

TOWN OF CLERMONT
9049 Crawfordsville Road
Clermont, IN 46234

July 09, 2026

Monthly Town Council Meeting

Call to Order at 7:10 and Pledge of Allegiance

The following council members, who constituted at least 50% of the members of the council, were present in person: Councilor Beam, Councilor Lambard and Councilor Topf. Councilor Sauro attended remotely.

Absent Council Member(s): Councilor Lemaire

Others present: Town Attorney, Robert Lutz; Clerk, Grace Brenzek; Clerk-Treasurer, Larry Beiter

I. Special Guests: None

Special Guest Comment Period: NA

II. Public in Attendance: Carrie Scifres, Sam Schilling, Jaclyn Fries

Public Attending Remotely: None

Public Comment Period:

Carrie Schifres, is a resident of nearby Bradford Park Apartments, on Raceway Road across from Spirit of Life Church. She explained the difficulties she has, as a wheel chair bound resident, of navigating the streets and sidewalks to reach the Clermont Lions Club on her wheelchair. There are no safe crossings on Raceway Road and many parts of her route on Raceway Road and Wilshire Glen Drive lack wheel chair accessible sidewalks. She is concerned also about the safety of local children who follow this route as well. The Council provided background on the Town Boundaries and the responsible authority for the various streets and roads discussed. The majority of the path discussed is outside of Clermont boundaries. She asked about efforts to control speeding on Raceway Road. This road is patrolled by Hendrick County Police. The Council discussed some of the difficulties in policing speeders in the area. The Town does not have the authority to reduce the speed limit on Raceway Road or Crawfordsville Road. She noted concerns about e-bikes in use locally and has contacted Brownsburg about this issue. The Council suggested she reach out to the local Mayor's neighborhood advocate, Joseline Medina.

Sam Schilling, a nearby resident living south of Town and member of the Robey PTO and Friend of Robey Park, provided details about the relocatable speed table that is being purchased. He also discussed how best to utilize their remaining \$1000 in funding to support installation of a crosswalk in Clermont. Councilor Lambard met recently with a contractor to obtain a quote to install a crosswalk/speed table on Tansel Road. The contractor was not a proponent of a speed table and instead recommended making a four-way stop with a crosswalk. Councilor Lambard suggested this be located at Tansel Road and Kathleen Street. Councilor Lambard and Sam discussed this approach and the potential locations. Councilor Lambard described his plan for the crosswalks which would include signage and flashing lights. He will be reviewed the plans with USI. Councilor Sauro expressed her concerns about locating two stop signs so close together on Tansel. There is already one at 30th Street and Kathleen Street is only 600 feet away. Councilors Lambard and Sauro discussed the primary concerns related to this intersection and other potential locations that could be considered for a Crosswalk / Speed table. Surveyors were recently observed at 30th Street and Raceway Road. The Councilors and Public discussed the possibility that a round-about will be built at this location. The portable speed table will be located at a location to be determined.

III. Town Attorney's Report

- A. HEA 1360 - Indiana Access to public records act – Attorney Lutz provided a summary of the major points of HEA 1360. The requirements take effect on July 1, 2026. Electronic Public Access systems are permitted but not required. Other changes include: the ability to prioritize local resident requests, annual reporting requirements, the ability to deny data scraping phishing attempts(must notify Public Access Counselor), the ability to not respond to suspicious requests/emails, the ability to deny requests about on-going litigation.

Attorney Lutz provided additional details about annual reporting requirements. The first reporting period is July 1, 2026 to May 31, 2027. Attorney Lutz provided, for Council review, an amended version of Ordinance 380 that will be brought for vote at the August meeting. The Clerk-Treasurer provided some background on the current manual record keeping and Public Access Request tracking using a spreadsheet. Due to the limited number of requests received and the primarily paper-based nature of Town Hall files, we expect to continue using a manual system. Attorney Lutz noted that the ordinance should also address police Body Camera data. There is a state statute in place that dictates body camera data requirements. We will merge our current Body Camera policy information into the Ordinance 380 revision for the next Council meeting. No motions were made or acted on.

- B. Real Estate Matters – Eminent Domain – No updates were provided. Councilor Lambard will reach out to our Attorney to clarify our next steps. No motions were made or acted on.
- C. Clermont Recodification – Attorney Lutz is waiting on comments from the Council. No motions were made or acted on.
- D. Miscellaneous – Councilor Sauro stated that she saw a letter concerning the rezoning of property near Robey Park for Religious purposes. Councilor Beam noted that there is some rezoning being considered for the area but nothing to do with religious purposes. He requested that Councilor Sauro share a copy of the letter with the Council. She will send it to Councilors Beam and the Clerk's office. No motions were made or acted on.

IV. Police Department Report – Councilor Lemaire and Chief Dulworth were not present

- A. Miscellaneous – Councilor Topf noted she and Chief Dulworth will be meeting with Robey School staff on July 13th to discuss how to address the traffic issue at student pick-up and drop-off. Councilor Topf will be out of the office for knee surgery starting on July 14th. No motions were made or acted on.

V. Clerk-Treasurer's Report - Larry Beiter

- A. AP Vouchers – AP Vouchers and invoices were provided for Council review and approval. Included were the semi-annual police vehicle lease payments, annual casualty insurance and worker's compensation insurance premiums and the final payment for the new Town signage. No motions were made or acted on.
- B. Financial Report – The Clerk-Treasurer presented for review the previous month and year-to-date financial reports, including a full record of all receipts and disbursements. The Bank Account reconciliation was completed successfully for June. No other issues were noted with the Financial Review.

Councilor Beam made a motion to accept the June financial report. Councilor Lambard seconded the motion. A roll call note was taken. Councilor Sauro votes, Aye, Councilor Lambard votes, Aye, Councilor Beam votes, Aye and Councilor Topf votes, Aye. Motion was unanimously approved.

- C. Meeting Minutes - Prior to this meeting, Council members reviewed the draft minutes for the June 11th Regular Council Meeting. Their comments have been incorporated in the current drafts.

Councilor Topf made a motion to accept the June 11th Regular Council Meeting Minutes. Councilor Lambard seconded the motion. A roll call note was taken. Councilor Sauro votes, Aye, Councilor Lambard votes, Aye, Councilor Beam votes, Aye and Councilor Topf votes, Aye. Motion was unanimously approved.

- D. Insurance – The Clerk-Treasurer provided an overview of several insurance related topics. The Casualty Insurance and Worker's Compensation Insurance premiums were received. The Clerk will be meeting with a Risk Manager from IPEP (Indiana Public Employers Plan). The Insurance company is expecting us to remediate the fuse panel in the Police Office if we maintain possession of the building. No motions were made or acted on.
- E. Budget Development – The Councilors were provided an updated copy of the Preliminary 2027 Budget worksheet at the last meeting. Please bring this to the August 6th Special Meeting. Additional comments and one-on-one meeting are encouraged as needed. No motions were made or acted on.
- F. Business Owner Conversations – Councilor Beam and Clerk Brenzek are finalizing a flyer for reaching out to Clermont Business Owners. No updates were provided. No motions were made or acted on.
- G. AES Follow-up – Attorney Lutz has sent a formal letter to AES, the IURC (Indiana Utility Regulatory Commission) concerning the contested electric meter fees. No response has been received. The Clerk-Treasurer will contact the IURC to follow-up. No motions were made or acted on.
- H. Title VI Plan Update - The Clerk-Treasurer and Attorney Lutz are working on a revised draft of the Town Title VI plan. No motions were made or acted on.
- I. Miscellaneous – Councilor Beam noted that the water usage had increased for Town Hall. It was mentioned that we have some leaks at the sink and toilet and need to bring in a plumber. The Clerks and Councilors

discussed whether we could bring in Councilor Beam's dad to support the work and if he would be interested. He is a long-time resident and small business owner. Attorney Lutz provided a brief overview of the conflict-of-interest requirements. Councilor Beam will ask if he is interested and the Clerk's office will follow-up. No motions were made or acted on.

VI. Facilities and Maintenance – Councilor Kim Sauro

- A. Miscellaneous – The flower pots are doing well, thanks to the volunteers who have been watering. The watering system is in place and in-use. Planting of the Right-of-way planting areas with the Tree Allies is in progress. There are still plants at the barn available for use or to support the plant sale. Councilor Sauro has reached out to All-Terrain about next year's contract. If they are not interested, she will begin requesting quotes from other contractors. Blue trash bags being used at the park. Councilor Sauro will follow-up with All-Terrain when she returns to Town. No motions were made or acted on.

VII. Streets Report

- A. CCMG Grants – Councilor Lambard is meeting with USI about our PAMP rating and the 2027 work plan. No motions were made or acted on.
- B. ADA Transition Plan Status – No updates. Councilor Lambard is waiting on the potential inclusion of a new building. No motions were made or acted on.
- C. Raised Crosswalk / Speed table - This topic was discussed during the Public comment period. No motions were made or acted on.
- D. Miscellaneous – Councilor Lambard presented an idea from a resident concerning the Robey School related traffic difficulties. Make 30th Street and Kathleen Street one-way for school traffic. Councilor noted that the busses need to drive in both directions on 30th street. Councilor Lambard is meeting with a Tree Service for the tree at Springfield overlook. Tansel Road has two yellow lines in the middle of the road due to the nearby railroad crossings. Clerk Treasurer request that all CCMG documents and emails be forwarded to the Clerk's office to facilitate timely project communications and project closeout with INDOT. No motions were made or acted on.

VIII. Communications / Technology – Councilor Mike Beam

- A. Town Signage – Councilor Lambard is working with Dave from HTJ to install the new street signs. Positive responses have been received from the residents. Information concerning the auction of the old street signs will be provided soon. Councilor Lambard is currently storing the signs. No motions were made or acted on.
- B. Technology – Councilor Beam presented a summary of his evaluation of quotes provided by four IT service companies for routine day-to-day computer support for the Clerk's office and Town Hall. He provided an overview of the four companies and summarized his concerns and considerations for each. The Council and Clerks discussed several aspects of IT systems support and cyber security. No motions were made or acted on.
- C. Tree Board Report – Councilor Beam provided an overview of the Tree Allies July meeting. They plan on hosting a table at the National Night Out event and the Clermont Lions Rodeo. A sub-committee is working on a comprehensive Town Tree Plan. The use of Round-up and concerns about impacts to nearby trees and flowers was discussed. Councilor Beam has requested All Terrain to discontinue its use. Work on the parade float is in progress. Details of a tree dedication program are being developed. A tree in the Right of Way near Spring Field Overlook needs to be removed, tree maintenance in Miller park will be coordinated with this tree removal. No motions were made or acted on.
- D. Newsletter – The mailing of the Newsletter has been delayed by approximately a week. Thanks to the contributors for providing content. No motions were made or acted on.

IX. New Business

- A. Tree Board Reappointments – Councilor Beam reminded the Council that the Tree Board members serve two-year terms. All of the current board, with the exception of Grace Brenzek, have terms expiring soon. All current Tree Board members are interested in serving a second term and Councilor Beam recommends that the Council vote to renew their terms. Councilor Lambard requested a confirmation that all members were interested in continuing to serve.

Councilor Beam motioned that the Town renew the appointments for all Tree Board members with soon to expire terms. Councilor Lambard seconded the motion. A roll call vote was taken. Councilor Sauro votes, Aye, Councilor Lambard votes, Aye, Councilor Beam votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

The Clerk-Treasurer confirmed that the Board members would not need to complete any additional documentation. No additional motions were made or acted on.

- B. Fenrick James Email – Robey Wish List – The Town received an email from the Mount Pleasant Church, requesting support for a Robey Elementary School PTO Fundraiser. The Council was supportive of the idea of supporting the school. It was confirmed that no vote was needed to spend \$100 of promotional funds to support this effort. Councilor Topf will communicate with Pastor James. No motions were made or acted on.
- C. Solicitation Ordinances – Several Residents have complained recently about door-to-door solicitors in their area. Attorney Lutz clarified that the Town does not have an ordinance, but the County does. Residents can contact the County department of Business and Neighborhood services or go to the Indy.gov website and be placed on no-solicitation listing. No motions were made or acted on.
- D. Lions Club Rodeo Donation – Councilor Topf noted that the Lions Club had left information concerning Rodeo sponsorships at the last Council meeting. Councilor Topf stated that she is a Lions Club member and to avoid a conflict did not want to make a recommendation on a donation. The Councilors discussed the previous year's donation, \$5000, and the amount budgeted for 2026, \$1000.

Councilor Lambard motioned that the Town Council donate \$1000 to the Lions Club in support of the Clermont Rodeo. Councilor Beam seconded the motion. A roll call note was taken. Councilor Sauro votes, Aye, Councilor Lambard votes, Aye, Councilor Beam votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

- E. Cemetery Sink Hole – The Clerk-Treasurer provided background concerning a sink-hole at the north east corner of the Cemetery. He has investigated with Citizens Energy and DPW, who do not believe it is related to the sewer main under Tansel Road. It is possibly related to a drain lateral on adjacent property, 3540 Tansel Road. It was noted that the corner of their driveway near the sink hole has been disturbed, possibly for underground work in the recent past. Attempts to contact the homeowner during the day, at home have been unsuccessful. It was noted that recent heavy rains did not drain quickly from the area in question. Councilor Lambard will contact Dave from HTJ for clean dirt that can be used to fill the hole if needed. No motions were made or acted on.
- F. Open Town Action Requests - The property owners on Black Hawk Lane cleaned up their yard as requested by the Town. Councilor Lambard will follow-up with Chief Dulworth concerning any updates on the property on 30th Street. No motions were made or acted on.

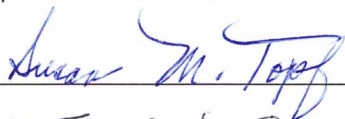
X. Adjournment

Councilor Lambard moved to adjourn the meeting at 8:48 P.M. Councilor Topf seconded the motion. A roll call note was taken. Councilor Sauro votes, Aye, Councilor Lambard votes, Aye, Councilor Beam votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

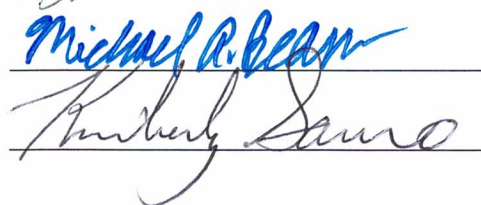
A Special Budget Meeting will be held on August 6th, 2026 at Town Hall. This Meeting is also the Public Hearing for the August 2026 Additional Budget Appropriation. Councilor Beam will be on vacation and unavailable for the meeting.

The next Regular Council meeting will be held on August 13th, 2026 at 7:00 P.M.

Approve: Town Council







Attest: Clerk-Treasurer

