ordinance on first reading:

Year 1 (2020)	\$ 13.71	+	\$0.50	=	\$14.21
Year 2 (2021)	\$ 14.09	+	\$0.50	=	\$14.59
Year 3 (2022)	\$ 14.48	+	\$0.50	=	\$14.98
Year 4 (2023)	\$ 14.88	+	\$0.50	=	\$15.38

Robbins states this is a \$0.75 per month increase over the current contract. Councilman Schilawski moves to adopt Ordinance 2019-13 on first reading and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

Ordinance 2019-14

Clerk-Treasurer Alspach reads and explains the transfer ordinance on first reading.

Councilman Alspach moves to adopt Ordinance 2019-14 on first reading and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

Councilman Alspach moves to suspend the rules and consider the ordinance on final reading. Councilman Vaughn seconds the motion. **Vote 4 affirmative.**

Clerk-Treasurer Alspach reads the transfer ordinance in title only on final reading.

Councilman Vaughn moves to adopt Ordinance 2019-14 on final reading and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

Additional Appropriation Memo

Clerk-Treasurer Alspach introduces the memo for additional appropriation in the Waste Water Utility for I & I Maintenance.

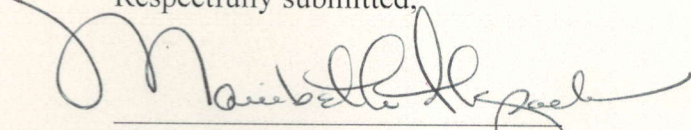
Councilman Vaughn moves to approve the additional funds and is seconded by Councilman Alspach. **Vote 4 affirmative.**

Transfer Memo

Clerk-Treasurer Alspach introduces the memo for transferring funds in the Waste Water Utility. Councilman Schilawski moves to approve the transfer and is seconded by Councilman Vaughn. **Vote 4 affirmative.**

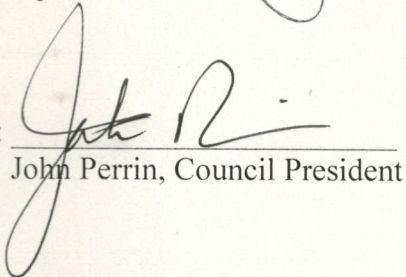
Being no further business, the meeting was adjourned at 6:43 p.m.

Respectfully submitted,



Maribeth Alspach, Clerk-Treasurer

Approved:



John Perrin, Council President