

**NEW WHITELAND TOWN COUNCIL  
OCTOBER 5, 2022  
MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Perrin, John Schilawski, and Chad Waltz. Also present were Attorney Lee Robbins, Clerk-Treasurer Angela DeVoss and Administrator Maribeth Alspach. Councilman John Schilawski offered the opening prayer. Councilmen John Purdie and Dennis Combs were absent.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the September 7<sup>th</sup> meeting and is seconded by Councilman Waltz. **Vote 3 affirmative.**

Councilman Waltz moves to approve the minutes of the September 12<sup>th</sup> budget workshop meeting and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

Councilman Schilawski moves to approve the minutes of the September 21<sup>st</sup> special meeting and is seconded by Councilman Waltz. **Vote 3 affirmative.**

**TREASURER'S REPORT**

Clerk-Treasurer DeVoss presents copies of the Fund Report and Docket for approval.

Councilman Waltz moves to approve and ratify both reports and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

**ADMIN ASSISTANT**

Police Chief Rynerson introduces new Administrative Assistant Leslie Williams.

**OLD BUSINESS**

**UV System**

Utility Supervisor Matt Gillock gives an update about the UV system upgrades. He says that we have 90% of the design completion back with a cost estimate. He's looking tonight to get an ok to move ahead with just the bidding process. IDEM requires units to disinfect from April 1-October 31 so there is a small window to redo the UV system. Kellie Robertson from GRW explains the process with the tight window. Utility Supervisor Gillock says we do have a system that's operational however it's 15 years old and they've discontinued parts for it. Administrator Alspach adds that with the new developments we don't have the capacity if we don't update it. So if they don't do it this year, they'll have to do it next year. Councilman Schilawski moves to go forward with the bidding process and is seconded by Councilman Waltz. **Vote 3 affirmative.**

**PILOT Program Update**

Utility Superintendent Matt Gillock refers to previous discussions about the PILOT program. He states that we don't have to go through a firm to do the rate study. He did a lot of research and came up with a suggested rate increase. This would save the town the cost of hiring a firm to do the rate study which could cost around \$5,000. Superintendent Gillock explains various options and figures that he came up with for the utility to pay the town back. However tonight he is not asking for the Council to approve a rate increase but to advertise for a public hearing regarding the rate increase. Attorney Robbins explains to the Council that there is not a requirement to hire a company to do a rate increase study. He also states that since other Councilmembers are absent this evening that the best option is to advertise the public hearing and discuss the rate increase at a later meeting. Administrator Alspach states that we were hoping to begin the rate increase effective January 1<sup>st</sup>. Attorney Robbins says he will prepare the legal notice to advertise the public hearing.

#### Phone System for Call Recording

Utility Supervisor Matt Gillock refers back to options that he presented at the August 3, 2022 meeting regarding phone call recording packages from Metronet. He contacted someone from Metronet to attend the meeting to answer questions however he hadn't heard back from them. Council discussed the various options, whether call recording is necessary, and the retention schedule for recorded calls, if we choose to do so. Council President Perrin suggests that we not make a decision about this tonight.

#### Discussion Regarding Fire Chief

Council President John Perrin refers back to the meeting on September 7, 2022 in which there was discussion about trying to find a new Fire Chief and Dave Curin was appointed as Interim Fire Chief at that time. Council President Perrin states that Interim Chief Curin has been doing a great job and suggests that it's time to take the Interim tag off and make him our full time Fire Chief. Councilman Schilawski moves to appoint Curin as our new Fire Chief effective immediately and is seconded by Councilman Waltz. **Vote 3 affirmative.**

#### NEW BUSINESS

##### Municipal Matters

Clerk-Treasurer Angela DeVoss states that she was invited to attend the Aspire Municipal Matters Luncheon which will be held tomorrow. There will be a panel discussion with a representative from each municipality in Johnson County. Clerk-Treasurer DeVoss shares the tabletop display made by the graphic design department at Central Nine.

##### Third Safest City

Council President John Perrin states that he spoke with Police Chief Joe Rynerson today and found out that New Whiteland was designated the third safest city in Indiana for 2022 and congratulates our Police Department's efforts to make our Town safe.

##### Fire Angels

Fire Chief Dave Curin shares about an organization called the Fire Angels. He explains what they do to help fire victims. As an appreciation for area fire department's help in getting them off the ground and supporting them, they are hosting a dinner on October 21st for area fire departments in East Park.

##### Paid Standby

Fire Chief Dave Curin states he would like to allow the option of paid standby shifts of either 4 hours or 8 hours and would like to allow alternate time frames during the day in order for members to be able to work around outside job schedules. Currently shifts must be 8 hours. Fire Chief Curin states that he believes we can fill paid standby positions easier if we allow options. He asks the Council if he needs their approval or if he can authorize these shift options himself. Council President Perrins suggest that for now we leave decisions like this at Fire Chief Curin's discretion as the department head. Shift requests will be approved by Fire Chief Curin.

##### Attachment Piece Purchase

Public Works Superintendent Duane McCauslin shares that he had been searching for a cold planer attachment piece for a skid loader. He was trying to find a used one, had a bid on one, and at the last minute the bids went way above the price range. Superintendent McCauslin presents two bids on a new cold planer and states he could only get two quotes because only the two have



the specific pin requirements needed. He asks for approval to purchase the one from CAT which is the only one in stock, for \$22,057.32. The one at John Deere has a six-month lead time. The purchase will come out of his Local Road & Streets Appropriation and the funds are there. Councilman Waltz moves to approve the purchase and is seconded by Councilman Schilawski. **Vote 3 affirmative.**

#### Speeding Concern

Public Works Superintendent Duane McCauslin shares information regarding an email from a resident who has a child diagnosed with a cognitive disability and is concerned for her safety with speeding in the neighborhoods. Options discussed included changing the speed limit or purchasing some type of a sign. Town Attorney Lee Robbins points out that we are only authorized to change the speed limit 5MPH in either direction. Several sign options were discussed. Attorney Robbins mentions that the most effective way to manage speeding is for the Police Department to control the traffic, whether by using a sign that flashes the driver's speed, giving warning tickets, or tickets.

#### LEGISLATIVE BUSINESS

Ordinance 2022-13

An Ordinance to Transfer Funds

Administrator Alspach presents and explains the transfer ordinance on first reading. Councilman Waltz moves to adopt the ordinance and is seconded by Councilman Schilawski. **Vote 3 affirmative.** This item will be placed on the November 2<sup>nd</sup> Agenda.

#### 2023 BUDGET HEARING

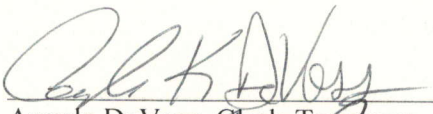
Administrator Alspach refers to the initial Budget Hearing meeting which was on September 7, 2022 and then the Budget Workshop Meeting which was on September 12, 2022. The 2023 Budget with revisions is in front of them for review. With the revisions we're only looking at dipping into our cash reserves by \$187,000 instead of \$920,000. Administrator Alspach also informs the council that we have to submit plans on how we plan to use our ARPA money by 2024, not 2025. The money has to be spent by 2026. Administrator Alspach states that each Department Head is putting together a wish list to bring to the Council so they can prioritize and approve how we will spend those funds. Councilman Schilawski moves to approve the 2023 Budget on final reading and is seconded by Councilman Waltz. **Vote 3 affirmative.**

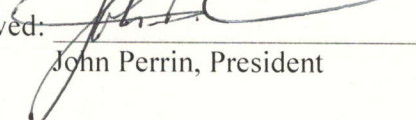
#### OPEN TO THE PUBLIC

None.

Being no further business, the meeting was adjourned at 6:22pm by Council President John Perrin.

Respectfully submitted,

  
Angela DeVoss, Clerk-Treasurer

Approved:   
John Perrin, President