

November 6, 2025 5:00 p.m.

The Montezuma Town Council met in Special Session with all members, Clerk Treasurer, Town Attorney and Town Marshal/Town Manager present.

Bruce McElheny, Sewer Operator was present and informed council that the new blowers had been installed and that everything is running pretty smoothly.

Thomas made motion to approve 6 billings adjustments as listed below:

( 40.18)	Lawn Meter Credits for 11/01/2025 billing
( 983.66)	Previously approved water/sewer adjustment requests
( 57.18)	Gas Adjustment due to over-estimation
530.00	NSF Check posting adjustment
(901.27)	Previously approved water/sewer adjustment request
0.00	3 Accounts removed from budget billing/Adjusted to correct credit /amounts due

Bovair made motion to allow for a donation to the Montezuma Volunteer Covered Bridge Committee in the amount of \$ 446.00 to be split between Electric Operating Fund and Gas Operating Fund. Motion was seconded by Atkinson. All in favor.

Council President Norris read aloud a Thank You card received from the Montezuma PTO.

Town Attorney Craig led discussion on the right-of-way located North of 376 N Aztec Drive. The home is up for sale and the prospective buyer has contacted the Town in regards to having the Right of Way moved North approximately 10' due to her wanting to place a pole barn/garage in that area. Discussion was had on the steps the property owner would have to take to accomplish moving the ROW. Council does not foresee any issues with it being done.

Diana Bartlow, President of the Park Board informed members that the toddler equipment is currently being installed at Aztec & Reeder Park. She reminded those in attendance that the Christmas Bazaar will be held on Saturday, December 6<sup>th</sup>.

Town Manager Koch informed members that the new trencher had been picked up last Friday and also updated on utility projects completed. In addition, Koch stated that JOINK service has been installed at the Firehouse, Utility Office, Police Department and the New Water Treatment Plant.

Councilman Bartlow led discussion on DATA centers that are popping up throughout the State. Discussion was held on establishing an Ordinance to protect the Town in the future with such projects.

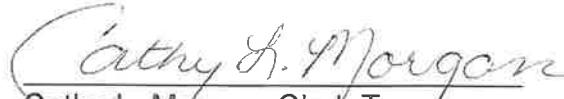
It was noted that Norris and Bartlow had attended the Annual IFA meeting last week.

Councilwoman Bovair stated that the street sign at Jefferson/U S 36 needs replaced.

D. Bartlow inquired of council if they were OK with a Blessing Box being placed at the Firehouse. She had spoke with Dale & Kelly Laznik and Dale is willing to build the box if the materials could be furnished for the project. D. Bartlow stated it would be a "food" only donation box. Council in agreement for the project.

Atkinson made motion to adjourn seconded by Bovair. All in favor.

  
John Norris, Town Council President

  
Cathy L. Morgan, Clerk Treasurer

November 20, 2025 5:00 p.m.

The Montezuma Town Council met in Regular Session at the Montezuma Community Center with Norris, Bartlow, Thomas, Bovair, Clerk Treasurer, Town Marshal/Town Manager and Superintendent present.

It was noted that the Town Council meeting was to be livestreamed but there were technical difficulties connecting the laptop to the Wi-Fi. IT personnel to be onsite tomorrow to get the problem resolved.

Thomas made motion to approve and accept the minutes of 10/16/25, 10/23/25 and 11/06/25 as presented. Motion seconded by Bartlow. All in favor.

Bartlow made motion to approve the following claims/warrants as presented:

October 2025 End of Month Claims:	\$ 77,639.27
EOM October MSI & IDOR:	\$ 305,275.70
November 20, 2025 Meeting Claims:	\$ 258,924.58

Motion was seconded by Bovair. All in favor.

Bartlow made motion to approve the Industrial Supply 11/20/25 claim in the amount of \$ 302.04. Motion was seconded by Thomas with all in favor except for Bovair whom abstained from the vote.

Thomas made motion to approve Payroll Warrants for 10/23/25, 10/30/25, 11/06/25, 11/13/25 & 11/20/25 in the amount of \$ 50,485.70. Motion was seconded by Thomas. All in favor.

Bartlow made motion to approve Bank Reconciliations for End of Month October 2025 in the following amounts:

Utility:	\$ 3,641,889.41
Town:	\$ 790,122.02
Payroll:	\$ 2,840.44
Customer Deposit:	\$ 40,610.00
BNY Mellon:	\$ 37,799.85

Motion was seconded by Bovair. All in favor.

Bovair made motion to approve one billing adjustment in the amount of (5,490.93)—Account set up to track Gill gas meter pre-payment. Motion was seconded by Thomas. All in favor.

Town Manager Koch reported the following on the utility side of things:

New flashing amber lights for 4 utility trucks have been installed  
JOINK struck an abandoned gas line @ Main/Washington on 11/19  
Meeting with REMC/MSI/NRK on 10/24/25 @ 10:00 a.m. regarding transformer swap at the new WTP

JOINK has installed at all town buildings listed in contract. We are awaiting phone service installation

OCRA approved the completion date extension to 08/31/26 for the water project

Fourteen new street signs have been ordered. Will be starting replacements with crossroads on the highway

Town Marshal Koch reported the following on the town side of things:

Statistics:

31 – Calls for Service

4 – Felony Arrests  
 4 – Misdemeanor Arrests  
 5 – Citations  
 5 – Warnings

Currently working on getting buses removed in the South end of Town  
 New gun lock installed I F-150

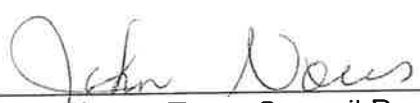
Councilman Thomas expressed concerns about the vehicles at the car lot located at Jefferson/U S 36 being parked out to close to the highway. He stated it poses a traffic hazard. Town Marshal Koch to contact owners.

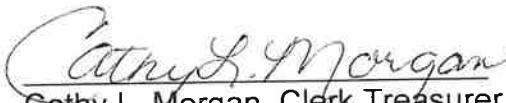
Councilman Bartlow reported 110 runs so far for the year with 9 runs so far for the month of November for the Fire Department.

Council President Norris read aloud a Thank You card received from the Fire Department for the contribution to the Annual Children's Christmas festivities.

Clerk Morgan to set up an Executive Session in accordance with I.C. 5-14-1.5-6.1 (b): (9) to be held immediately following the Special Session to be held on Thursday, December 4, 2025 at 5:00 p.m.

Bovair made motion to adjourn seconded by Thomas. All in favor.

  
 John Norris, Town Council President

  
 Cathy L. Morgan, Clerk Treasurer

December 4, 2025 5:00 p.m.

The meeting of the Montezuma Town Council is being livestreamed and will be available for viewing @www.youtube.com/@TownofMontezuma. In addition, a copy of the approved minutes from prior meetings will be available on the Montezuma Town Website: www.in.gov/towns/montezuma/

The Montezuma Town Council met in Special Session with all members, Clerk Treasurer, Town Attorney and Town Marshal/Town Manager present.

Bovair made motion to approve one billing adjustment in the amount of \$ 0.00 (Reservation gas meter adjustment from credit account to utility account). Motion was seconded by Atkinson. All in favor.

Thomas made motion to approve and renew the 2026 Anthem renewal at a monthly premium of \$ 11,359.78. Motion seconded by Bartlow. All in favor.

Atkinson made motion to approve and allow for a Sewer Ban withdrawal request from HWC in the amount of \$ 53,050.00 for Invoices 1, 2 & 3. Motion was seconded by Bovair. All in favor.

Diana Bartlow, Park Board President informed members that the Park Board would be working on writing a new 5-year Master Plan as the current will expire the end of 2026.

Cyndi Todd, Partnership Parke County stated that IOCRA had approved the extension for the New Water Improvement Project and the extension is good through 08/31/2026. In addition, Todd stated that the income survey had also been approved and the town would be eligible for funding for the WWTF project.

Town Manager Koch reported the following for the utility side of things:

Tank at Vac Station needs cleaned out and Eco Infrastructure projects the cost to be \$ 3,500-\$ 4,000

Police Station – Furnace

Quotes received from Paulett Heating/Cooling:

95.5 % Efficient Gas Furnace \$ 4,400.00

80 % Efficient Gas Furnace \$ 3,200.00  
 Much discussion was had with Bartlow making motion to go with the 95.5 % Efficient Gas Furnace at a cost of \$ 4,400.00 with a down payment of \$ 3,950.00 to purchase the equipment and the balance to paid after installation. Motion seconded by Bovair. All in favor.

Councilman Thomas stated that the Christmas holiday decorations looked nice throughout town and that he very much agrees with the higher efficiency furnace purchase stating in time it would pay for the difference in the costs of the two furnaces.

Councilman Bartlow stated they would like to purchase special flags for the 2026 250<sup>th</sup> Anniversary to be hung throughout town. Bartlow stated the Park Board/Township Flag Funds could be used for the purchase of the flags. Council in agreement and pictures to brought to next meeting for review.

In addition, P. Bartlow reported 127 total runs for the Fire Department through November and 4 runs so far for December.

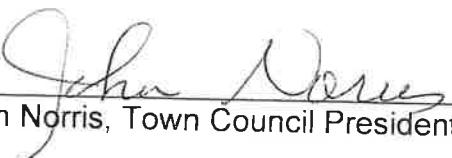
Councilwoman Atkinson thanked road crew members for the recent snow and ice removal on town roads.

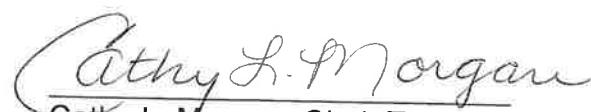
Councilwoman Bovair stated that she feels like there is room at the Community Center to put the trophies and plaques that were recently removed from the Montezuma Elementary School. Shelving would be needed. More info to be gathered.

Town Attorney led discussion on a petition to vacate a portion of a utility right of way on Aztec Drive. The person whom is buying the property where the request is being made plans on being at our December 18, 2025 meeting.

In addition, Craig stated he is preparing paperwork in regards to re-writing the loans from Electric Operating that are being paid back by the Sewer Operating Fund and the Water Operating Fund. He will have at next meeting.

Atkinson made motion to adjourn seconded by Bovair. All in favor.

  
 John Norris, Town Council President

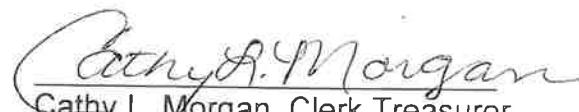
  
 Cathy L. Morgan, Clerk Treasurer

December 4, 2025 5:40 p.m.

The Montezuma Town Council met in Executive Session in accordance with I.C. 5-14-1.5-6.1 (b): (9) at the Montezuma Community Center immediately following the Special Session that was held prior. All members, Town Attorney and Town Marshal/Town Manager present.

Bovair made motion to adjourn at 6:40 p.m. Motion seconded by Thomas. All in favor.

  
 John Norris, Town Council President

  
 Cathy L. Morgan, Clerk Treasurer