

**RESOLUTION 2025 -2**

**A RESOLUTION TO ESTABLISH PROCEDURES FOR  
NONPAYMENT OF WATER AND SEWAGE BILLS  
FOR THE TOWN OF LYNN, INDIANA**

WHEREAS, this resolution establishing procedures for the nonpayment of town of Lynn water and sewage bills shall become effective on the 1<sup>st</sup> day of October 2025. The purpose of this resolution is to delineate the procedures required when payment of town of Lynn water and sewage bills are past due.

NOW, THEREFORE, the town council of Lynn Indiana states that the following procedures shall be adopted concerning nonpayment of town of Lynn water and sewage bills.

(1) Bills for water and sewage will be sent monthly to all users and the bills must be paid in the office of the Clerk-Treasurer. If a bill is not paid for 15 days after it is due, a late charge penalty 10% of the bill shall be added to the balance due.

(2) If a bill is not paid for 60 days after it is due, the Clerk-Treasurer shall send a service disconnect letter via USPS first class mail stating that if the past due bill and all late charges are not paid in full within 14 days from the date of the disconnect letter then the Town of Lynn can disconnect water service to the user.

(3) Should water service be disconnected for nonpayment, the town of Lynn shall have 48 hours to reconnect water service to the user once the total past due bill which includes a reconnect fee of \$50.00, has been paid.

Adopted this 1<sup>st</sup> day of October 2025

  
Town Council President

  
Town Council Member

  
Town Council Member

Attest:   
Clerk-Treasurer