

NOW HIRING

Employer: Town of Farmersburg Indiana

Job Title: Operations Operator

Hours: Full Time, Mon- Fri, 8AM-4PM, occasional evenings and weekends if needed.

Job Duties:

- Perform maintenance on town streets and walkways to include patching, pothole repair and maintaining curbs and sidewalks.
- Safely operate town work vehicles.
- Keep roadways clear of obstructions and hazards. (I.E. tree limbs, deceased animals.)
- Operate town snow removal equipment and plow trucks. (sand, salt and plowing.)
- Landscaping of town owned properties.
- Mowing and trimming of town owned properties.
- Maintaining stormwater infrastructure. (I.E. culverts, storm drains, ditches and inlets.)
- Maintaining Park equipment and facilities.
- Maintaining street department facilities.
- Assist Wastewater staff when needed.
- Assist Operations staff when needed.
- Coordinate with emergency services as needed.
- Assist with clean-up operations following weather events and disasters. (including after hours)
- Operate heavy equipment such as a backhoe, dump truck or vacuum truck.
- Operate tools such as a weed trimmer, chainsaw, shovels, post hole shovels, jackhammer, blowtorches ect.
- Documentation and logging of information and reporting.
- Maintain monthly reporting for Town Council and attend meetings when required.
- Install and maintain required road signage.
- Manage the mosquito control program from detection to abatement.
- Operate locating equipment to locate drains, main lines, curb stops, valves and underground utilities.
- This list is not an exhaustive list of all possible job duties. Duties may be expanded or reduced as needs dictate.

Employment Requirements:

- Must be able to pass a thorough criminal background check. Misdemeanors will be evaluated on a case-by-case basis.
- Must be able to pass regular drug screening.
- Must have clean driving record.
- Must hold a valid state driver's license.
- Must have high school diploma or GED
- Must have computer skills and knowledge of relevant software
- Must be willing to be called in for emergency situations such as weather events.
- Must be willing to work in confined spaces or in high places such as a boom lift.



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- Must be able to perform repetitive tasks, lift up to 60 lbs, work in adverse weather conditions and stand for long periods of time.
- Must attend training required and provided by the town.
- Must maintain a professional appearance and demeanor at all times.
- Must use OSHA required protective equipment appropriate to the duties being performed.
- Must wear high visibility reflective clothing while working on or near roadways.
- Must be able to reasonably problem solve and apply critical thinking.
- Must be able to read construction drawings, site plans and blue prints.
- Must have working mechanical knowledge and understanding.
- Must have working knowledge of Federal, State and Local road programs.
- Must follow INDOT regulations.
- Must be able to communicate clearly verbally and through written communication.
- Previous experience is preferred but not required.

The Town of Farmersburg is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The Town of Farmersburg makes hiring decisions based solely on qualifications, merit, and business needs at the time.

