**NEW WHITELAND TOWN COUNCIL**

**October 20, 2015**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were Scott Alspach, Mike Rogier, John Perrin and Joe Noonan. Also present were Town Manager Spencer and Clerk-Treasurer Maribeth Alspach. Councilman Perrin offered the opening prayer. Councilman Schilawski and Attorney Robbins were absent.

**MINUTES**

Councilman Rogier moves to approve the minutes of the October 6th meeting and is seconded by Councilman Noonan. **Vote 4 affirmative.**

Councilman Alspach moves to approve the minutes of the October 13th meeting and is seconded by Councilman Noonan. **Vote 4 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for ratification and/or approval. Councilman Alspach moves to approve and ratify both and is seconded by Councilman Rogier. **Vote 4 affirmative.**

**OLD BUSINESS**

401 Mooreland Drive

Clerk-Treasurer Alspach states that she spoke to Attorney Robbins earlier today and the survey is finished. Mt Huter is supposed to have a copy of the report to Attorney Robbins this week.

300 Tracy Road

Clerk-Treasurer Alspach has spoken to Attorney Robbins who has spoken with the realtor. We have the option of leaving the price and waiting as the property has generated some interest, lowering the price or “calling for offers”. Robbins is recommending that the council authorize the realtor to put out alerts for the next 3 – 4 weeks stating that the town will accept offers, like an auction. The town can accept or reject the offers or choose to negotiate with a bidder. This would identify any perspective buyers and possibly generate more interest. Council authorizes the calling for offers approach for the next 3 – 4 weeks.

2015 Street Overlay

Town Manager Spencer states that Sawmill Road is finished. O’Mara has run into some problems on Mooreland and Princeton. The base on the circle on Mooreland was too soft and will need to be removed and replaced at an estimated cost of $18,000.00. Princeton will need to be re-milled and some of the new asphalt will have to be replaced. Those costs will be on the contractor as they did not mill deep enough the first time. Replacing the entire section of street at the Mooreland circle will also correct an ongoing drainage problem. Councilman Rogier moves to authorize Town Manager Spencer to approve a change order for this work at a Not to Exceed amount of $18,000 and is seconded by Councilman Noonan. **Vote 4 affirmative.**

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Public Work Storage Building

Town Manager Spencer states building should be finished in 3 – 4 weeks.

Police Car

Town Manager Spencer states delivery of the new police car should be any day.

**NEW BUSINESS**

Fireman’s Allowance

Clerk-Treasurer Alspach explains that the Fireman’s Allowance will be paid through payroll starting this year. Fire Chief Wilson has submitted an email asking that any fire personnel on the roster as of 11/1 be paid the full $250 with officers also getting bonus pay of an additional $100. In the past the pay has been prorated by the number of months the person was on active duty, attending training, answering run calls, etc. President Perrin states he is fine with authorizing Chief Wilson’s request for this year but would prefer that a copy of the Fire Department’s minimum standards for being an active member in good standing be presented to the council. Next year’s pay request would need to document for each fire fighter the number of months they met the minimum standard. Firefighters will be paid only for those months that they met the minimum standards. The pay cycle will run from 11/1/15 thru 10/31/16. Councilman Noonan makes a motion to authorize the pay request for 2015 and have the Fire Department adopt the pay procedure for Fireman’s Allowance as described by President Perrin moving forward. Councilman Rogier seconds the motion. **Vote 4 affirmative.**

Employee Christmas Party

Clerk-Treasurer Alspach asks that money be approved to organize an employee and family Christmas Party to be held on December 12th at the New Whiteland Fire Station. Several of the departments hold their own individual parties but she would like to start an annual event that fosters a team building relationship between all the departments, all the employees and their families. President Perrin states he thinks this would be a good idea and recommends a budget of $3,000.00. Councilman Alspach moves to authorize a budget of $3,000.00 and sets the date as December 12th. Letters or invitations will be sent out with RSVPs due by Thanksgiving, Councilman Noonan seconds the motion. Funds will come from the Rainy Day Fund. **Vote 4 affirmative.**

Fire Department Squad Vehicle

Town Manager Spencer states the vehicle had a busted power steering line and a fuel line leak. PW employee Matt Gillock was able to make both repairs in house.

**LEGISLATIVE BUSINESS**

Ordinance 2015-09

Clerk Treasurer Alspach presents and explains the transfer ordinance on final reading. Motion to approve by Councilman Rogier with second by Councilman Noonan. **Vote 4 affirmative.**

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Ordinance 2015-10

Clerk Treasurer Alspach presents and explains the transfer ordinance on first reading. Motion to approve by Councilman Alspach with second by Councilman Noonan. **Vote 4 affirmative.** This item will be placed on the November 3rd agenda.

Resolution 2015-06

Clerk Treasurer Alspach presents the resolution authorizing either herself or President Perrin to execute the loan documents with Home Bank for the new police car. Motion to approve by Councilman Rogier with second by Councilman Alspach. **Vote 4 affirmative.**

**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John Perrin, Council President