

**Town of Georgetown
Regular Meeting
November 18, 2024
6:30 P.M.**

Pledge of Allegiance

Roll Call:

Council members present: Chris Loop, Brandon Hopf, Jason Parrish, Doug Wacker and Matt Nolan. Also attending: Kristi Fox, Bob Woosley, Julia Keibler, Haley James, Travis Speece and Reny Keener.

Approval of Minutes

Brandon Hopf made a motion to approve the Regular Town Council Meeting Minutes on October 18, 2024. Seconded by and approved 5-0.

Agenda Items

Community Foundation of Southern Indiana (CFSI) Check Presentation

The Quality of Place Grant is through the Community Foundation of Southern Indiana, and we applied for a \$150,000.00 grant for sidewalks. This grant will allow us to add sidewalks all the way to the drive-in. We are still waiting on a bill through Erin Houchin. If we receive that funding, the grant money can then be used as gap funding. It is an 80/20 and we will be well over the 20% between what we are putting in as a town and what the community foundation is giving us.

We are very appreciative of the Community Foundation support with this funding and residents will be thrilled once the project starts. Everyone may gather around the flag for a picture.

Veridus Group Study

Pete Olson of the Veridus Group has prepared a report for the town regarding annexation. On page 6 there is a graph, and it shows that the town is running out of space for new homes to be built. Building is now taking place outside of town limits and has an adverse effect in that there is not any additional tax revenue and it is probably causing additional costs with staffing and infrastructure.

The requirements for annexation can be done two ways. One is a super voluntary annexation. This is when developers would come into the community and ask to be annexed. The second

option is when the municipality initiates annexation. It means that the Town would look at areas where annexation would make sense. Areas that already have sewer infrastructure, where we are already policing. The properties must be continuous to the town and must go through a process of public hearings, prepared statements and an ordinance.

Several different areas for potential annexation were looked at. A map is provided in the report of these areas.

There is also a fiscal plan that shows the cost of impact for people that do come in but right now they are not paying any civil tax to the town. Our current tax rate is \$.22 and this would be on top of their current rate of make a new total of \$1.91. Because of 1% tax caps we may not be increasing everybody's property tax.

Several recommendations were made in the report. Before extending sewer services into a new area that is not part of the town that we get a letter that says the individuals will not remonstrate if we start the annexation process.

Clerk Treasurers Report

R-24-10, A Resolution to Declare Fund Dormant and To Transfer Dormant Fund Balance

This resolution will close out Fund 6101 and transfer the fund balance back to the General Fund.

Matt Nolan made a motion to approve R-24-10, A Resolution to Declare Fund Dormant and To Transfer Dormant Fund Balance. Seconded by Chris Loop and approved 5-0.

We have reached out to several different companies that can help us with our asset management. Three quotes have been submitted. Two of the three quotes we received are from former SBOA employees. We should be able to provide the asset management information on the AFR for 2025. Julia Keibler is going to check with Adam Stone and see if this is a service he could provide. This item has been tabled.

Software Solutions offers a portal called Nexbillpay where customers can go online and look at their accounts. Each customer will have to go in and signup if they want to see their account online. They will be able to look at their history, make a payment, sign up for alerts and sign up to have their bill emailed to them. There are charges for some of these things.

The company will charge \$.10 for every electronic bill that we send out. Each customer will have to decide if they want to participate. We will let our customers know about the program through a message on the monthly bills that are mailed out, talk to customers when they come into the office, put a notice on the door and through Facebook. This is 100% voluntary.

Everyone who is currently signed up on ACH, to have their payment automatically taken out, will be able to continue having that service free of charge.

Chris Loop made a motion to accept the proposal from Nexbillpay for electronic utility statements for our customers. Seconded by Jason Parrish and approved 5-0.

When we know what the launch day is going to be, we need to create a letter to go out to all our customers.

The salary ordinance will need to be brought to the December meeting. The Town Council has decided on a 4% increase for the employees and no increase for the Town Council.

Police Department

The Trunk or Treat was a great time. It was one of the biggest events that we have had in town.

Chief Speece is looking to open the hiring process in January.

Public Works

The RDA cancelled their meeting this month. The next meeting should be December 6, 2024. We will find out about READI 2.0 and Lilly Grant.

We pumped 62 tanks in District 1 and 82 overall. The guys say thank you for the Crust buster. It has been extremely useful.

There are several community members that have been getting together to try to find ways to help bring the town to life. One of the ideas was to put banners on the light poles on State Road 64. Duke will not allow us to do that but came back and said that anything that we would want to put up has to be approved by them. It is probably a six-month process. There are 31 poles that we could put brackets on the cost would be around \$12,000.00 one-time fee without an hourly rate. There would be engineering fees to make sure that adding a bracket would not compromise the light pole. Once a bracket is installed, we can put up banners within their requirements. The town has the equipment to change out the banners. We will try to get a grant and look for sponsors.

Chris Loop made a motion to approve the light post banner project with Duke Energy with a budget not to exceed \$16,000.00 and for this to be paid from the Gaming Fund contingent upon Kristi Fox's review of the final contract. Seconded by Doug Wacker and approved 5-0.

Light Up Georgetown will be at the Optimist Club December 7, 2024, from 7:30 to 8:30 P.M.

The holiday party will be on December 7, 2024 and last year we had pizza. Pizza is fine to do again this year.

Brandon Hopf made a motion to approve a budget of \$500.00 on food for the annual Christmas Party and for this to be paid for out of the General Fund. Seconded by Chris Loop and approved 5-0.

Aqua Utilities was approved to do general maintenance at the plant and they completed this. There was a report received that the coolant needs to be flushed and replaced. Two different quotes were provided one is a little less than \$2,000.00 and the second one is a little less than \$5,000.00. The lower quote was provided by the company that did the general maintenance.

Chris Loop made a motion to approve the quote from Evapar for the back up generator coolant flush for \$1,966.35 to be paid for by Waste Water Capitol Improvement Fund. Seconded by Jason Parrish and approved 5-0.

Plan Commission

The Plan Commission did meet earlier this month and approved a minor subdivision plat outside of Brookstone Subdivision. Haley James has the plat that needs to be signed but it does require Town Council approval.

Chris Loop made a motion to approve a minor subdivision plat for the applicant at 4020 Oakstone Drive, Docket Number 019543. Seconded by Doug Wacker and approved 5-0.

Town Attorney

Kristi Fox would like some direction on the Floyd County Interlocal Agreement for the building department and if the town would like to renew it. There is a price increase of \$4,700.00. The town would like to renew the agreement, and it will be brought to the December meeting.

Town Engineer

The Corydon Ridge Dual Value Replacement Project is now complete and there are two pay applications.

Doug Wacker made a motion to approve Pay Application #2 for \$70,513.32 from TRC, LLC. Seconded by Chris Loop and approved 5-0.

Matt Nolan made a motion to approve Pay Application #3 for \$14,312.00 from TRC, LLC. Seconded by Brandon Hopf and approved 5-0.

This project is now complete. It went extremely well, and things are working properly.

We have a pay application for the Maplewood Business Park Lift Station Project.

Brandon Hopf made a motion to approve Pay Application #2 for \$91,590.57 from Riley's Excavating, LLC. Seconded by Jason Parrish and approved 5-0.

The Community Crossings Matching Grant closeout has an issue with Temple and Temple receiving their check. It has gotten lost in the mail. A payment has now been reissued.

Everyone was sent the plans for the Marci Lane Drainage Improvement Project. We will be opening bids at the December meeting. The ARPA funds must be appropriated before the end of the year.

The Sidewalk Project that we received the check for today will probably be pushed out until January. There are so many projects in the streets right now that must be encumbered, that the contractors are getting busy.

The East and West Lift Station bids are going to be pushed to January.

The work has been completed for the Dant Drive speed hump.

Chris Loop made a motion to approve the invoice for \$4,500.00 from Libs Paving. Seconded by Doug Wacker and approved 5-0.

Church Alley Drainage had a culvert replaced and a road that was fixed. All work has been completed.

Brandon Hopf made a motion to approve the invoice for \$16,440.00 from Temple & Temple. Seconded by Jason Parrish and approved 5-0.

G-24-05, An Ordinance Regulating the Oversight and Management of Storm Water and Repealing Ordinance G-12-02.

This is a requirement from IDEM and they have asked us to update our Storm Water ordinance by the end of the year. This is the last item that we need in order to be in compliance with the state.

First Reading

Brandon Hopf made a motion to approve G-24-05, An Ordinance Regulating the Oversight and Management of Storm Water and Repealing Ordinance G-12-02. Seconded by Chris Loop and approved 5-0.

Second Reading

Doug Wacker made a motion to approve G-24-05, An Ordinance Regulating the Oversight and Management of Storm Water and Repealing Ordinance G-12-02. Seconded by Jason Parrish and approved 5-0.

Bob Woosley works with DC Development and has been working with the piece that is not in town. The town is looking at annexation and so the board would need to acknowledge and waive the conflict. If there does become a true conflict the town would then need to hire and different engineer or attorney. The same thing could be an issue for Kristi Fox because she is working with the county. Bob Woosley refers to it as the Ready Parcel.

Brandon Hopf made a motion to accept and waive Bob Woosley's (Heritage Engineering) disclosure of conflict of interest. Seconded by Jason Parrish and approved 5-0.

Matt Nolan made a motion to accept and waive Fox Law's conflict of interest regarding the Ready Residential Development Project. Seconded by Doug Wacker and approved 5-0.

There is not a form that will need to be filed.

Redevelopment Commission

A startup grant was approved with Georgetown Bakery. The 2025 Spending Plan was approved. Several façade grants were tabled and gave a couple of extension requests.

Agenda Items

Old Business

We thought there would be an answer for READI 2.0 but it has been pushed to December. There has been some confusion about the READI 2.0 and Lilly. If we receive Lilly they have to give READI 2.0 money. We still are waiting for information from the state.

Chris Loop made a motion to table the Engineer and Architecture contracts until December with the thought that we will have an update on December 6, 2024. Seconded by Brandon Hopf and approved 5-0.

New Business

The phone and internet contract has been changed and we have not received anything back yet. This item is to be tabled until the December meeting.

Destination Georgetown

The old firehouse grant that was received from the Town Council for \$2,850.00 has been completed. The chimney process and resurfacing and flashing is done. The floral part of the

project will be done by the senior class at Prosser. They will be moving forward in the design and it will be installed in the spring.

Regarding their application for Indiana Main Street is working on that process. Cara Schroeder, their President, is working on the budgeting and reporting portion. They have until February 5, 2025, to have everything done and then should be approved. In the next few years, they should be able to have a full Main Street Designation.

The key factor they need to move forward on is the request for financial support from the Town Council for next year. It must be in line with their budget. They must outline for next year based on this years and some additional increases. Everyone received information about their expenditures from the last couple of months.

The Town Council tried to get a grant from Indiana American and we were told that Destination Georgetown did not have good standing with the IRS. They did talk with Jeff, the accountant, but they are not sure what the problem is. They will be working together to figure it out.

The financials shown were a profit and loss, but the town would like to see a balance sheet. Assets and liabilities. Checking account balance.

The town will probably continue its funding in 2025, but we will need an update about the IRS issue. We would make an approval in January for two installments. One payment would come in February. \$25,000.00 has been budgeted.

Claims Docket

Doug Wacker made a motion to approve the claims docket. Seconded by Chris Loop and approved 5-0.

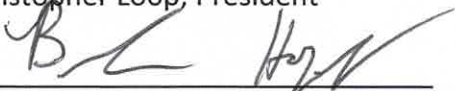
Adjournment

Jason Parrish made a motion to adjourn the meeting. Seconded by Matt Nolan and approved 5-0.

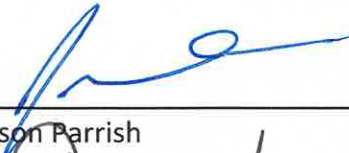
Minutes approved by:



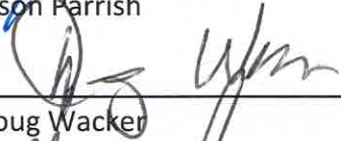
Christopher Loop, President



Brandon Hopf, Vice President



Jason Parrish



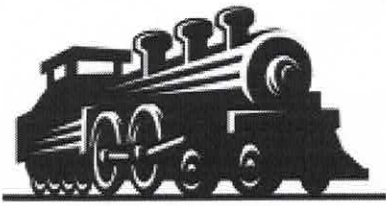
Doug Wacker



Matt Nolan

Attest: 

Julia Keibler, Clerk Treasurer



THE TOWN OF
GEORGETOWN
I N D I A N A

Georgetown Annexation Study

2024

Acknowledgments

Georgetown Town Council

Chris Loop –District-at-Large, Town Council President

Jason Parrish - District 1

Matt Nolan - District 2

Doug Wacker - District 3

Brandon Hopf - District-at-Large

Georgetown Clerk-Treasurer

Julia Keibler

Georgetown Professional Staff

Reny Keener, Town Manager

Kristi Fox, Corporate Counsel

PREPARED BY:



VERIDUS
GROUP



STONE
MUNICIPAL
GROUP

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INTRODUCTION

Georgetown, Indiana, located in Floyd County, is a part of the Louisville Metropolitan Statistical Area (MSA), benefiting from its strategic position near major transportation routes like Interstate 64, Interstate 65 and U.S. Highway 150. Just across the state line from Louisville, Kentucky, and approximately 120 miles south of Indianapolis, Georgetown enjoys both suburban and rural appeal. The town's location makes it an attractive option for those seeking the tranquility of a smaller community while maintaining convenient access to larger urban centers. With an estimated population of 3,749, Georgetown is experiencing steady growth, driven by a robust median household income of \$105,368 and an exceptionally low unemployment rate of 0.8%. These economic indicators reflect the town's strong economic base and its appeal as a desirable place to live and work.

The growth of Georgetown is increasingly supported by new housing developments, spurred by the town's proximity to the Louisville Metropolitan Area. Many new residents are drawn to Georgetown for its desirable location, which allows for easy commutes to Louisville while still offering the benefits of living in a rural-suburban setting. The town's inclusion in the well-regarded New Albany-Floyd County School System further enhances its appeal, particularly for families seeking high-quality education for their children. As more housing developments emerge, Georgetown is well-positioned to capture regional growth, offering a high quality of life with a blend of peaceful, small-town charm and convenient amenities.

Georgetown's leadership is actively pursuing the expansion of the town's corporate boundaries through annexation, recognizing it as a strategic move to foster sustainable growth and enhance the community's overall quality of life. The town's sewer utility, which already services several areas beyond the current boundaries, provides an advantage in this endeavor, reducing one of the significant barriers to annexation. By extending the annexation area and increasing the population, Georgetown aims to stabilize its tax rate, ensuring consistent revenue streams that can support the enhancement of existing services and the introduction of new quality-of-life improvements.

Furthermore, annexation will empower the town to play a more decisive role in guiding the direction of local development, ensuring that growth aligns with the community's values and long-term vision. This proactive approach positions Georgetown not just as a place to live, but as a community committed to thoughtful, strategic expansion that benefits both current and future residents.

In Georgetown, the process of annexation is guided by the provisions of "Indiana Code 36-4-3," which outlines the legal framework for expanding municipal boundaries. Under this code, the town can annex properties that are contiguous to its existing limits, ensuring a seamless extension of its jurisdiction. A key consideration in Georgetown's annexation efforts is the fact that many of the areas under study are

already served by the town's sewer utility. This existing infrastructure reduces potential barriers and facilitates a smoother transition for these properties into the town's corporate limits, aligning with the state's legal requirements and the town's strategic goals for managed growth.

As residential development continues to accelerate in Georgetown, the town is focused on proactively managing this growth rather than simply reacting to it. The town's leadership recognizes that thoughtful planning and coordination are essential to maintaining the quality of life that current residents value. By pursuing annexation, Georgetown aims to ensure that new residential developments are integrated into the community in a way that supports long-term sustainability. This approach allows the town to better coordinate essential services, infrastructure, and community amenities, creating a cohesive environment that benefits both existing and new residents.

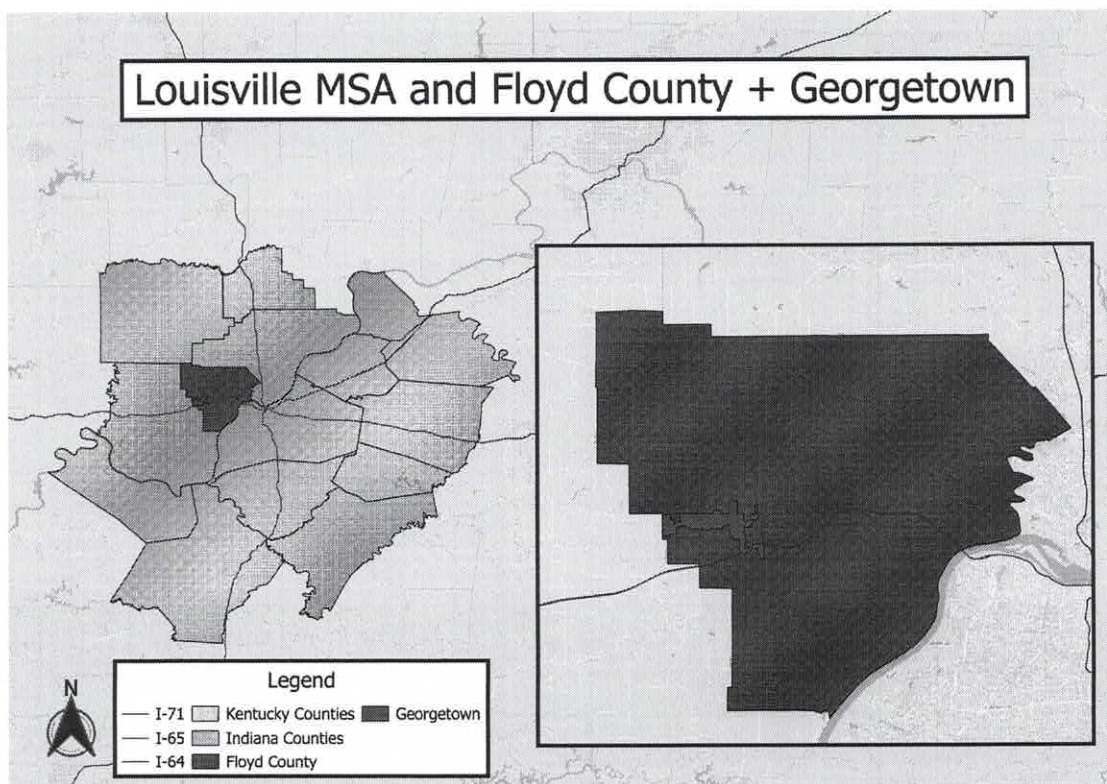


Figure 1: Louisville MSA and Floyd County

DEMOGRAPHICS

Georgetown, Indiana, has experienced significant population growth since the mid-20th century. In 1950, the town was home to just 378 people. By 2022, Georgetown’s population had surged to 3,349, an increase of 853% over the last 70 years. The most significant population increase occurred during the 1990s, a decade that saw a substantial influx of new residents, driven by the town's growing appeal as a suburban community within the Louisville Metropolitan Area. This period of rapid growth laid the foundation for the steady expansion that has continued into the 21st century.

Georgetown’s growth has historically been tied to the availability of space for development. During periods when land was available for new housing, the town experienced surges in population as new residents moved in. In particular, the 1990s marked a period of significant expansion when new residential developments attracted families and individuals seeking the suburban lifestyle Georgetown offers. As more homes were built, the town’s population flourished, transforming it from a small rural area into a bustling community within the Louisville Metropolitan Area. This connection between housing availability and population growth underscores the importance of providing opportunities for development to support continued expansion.

However, Georgetown now faces the challenge of limited space for new homes within its current boundaries. With available building lots diminishing, the town risks reaching a point where further population growth becomes difficult to achieve. Expanding municipal boundaries through annexation may be necessary to provide room for future residential developments and ensure Georgetown can continue its trajectory of growth. Without additional land for new housing, the town may struggle to attract new residents and maintain its appeal as a desirable place to live, which could ultimately impact its long-term economic and social vitality.

Alongside this growth in population and housing, Georgetown has seen a steady rise in median household income and home values. These positive trends indicate a community that is increasingly stable, with many residents firmly in the middle to upper-middle class. The rising income levels and property values reflect Georgetown’s growing appeal as a desirable place to live, offering a blend of suburban comfort and proximity to urban amenities. This economic stability further reinforces the town’s ability to attract and retain residents, ensuring its continued growth and prosperity.

Georgetown Population

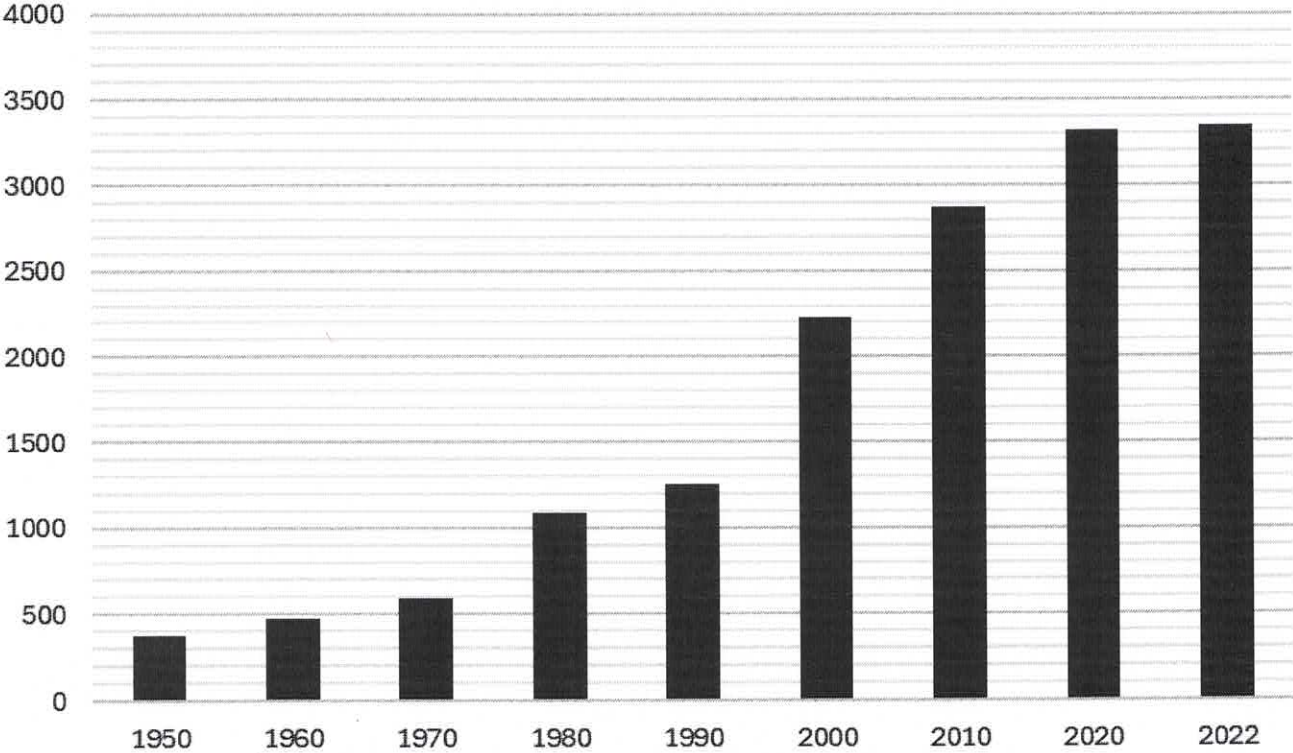


Figure 1 : Historic Population Growth, Source: US Census Bureau

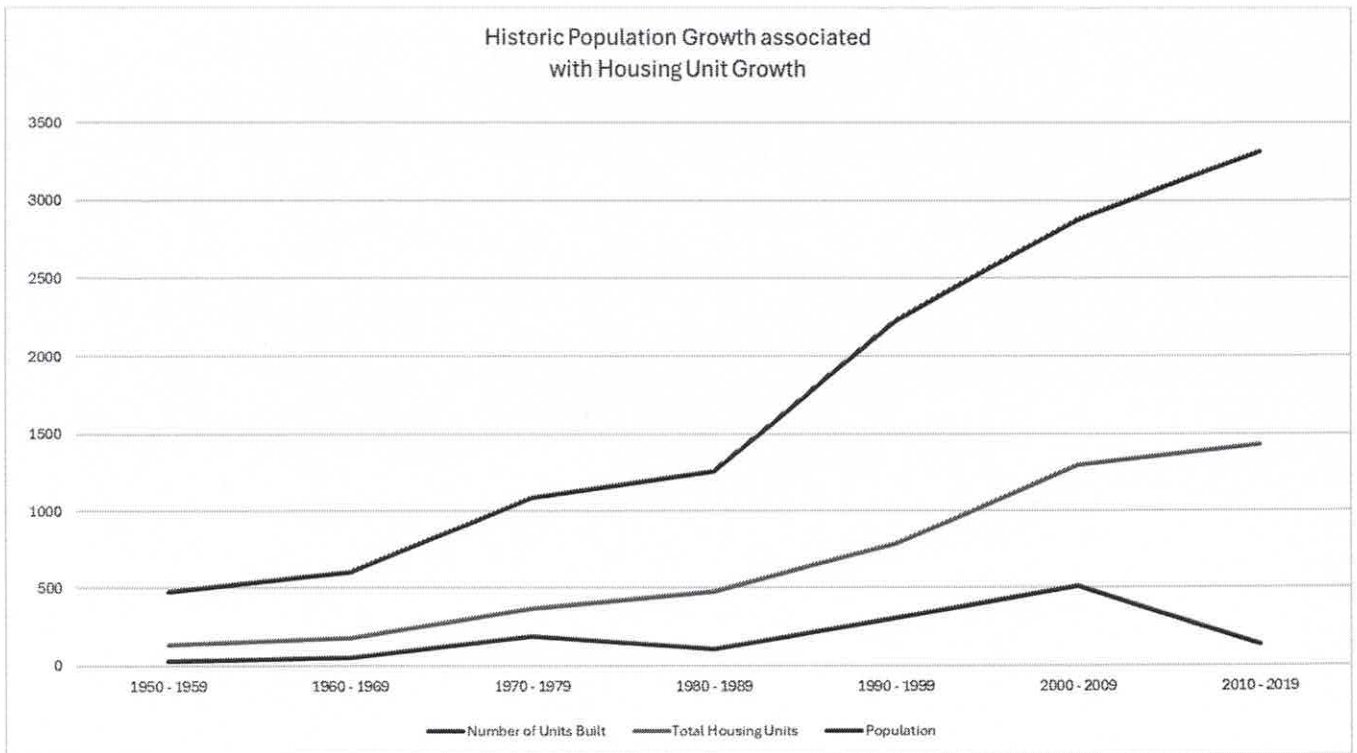


Figure 2 : Historic Housing Growth, Source: US Census Bureau

The population growth in Georgetown, Indiana, has been closely tied to the expansion of housing within the community. As the town's population increased from 378 in 1950 to 3,349 in 2022, there was a corresponding rise in the number of housing units, particularly during the 1990s and 2000s, when residential development surged. This growth has transformed Georgetown from a small rural town into a vibrant suburban community. However, as the town approaches the limits of available building lots within its current municipal boundaries, there is a looming risk that population growth could stagnate. Without additional land for new housing developments, Georgetown may find it challenging to continue attracting new residents, which could impact the town's long-term vitality.

Moreover, Georgetown is experiencing a unique challenge where it provides services, such as parks and public safety, to people who live just outside the town's boundaries. These residents benefit from the town's amenities, but because they fall outside the municipal limits, they do not contribute property tax revenue to support these services. As a result, the town faces financial pressure to maintain and enhance these services without the corresponding tax base. This situation underscores the importance of strategic annexation efforts to ensure that Georgetown can continue to grow, capture necessary revenues, and provide high-quality services to all who live in or near the community.

ANNEXATION REQUIREMENTS

Over the years, Indiana's approach to municipally initiated annexation has evolved significantly, particularly in response to concerns about transparency and the rights of property owners. Historically, municipalities had considerable latitude in initiating annexations, which sometimes led to disputes and dissatisfaction among affected property owners. However, legislative changes, especially those enacted after the 2015 legislative session, have introduced more stringent requirements aimed at ensuring that property owners are fully informed and have a meaningful opportunity to participate in the process.

One of the most notable changes is the requirement for a more structured and transparent process involving coordinated public meetings, detailed fiscal documentation, and extended timelines for public notification. The preparation of fiscal plans is now more rigorous, requiring municipalities to present a comprehensive analysis of the costs and benefits of the annexation, including how municipal services will be extended to the annexed area. This ensures that property owners have a clear understanding of how the annexation will impact them financially and what services they can expect to receive.

Additionally, the legislative changes have mandated a longer than usual publication times for public hearing of the legislative body, ensuring that property owners have ample notice and time to prepare for these meetings. The extended notice period, combined with the requirement for multiple public meetings, provides a more robust platform for public participation, allowing property owners to voice their opinions and concerns. These reforms reflect a broader shift towards greater transparency and accountability in the annexation process.

In conclusion, undertaking annexation should be viewed as a strategic decision that offers substantial benefits to both the municipality and the landowners who become part of the community. For the property owners, annexation brings the advantages of municipal services such as enhanced infrastructure, reliable utilities, and public safety, which can significantly improve quality of life. Moreover, becoming part of a municipal corporation provides landowners with a voice in local governance, enabling them to participate in planning and legislative actions that shape the future growth and development of their community. This inclusion not only fosters a sense of belonging but also empowers residents to influence policies that promote sustainable growth and the creation of vibrant, attractive neighborhoods. Through thoughtful and transparent annexation, municipalities and residents alike can work together to build stronger, more connected communities.

Municipal Annexation Regulatory Steps

1. **Outreach Program:** Conduct an outreach program with at least 6 meetings for annexation under sections 3 or 4, and at least 3 meetings for annexation under sections 5 or 5.2.
2. **Public Information Meetings:** Provide information such as maps, service extension plans, fiscal impact, and notice of meetings.
 - a. Notice of Meetings: Publish notice under IC 5-3-1, including date, time, and location, no later than 30 days before each meeting.
 - b. Notice to landowners in annexation district: Send notice by certified mail to each landowner within the annexation territory no later than 30 days before the first meeting of the outreach program.
 - c. Provide the following documents at the 6 meetings: 1) Maps of proposed boundaries, 2) Plan for extension of capital and non-capital services, including proposed construction date, if necessary, 3) Expected fiscal impact including any increase in taxes or fees.
3. **Adoption of the Fiscal Plan:** Town Council to adopt fiscal plan that provides a credible commitment by the municipality to provide comparable capital and non-capital services. Plan to be adopted before introduction of annexation ordinance.
4. **Introduce Annexation Ordinance:** Introduce Annexation Ordinance at a properly noticed meeting for Georgetown Town Council.
5. **Public Hearing(s):** Hold a public hearing not earlier than 60 days after the annexation ordinance is introduced, with all interested parties having the opportunity to testify.
 - a. Notice of Public Hearing(s): Publish notice in accordance with IC 5-3-1, at least 60 days before the hearing (except in cases where all property owners' consent, then at least 20 days before the hearing).
 - b. Mail notice to affected landowners: Mail notice using certified mail with return receipt requested or other means with a return receipt. Notice must include date of hearing, and where maps and fiscal plan can be reviewed.
6. **Adopt Ordinance:** Council Adopt the Ordinance after holding public hearings.
 - a. Publish the ordinance within 30 days of the passage by the Georgetown Town Council.
 - b. Remonstrance / Quiet Period: Wait 90 days from publication, allowing time for any remonstrations petitions.
 - c. Record Ordinance: File the ordinance with the 1) County Auditor, 2) Circuit Court Clerk, 3) Office of the Secretary of State, 4) Office of Census Data.
7. **Ordinance Takes Effect:** The Ordinance takes effect 30 days after the remonstrance period ends.
8. **Implement the Fiscal Plan:** Enact the plan within the specified time frames as stated in the fiscal plan that was adopted by the Georgetown Town Council.
9. **Adopt Ordinance:** Council Adopt the Ordinance after holding public hearings.
10. **Publish the ordinance within 30 days of the passage by the Georgetown Town Council.**
11. **Remonstrance / Quiet Period:** Wait 90 days from publication, allowing time for any remonstrations petitions.
12. **Record Ordinance:** File the ordinance with the 1) County Auditor, 2) Circuit Court Clerk, 3) Office of the Secretary of State, 4) Office of Census Data.
13. **Ordinance Takes Effect:** The Ordinance takes effect 30 days after the remonstrance period ends.
14. **Implement the Fiscal Plan:** Enact the plan within the specified time frames as stated in the fiscal plan that was adopted by the Georgetown Town Council.

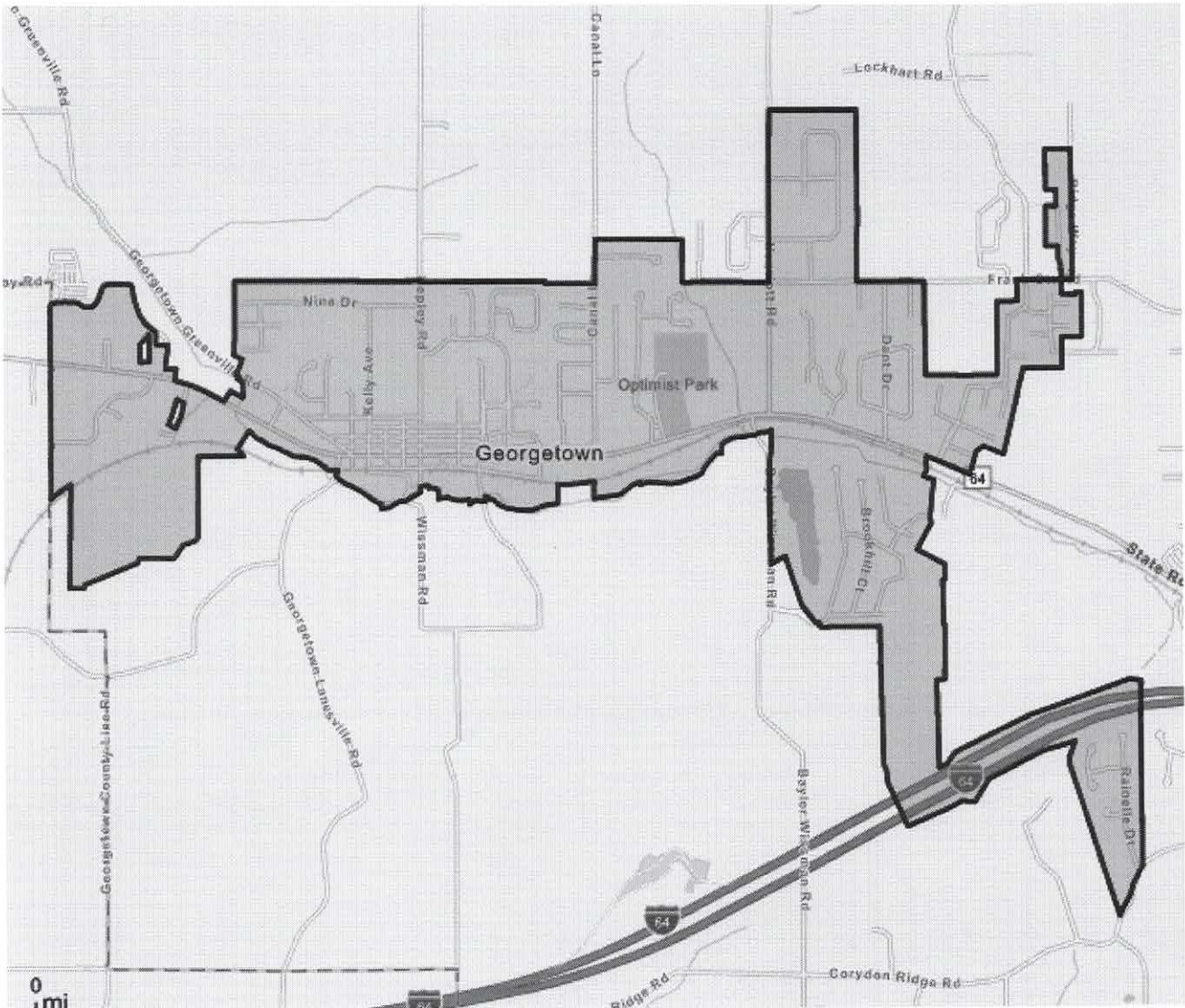
ANNEXATION STUDY AREA

The preliminary study area for annexation in Georgetown, Indiana, focuses on regions that meet the critical contiguity requirements and are primarily residential or offer significant residential development opportunities. These areas, strategically selected, not only align with the town's geographic expansion goals but also represent a logical extension of Georgetown's existing infrastructure and services. Many of the proposed areas are already connected to Georgetown Sewer, meaning that the annexation would incur minimal capital improvement costs related to extending sewer lines or constructing new roads. This factor alone makes these areas highly favorable for annexation, as the town can efficiently integrate them with existing municipal services without incurring significant additional expenses.

Moreover, the areas under consideration for annexation present substantial opportunities for further residential development, which would contribute to an increase in property valuations. The potential for additional home build-outs aligns with Georgetown's broader goals of fostering community growth and increasing the town's assessed property value. Current residents in these areas are already enjoying the benefits of Georgetown's amenities, such as the town's retail and commercial trade areas, parks, and other public services. Annexation would formalize these benefits, ensuring that all residents are equally contributing to and benefiting from the town's resources, while also creating a more cohesive community.

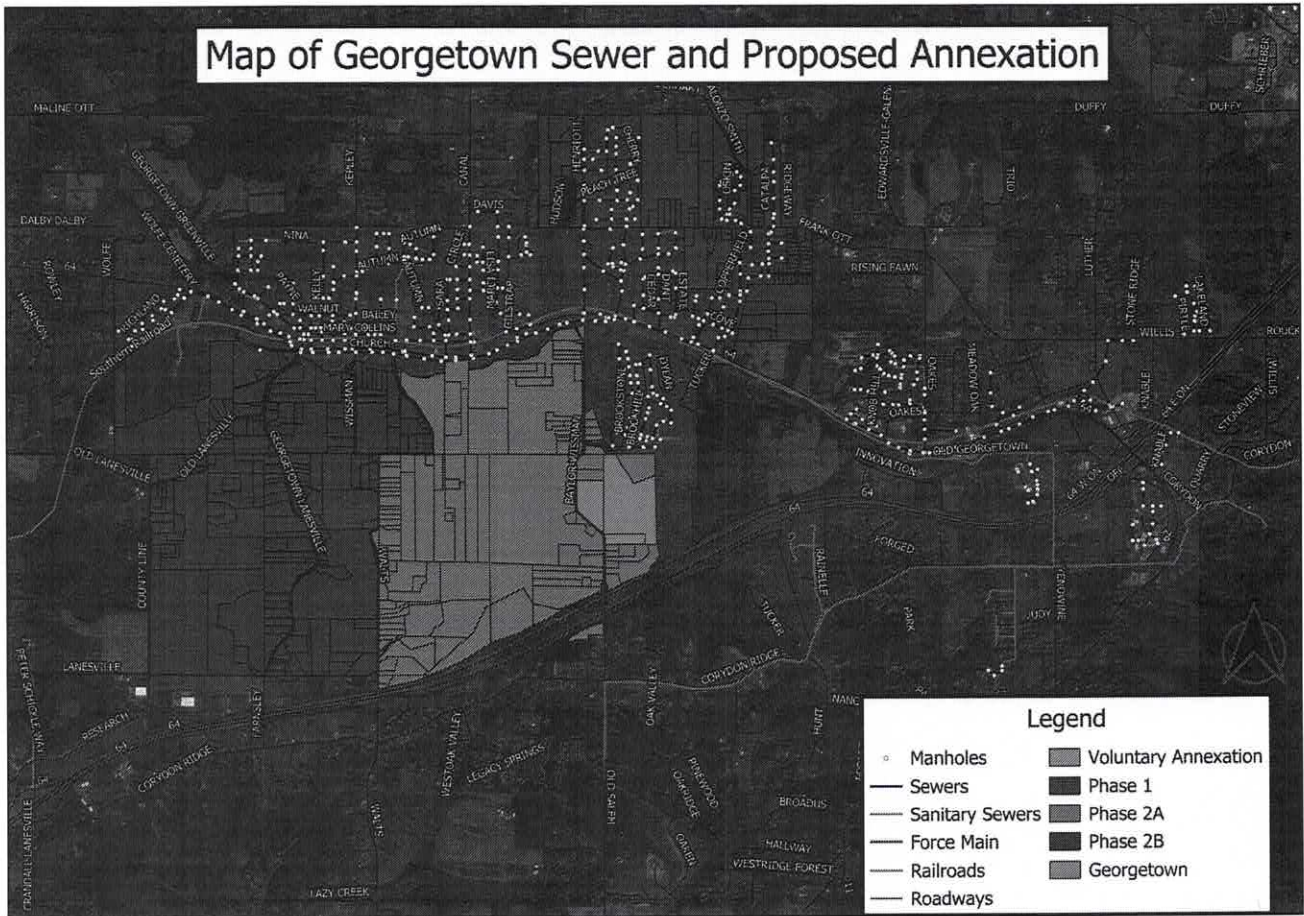
In the long term, annexation is seen as a strategic move to support Georgetown's population growth and enhance its municipal budget through increased assessed value. By bringing these areas into the municipal fold, Georgetown can plan more effectively for future development, ensuring that growth occurs in an appropriate manner, that aligns with Georgetown's fiscal and land use goals. This planned growth will not only improve the quality of life for current and future residents but also allow the town to better manage its resources, attract new residents, and create a more vibrant and economically stable community.

Georgetown Existing Corporate Boundaries



The study area around Georgetown proposes a phased approach to annexation, carefully designed to manage growth and meet the town's development goals. The first phase focuses on the north and eastern edges of the town, where sewer services are already in place and subdivision growth is actively occurring. This rapid development could place additional demands on the town's police department, especially given the proximity of these areas to the existing community. As these neighborhoods expand, relying solely on the sheriff's department for public safety may no longer be sufficient, necessitating a closer integration of these areas with Georgetown's municipal services. The phased annexation allows the town to address these emerging needs systematically while evaluating the impact of growth on local infrastructure and services.

Map of Georgetown Sewer and Proposed Annexation



The second phase of development is planned for the south of the community, where sewer services are nearby but not yet extended. This area, currently dotted with residential properties, offers ample space for further housing development. By extending sewer services and incorporating this region into the town, Georgetown can stimulate residential growth that brings the community closer to the I-64 corridor. This proximity to the interstate strengthens the case for additional exits and the potential for commercial growth areas, which would significantly enhance the town's economic prospects and accessibility.

The final phase of annexation is envisioned to follow the growth in the first two phases, targeting areas on the south side and west of the second development area. This region, while already home to some residential properties, offers considerable land for new subdivisions and community expansion. By carefully planning this phased approach, Georgetown can ensure that growth is managed sustainably, balancing the needs for residential expansion with the availability of services and infrastructure. Each phase builds on the success of the previous one, positioning the town for long-term development that supports both residential and commercial growth.

FISCAL PLAN OVERVIEW

The purpose and scope of the fiscal plan is to ensure that the Town prepares and ultimately provides the services to the new areas within a reasonable amount of time. An overarching theme is to ensure and set the expectations for taxpayers, that they should expect to receive the same level of service that existing taxpayers within the Town receive. The fiscal plan requirements are focused on measurable and predictable economic factors.

Requirements

Indiana code (IC 36-4-3-13) requires that the Town adopt a written fiscal plan by resolution as of the date of the annexation ordinance adoption. The resolution, and related fiscal plan, must provide the following:

- Cost estimates of planned services,
- Method or methods of financing the services,
- Plan to organize and extend the services,
- That non-capital services including (but not limited to) police and fire protection and street and road maintenance will be provided within one year in a manner equivalent in standard and scope to service provides elsewhere,
- That capital services, including but not limited to street construction, street lighting, sewer facilities, water facilities, and stormwater drainage facilities, will be provided within three year in a manner equivalent in standard and scope to services provided elsewhere; and
- Plans for hiring employees of other government entities whose jobs will be eliminated by the proposed annexation, although the municipality is not required to hire any employees.

We recommend that the Town consider the following considerations while reviewing an annexation proposal:

- Timing of development
- Cost of service impacts
- Taxing unit impacts and coordination (if any)
- Other revenue impacts

Timing of Development

There is a cost-benefit analysis unique to each annexation proposal. For example, a piece of agricultural land that has long-term but no immediate plans for development has a different cost benefit outcome than one that will immediately be developed into a high density housing project. Therefore, the fiscal plan should consider the timing of potential development and potential land uses to help forecast budget impacts.

Cost of Service Impacts

The timing of development along with the realistic change in population are key inputs to estimated cost of service. The fiscal plan should consider existing budget outcomes to help forecast incremental costs of expanded service areas.

Tax Unit Impacts

The proposed areas are all located within Tax District 002. This tax district is served by Floyd County, Georgetown Township, New Albany Public Library, New Albany Consolidated Schools, and Floyd Township Fire. The Town has one Taxing District which is likely to be expanded as annexation occurs. Below are the Pay 2024 property tax rates comparing those two districts. The only change in tax rate is the addition of Town's certified tax rate.

Georgetown Civil Town	\$0.0000	\$0.2778
New Albany / Floyd County Consolidated Schools	\$1.0555	\$1.0555
Floyd County	\$0.2989	\$0.2989
Floyd Township Fire	\$0.2189	\$0.2189
Georgetown Township	\$0.0093	\$0.0000
New Albany Floyd County Library	\$0.0000	\$0.0000
Total Tax Rate	\$1.6389	\$1.9167

Other Revenue Impacts

In addition to incremental property taxes, the Town should also assess the impact of additional share of local income taxes, permits, licenses, park revenues, utility customer charges, impact fees, and per capita intergovernmental revenues. Each of these is either shared as a percent of levy or based on the population of the Town.

EXECUTIVE SUMMARY

Growing municipal boundaries is essential for Georgetown as it seeks to accommodate new residential areas and prepare for future development. Expanding the town's corporate limits provides opportunities for residential and commercial growth that can enhance the town's economic and social vitality. By carefully planning for annexation, Georgetown will create a manageable and phased approach to growth which will allow the town to budget resources effectively and hire staff in key areas, such as public safety and public works, as new areas are incorporated. By growing strategically, Georgetown can ensure that its infrastructure and services keep pace with development, creating a sustainable and thriving community for both new and existing residents.

The process of municipally initiated annexation in Indiana is governed by specific procedures outlined in Indiana Code 36-4-3. The town must follow these legal requirements, which include preparing a detailed annexation ordinance, conducting a fiscal impact analysis, and holding public hearings. This process is designed to ensure transparency and fairness to all stakeholders, particularly the property owners in the proposed annexation areas. Georgetown must provide proper notification to affected property owners and gather public input to understand their concerns and expectations. Additionally, the town must demonstrate that the proposed annexation areas meet the contiguity requirements and that it can provide essential municipal services to these areas in a timely and efficient manner.

Following the legal process for annexation also includes the development of a fiscal plan, which is a critical component of the town's annexation strategy. This fiscal plan outlines how Georgetown will provide necessary services, such as public safety, utilities, and street maintenance, to the newly annexed areas. The plan must include a timeline for extending these services and identify any associated costs. For the annexation to be successful, the fiscal plan must be realistic and attainable, ensuring that Georgetown has the financial resources to deliver on its commitments. This includes considering any capital improvements needed, such as extending sewer lines or upgrading infrastructure. A well-prepared fiscal plan will help the town avoid any financial strain and ensure that the annexation benefits both new and existing residents.

One of the primary benefits of annexation is the expansion of the town's tax base, both in terms of property taxes and Local Income Tax (LIT) receipts. As new areas are brought into the town's boundaries, the assessed value of properties within Georgetown increases, providing additional revenue that can be used to fund public services, maintain infrastructure, and enhance the quality of life for residents. Annexation also brings new residents into the local tax base, which can lead to an increase in income tax collections. This influx of revenue allows Georgetown to invest in improvements to its parks, roads, and public facilities, all of which contribute to the long-term success and attractiveness of the community.

Public engagement and transparency are vital components of the annexation process. Georgetown's leadership will continue to involve the community in discussions about the proposed annexation, ensuring that all voices are heard. For the residents in newly annexed areas, annexation not only provides access to municipal services but also fosters a sense of civic pride. These residents, once formally part of the town, will have the right to vote in local elections and be represented on the town council. This inclusion allows them to participate more fully in shaping the future of Georgetown, further strengthening the town's commitment to responsive and inclusive governance.

The fiscal plan associated with annexation is key to ensuring the town's ability to provide services to the newly annexed areas without placing undue strain on its budget. It must account for the cost of providing services, such as police, fire protection, and waste management, while also projecting the revenue increases that will come from the expanded tax base.

The fiscal plan must not only be attainable but also sustainable, ensuring that the town can maintain its high standards of service without creating financial deficits. By carefully managing its growth and fiscal responsibilities, Georgetown can ensure that annexation is a win-win for both the town and the new residents it brings into its boundaries.

Overall, the annexation process represents a positive step forward for Georgetown. The town is already in a strong position for success, with many of the proposed annexation areas already receiving municipal services such as wastewater management. Public safety services are also being provided due to the proximity of these areas to the town. Formalizing these arrangements through annexation will enable Georgetown to stabilize its tax rate and create a more equitable distribution of resources. It will also give the town greater control over the direction of development, ensuring that growth occurs in a planned and coordinated manner.

Annexation presents Georgetown with an opportunity to shape its future and position itself for long-term growth and sustainability. As the town expands its boundaries, it will be better equipped to meet the needs of its growing population, provide quality services, and foster a thriving community. With thoughtful planning, adherence to legal processes, and a commitment to fiscal responsibility, Georgetown is well-positioned to leverage annexation as a tool for continued success. The town's proactive approach to growth ensures that it will remain a vibrant and attractive place to live, work, and raise a family.



Request for Proposal For Credit Card Processing Services

Prepared For: Town of Georgetown Utilities

Description: Integrated Credit Card Processing Services

Software Vendor: SSI

Contact: Julia Keibler

Number: 812-951-3012

Email: julia.keibler@georgetown.in.gov

Customers: 2000

Integration: SSI, Realtime

Card Readers: 2 (FREE)

- *Each additional card reader is \$125.00*

Nexbillpay

2416 Green Springs Hwy

Birmingham, Alabama 35209

Tel: 800-639-2435 Fax: 866-561-3710

www.nexbillpay.com



October 4, 2024

Julia

It is Nexbillpay's intention to provide you with the bottom-line results that you demand along with the quality of service you expect. Additionally, Nexbillpay provides customized reporting that automatically gives your staff the tools needed in managing your payments 24 hours a day, 7 days a week in real time.

Nexbillpay is an Alabama company with its main office located in Birmingham, AL. Since starting the Municipal Division in 2009, Nexbillpay has been providing payment processing services for municipalities and utilities of all sizes.

Nexbillpay will utilize a full spectrum of options to help the Hamilton Southeastern Utilities meet their business needs and goals. Advanced technology allows us to offer cloud based bill presentment with credit card payment options for the utility and the consumer. Our platform is built to adapt to all third-party billing applications using the Nexbillpay Web Service API. This will enable billing software providers to access payment data in real-time increasing their software functionality and services. Nexbillpay has a large customer base, including more than 1500 current municipality and utility accounts.

We are eager to prove the many ways that Nexbillpay can help your municipality control cost well into the future. Thank you again for your interest in Nexbillpay and for the opportunity to do business with the Hamilton Southeastern Utilities.

Sincerely,

Monica Dodd

Monica Dodd
Relationship Manager
2416 Green Springs Hwy.
Birmingham, AL 35209
1-800-639-2435 ext. 3037 Fax: 866-561-3710



Nexbillpay EBPP Platform

Most utility billing software integrates to Nexbillpay and provides an easy-to-use system for Town of Georgetown Utilities customers and their payers. Time and time again, implementing our solutions has resulted in significant cost and time savings. Town of Georgetown Utilities and its customers would receive the following benefits from implementing Nexbillpay. (If Applicable)

- **Your customers have access to an extensive Customer Portal to view and/or pay bills:**
 - View 24 months of billing and payment history (*if paid through NBP*)
 - Store bank account and/or credit/debit card information – Nexbillpay handles all PCI and NACHA compliance
 - Consumer usage/consumption monthly data
 - Payment history
 - Sign up for Auto-Pay and/or payment notifications by SMS text message or email.
 - All of these options improve your ability to provide services 24/7
- **Improve communications with consumers by offering a comprehensive E – payment platform:**
 - E-mail reminders, 3 per bill
 - SMS text messages reminders
 - Auto-Pay/Scheduled payment reminder
 - NSF/rejection notification
 - Credit card expiration (if the credit card on file has expired)
- **Web and Mobile Payment Options**
 - One-time only and/or Quick pay
 - Log in and pay each month
 - Auto-Pay
 - Linked Accounts: pay multiple bills at once for multiple properties, manage all accounts through one interface
 - Accept payments in any manner (depending on each department)
 - Online, IVR, Point of Sale, Mobile
 - Using Nexbillpay will give you a single source of reconciliation on the back end for all payment types
- **IVR Phone Payment Options**
 - Designated 800 #
 - Available 24/7
 - Store bank account and/or credit/debit card information – Nexbillpay handles all PCI compliance
 - Check current balance, past due balance, previous payment amount, last payment date, due date
 - English or Spanish Options
 - Receive text message confirmations
- **Paperless Billing**
 - Save money on print/mail and increase consumer adoption and satisfaction
- **Access to extensive administrative features in the Biller/Admin Portal:**
 - Reconciliation Tools
 - Access payment data in real time with time stamps
 - Search and locate any payment, regardless of where it was made (counter, web, IVR)
 - Notify customers with outbound SMS text messages & automated phone calls for bill reminders
 - Increase customer satisfaction, awareness, communications, collections and on time payments
- ***** Text 2 Pay *****
 - Enroll 24/7
 - Receive a short SMS text message w/bill amount
 - Store preferred payment method
 - Reply ALL to initiate bill payment from the preferred payment method
 - Encourages on-time, hassle-free transactions to avoid late fees
 - Eliminates the need to open a browser or log in to a user account... Pay in Seconds



1.0 Nexbillpay set up cost:

Online Bill Presentment and payment platform	\$0.00
Point of Sale (VPOS) Virtual Terminal payment platform <i>(1) card reader</i>	\$0.00
IVR - Automated Phone Payments	\$0.00
Alerts	\$0.00
Paperless	\$0.00



Proposed Fee Schedule – Online Platform Convenience Fee Model

Online Payment Portal – Visa /MC/Discover	
Credit/Debit Card	\$0.00 - \$5,000.00
<i>Fee</i>	2.75% w/min. of \$1.95
E-Check	\$0.00 - \$5,000.00
<i>Fee</i>	\$1.50

Proposed Fee Schedule – POS \ V-Terminal Convenience Fee Model

Point of Sale – Visa /MC/Discover	
Credit/Debit Card (Swipe or Keyed)	\$0.00 - \$5,000.00
<i>Fee</i>	2.75% w/min. of \$1.95

Proposed Fee Schedule – IVR (Pay by Phone) Convenience Fee Model

IVR Payment Portal – Visa /MC/Discover	
Credit/Debit Card	\$0.00 - \$5,000.00
<i>Fee</i>	2.75% w/min. of \$1.95
E-Check	\$0.00 - \$5,000.00
<i>Fee</i>	\$1.50

Funding

Nexbillpay will deposit funding into all designated bank accounts for each department within 24-48 hours after each successful settlement.

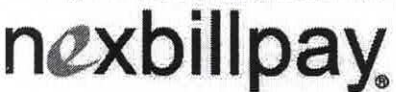


Nexbillpay Alert: (Boil Water Notice, Water Main Breaks, Emergency Notification, etc...)

Service	Cost
NEXBILLPAY ALERT Per SMS Text	UNLIMITED \$0.10/USER
NEXBILLPAY ALERT Per Outbound Call	UNLIMITED \$0.10/USER
NEXBILLPAY ALERT Per Email Sent	UNLIMITED \$0.00/USER
NEXBILLPAY ALERT Setup Fee	WAIVED
NEXBILLPAY ALERT Monthly Fee	WAIVED

Nexbillpay Bill Pay Reminder/Shut off/Disconnect Notice.

Service	Cost
NEXBILLPAY ALERT Per SMS Text	FREE
NEXBILLPAY ALERT Per Outbound Call	FREE
NEXBILLPAY ALERT Per Email Sent	FREE
NEXBILLPAY ALERT Setup Fee	WAIVED
NEXBILLPAY ALERT Monthly Fee	WAIVED

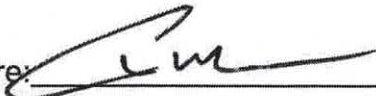


Proposed Fee Schedule – Paperless Billing

*****Remove the clutter and lower cost in delivering utility bills! Better security, more efficient, increase payments and customer satisfaction guaranteed! *****

Service		Cost
Cost	UNLIMITED	\$0.10USER

Above Order Accepted and Approved By:

Signature:  Date: 11-18-2024

Please sign, date and or fax proposal to 866-561-3710 or email to mdodd@nexbillpay.com

Nexbillpay, LLC

By/Title: Monica Dodd/Relationship Manager



VIP WebPortal Proposal and Cost Analysis for The Town of Georgetown

October 4, 2024

Thank you for opportunity to discuss the details of the VIP WebPortal with you. Based on the discussion we had, the Town of Georgetown has an opportunity to deliver a premium customer experience to your customers, and to possibly save some money. In order to ensure you understand the benefits, I have created a summary overview. This is broken down into benefits to your utility customers, and benefits to your utility staff.

Benefits to Utility Customers:

1. Live account data online
2. High level data security
3. Payments via credit cards, debit cards, or eChecks
4. Payments via computer, smart phone, tablet, phone, or in person at the counter
5. Customers can make payments via text message at no additional charge
6. No customer registration required:
 - Sign up for paperless
 - Sign up for text messaging
7. Landlords can manage multiple accounts through a single portal
8. No app required (for smart phones)
9. Customers can call a dedicated 800 number to inquire on their balance and make a payment
10. Customer self-service:
 - Dashboard of their account
 - Auto pay
 - Scheduled pay
 - Manage multiple accounts in a single place
11. Provides an account management platform that satisfies customer demand

Benefits to Utility Office:

1. No up-front cost to implement
2. Simple, user friendly interface means many customers will embrace it
3. Tightly integrated with Software Solutions Utility Billing
4. Software Solutions clients report fewer service requests from their customers
5. Payments from all channels (web, smart phone, text message, tablet, phone, counter) are funneled through to a single point of integration
6. All payments are electronically integrated into Software Solutions' Utility Billing – no manual data entry for these payments

7. The portal may help reduce your delinquencies
8. Customers will have access to a superior web portal to manage their account and communicate with the billing office
9. On average, over 20% of utility customers may go paperless
10. The portal can help reduce operating expenses for your office through paperless billing
11. Dramatically reduce incoming checks from online banking (eLockbox)
12. Reduce the processing time for incoming online bank checks from 10 days (average) to 2 business days
13. Dashboards for supervisors and employees to monitor relevant information
14. Can still offer ACH to customers at no charge through VIP UB software

If there is anything further that you need from me, please let me know. We look forward to serving you.
Thanks!

Sincerely,

Michael Brenner

Michael Brenner, Regional Manager
Software Solutions

Current Environment:

Number of Accounts: 1,700 (billed monthly)
Current Credit Card Provider: Paygov
Customer Online Access: No
Convenience Fee: 3% credit card, no ACH
Average Bill: \$80
Bill Printing: In house - post cards
Billing Platform: VIP

Cost Summary - Convenience Fee Model

October 4, 2024

Fees paid by The Town of Georgetown:

Integration, Deployment and Training	
<i>Integration, deployment, training, and integration to Software Solutions Utility Billing software.</i>	\$0
Monthly Access Fee	
<i>Includes continued software updates, Software Solutions support, and integration to Software Solutions Utility Billing platforms. Minimum charge \$100 per month.</i>	\$150
Paperless Fee	
<i>Charged for each account when a paper bill is suppressed.</i>	\$0.10
Credit Card Chargeback Fee	
<i>An infrequent charge that occurs when a customer disputes a credit card charge on an account. Typically passed on to the customer account on which it occurs.</i>	\$15
ACH Reject Fee	
<i>Occurs when a customer has insufficient funds for an ACH payment.</i>	\$15
eLockbox - Transaction Fee	
<i>Per matched check that is electronically captured. Minimum usage \$60 per month (240 transactions).</i>	\$0.25
Pay By Text	
<i>No charge for customers to make payments via text message.</i>	\$0
Virtual Terminal	
<i>For miscellaneous payments not related to a specific utility account. Deposits, tap fees, etc.</i>	Included
USB Credit Card Swipers	
<i>2 are included at no additional cost. Extras may be purchased for \$99 each.</i>	Included

Transaction fees paid by utility customer:

Transaction Fee - Credit Card	
<i>Visa, Mastercard and Discover transactions. Convenience fee model - paid by utility customer.</i>	2.75% (min \$1.95)
Transaction Fee - ACH	
<i>For an ACH Transaction. Standard \$5,000 maximum payment amount per transaction.</i>	\$1.50
Pay by Phone Option	
<i>Surcharge per transaction in addition to standard convenience fee.</i>	\$0.00

Convenience Fee Examples

	Bill Amount	ACH	CC Fee*
Apartment	\$56	\$1.50	\$1.95
Single Family Home	\$80	\$1.50	\$2.20
Large Family Home	\$144	\$1.50	\$3.96
Landlord (10 properties)	\$800	\$1.50	\$22.00

Paperless Savings Estimate

Monthly Bills	1,700
Mail Cost	\$0.70
eBill Cost	\$0.10
VIP WebPortal Cost	\$150

2005 in October 2025

	0%	5%	10%	15%	20%	25%	30%
eBill Customers	0	85	170	255	340	425	510
eBill Savings	\$0	\$51	\$102	\$153	\$204	\$255	\$306
VIP WebPortal Cost	\$150	\$150	\$150	\$150	\$150	\$150	\$150
MONTHLY SAVINGS	-\$150	-\$99	-\$48	\$3	\$54	\$105	\$156
ANNUAL SAVINGS	-\$1,800	-\$1,188	-\$576	\$36	\$648	\$1,260	\$1,872

Projected Annual Savings **\$648** * based on 20% paperless

*This is an estimate for evaluation purposes. Actual results may vary.
A well-rounded marketing approach could help to improve paperless adoption rates.*

DUKE ENERGY

JOINT USE ENGINEERING PRICE LIST REVISED March 6, 2024

Permit Coordination Fee (A): To include permit set-up cost, mileage to and from the work site and all administrative expenses involved in processing the permit. Permits can range in size from 1 to 40 poles but not to exceed 40 poles. Average per permit. \$154.00

Pre-attachment Engineering Fee (B): For those poles and/or installations on, or associated with, an Exhibit A which IJUS has determined either meets DE specifications and applicable clearance requirements or requires modifications to other communication facilities. Such remedies shall include but not be limited to rearrangement of existing communication conductors and cables. Poles that require a work order will also include the Work Order Engineering Fee in addition to Pre-Attachment. Average per pole. \$77.00

Limited Pre-Attachment Engineering Fee (B1): For those poles and/or installations on, or associated with, an Exhibit A which IJUS has determined meets DE specs and applicable clearance requirements through a visual inspection. No pole data will be collected. An attachment recommendation will be made part of the attachment directive. Average per pole. \$36.00

Work Order Engineering Fee (C): For those poles and/or installations on, or associated with, an Exhibit A which IJUS has determined does not meet DE specifications and/or applicable clearance requirements. Remedy can be accomplished by adjustments and/or modifications of Duke Energy's facilities, including pole replacement. Average per pole. \$230.00

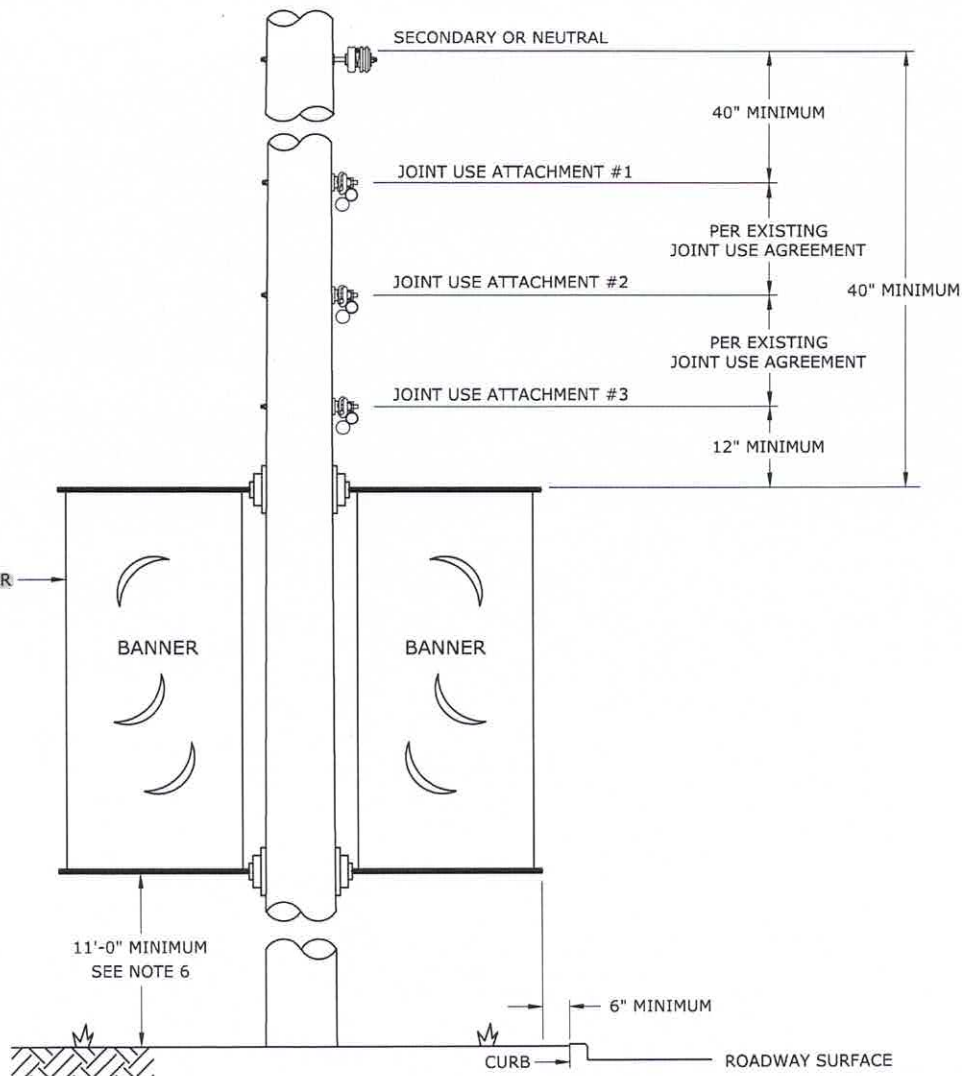
Structural Analysis (F): For each group of poles in a tangent line, the pole that has the most visible loading, line angle, and longest or uneven span length will be selected. Worst case poles per branch to be modeled and analyzed. Average cost applied only to those Distribution poles analyzed \$62.00. Cost applied to those Transmission poles analyzed \$120.00 per hour to review.

****All transmission poles require a structural analysis****

Post Attachment and Construction Inspection Fee (D): To be performed on new attachments and on make-ready construction of all poles in an Exhibit A. The communication companies will have 120 days to complete construction after receiving an approved Exhibit A. IJUS will complete the post inspection within 180 days after DE approval of the permit. First inspection, average per pole. \$28.00

Second and Subsequent Post Inspection Fee (E): Subsequent inspections if pole fails, average per hour. \$71.00

MAXIMUM BANNER DIMENSIONS
28-1/2" X 6'-0"



NOTES:

1. INSTALLATION OF BANNERS ON COMPANY DISTRIBUTION POLES IS AT THE SOLE DISCRETION OF THE COMPANY, AND IS LIMITED TO GOVERNMENTAL ENTITIES SUCH AS CITIES, TOWNS, MUNICIPALITIES, ETC. THE CONTENTS OF THIS DOCUMENT CANNOT SUPERSEDE ANY JOINT-USE AGREEMENT ALREADY IN PLACE.
2. POLES MUST BE TRUCK ACCESSIBLE AND INSPECTED FOR STRUCTURAL INTEGRITY PRIOR TO BANNER ATTACHMENT.
3. BANNER INSTALLATION AND DESIGN SHOULD BE SUCH THAT CONTACT WITH COMPANY CONDUCTORS OR FACILITIES IS AVOIDED IN THE EVENT THE BANNER IS TORN OR BECOMES UNATTACHED FROM ITS SUPPORTS OR MOUNTING HARDWARE.
4. A BANNER AGREEMENT MUST BE COMPLETED PRIOR TO ATTACHMENT TO COMPANY DISTRIBUTION POLES. ANY MESSAGING OR IMAGES MUST BE APPROVED AS A PART OF THIS AGREEMENT. "POLE TO POLE" OR "POLE TO STRUCTURE" BANNERS ARE NOT PERMITTED.
5. BANNERS ATTACHED TO POLES SHOULD BE PERPENDICULAR TO POWER LINES.
6. BANNERS THAT EXTEND OVER ROADWAY MUST HAVE 15'-0" VERTICAL CLEARANCE FROM ROAD SURFACE. IF ROADWAY IS DOT MAINTAINED, SEE DWG. 10.02-03.
7. THE BANNERS MUST HAVE HALF CIRCLE AIR POCKETS CUT INTO THEM.
8. FOR WOODEN DISTRIBUTION POLES, BANNERS MUST BE ATTACHED USING REMOVABLE BANDS OR SCREWS THAT DO NOT PENETRATE THE ENTIRE DIAMETER OF THE POLE. FOR NON-WOOD POLES, REMOVABLE BANDS **ONLY** WILL BE ALLOWED. ANY HARDWARE USED TO SECURE BANNERS IS NOT TO CONFLICT WITH THE OPERATION OF ANY COMPANY EQUIPMENT.
9. COMPANY SHALL NOT BE RESPONSIBLE FOR REMOVING AND/OR REBANDING BANNERS WHENEVER THE POLES ARE REPLACED. EXCEPT IN CASES OF EMERGENCY, OUTAGE RESPONSE, OR SIMILAR CIRCUMSTANCE, CONTACT THE JOINT USE DEPARTMENT PRIOR TO THE REMOVAL OF ANY BANNERS.
10. REQUESTS NOT COVERED BY THE ABOVE STANDARD CAN BE REVIEWED ON A CASE BY CASE BASIS. ANY COSTS ASSOCIATED WITH THIS ANALYSIS WILL BE BORNE BY THE REQUESTING PARTY.
11. CUSTOMER AGREES TO INDEMNIFY, DEFEND, AND SAVE HARMLESS COMPANY FROM ALL CLAIMS, LOSSES, INJURIES, DAMAGE AND OTHER DEMANDS MADE AGAINST IT AND ALL COSTS AND EXPENSES INCURRED BY COMPANY ARISING OUT OF THIS AGREEMENT UNLESS SAME SHALL HAVE RESULTED FROM SOLE NEGLIGENCE OF COMPANY.



3				
2				
1				
0	6/30/14	ROBESON	EANES	ADCCCK
REVISED	BY	CK'D	APPR.	

BANNER INSTALLATION
ON DISTRIBUTION POLES

DEC	DEM	DEP	DEF
X	X	X	X
10.06-05			



Outlook

RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

From Stephen Tolliver Jr. <stolliver@ausllc.com>

Date Wed 11/20/2024 3:26 PM

To Reny Keener <reny.keener@georgetown.in.gov>

Cc Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver <aaron.tolliver@ausllc.com>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>

Good afternoon,

Evapar is scheduled on 12/3/24 to complete the coolant flush job on all three backup generators.

Thanks

Steve Tolliver Jr.
Vice President
1829 E. Spring St. Suite 106
New Albany, IN 47150
812-284-9243 Office
502-648-9999 Cell



From: Stephen Tolliver Jr.

Sent: Tuesday, November 19, 2024 3:36 PM

To: Reny Keener <reny.keener@georgetown.in.gov>

Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver <aaron.tolliver@ausllc.com>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>

Subject: RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Thanks Reny. I'll reach out to Evapar to get this scheduled.

Steve Tolliver Jr.
Vice President
1829 E. Spring St. Suite 106
New Albany, IN 47150
812-284-9243 Office
502-648-9999 Cell



From: Reny Keener <reny.keener@georgetown.in.gov>
Sent: Monday, November 18, 2024 9:21 PM
To: Stephen Tolliver Jr. <stolliver@ausllc.com>
Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver <aaron.tolliver@ausllc.com>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>
Subject: Re: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Approved to move forward with Evapar.

[Get Outlook for iOS](#)

From: Stephen Tolliver Jr. <stolliver@ausllc.com>
Sent: Wednesday, November 13, 2024 5:46:29 PM
To: Reny Keener <reny.keener@georgetown.in.gov>
Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver <aaron.tolliver@ausllc.com>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>
Subject: RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Good evening Reny,

Sorry for the delay on getting back to you, but I had several vendors turn down the opportunity to quote this work.

I was able to obtain a quote from Varitech, out of their Louisville, KY office.

My recommendation would be to stick with Evapar based on price and the fact they are the company we have the Preventive Maintenance agreement with.

Varitech Quotation

Backup Generator Coolant Flush Quote			
Description	Quantity	Cost	Total Cost
Coolant	12	\$28.73	\$344.76
Coolant Flush	4	\$11.44	\$45.76
Distilled Water	12	\$2.88	\$34.56
Service supplies, Environmental fees	1	\$120.75	\$120.75
Local Service Run	1	\$109.25	\$109.25
Labor	1	\$4,140	\$4,140

Total \$4,795.08

Thanks

Steve Tolliver Jr.
Vice President
1829 E. Spring St. Suite 106
New Albany, IN 47150
812-284-9243 Office
502-648-9999 Cell



From: Reny Keener <reny.keener@georgetown.in.gov>
Sent: Tuesday, November 5, 2024 8:10 AM
To: Stephen Tolliver Jr. <stolliver@ausllc.com>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>
Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver <aaron.tolliver@ausllc.com>
Subject: Re: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Steve,

This work needs to be completed so that our machines continue to run as needed.

Is there another company that also does this work?

Council would like an additional quote for this work before giving final approval.

Reny Keener

*Town Manager***Town of Georgetown**

812-951-3012

From: Stephen Tolliver Jr. <stolliver@ausllc.com>
Sent: Thursday, October 31, 2024 4:54 PM
To: Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>; Reny Keener <reny.keener@georgetown.in.gov>
Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver

<aaron.tolliver@ausllc.com>

Subject: RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Good afternoon,

I wanted to follow up on the below pricing for the generator coolant flush job. Please let me know if you have any questions or need anything else to make a decision on having this PM completed.

Thanks

Steve Tolliver Jr.

Vice President

1829 E. Spring St. Suite 106

New Albany, IN 47150

812-284-9243 Office

502-648-9999 Cell



From: Stephen Tolliver Jr.

Sent: Thursday, October 24, 2024 11:05 AM

To: Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>; Reny Keener <reny.keener@georgetown.in.gov>

Cc: Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen

<Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>; Aaron Tolliver

<aaron.tolliver@ausllc.com>

Subject: RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Jamie & Reny,

See the below pricing to complete the backup generator coolant flush.

Let me know if you'd like to proceed with this work and we'll get it scheduled with Evapar.

Backup Generator Coolant Flush Quote			
Description	Quantity	Cost	Total Cost
Coolant	14	\$16.43	\$230.07
Mileage	75	\$3.16	\$237.19
Service supplies, Environmental fees	1	\$91.49	\$91.49
Labor	8	\$175.95	\$1,407.60
Total			\$1,966.35

Thanks!

Steve Tolliver Jr.
Vice President
1829 E. Spring St. Suite 106
New Albany, IN 47150
812-284-9243 Office
502-648-9999 Cell



From: Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>
Sent: Thursday, October 17, 2024 9:38 AM
To: Aaron Tolliver <aaron.tolliver@ausllc.com>; Reny Keener <reny.keener@georgetown.in.gov>
Cc: Stephen Tolliver Jr. <stolliver@ausllc.com>; Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>
Subject: RE: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

I totally agree Aaron. Thanks

From: Aaron Tolliver <aaron.tolliver@ausllc.com>
Sent: Friday, October 11, 2024 10:19 AM
To: Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>; Reny Keener <reny.keener@georgetown.in.gov>
Cc: Stephen Tolliver Jr. <stolliver@ausllc.com>; Steve Tolliver <Steve@ausllc.com>; MIKE AMBURN <Mike@ausllc.com>; Patrick Nielsen <Patrick@ausllc.com>; Julia Keibler <julia.keibler@georgetown.in.gov>
Subject: Georgetown, IN_GENERATOR MAINTENANCE - FLUID ANALYSIS REPORTS

Jamie and Reny,

We had the three generators in the town wastewater system serviced by Evapar for their annual preventative maintenance. This included a sampling and analysis of the oil and coolant. The oil was also replaced during this process. Attached are the reports from that lab result.

The coolant reports show that the coolant needs flushed and replaced. I've requested a quote from Evapar to perform this service as it is outside the standard preventative maintenance scope of work. Once received, I will share pricing with you and we can decide if you prefer for Evapar to handle or for another party. I recommend we act on this now rather than waiting until the next servicing a year from now to avoid further degradation of the generators.

Please let me know if you have any questions or concerns.

Thanks,
Aaron

Aaron M. Tolliver
President
1829 E. Spring St. Suite 106
New Albany, IN 47150
812-284-9243 Office
502-645-0987 Cell



APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): Town of Georgetown

PO Box 127
Georgetown, IN 47122

From: TRC, LLC

PO Box 273
Floyds Knobs, IN 47119

Project: Conydon Ridge Rd FM Check Valve

Via (Architect):

Application No: 2

Invoice No: 1950

Period To: 10/22/2024

Architect's
Project No:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	3,478.00	0.00
Approved this month	0.00	0.00
TOTALS	3,478.00	0.00
Net change by change orders	3,478.00	

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM \$ 139,642.00
2. Net change by Change Orders \$ 3,478.00
3. CONTRACT SUM TO DATE (LINE 1+/-2) \$ 143,120.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet) \$ 143,120.00
5. RETAINAGE
6. TOTAL EARNED LESS RETAINAGE \$ 14,312.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 4 less Line 5) \$ 128,808.00
8. SALES TAX \$ 0.00
9. CURRENT PAYMENT DUE \$ 70,513.32
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ 14,312.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TRC, LLC
By: *[Signature]*

Date: 10/22/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:\$

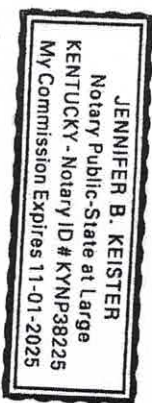
(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

State of: Ky County of: Jefferson
Subscribed and sworn to before me this 22 day of October 2024
Notary Public: *[Signature]*
My Commission Expires: 11-01-2025



[Signature]
TOWN COUNCIL PRESIDENT 11-18-24

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): Town of Georgetown
 PO Box 127
 Georgetown, IN 47122

Project: Corydon Ridge Rd FM Check Valve

Application No: 2

Invoice No: 1950

Period To: 10/22/2024

From: TRC, LLC
 PO Box 273
 Floyd's Knobs, IN 47119

Via (Architect):

Architect's
 Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	3,478.00	0.00
Approved this month	0.00	0.00
TOTALS	3,478.00	0.00
Net change by change orders	3,478.00	

1. ORIGINAL CONTRACT SUM \$ 139,642.00
2. Net change by Change Orders \$ 3,478.00
3. CONTRACT SUM TO DATE (LINE 1+/-2) \$ 143,120.00
4. TOTAL COMPLETED & STORED TO DATE \$ 143,120.00
(Column G on Continuation Sheet)
5. RETAINAGE \$ 14,312.00
6. TOTAL EARNED LESS RETAINAGE \$ 128,808.00
(Line 4 less Line 5)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 58,294.68
(Line 6 from prior Certificate)
8. SALES TAX \$ 0.00
9. CURRENT PAYMENT DUE \$ 70,513.32
10. BALANCE TO FINISH, PLUS RETAINAGE \$ 14,312.00
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TRC, LLC
 BY: *[Signature]*

Date: 10/22/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

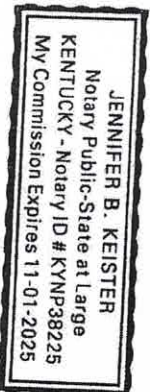
(Attach explanation if amount certified differs from the amount applied for.)

~~ARCHITECT:~~ ENGINEER

By: *[Signature]* Date: 11/14/2024

This Certificate is not negotiable. THE AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

State of: KY County of: Jefferson
 Subscribed and sworn to before me this 22 day of October 2024
 Notary Public: *[Signature]*
 My Commission Expires: 11-01-2025

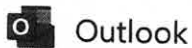


CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 2
 Application Date: 10/22/2024
 Period To: 10/22/2024
 Architect's Project No:

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E+F)	WORK BILLED THIS PERIOD	MATERIALS STORED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Legacy Springs LS AARV Inst	12,727	12,727	0	0	12,727	100	0	1,273
2	Rainelle Woods LS AARV Inst	16,173	81	16,092	0	16,173	100	0	1,617
3	Chk Valves Inst-Near Yenowine	23,943	23,943	0	0	23,943	100	0	2,394
4	Chk Valves Inst-Near Rainelle	23,943	23,943	0	0	23,943	100	0	2,394
5	FM Connect MH Work	61,756	0	61,756	0	61,756	100	0	6,176
6	Mobb/Derrob	1,000	500	500	0	1,000	100	0	100
7	Insurance	100	100	0	0	100	100	0	10
CO1	Removal of Exist Gate Valves	3,478	3,478	0	0	3,478	100	0	348
		143,120	64,772	78,348	0	143,120	100	0	14,312



Outlook

RE: TRC - Pay Aps for Corydon Ridge

From Bob Woosley <bwoosley@heritageeng.com>

Date Thu 11/14/2024 8:38 AM

To Julia Keibler <julia.keibler@georgetown.in.gov>

Cc Chris Loop <chris.loop@georgetown.in.gov>; Brandon Hopf <brandon.hopf@georgetown.in.gov>; Jason Parrish <jason.parrish@georgetown.in.gov>; Doug Wacker <doug.wacker@georgetown.in.gov>; Matt Nolan <matt.nolan@georgetown.in.gov>; Reny Keener <reny.keener@georgetown.in.gov>; Jamie Schillmiller <jamie.schillmiller@georgetown.in.gov>; Matt Robinson <mrobinson@heritageeng.com>; marriannem@bbtel.com <marriannem@bbtel.com>; Jason Coffman <jasonandrewcoffman@gmail.com>

2 attachments (4 MB)

10-22-24 Corydon Ridge pay Ap 3 - Retainage - signed.pdf; 10-22-24 TRC Corydon Ridge Pay Ap 2 - signed.pdf;

Julia/Council,

Please find a revised **Pay Application No. 2**. I failed to sign the last one I sent. The attached is now signed.

Also please find attached **Pay Application No. 3**. This pay app is the final payment and releases all retainage. We were incorrect in thinking we would receive a credit for the MH I mentioned previously. The MH was always intended to be re-used and not replaced.

I recommend approval and payment of both Pay Application No. 2 & 3. I will present both of these for formal approval at the Council meeting on Monday night.

Thank you,

Bob Woosley, P.E.

Town Engineer

Georgetown, IN



Robert L. Woosley Jr., P.E.

President

603 North Shore Dr, Suite 204
Jeffersonville, IN 47130 | P: 812-280-8201
M : 502-727-0079

642 South Fourth St, Suite 100
Louisville, KY 40202 | P: 502-562-1412

www.heritageeng.com

From: Bob Woosley

Sent: Wednesday, November 13, 2024 2:52 PM

To: Julia Keibler <julia.keibler@georgetown.in.gov>

Cc: Chris Loop (chris.loop@georgetown.in.gov) <chris.loop@georgetown.in.gov>; Brandon Hopf (brandon.hopf@georgetown.in.gov) <brandon.hopf@georgetown.in.gov>; jason.parrish@georgetown.in.gov; doug.wacker@georgetown.in.gov; Matt Nolan <matt.nolan@georgetown.in.gov>; Reny Keener (reny.keener@georgetown.in.gov) <reny.keener@georgetown.in.gov>; jamie.schillmiller@georgetown.in.gov; Matt Robinson <mrobinson@heritageeng.com>; marriannem@bbtel.com; Jason Coffman <jasonandrewcoffman@gmail.com>

Subject: FW: TRC - Pay Aps for Corydon Ridge

Please find attached Pay Application No. 2 for the Corydon Ridge Road Dual FM Improvements Project. I recommend approval and payment.

Please note, this project is now complete. They have also submitted to us a Pay App No. 3 to close out the project. We are holding on the approval of Pay App No 3 for now. We have a question regarding a possible credit due for a MH that wasn't installed.

I will formally present this to the Council for approval at the meeting on November 18th.

Let me know if you have any questions I can answer in advance of the meeting.

Thank you,

Bob Woosley, P.E.

Town Engineer

Georgetown, IN



Robert L. Woosley Jr., P.E.

President

603 North Shore Dr, Suite 204

Jeffersonville, IN 47130 | P: 812-280-8201

M: 502-727-0079

642 South Fourth St, Suite 100

Louisville, KY 40202 | P: 502-562-1412

www.heritageeng.com

From: Matt Robinson <mrobinson@heritageeng.com>

Sent: Wednesday, November 13, 2024 12:25 PM

To: Bob Woosley <bwoosley@heritageeng.com>

Subject: FW: TRC - Pay Aps for Corydon Ridge

Bob:

This is pay request #2 (bill out of bid items) and pay request #3 (retainage) for the Cordon Ridge Rd. Project. I haven't taken a hard look at these yet but in glancing over them, #2 looks OK. I did ask Jason for a credit for the deleted manhole at the intersection of the Rainelle Woods force main with the Cordon

Ridge Rd. force main, but I don't think I've got anything back on that yet (Jamie decide to just use valve boxes instead of the MH). I'll also check to see if paving restorations have been completed.

Until we get some cost info on the deleted MH may want to hold up on pay request #3 until we resolve that issue.

Matt R.

From: marriannem@bbtel.com <marriannem@bbtel.com>

Sent: Tuesday, October 22, 2024 3:35 PM

To: Bob Woosley <bwoosley@heritageeng.com>; Matt Robinson <mrobinson@heritageeng.com>

Cc: 'Jason Coffman' <jasonandrewcoffman@gmail.com>

Subject: TRC - Pay Aps for Corydon Ridge

Good afternoon:

I have attached pay ap #2 billing the project complete and pay ap #3 billing out retainage.

Please let me know if you have any questions or need any additional information.

Thank you.
Marrienne
TRC, LLC

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): Town of Georgetown
 PO Box 127
 Georgetown, IN 47122

From: TRC, LLC
 PO Box 273
 Floyds Knobs, IN 47119

Project: Corydon Ridge Rd FM Check Valv

Via (Architect):

Application No: 3
 Invoice No: 1951
 Period To: 10/22/2024

Architect's Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	3,478.00	0.00
Approved this month	0.00	0.00
TOTALS	3,478.00	0.00
Net change by change orders	3,478.00	

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM \$ 139,642.00
2. Net change by Change Orders \$ 3,478.00
3. CONTRACT SUM TO DATE (LINE 1+/-2) \$ 143,120.00
4. TOTAL COMPLETED & STORED TO DATE \$ 143,120.00
(Column G on Continuation Sheet)
5. RETAINAGE \$ 0.00
6. TOTAL EARNED LESS RETAINAGE \$ 143,120.00
(Line 4 less Line 5)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 128,808.00
(Line 6 from prior Certificate)
8. SALES TAX \$ 0.00
9. CURRENT PAYMENT DUE \$ 14,312.00
10. BALANCE TO FINISH, PLUS RETAINAGE \$ 0.00
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TRC, LLC
 By: *[Signature]* Date: 10/22/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: ENGINEER

By: *[Signature]* Date: 11/14/2024

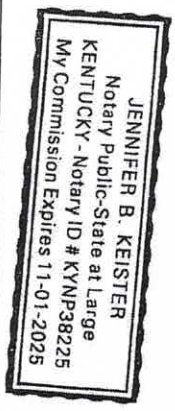
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

State of: *Ky* County of: *Jefferson*

Subscribed and sworn to before me this *22* day of *October* 2024

Notary Public: *[Signature]*

My Commission expires: *11-01-2025*



[Signature]

TOWN COUNCIL PRESIDENT 11-18-24

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 3
 Application Date: 10/22/2024
 Period To: 10/22/2024
 Architect's Project No:

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E+F)	WORK BILLED THIS PERIOD	MATERIALS STORED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Legacy Springs LS AARV Inst	12,727	12,727	0	0	12,727	100	0	0
2	Rainelle Woods LS AARV Inst	16,173	16,173	0	0	16,173	100	0	0
3	Chk Valves Inst-Near Yenowine	23,943	23,943	0	0	23,943	100	0	0
4	Chk Valves Inst-Near Rainelle	23,943	23,943	0	0	23,943	100	0	0
5	FM Connect MH Work	61,756	61,756	0	0	61,756	100	0	0
6	Mob/Demob	1,000	1,000	0	0	1,000	100	0	0
7	Insurance	100	100	0	0	100	100	0	0
CO1	Removal of Exist Gate Valves	3,478	3,478	0	0	3,478	100	0	0
		143,120	143,120	0	0	143,120	100	0	0

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): Town of Georgetown

Project: Maplewood Bus Pk Lift Station

Application No: 2

Invoice No: 3375

Period To: 10/11/2024

From: Riley's Excavating LLC
PO Box 651
Georgetown, IN 47122

Via (Architect):

Architect's
Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	7,700.00	0.00
Approved this month	0.00	0.00
TOTALS	7,700.00	0.00
Net change by change orders	7,700.00	

1. ORIGINAL CONTRACT SUM	\$	322,222.00
2. Net change by Change Orders	\$	7,700.00
3. CONTRACT SUM TO DATE (LINE 1+2)	\$	329,922.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	267,631.60
5. RETAINAGE	\$	26,763.16
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$	240,868.44
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	149,277.87
8. SALES TAX	\$	0.00
9. CURRENT PAYMENT DUE	\$	91,590.57
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	89,053.56

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Riley's Excavating LLC

By: [Signature] Date: 10-11-2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

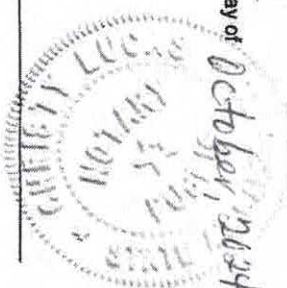
AMOUNT CERTIFIED \$
(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: ENGINEER

By: [Signature] Date: 11/12/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

State of: Kentucky County of: Jefferson
Subscribed and sworn to before me this 11th day of October, 2024
Notary Public: [Signature]
My Commission expires: 8/22/2026



[Signature]
TOWN COUNCIL PRESIDENT
11-18-24

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 2
 Application Date: 10/11/2024
 Period To: 10/11/2024
 Architect's Project No:

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E+F)	WORK BILLED THIS PERIOD	MATERIALS STORED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Mob/Demob	5,500	2,750	0	0	2,750	50	2,750	275
2	Bonds	13,200	13,200	0	0	13,200	100	0	1,320
3	Demolition	6,900	0	3,450	0	3,450	50	3,450	345
4	Gravel	2,163	0	2,163	0	2,163	100	0	216
5	Concrete Apron	4,669	0	0	0	0	0	4,669	0
6	8" Sanitary Sewer	797	0	0	0	0	0	797	0
7	4" Force Main	22,945	0	22,945	0	22,945	100	0	2,295
8	Manhole	3,400	0	0	0	0	0	3,400	0
9	Wet Well	157,849	110,494	31,570	0	142,064	90	15,785	14,206
10	Valve Vault	42,400	16,960	21,200	0	38,160	90	4,240	3,816
11	Canopy	12,000	0	9,000	0	9,000	75	3,000	900
12	Gate Valve w valve box	2,400	0	2,400	0	2,400	100	0	240
13	Electrical Controls	9,500	0	0	0	0	0	9,500	0
14	4" Conduit	6,500	0	6,500	0	6,500	100	0	660
15	Water Service & Yard Hydrant	2,700	0	0	0	0	0	2,700	0
16	Erosion Control	4,000	2,000	1,000	0	3,000	75	1,000	300
17	Seed and Straw	3,500	0	0	0	0	0	3,500	0
18	Gate & Fencing	7,500	0	0	0	0	0	7,500	0
19	Storm Pipe	14,300	14,300	0	0	14,300	100	0	1,430

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 2
 Application Date: 10/11/2024
 Period To: 10/11/2024
 Architect's Project No:

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E+F)	WORK BILLED THIS PERIOD	MATERIALS STORED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
0		0	0	0	0	0	***	0	0
CO1	Change Order 1	7,700	6,160	1,540	0	7,700	100	0	770
		329,922	185,864	101,767	0	267,632	81	62,290	26,763

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Maplewood Bus Pk Lift Station

On receipt by the undersigned of a check from Town of Georgetown in the sum of NINETY ONE THOUSAND FIVE HUNDRED NINETY DOLLARS AND 57 CENTS (91,590.57) payable to Riley's Excavating LLC, and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any Mechanic's Lien, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position, the undersigned has on the above referenced project to the following extent.

This release covers a progress payment for all labor, services, equipment and materials furnished to the project site or to Town of Georgetown through 10/11/2024 only and does not cover any retention, pending modifications and changes or items furnished after said date. Before any recipient of this document relies on it, that person should verify evidence of payment to the undersigned.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project up to the date of this waiver.

10/11/2024
(Date)

Jim W. Miller
(Signature)

Project Manager
(Title)



Libs Paving Co. Inc.
 6931 Atkins Road
 Floyds Knobs IN
 47119
 United States

Invoice

INV-12528
 10/7/2024

Bill To

City of Georgetown
 9111 STATE ROAD 64
 GEORGETOWN IN 47122-8978
 United States

Terms	Due Date	PO #	Sales Rep
Net 10	10/17/2024		Luke Hildenbrand

Description	Amount
Job: Dant Drive	
Install Speed Hump per quote	\$4,500.00
Total	
	\$4,500.00

Thank you for your Business

[Signature]
 TOWN COUNCIL 11-18-24
 PRESIDENT



INV-12528



Temple & Temple Excavating & Paving, Inc.
 1367 South State Road 60
 Salem, IN 47167
 (812) 883-6644

Invoice: 15617

EXCAVATING & PAVING, INC.

1367 South State Road 60 * Salem, IN 47167
 PH: 812-883-6644 * FAX: 812-883-6664

Sold to: Town of Georgetown, PO BOX 127, Georgetown, IN 47122
 Ship to: Church Alley Culvert Georgetow

INVOICE

Job No:

Account	P.O. Num	Ship Via	Ship Date	Terms	Invoice Date	Page
TOWNG				Net 30	11/8/24	1

Quantity	Unit	Description	Unit Price	Extended Price
1		Contract amount for Church Alley Drainage Project per agreement.	16,440.00	16,440.00

[Signature]
 11-18-24 TOWN COUNCIL PRESIDENT
 Town Council Meeting 11-18-2024
 Approved for Payment.

Subtotal 16,440.00

Total \$16,440.00

TERMS: 1-1/2% Finance Charge on Accounts 30 days past due. 1-1/2% is an Annual Percentage Rate of 18%.