

**Town of Georgetown, Indiana
Planning Commission
Meeting Minutes
March 16, 2026 @ 5:30 P.M.**

Roll Call

Members in Attendance: Jason Parrish, Melanie Douglas, Garrod Sieveking, Jeff McCaffrey.
Also in attendance was Kristi Fox, Bob Woosley, and Reny Keener.

Members not in attendance: Chris Loop and Craig Eberle.

Organizational Meeting:

President: Jason Parrish made a motion to approve Chris Loop as President. Seconded by Jeff McCaffrey and approved 4-0.

Vice President: Melanie Douglas made a motion to approve Garrod Sieveking as Vice President. Seconded by Jeff McCaffrey and approved 4-0.

Secretary: Jason Parrish made a motion to approve Reny Keener as Secretary. Seconded by Melanie Douglas and approved 4-0.

Attorney: Melanie Douglas made a motion to approve Kristi Fox as Attorney. Seconded by Jeff McCaffrey and approved 4-0.

Engineer: Jason Parrish made a motion to approve Bob Woosley as Engineer. Seconded by Jeff McCaffrey and approved 4-0.

People's Petitions and Comments / Questions of Agenda Items Only

None.

Approval of Minutes

Jeff McCaffrey made a motion to approve the Joint Special Meeting Minutes from October 14, 2025. Seconded by Jason Parrish and approved 4-0.

New Business/Agenda Items

Approval of Plat – 9055 Walnut Street

Bob Woosley explained the minor plat being approval of the 5 parcels and making them into 3 parcels. He explained that the leadership team for the PC would get together to make sure that

everything was correct before approving the plat, and the steps for approval. This item will be brought back to the PC during the April meeting.

Jeff McCaffrey made a motion to table this agenda item until April. Seconded by Melanie Douglas and approved 4-0.

Update on Zoning Code – Beacon Street Consulting – Don Lopp

Don Lopp explained the process and gave an update on the unified code that he has been working on updating for the Town. The new updated codes are completed except for the Historic Overlay District in which Indiana Landmarks are completing and should be ready for final review and approval by July or August.

Don Lopp gave a detailed explanation of House Enrolled Act 1001 which was recently approved by the State Legislature. This bill requires multiple annual reports so that the State of Indiana can help track housing and commercial development. He provided a handout to each PC member, noted as "Attachment 1", and is attached to these minutes.

Reny Keener and Bob Woosley explained that the Town does not currently have the staff or time to complete these reports and encouraged the PC to contract with Beacon Street Consulting for completion of the reports for 2026. Don Lopp explained that he could do the reports for the Town and would provide an updated contract for the Town and PC to consider for his extended services.

Jeff McCaffrey made a motion to for the PC to recommend that the TC extend their services with Beacon Street Consulting to perform these reports. Seconded by Melanie Douglas and approved 4-0.

Miscellaneous Business

None.

Announcements

None.

Adjournment

Jeff McCaffrey made a motion to adjourn the meeting. Seconded by Jason Parrish and approved 4-0.

Minutes Approved By:

Chris Loop

Jason Parrish

Melanie Douglas

Garrod Sieveking

Craig Eberle

Jeff McCaffrey

Vacant

ATTEST:

Reny Keener
Secretary