

October 7, 2025

The Jamestown Town Council met for the Regular Council meeting October 7, 2025 at 6:30PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. In attendance were Council members: Carol Leeke, Shane Childress and Michael Stokes. Others attending; Town Marshall; Aaron Clapp, Attorney; Patrick Jones, Superintendent; Josh Hawkins, Fire Chief; Joe Weder, Terry Cord, Becky Cord, Mary Zigler, Kevin Hoskins, Tina Lear, Ryan Hankins, David Taylor, Courtney Dillon, Suzy Rich, Jason Leibowitz, and David Taylor. Attending via Zoom, was Sarah Clapp, Jon Quarry, Becca Paquette, Nick Bakos, and Emily Whitcomb.

The meeting was opened at 6:32 PM with The Pledge of Allegiance and Roll Call

The Council Meeting Minutes for the September 2, 2025 regular meeting were considered. Member Leeke made a motion to approve the minutes, Member Stokes seconded, all voted Aye.

The Council Meeting Minutes for the September 10, 2025 special meeting were considered. Member Stokes made a motion to approve the minutes, Member Leeke seconded, all voted Aye.

Member Stokes made a motion to approve the October, 2025 Docket; Member Leeke seconded, all voted Aye.

Member Stokes made a motion to approve the August, 2025 bank reconciliation; Member Leeke seconded, all voted Aye.

Member Leeke made a motion to approve the September, 2025 bank reconciliation; Member Stokes seconded, all voted Aye.

Public requests to speak. Suzy Rich presented the council with a flyer to an organization that takes used, expired fire equipment and sends it to underprivileged fire departments overseas. Suzy also asked if there was anyone she could contact regarding the ADA accessible ramp installed by the state, in front of the library and the fact that they planted grass around the fire hydrant that you cannot mow due to the size of the space between the concrete. Member Childress stated that himself and Josh Hawkins met with INDOT and shared their frustrations with them but INDOT put the ramp in and it had to remain that way in order for it to be ADA compliant and there is nothing to be done about it.

Unfinished Business:

Consider Contract for First Due Software: Becca Paquette and Nick Bakos gave a demo of the software. Questions were asked regarding the 2 quotes that were presented. The first quote has advanced online training capabilities and the second quote the advanced online training capabilities have been removed. The difference in cost being around \$3,000.00. Council had several questions about the online training. Council had concerns that doing online training doesn't prepare for live situations. Chief Weeder assured the council that live trainings would be performed on a regular basis, but the online training would help advance those live trainings. Member Stokes asked if the advanced training module could be removed at a later date if the participation was not there. There were discussions regarding per user cost. It was concluded that they would need 5 extra seats at \$69.00 per seat. Member Stokes made a motion to accept the

quote and to add on the extra seats but not to exceed \$12,500.00, Member Leeke seconded, all voted aye

Ordinance 2025-14- 2026 Budget Ordinance: Member Childress opened the public hearing. Lori Hieston stated that the levy amounts she read in the first meeting were for the current year budget. Lori Hieston read the correct amounts for the 2026 budget, and gave an overview of why the numbers are higher than normal. She has budgeted for paving and the purchase of a new police vehicle. Lori stated that the MVH and LRS money has been accumulating for 3 years in order to be able to pave streets that need paved. Member Childress asked if there were any comments or concerns from the meeting attendees. There were no further comments. Member Childress closed the public hearing. Member Stokes made a motion to adopt Ordinance 2025-14, therefore adopting the 2026 budget. Member Leeke seconded, all voted aye.

Consider Estimate for Fire Station Cameras: Joe Weeder stated that the camera system would be the same that was at the town building. There would be 4 cameras with the ability to add 4 more. Member Stokes made a motion to approve the estimate from Lalas Inc. for \$2,200.00. Member Leeke seconded, all voted aye.

Resolution 2025-16: ADA Transition Plan: Lori Hieston stated that there were no comments from the public received. Member Childress opened a public hearing at 7:50PM. Member Childress asked if there were any public comments. There were none. Member Childress closed the public hearing at 7:51. Member Leeke made a motion to adopt Resolution 2025-16. Member Stokes seconded, all voted aye.

New Business:

Resolution 2025-18 Trick or Treat: Member Childress read Resolution 2025-18. Member Stokes made a motion to approve Resolution 2025-18. Member Leeke seconded, all voted aye.

Fourth Quarter 2025 Electric Rate Tracking Factor: Member Childress stated that the tracking factor raised the rate for a 300kwh user from \$59.23 to \$59.82, which is a 59 cent increase. Member Leeke made a motion to approve the Fourth Quarter 2025 Electric Rate Tracking Factor. Member Stokes seconded, all voted aye.

Clerk Treasurer; Lori Hieston stated that the Town Building would be close from November 21st to November 23rd, and that herself, Pam Leibowitz, and Member Childress would be attending the AIM Ideas Summitt. Lori reported that when she asked Lumen to de-provision one of the phones so that our IT could provision it to our new phone system, the engineer came back and told her that the phones belonged to Lumen and the phones and all other components would need to be returned to Lumen once they were de-provisioned, despite the fact that she had been told previously that the phones belonged to the town. She has to purchase new phones for \$1,138.00. She is still working on obtaining a new internet company and was advised by our IT to not sign a new 3 year contract with Lumen at \$931.00 a month. Josh Hawkins is looking into other options

through Comcast. Lori also stated that she would be transferring \$60,000.00 from the General Fund to Trust Indiana, \$60,000.00 from Electric Depreciation to Trust Indiana, \$20,000.00 from Water Depreciation to Trust Indiana, \$10,000.00 from Water Operating to Trust Indiana, and \$150,000.00 from Electric Operating to Trust Indiana. All money in Trust Indiana is totally liquidable.

Attorney; Jones did not have anything to report.

Josh Hawkins reported for the Utilities: Josh has said that regarding St. Rd. 75, he cannot get an answer from anyone regarding the closure. PAF was delayed on another job and had some issues with paperwork from the state and will not be able to start our utility relocation project until around October 20th. The state has put in incorrect parts and will be changing those out after our utilities have be relocated. Josh has advised the state that there was nothing on our end for the road to remain closed, but has not heard back from them. Darlington Villas is moving along. ISC has completed the offsite electric relocates, paid for by the developer, so that the sewer and water could be connected offsite. Sewer for phase 1 is about 60% complete. They are trying to get infrastructure in so they can pave the first 2 roads. Jon Query updated the council on the sewer plant progress. John stated that the project is on schedule. Josh stated that HWC has started the International Dr. property description. Josh asked the council to approve a 3 year contract, at \$1,900.00 a year, for a company to install and remove Christmas decorations downtown. We would lease the decorations for 3 years and then we can change the decorations. There will be a one time fee of \$35.00 per pole for the brackets. Member Stokes made a motion to approve the contract, after it is approve by the attorney, with Winterland Inc., Member Leeke seconded, all voted aye. The council said that Member Leeke is allowed to sign the contract after approval from the attorney.

Member Childress read the report for the police department. Member Childress stated that Marshal Clapp had attended trainings throughout the previous week.

Fire Chief; Joe Weder read the report for the Jamestown Fire Department. Joe updated the council on the status of the ISO plan and the response received from ISO. The fire department participated in Ride to School in a Fire Truck. Joe asked permission to do a Touch a Truck at the fire station on November 15th from 1-4 PM. Lori Hieston is to check on insurance coverage and there needs to be a resolution.

Building Inspector; David Taylor read the building permit report.

Ryan Hankins reported from the JCP. Ryan stated that the Apple Fest went well. Halloween festivities will be simple this year due to the building being torn down. JCP will be serving hot dogs only from 5:30-8PM. They will be doing the costume contest. Ryan said that the Pizza King will be open until 10PM. Cochrans will be open as well. JVFD will be there as well. JCP will be decorating the park on November 8th. The rain date will be November 15th. JCP would like to hang permanent lights on the tree at the downtown park. Discussion ensued. Council said that they could not leave the lights on the tree all year around.

Tina Pennington reported for the RDC. Tina stated that the RDC has started the process of establishing a Residential TIF for Darlington Villas. The process has to be completed before year

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end in order to capture the tax revenue of new development. The revenue captured will be used to help fund future infrastructure needs of the town along with other needs that the funds are allowed to be used for. Once the Declaratory Resolution passes, it will be presented to the Plan Commission for their approval of creating a Residential Housing Allocation Area. If the Plan Commission approves, it will go before the Council at the December regular meeting and then back to the RDC for a special meeting.

Jason Leibowitz reported for the Park Board. Apple Festival went very well. Jason stated that when he went around and spoke to the vendors, most stated that they had done very well. Next year's 500 trees have been ordered and will be planted next April. This Saturday and the 14th of November they will have a Weed Wrangle. Pizza King has donated pizzas for the volunteers. Jason is looking into a winter market and will keep the council apprised. Member Childress asked the attorney to look into having vendors who sell alcohol at the Fish Fry and the Apple Festival.

Public request to speak related to an agenda item: No requests.

Member Leeke made a motion to adjourn the meeting, Member Stokes seconded, all voted aye.

The meeting was adjourned at 8:46PM.

JAMESTOWN TOWN COUNCIL

Member, Carol Leeke

Member, Shane Childress

Member, Michael Stokes

Attest:
Lori Hieston, Clerk-Treasurer