**NEW WHITELAND TOWN COUNCIL**

**November 3, 2015**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Schilawski, Mike Rogier, John Perrin and Joe Noonan. Also present were Town Manager Spencer, Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Noonan offered the opening prayer. Councilman Alspach was absent.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the October 20th meeting and is seconded by Councilman Noonan. **Vote 4 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for ratification and/or approval. Councilman Rogier moves to approve and ratify both and is seconded by Councilman Noonan. **Vote 4 affirmative.**

**COMMUNITY DAY CELEBRATION PRESENTATION**

Leslie Beeson, representing Beeson Mechanical presents a plaque to the Town in recognition of their participation in the 1st Annual Community Celebration Day. Ms. Beeson states that the committee has already started planning next year’s event. President Perrin thanks Ms. Beeson and Beeson Mechanical for the plaque and for inviting the Town of New Whiteland to be a part of this annual event. Perrin notes he has heard lots of positive feedback from the inaugural event and looks forward to our involvement next year.

**OLD BUSINESS**

401 Mooreland Drive

Attorney Robbins has received the survey and spoken with Mike Huter. Our original intent was to have Mr. Huter submit the elevation certification to FEMA along with a letter of map amendment. Unfortunately the survey has identified a portion of the assembly hall that is, in fact, 1.11 feet below the base flood elevation. There is no reason to contact FEMA as the map appears to be correct. Robbins believes this will present a problem for Habitat for Humanity as the mortgage company will require that they carry flood insurance. Attorney Robbins states that he does think the insurance will be very expensive, however he is not sure that a not for profit would want to purchase a building with any portion in the flood plain. This could create an issue for them in the future if they ever wanted to sell the building. Robbins states the council will need to address this issue as it creates a problem for any potential buyer who will need financing for the building purchase. Several options are discussed including:

* Move the south wall of the assembly hall north until it is outside the flood plain
* Keep the building and find a town use for it
* Retain ownership of the building and lease the space out
* Remove the assembly hall side of the building in its entirety

Councilman Rogier recommends that once a remedy is identified we verify with Habitat their willingness to purchase the remodeled building before spending any money. President Perrin states that before any action is taken he would like more information. How much of the

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building needs to be relocated? Town Manager Spencer asks if moving the wall is enough. Do the floor, foundation and roof also need to be removed? Attorney Robbins will gather more information for the November 20th meeting. Clerk-Treasurer Alspach asks if it would be possible to negotiate a lower price with Habitat and allow them to make the renovations. Councilman Rogier states, if so, we could possibly offer to pay the premium for one (1) year of flood insurance while they make the renovations. John Perrin tables this until November 20th.

300 Tracy Road

Attorney Robbins has spoken with the realtor. He is sending out a “Call for Offers” with offers due on November 13th. The town can accept or reject the offers or choose to negotiate with a bidder. This would identify any perspective buyers and possibly generate more interest. Perrin asks council to consider leasing the building if a buyer is not found by next spring. Renter could be required to do all maintenance not the town.

2015 Street Overlay

Town Manager Spencer presents a Change Order for the Mooreland Drive Repairs: the work includes excavating approximately 250 square yards of the old street, putting in #53 Stone Base, install 4” HMA 25.0 mm Base and installing approximately 75 LF roll Curb and Gutter. Spencer notes that the Council authorized the repairs at a Not to Exceed amount of $18,000 at the last meeting. The actual proposal came in at a higher amount of $22,750.00. Spencer got approvals from Councilmen Noonan, Rogier, Perrin and Alspach via email and is bringing this Change Order for full approval tonight. Councilman Rogier moves to approve the Change Order in the amount of $22,750 and is seconded by Councilman Schilawski. **Vote 4 affirmative.**

Public Work Storage Building

Public Works Supt. Johnson states the building is 90% complete. Final electrical work needs to be done. Should be able to move equipment in within the next 3 weeks.

Police Car

Town Marshal Stephenson reports the new car has been delivered and is at Sign Solutions being detailed. It will then go to Waymire’s for the equipment to be installed. Should be on the road by the middle of the month. Stephenson adds that Officer Polley’s car was rear ended and is being repaired at Hunter’s. Progressive’s adjuster was out today to authorize the work. Repairs should take a week and a half.

Employee Christmas Party

Clerk-Treasurer Alspach presents the invitation and RSVP card for Council approval. She and Town Manager Spencer met with the caterer on Monday and an estimate is included in tonight’s packets. Council approves the invitations. Clerk-Treasurer Alspach has been trying to secure donated door prizes for the party and has a copy of the IRS tax requirements on non-cash fringe benefits for employees. Attorney Robbins explains that employees would need to be taxed on the value of any door prize that they win. Clerk-Treasurer Alspach has emailed State Board of Accounts for an opinion and is waiting for a response. Council states employees will have the option to be taxed or decline the prize.

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Squad 11

Fire Chief Wilson states the rescue truck has been choking out. Took it to Roland’s and then Greene’s Auto Repair. Had several hoses replaced that were leaking fuel and a fuel pump repair made. Picked up truck and it happened again. The truck is back at Greene’s and they think that it is a fuel sensor.

Republic Trash & Recycling Contract

Town Manager Spencer presents a request to allow Republic to back our service days up one day if a holiday falls on Monday or Tuesday in the Town of Whiteland. Spencer explains Republic wants to dedicate a single truck to the Whiteland / New Whiteland area and as they plan to pick up in Whiteland on Monday and Tuesday they would be short a truck for our residential pickup if they observed a Monday or Tuesday holiday. Memorial Day, July 4th and Labor Day will create a scheduling problem for Republic. Councilman Rogier says Republic will need to bring in an extra truck to cover those days. Councilman Schilawski states this is not our problem. Republic bid the contract to pick up our trash on Wednesday, Thursday and Friday and our residents will only be affected by those holidays identified in our contract that fall on one of those weekdays. Norm Gabehart, Town Manager for Whiteland, states that Republic asked Whiteland for some changes as well and Whiteland denied their request and will hold them to the specifications and terms of the contract. Town Manager Spencer will notify Republic.

Spencer states Rumpke will pick up their recycling totes on the first pick up in December (December 2nd, 3rd and 4th) and will pick up the trash totes the last pick up of December (12/26, 12/30 and 12/31). Republic plans to deliver the new totes the week of December 14th. President Perrin asks what the residents are supposed to do with their recycling for the 2 week interim. Council directs Town Manager Spencer to notify Republic that the recycling totes need to be delivered the week of December 1st.

**NEW BUSINESS**

None.

**LEGISLATIVE BUSINESS**

Ordinance 2015-10

Clerk Treasurer Alspach presents and explains the transfer ordinance on final reading. Motion to approve by Councilman Rogier with second by Councilman Schilawski. **Vote 4 affirmative.**

Ordinance 2015-11

Clerk Treasurer Alspach introduces and explains the trash and recycling rate ordinance on first reading. Motion to approve by Councilman Rogier with second by Councilman Noonan. **Vote 4 affirmative.** This item will be placed on the November 17th agenda and noticed for public hearing.

Ordinance 2015-12

Clerk Treasurer Alspach presents and explains the 2016 salary ordinance on first reading. Motion to approve by Councilman Schilawski with second by Councilman Rogier. **Vote 4 affirmative.** This item will be placed on the November 17th agenda.

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**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John Perrin, Council President