

Town of Georgetown
Regular Meeting
April 18, 2022
6:30 P.M.

Pledge of Allegiance

Roll Call:

Council members present: Chris Loop, Ben Stocksedale, Gary Smith, Kathy Haller and Billy Haller. Also attending: Kristi Fox, Bob Woosley, Julia Keibler, Jessica Alexander and Chief Travis Speece.

Approval of Minutes

Gary Smith made a motion to approve the Regular Town Council Meeting Minutes on March 15, 2022. Seconded by Ben Stocksedale and approved 5-0.

Public Hearing for Additional Appropriations

Julia Keibler officially opened the public hearing portion of the meeting for an additional appropriation for the 2022 budget.

This additional appropriation public notice has been published in the newspaper. This is for the ARPA money, which is the American Rescue Plan Act. When we originally prepared the budget, this money was not included. Since this is Federal money, we have to approve the use of these funds. This is fund 199 and the amount requested is \$760,000.00.

Public Comments

Denise Konkle asked if this was the whole amount of the ARPA funds that have been distributed. Chris Loop said the \$760,000.00 is the full amount the Town is to receive. At this time in our plan, we have dedicated three projects. One is the sidewalks and downtown streetscape improvements project. Some funds will go towards our park and the third one is our stormwater projects. The only project that has been bid is the streetscape project and that came in over the estimated total. Chances are with some of these projects we are going to have to put in additional monies to get them done.

Denise Konkle asked if there were any matching grants to support that. The other two projects we have to bid are still in the planning phase but we will look into the matching grants.

There were no more public comments.

Julia Keibler officially closed the public hearing portion of the meeting for an additional appropriation of the 2022 budget.

First Reading of Ordinance G-22-01 – An Ordinance For An Additional Appropriation for the Town of Georgetown, Indiana.

Ben Stocksdale made a motion to approve Ordinance G-22-01 – An Ordinance For An Additional Appropriation for the Town of Georgetown, Indiana. Seconded by Chris Loop and approved 5-0.

Second Reading of Ordinance G-22-01 – An Ordinance For An Additional Appropriation for the Town of Georgetown, Indiana.

Kathy Haller made a motion to approve Ordinance G-22-01 – An Ordinance For An Additional Appropriation for the Town of Georgetown, Indiana. Seconded by Ben Stocksdale and approved 5-0.

Clerk Treasurers Report

New Employee - Julia Keibler introduced Mandy Perigo to the Council. She has invited her to join the team at Town Hall. Mandy Perigo has interviewed, her references have been checked and those have all come back very favorably. Julia Keibler would like to offer her \$17.00 per hour and she would be giving a two-week notice to her current employer. Her title would be Deputy Clerk Treasurer Accounts Payable.

Chris Loop made a motion to hire Mandy Perigo to the Deputy Clerk Treasurer Accounts Payable position in the Clerk's office at \$17.00 per hour. Seconded by Billy Haller and approved 5-0.

ARPA Reporting - There are compliance and reporting requirements with the ARPA funds. On April 30, 2022, the first yearly report is due. There is now a one-time standard allowance for the reporting that the Treasury has come up with to streamline the reporting. We would like to have permission to approve that this is the direction we would like to take.

This standard allowance now replaces the loss of revenue calculation that was previously required by the Treasury. Now the Treasury says you can take up to \$10 Million to use however you like.

Chris Loop made a motion to allow Julia Keibler to select the \$10 Million standard allowance in the project and expenditure report for ARPA compliance. Seconded by Ben Stocksdale and approved 5-0.

Appsalute Quote – Appsalute is our IT and cyber security provider. With the war in Ukraine, there have been a lot of cyber-attacks. The quote is for a program called Morphisec Keep. This works to help prevent ransomware from attacking our system. The total amount for our server

and all workstations is \$300.00 for the year. They are encouraging all of their clients to use this program. This will be a yearly expense.

Chris Loop suggested to look into phishing training for all Town employees.

Chris Loop made a motion to approve the \$300.00 security subscription from Appsalute and for that to be paid for from the General Fund. Seconded by Kathy Haller and approved 5-0.

Autumn Cove Invoices - We have received just short of \$60,000.00 in total invoices for the repairs at the Autumn Cove lift station. We are expecting more invoices.

Chris Loop said the main problem was there were never Air Relief Valves placed at this lift station and it wore out the pumps. This station is now fixed and back in operation.

Billy Haller asked about the Aqua Utility Services invoice number GT2676 with miles driven on it. They have it listed at 3,596 miles driven for the pumps at Autumn Cove. Bob Woosley will get clarification on the mileage amount.

Chris Loop made a motion to pay for the emergency repairs at Autumn Cove contingent upon the mileage amount being confirmed on the AUS invoice and for it to be paid from Fund 630 Wastewater Capital Improvement. Seconded by Kathy Haller and approved 5-0.

UV Lamps at WWTP – Originally, we had appropriated \$12,061.50 for the new UV lamps at the treatment plant. The invoice we received was for \$17,106.14. We need an additional approval for \$5,044.64.

Chris Loop made a motion to approve the additional funds for UV lights for the Wastewater Treatment Plant totaling \$5,044.64 to be paid for from Fund 630 Wastewater Capital Improvement. Seconded by Kathy Haller and approved 5-0.

Lamb's Lawn Service – We have an invoice for about \$3,500.00 from Lamb's Lawn Service for the drainage work they did at the ballpark. Julia Keibler was told to double check with Billy Haller to make sure the work was completed. Billy Haller felt the work was not completed correctly. Billy stated the irrigation system line was cut and the conduit was broken. Bob Woosley's recommendation was to approve the payment of invoice number 79151 for \$3,564.00 to Lamb's Lawn Service. There is also a change order for \$500.00 that Bob would like to get approved as well.

Chris made a motion to approve the invoice plus change order to Lamb's Lawn Service for \$4,064.00 to be paid for from the Gaming Fund. Seconded by Ben Stocksdale and approved 5-0.

Chief Travis Speece

There was a \$150.00 change order for the sign lighting at the Police Station that was approved via email. This work has been completed.

All Star Plumbing is still working on scheduling the installation of the sump pump in the basement to keep it from flooding again.

Officers Fulkerson and Harper have been on some off site training the past month and a half. One has been an Indiana State Department of Toxicology training for the data master at the jail. There is also another local tactical training with Norse Tactical. Officer Harper went to a REIDS interview and interrogation training in Evansville last week.

The Flock camera system that was approved is waiting on an authorization from the Town. Kristi Fox reviewed the agreement with INDOT for the permitting process for us to install the system in INDOT's right-of-way. Kristi Fox drafted a Resolution authorizing Chief Speece to sign that agreement and to enter into or sign anything else necessary to move forward with Flock and INDOT. This is the last step to get the cameras installed.

We have to add some additional insured to our insurance policy on the system.

First reading of Resolution R-22-04 – A Resolution for the Approval of and Authorization to Sign Agreement with Indiana Department of Transportation.

Chris Loop made a motion to approve Resolution R-22-04 – A Resolution for the Approval of and Authorization to Sign Agreement with Indiana Department of Transportation. Seconded by Kathy Haller and approved 5-0.

In the last 31 days we have spent \$72.00 to operate the Tesla. Chief Speece normally spends about \$120.00 a week filling up his Explorer. This vehicle is performing well and has not run out of battery. The Explorer gets about 513 miles per tank and is probably filled up twice a week. In the last 31 days, the Tesla had gone 2,061 miles.

Town Attorney

Fire House – we ran into some small issues with this. This parcel was included on a deed in a Sheriff's sale a few years back. The Assessor's office has now resolved this and sent us the updated property card. This property has not been appraised yet and we need to move forward with the appraisal. We should request the fair market resell value and the fair market rental value of this property, so we have both if we need the purchase option price. The appraisal was tabled.

Kathy Haller said they will be painting the Fire House May 14, 2022 at 11:00 A.M.

Chris Loop made a motion to allow Destination Georgetown to store the Georgetown Wagon in the Old Fire House. Seconded by Ben Stocksdale and approved 5-0.

Town Engineer

Edwardsville United Methodist Church Lift Station – We are ready to go to bid with this project. This is a joint project with the Floyd County Redevelopment Commission and they will be paying part of the cost. Plans are ready and they are going to IDEM now. Construction can not start until IDEM approves the plans. Bob Woosley would like to open the bids at the May 16, 2022 meeting and to put a 90-day bid hold on it.

Gary Smith made a motion to allow Chris Loop to sign the easements with Edwardsville United Methodist Church outside of a meeting. Seconded by Kathy Haller and approved 5-0.

Town Hall Parking Lot Project – The contractor has found old filled in basements and old tanks under the current parking lots. There were several small changes that we made just to keep the project going. There was an old well that we filled in, buried tanks by State Road 64 and a MS4 culvert has a hole in the top of it.

The big items are the sidewalk outside of the ramp at Town Hall and the steps next to the building. The sidewalk has settled over the years and it collects water. We can correct this and fix the ramp. If we do not replace the wooden steps next to the building, we will lose ten inches of drive space and the sidewalk would go from five feet to four feet by the steps. Or we could replace the steps with concrete and not lose any drive space.

There are a total of six change orders. Uncovered buried well (completed) \$950.00, uncovered basement fill (completed) \$1,590.00, uncovered two buried tanks by State Road 64 (completed) \$2,675.00, box culvert junction with RCP pipe \$450.00, remove and pour back sidewalk and ramp at new Town Hall because of grade issue \$3,869.00 and side access steps for Town Hall \$10,853.00 for a total of \$20,387.00. Bob Woosley recommends doing all items. If the Council decides not to do the sidewalk or steps, the total would be \$5,665.00.

Ben Stocksdale made a motion to approve change order number one for \$20,387.00 to be paid from the Gaming Fund. Seconded by Chris Loop and approved 5-0.

Now that this is approved, they are going to start on the flashing crosswalk.

Lift Stations Update – Straeffer has been hired to go through all of the lift stations and perform the regular maintenance. They are also doing an analysis. What they are finding is disturbing at some stations. Brookstone #1 just recently had a fire but luckily it was just minor damage. Bob would like to schedule a meeting/work session with possibly a subcommittee to go over the items and prepare a capital improvement plan for roughly 5-10 years. The committee would get a plan together and then bring it back to the Council.

Lakeland is another concern. Many homes have sump pumps connected and there is no other possible way that water can come in. Autumn Cove had to get temporary pumps in there and unfortunately it was a very expensive fix, but it is now complete. The telemetry was what

saved Brookstone #1 since it alerted us something was wrong. Now they know when to go out and when they can switch pumps.

Aqua Utility has taken over daily operations of the lift stations. They brought in Straeffer to pull pumps, clean them, the regular maintenance. It is a one and done type of thing. TNT Technologies is the system we bought but they also have the ability to pull pumps and repair issues that are discovered.

Fitch Dr – We have confirmed there is sufficient right-of-way. We did a survey to make sure we had sufficient right-of-way because some property owners did not want the work to be done. We have confirmed that the work will be done will be in the right-of-way. A letter will be sent to the homeowners and will contain a copy of the survey.

Police Station Parking Lot – Libs Paving is scheduled to come back and seal the police station parking lot the week of May 9 – 13, 2022.

MS4 Notice of Intent – IDEM requires all MS4 communities to submit General Permits for stormwater discharge points within their communities. There is a \$50.00 submittal fee to IDEM.

Kathy Haller made a motion to approve the \$50.00 application fee to IDEM for permit renewal and to allow Chris Loop to sign the application outside of a meeting and for this to be paid from the General Fund. Seconded by Ben Stocksdale and approved 5-0.

West Lift Station - Installation of Comminutor (grinder) – Bob Woosley would like to find someone other than Aspire to get this equipment hooked up. It has been installed but the wiring is not correct. Aspire has already been paid for the completed project. Chris Loop said to move forward with someone else. We also need to find out how much labor was and send a bill to Aspire to get some of the labor back. This equipment is needed since we get a tremendous number of rags at the West Station.

The ballpark fence around the basketball court was damaged over the weekend. Jamie Schillmiller is going to get the boards from Floyd Farm & Feed and they are going to make the repairs.

READI Grant – early decisions are being made as to who gets to start spending money. We were part of Floyd County's submission with Novaparke. We identified a few things we would like to spend the money on but we need to firm this up.

Bob Woosley recently sent more data to the State for the stop light at Copperfield. A light is also going in at Oakes Road that connects to the flyover for Novaparke.

Agenda Items

Boom Mower Quote

Last year when we prepared the budget for 2022, we included some funding for the purchase of a new boom mower. This mower is used along the roadsides to trim what is on the ground or you can lift the arm to also trim trees. The current mower we have is from the late 1990s and it works but you can not get parts for it anymore and it had to be modified to fit the newer John Deere tractor.

We received a quote for a new Tiger RBF-150BASE. The total price is \$26,257.22. This was tabled until a second quote was received and a possible lead time on getting the mower.

Destination Georgetown

John Beams and Stan Walk with Destination Georgetown were both present. Stan Walk listed events Destination Georgetown had put on in the last year: Light up Georgetown, Breakfast with Santa, Whistle Stop Showcase, Doggy Easter Egg Hunt, Scarecrow Contest, Ribbon Cuttings, Wolfe Hotel and Fire Station Rehab. We would like to repeat these events for 2022.

Destination Georgetown is asking for \$10,000.00, just like last year, to be paid in two installments. They are also looking to install a "Welcome to Georgetown" sign for approximately \$7,500.00 worth of funding from the Town. They are asking for a total of \$17,500.00.

Destination Georgetown is requesting for the Town to match half of the County's COVID grant (\$25,000.00) for \$12,500.00. This would be used as a matching fund program to go towards local businesses. If a local business gives Destination Georgetown \$500.00, they will request \$500.00 from the Town. We are treating these as two parallel but interconnecting pathways in terms of funding.

Chris Loop clarified what they are requesting. \$10,000.00 would be used for operational funding. This would be paid in two \$5,000.00 installments.

They are also requesting \$7,500.00 for the sign at the East end of Town. Do we have an easement and location and a schematic of what the sign will look like? The location has been designated by Jeff Corbet with Premier Homes and that is next to Bill Powell's house. Chris Loops thought is the Council would like to see the actual placement on a map and the dimensions and what it will look like. Destination Georgetown is looking into doing a painted mural with a 3D sign and will bring it to the next Council meeting. Lighting and landscaping will be included with the sign.

The third leg is for \$12,500.00. This will match up to half of the COVID funding from the Floyd County Grant to go towards business funding. If the business puts up \$500.00, the Town will match \$500.00, up to a total of \$12,500.00. The Town will not put up any money unless a

business or person donates. They are trying to double the grant revenue. The money will be used to help the properties in the Historic District/Main Street area. A log will be provided to the Town to track the money received.

Chris Loop made a motion to approve the \$10,000.00 funding for 2022 with the first payment of \$5,000.00 to be paid June 1, 2022 and the second payment of \$5,000.00 to be paid on September 1, 2022 and for those funds to be paid for from the Gaming Fund. Seconded by Ben Stocksdale and approved 5-0.

Kristi Fox would like to see the matching program plan in writing and documented exactly what Destination Georgetown is agreeing to. How will the documentation be submitted to the Town? Is Destination Georgetown going to provide us proof that they have received funds from an individual or business? Any money the Town pays is contingent on Destination Georgetown receiving funds from someone else. How do they propose they will report to the Town? What are your plans for the money? What plan was submitted to the County?

Claims Docket

Gary Smith made a motion to approve the claims docket. Seconded by Chris Loop and approved 5-0.

Misc. Business

Billy Haller said in coordination with Matt Denison and Rodger Jeffers with Floyd County they would like to have a back-to-school outdoor basketball league. It would run August 16-17, 2022 and August 23-24, 2022 from 4:30-8:30 P.M. This will be a three-on-three tournament for 8-9 year-old kids. They want to showcase our basketball court. They were asking about liability insurance. Do we need a resolution or contract to allow them to use the parks on these days? Billy Haller is to send the information to Kristi Fox.

Mailboxes on State Road 64 - John Beams met with Clayton Hill with Heritage Engineering and Koetter Construction. He also met with the Georgetown Postmaster. The Postmaster suggested moving the mailboxes for the North side of 64. Those that are currently on the South side of State Road 64 would move to the North side of 64 so the property owners do not have to try and cross State Road 64 to get their mail. This becomes a cost issue with the sidewalks. On the North side the sidewalks are to curb and on the South side there is grass. Eric with Odyssey said they would just need to put a 6" tube so they can install the mailboxes at a later date.

Kristi Fox clarified that this is NOT part of the Town sidewalk project. This is a Destination Georgetown project. If they want to do a separate project to piggyback on ours, that is at their cost, as well as, to acquire easements or any legal documents necessary to do that. Bob Woosley said if we have to bump our sidewalk back further to accommodate the mailbox project, we might need more easements. John Beams said Destination Georgetown does not have the money to pay for this.


The Town is not willing to slow down the current sidewalk project. The mailboxes are on Destination Georgetown and they need to present the plan to the Town. If Destination Georgetown can work it out with the current construction schedule, then so be it.

Park Trailers – Chris Loop talked to the trailer property owners today and they are moving forward with the purchase. A public hearing will have to be held. The Redevelopment Commission will be purchasing the property.

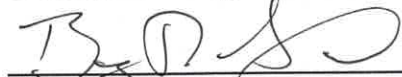
Adjournment

Gary Smith made a motion to adjourn the meeting. Seconded by Chris Loop and approved 5-0.

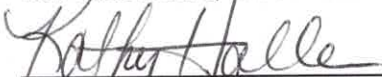
Minutes approved by:



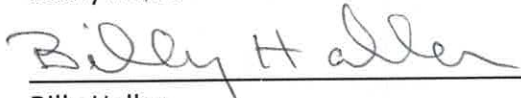
Christopher Loop, President



Ben Stocksdales, Vice President



Kathy Haller



Billy Haller



Gary Smith

Attest:



Julia Keibler, Clerk Treasurer

