**NEW WHITELAND TOWN COUNCIL**

**January 6, 2015**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 7:00 p.m. with the pledge to the American flag. Council members present were Scott Alspach, Joe Noonan, Mike Rogier, John Schilawski and John Perrin. Also present were Attorney Robbins, Clerk-Treasurer Maribeth Alspach and Town Manager Spencer. Councilman Schilawski offered the opening prayer.

**ELECTION OF OFFICERS**

Councilman Rogier nominates John Perrin to serve as 2015 President and is seconded by Councilman Schilawski. Councilman Alspach moves to close the nominations and is seconded by Councilman Noonan. **Vote to elect John Perrin President carries 5 affirmative.**

Councilman Schilawski nominates Scott Alspach to serve as 2015 Vice President and is seconded by Councilman Rogier. Councilman Rogier moves to close the nominations and is seconded by Councilman Schilawski. **Vote to elect Scott Alspach Vice President carries 5 affirmative.**

**MINUTES**

Councilman Noonan moves to approve the minutes of the December 16th meeting and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

F. Vaughn, 5 Peachtree was out of town and had two leaking toilets. Receipts for the repairs are presented. Council approves adjustment in the amount of $147.15.

J. Schilawski, 120 Tracy Ridge Blvd. had a water softener that was recycling continuously. Culligan has repaired the softener and Schilawski will have a letter within a day or two. Schilawski is to drop a copy of the repair letter off at the utility office. Council approves credit in the amount of $201.65.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents the Fund Report and Docket for December 31st for ratification. Councilman Alspach moves to accept and approve both reports and is seconded by Councilman Noonan. **Vote 5 affirmative.**

Clerk-Treasurer Alspach presents the Docket for January 6th for approval. Councilman Alspach moves to accept and approve and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

**OLD BUSINESS**

540 Tracy Road Renovation Update

Town Manager Spencer reports that the work is progressing nicely. Everything except the MetroNet and F. E. Moran install should be finished early next week. Furniture install is scheduled for January 12th and the move will take place on January 16th. Spencer presents Change Order #4 for council approval. Councilman Rogier moves to approve CO #4 and is seconded by Councilman Noonan. **Vote 5 affirmative.**

Real Estate Auctioneer Zoning Update

Attorney Robbins presents copies of the New Whiteland Zoning Ordinance related to permitted uses for RS1. There are several permitted uses for the property located at 401 Mooreland Drive and additional uses that could be permitted with a Special Exception. Robbins recommends than no zoning change be made. Attorney Robbins will invite Christy’s to attend the January 20th meeting and provide sample marketing materials for approval.

Fire Department Grant

Fire Chief Wilson has requested permission to apply for three (3) grants. Information has been provided to all council members via email. Council approves grant applications but states that President Perrin must review and sign off on them before they are submitted.

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Ambulance Service Provider

Attorney Robbins has spoken with a Greenwood Fire Department Representative and should have the finalized document within a few weeks.

LED Sign

President Perrin has spoken with Sign Solutions about a used sign that might be available. Perrin will ask for pricing information and a presentation at the next meeting. He will also put the out of state vendor on hold for the time being.

Special Meeting

President Perrin states some questions have arisen about the new employee handbook. Perrin suggests scheduling a special meeting for council, Town Manager, Police Chief and Public Works Supt to review the manual. He would also like the payroll clerk to attend. No date is set.

Pole Barn

Town Manager Spencer suggests taking the old light poles from the ball diamond, cut then down and use them as posts for a three sided pole barn, gravel floor structure for storage at the Waste Water Treatment Plant. Spencer states town employees could do the labor but may have to rent equipment. Question is asked, with a smaller staff how they would have time to build a building and get all other work done. Spencer states he will get quote for having a 3rd party vendor provide labor. Attorney Robbins states all bidding requirements for materials must be followed. Would also have to adhere to all permitting and inspection requirements.

Street Sweeper

Town Manager Spencer states the machine does not work well. Spent $50,000 on repairs a couple of years ago is only used a few times each year, in the spring and fall. Spencer will get prices on contracting with Whiteland, Greenwood or the County for having streets cleaned. He will also get cost information from an independent company. Recommendation is made to price renting equipment to avoid storage, maintenance and insurance costs.

Law Enforcement Support Rally

Clerk-Treasurer Alspach is recommending hosting a Rally to show support for Law Enforcement at Proctor Park. She has spoken with John Schilawski to ask permission to use the school parking lots and shuttle bus service to hold the event at Proctor Park. Council is in full support. Rally will be scheduled before Spring Break which starts mid to late March. Councilman Schilawski will contact Clerk-Treasurer Alspach with a couple of potential dates.

Stop Sticks

Councilman Rogier would like to see the Police Department purchase stop sticks. He would like each car to have them but they could rotate the stop sticks at shift change until enough could be budgeted and purchased.

Proctor Park Christmas Lights

Councilman Schilawski would like to see Christmas lights used in Proctor Park during the holidays.

StoryWalk

Clerk-Treasurer Alspach states that she has been notified that the library representatives have visited the the park at Country Gate for this project and think it is a great fit. Both ladies said that they will begin pursuing funding for the project.

**NEW BUSINESS**

None.

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**LEGISLATIVE BUSINESS**

Ordinance 2199

Clerk-Treasurer Alspach presents and explains the end of year transfer ordinance for ratification. Councilman Schilawski moves to ratify Ordinance 2199 and is seconded by Councilman Noonan. **Vote 5 affirmative.**

Ordinance 2015-01

Clerk-Treasurer Alspach presents and explains the ordinance to declare old IT equipment surplus and allow for its disposal. Councilman Rogier moves to approve the ordinance on first reading. Motion is seconded by Councilman Schilawski. **Vote 5 affirmative.**

Ordinance 2015-02

Clerk-Treasurer Alspach presents and explains the encumbrance ordinance identifying all open purchase orders as of December 31, 2014. Councilman Rogier moves to adopt Ordinance 2015-02 on first reading and is seconded by Councilman Alspach. **Vote 5 affirmative.**

Councilman Schilawski moves to suspend the rules and consider the encumbrance ordinance on final reading. Motion is seconded by Councilman Rogier. **Vote 5 affirmative.**

President Perrin reads the encumbrance ordinance in title only on final reading. Motion to adopt by Councilman Alspach with second by Councilman Noonan. **Vote 5 affirmative.**

**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President