



APPLICATION FOR EMPLOYMENT CULVER POLICE DEPARTMENT

Chad Becker, Town Marshal
200 East Washington Street, Culver, Indiana 46511
574.842.3613 ~ cbecker@townofculver.org

School Traffic Control Officer (School Crossing Guard)

Incumbent performs duties related to directing vehicular traffic and pedestrian traffic in the assigned area and assisting persons in need of assistance while at the assigned area.

Duties include:

Reports as directed to the assigned area, and takes appropriate action, such as directing traffic, assisting individuals in leaving or arriving in the area, and requesting appropriate assistance if needed.

Directs the movement of vehicles in the assigned area to ensure the area is clear for pedestrian traffic.

Directs vehicular and pedestrian traffic when congestion occurs or as directed.

Maintains provided equipment.

Monitors radio and other communication devices to receive assigned duties, and to maintain awareness of activities in assigned areas or by other officers (If provided/applicable).

Performs related duties as assigned.

Required Knowledge, Skills and Abilities:

Knowledge of applicable law enforcement procedures at the assigned area.

Knowledge of the streets and alley lay-out in the assigned area.

Knowledge of departmental rules and regulations, and department general orders if relatable to duties.

Ability to stand or sit for long periods of time, sometimes in inclement weather conditions.

Ability to physically protect him/herself and restrain others.

Ability to lift and carry unconscious person(s) short distances.

Ability to use a two-way radio (If provided).

Ability to hear and understand radio transmissions clearly.

Ability to communicate with public in situations which could be highly emotional or hostile.

Ability to observe and report observations accurately and in detail.

Ability to establish rapport with individuals. Ability to appropriately respond from off-duty status when needed. Such cases of delays or school calendar changes.

Other Requirements:

Maintain telephone and inform department of current telephone number.

Meet training requirements prescribed by Indiana Law (If applicable).

Be at designated assigned area (Lake Shore Drive and School Street) at the following times:

7:40 a.m. thru 8:10 a.m. (or according to School Schedule)

2:50 p.m. thru 3:20 p.m. (or according to School Schedule)

1:50 p.m. thru 2:20 p.m. (Friday afternoons)

ENVIRONMENTAL FACTORS FOR SCHOOL CROSSING GUARD

1. Operate both as a member of a team and independently at incidents of uncertain duration.
2. Face exposure to infectious agents.
3. Perform complex tasks during life-threatening emergencies.
4. Work for periods of time, requiring sustained physical activity and intense concentration.
5. Face life or death decisions during emergency conditions.
6. Make rapid transitions from rest to near maximal exertion without warm-up periods.
7. Be able to physically protect him/herself.
8. Be able to communicate with people effectively.

APPLICANTS ARE SUGGESTED TO KEEP THIS PAGE

Application for Employment

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Alternate Address: _____
Street City/State Zip

Contact Information: () ()
Home Telephone Cell Phone Email

Position Sought _____ Available Start Date _____

EDUCATION

	Name and Location	Graduate? Degree?	Major/Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc.			
Other Education			
Certifications			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

Do you have a valid driver's license? _____

PREVIOUS EXPERIENCE

Please list beginning from most recent or attach current resume

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed, and reason for leaving:

REFERENCES

Name: _____ Company/Position: _____

Contact Information:	()	()	
	Home Telephone	Cell Phone	Email

Name: _____ Company/Position: _____

Contact Information:	()	()	
	Home Telephone	Cell Phone	Email