

# NEW WHITELAND TOWN COUNCIL

January 7, 2020  
MEETING MINUTES

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were Frank Vaughn, Mike Rogier, Scott Alspach, John Schilawski and John Perrin. Also present were Attorney Lee Robbins and Clerk-Treasurer Maribeth Alspach. Councilman Schilawski offered the opening prayer.

## ELECTION OF OFFICERS

Past President Perrin opens the floor for nominations for the office of President. Councilman Schilawski nominates John Perrin and is seconded by Councilman Vaughn. Nominations are closed. **Vote 5 affirmative.**

President Perrin opens the floor for nominations for the office of Vice President. Councilman Vaughn nominates Scott Alspach and is seconded by Councilman Schilawski. Nominations are closed. **Vote 5 affirmative.**

## MINUTES

Councilman Rogier moves to approve the minutes of the December 30<sup>th</sup> meeting and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

## HARDSHIPS / ADJUSTMENTS

None.

## TREASURER'S REPORT

Clerk-Treasurer Alspach presents copies of the Fund Report and Docket for approval for January 7<sup>th</sup>. Councilman Alspach moves to approve and ratify both reports and is seconded by Councilman Vaughn. **Vote 5 affirmative.**

## OPEN TO THE PUBLIC

None.

## OLD BUSINESS

Storm Water Project Requests

Attorney Robbins presents Amendment #1 to the Wessler contract in the amount of \$3,000.00 for some site survey work that needs to be completed for the Rypma Row piece of the Storm Water Improvements Project. Attorney Robbins has spoken with Emily Nelson at Wessler regarding the fee and both Robbins and Utility Supt. Gillock are comfortable with the amendment. Councilman Rogier moves to approve Amendment #1 and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

NS Services

Attorney Robbins presents a proposal from NS Services in the amount of \$2,425.00 to complete some required archaeological work in the same Rypma Row area. This will include an archaeological review; records check and some field reconnaissance. Attorney Robbins states this is required for the proposed project. PW Supt. McCauslin adds it is also required by IDEM. Councilman Rogier moves to approve the proposal and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

#### New Website Design

Clerk-Treasurer Alspach has copied all councilmen and department heads on the new proposed Home Page layout for the website. Hard copies are distributed to all councilmen. She needs formal approval for CivicPlus so that they can begin building the website and moving information from our current website to the new one. Council approves the new design.

#### NEW BUSINESS

##### Leistner Aquatics Contract

PW Supt. McCauslin forwarded a copy of a three (3) year contract to all councilmen and Attorney Robbins. McCauslin is asking approval to enter into the three (3) year contract to lock in prices. This contract is for treating the algae problem in the Country Gate pond as well as the rip-rap at Proctor Park. The proposed cost from 2019 to 2020 increased \$200. A three (3) contract will lock in the 2020 annual fees. Councilman Schilawski moves to approve the contract contingent on Attorney Robbins final review and is seconded by Councilman Rogier. **Vote 5 affirmative.**

##### Community Crossing Grants

PW Supt. McCauslin states the grant application process opened yesterday. He is working on our 2020 application and will have it submitted prior to the February 6<sup>th</sup> filing deadline.

##### Grassy Manor

PW Supt. McCauslin states a pre-construction “meet and greet” meeting was held with a Lennar Homes representative. Supt. Gillock and McCauslin, Plan Commission Secretary Yates and Clerk-Treasurer Alspach attended the meeting. After much discussion on the proposed timeline for the development we are looking at options to streamline the permit and inspection process. Duane has spoken with the Building Inspector at Bargersville and they are preparing a proposal for us to enter into an agreement (MOU) with them to provide services such as permit approval and inspections. Clerk-Treasurer Alspach has spoken with our current Zoning Administrator and he believes he will be able to keep up with the workload but thinks having a backup plan or safety net is a good idea in the event that he can't. He has agreed to come in before or after his full-time job to do inspections within 36 hours of notification (either same or next day). Council directs McCauslin to report back with Bargersville info. Alspach adds that our Compliance Officer, Bob Downey along with both Supt. McCauslin and Gillock will be trained by Tim Guyer to do footer inspections so that the contractor won't be delayed by Tim's work schedule. Attorney Robbins suggests pre-approving the floor model plans and if there are no changes when a permit is submitted the wait time would be significantly reduced.

#### LEGISLATIVE BUSINESS

##### Ordinance 2019-18

Clerk-Treasurer Alspach presents the ordinance to write off uncollectible accounts from 2016 (\$600.25) and 2017 (837.89) on final reading. Councilman Alspach moves to adopt Ordinance 2019-18 and is seconded by Councilman Vaughn. **Vote 5 affirmative.**

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Ordinance 2020-01

Attorney Robbins will review the revisions on the ordinance revising our current nuisance ordinance and resend it to all council members to review and consider for the meeting on the 21<sup>st</sup>.

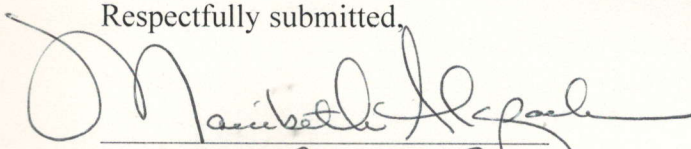
Resolution 2020-01

Clerk-Treasurer Alspach presents the resolution that will amend Resolution 2019-18 that was passed at our December 30<sup>th</sup> meeting. One open purchase order was left off the original resolution. Alspach emailed both the State Board of Accounts and the Department of Local Government Services to ask if the resolution could be amended to add the missing purchase order. Only the State Board of Accounts responded and Todd Caldwell said that we could amend the resolution and that they would not make an audit exception on it. Councilman Schilawski moves to adopt Resolution 2020-01 and is seconded by Councilman Rogier.

**Vote 5 affirmative.**

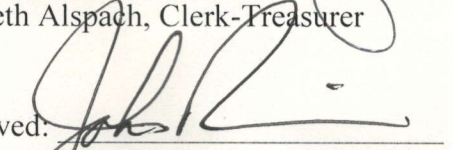
Being no further business, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,



Maribeth Alspach, Clerk-Treasurer

Approved:



John Perrin, Council President