**NEW WHITELAND TOWN COUNCIL**

**SPECIAL MEETING**

**October 24, 2017**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 7:02 p.m. Council members present were John Perrin, Frank Vaugh, Mike Rogier and Scott Alspach. Also present were Attorney Lee Robbins and Clerk-Treasurer Maribeth Alspach. Councilmen John Schilawski was absent.

President Perrin states that the reason for tonight’s meeting is to discuss the status of the two (2) Interim Superintendents over Wastewater, Streets and Properties.

Councilman Rogier moves to authorize Attorney Robbins to draft letters or memorandums to both of the employees that will include the following information:

* The council’s recognition and appreciation for the excellent job they have done since having this additional responsibility placed on them on August 1st.
* Bonus payment schedule of $1,500 in November and $1,000 in December 2017.
* Offer of the positions becoming permanent effective January 1, 2018 with the proposed 2% salary increase and an additional $6,000 annual increase on their current salaries not including the 2017 bonuses. Council would like responses from both employees on or before December 19, 2017 if they are accepting or rejecting the offers.

2017 Employee Christmas Party

Council President Perrin states that no employees have offered to help coordinate this year’s Christmas Party. The Police Department is planning their own party and the Fire Department may be as well. Council determines due to lack of interest there will not be an employee party this year. Some discussion is held on allowing an extended lunch hour for the Public Works employees to plan an employee lunch.

Being no further business the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President