

TOWN OF CLERMONT
9049 Crawfordsville Road
Clermont, IN 46234

August 13, 2026

Monthly Town Council Meeting

Call to Order at 7:00 and Pledge of Allegiance

The following council members, who constituted at least 50% of the members of the council, were present in person: Councilor Beam, Councilor Lambard, Councilor Lemaire, Councilor Sauro and Councilor Topf.

Absent Council Member(s): None

Others present: Police Chief, Steve Dulworth; Town Attorney, Robert Lutz; Clerk, Grace Brenzek; Clerk-Treasurer, Larry Beiter

I. Special Guests: None

Special Guest Comment Period: NA

II. Public in Attendance: Tamera Patton, Bernie Denning, Mitchell Whitcomb

Public Attending Remotely: Jacob_____

Public Comment Period:

Mitchell Whitcomb, Clermont resident, noted the difficulties encountered due to the traffic timing and design of the intersection at Crawfordsville and Tansel. Depending upon the time of day, a car can wait through multiple lights before being able to pass through the intersection. This is an issue that has been raised before. Councilor Lambard has been talking to INDOT about this issue and he will continue to pressure them to help resolve. The light is under the control of INDOT since it is a state highway.

Mitchell additionally explained that the neighboring business at 3301 Tansel has not complied with the commitments they made when obtaining a variance for their business. They have continued to clear the residential buffer section of their property and are using it for commercial purposes. He provided some video evidence for the Councilors to see. Attorney explained that there are two paths forward, Contact Marion County Code Enforcement and/or bring suit against the business. Attorney Lutz will reach out to the owner's Counsel as well as Marion County Code Enforcement. Councilor Beam requested Mitchell provide photos if possible. The Clerk will forward a copy of the original commitments to the Council.

Bernie Denning, Clermont resident and vice-chair of the Tree Board, voiced a couple of concerns on behalf of the Tree Board. The use of herbicides by the landscaping/mowing contractor poses a threat to the newly planted trees and other plantings. Additionally, the use of mowers and string trimmers too close to tree trunks can easily result in damage to the tree that will shorten its life. It was requested that, since the mowing contract is up for renewal, we review these concerns with the contractor and potentially amend the contract to discontinue the use of herbicides near trees and plantings and to avoid the use of mowers and trimmers near trees. The volunteers who water the new trees and flower beds will instead work to weed these areas by hand. Councilor Sauro agreed to talk to the contractor. Further discussion was deferred to Councilor Sauro's portion of the meeting.

III. Town Attorney's Report

- A. Final Adoption APRA Ordinance Amendment - Attorney Lutz provided, for Council review, a final version of the Ordinance amending Ordinance 380. The Council discussed briefly.

Councilor Topf motioned to approved the Resolution amending Ordinance 380 for ARPA record requests. Councilor Sauro seconded the motion. Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

The Ordinance was approved and assigned number 20260813-001. The number was incorrect assigned number 20260813-R01 during the meeting and corrected afterward.

- B. Clermont Recodification – Attorney Lutz has received comments from Councilor Beam and Chief Dulworth. The Council was asked to complete their reviews and bring any final comments to the September Council meeting for discussion and resolution. No motions were made or acted on.

IV. Police Department Report – Chief Dulworth

- A. Miscellaneous – A copy of the June and July Police metrics were provided for Council and resident review. July was a quiet month, no incidents to report.

The National Night Out event went well. Attendance was lower than expected but the event has not been held for several years. There were less children than in previous years. Leftover food, toys, etc. were donated to the Lions Club. Councilor Topf provided a copy of the contract for use of the Lions Club for next year event.

Councilor Topf motioned to approve the contract for use of the Lions Club for the 2027 National Night Out Event.

Councilor Lemaire seconded the motion. Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

We are having trouble with the Radar Sign again. Councilor Beam was requested to take a look at the software for possible assistance.

Robey School has instituted a revised traffic plan for the new school year in an effort to alleviate the difficulties experienced with traffic back-ups. Due to the significant number of vehicles, we are still encountering problems. Chief Dulworth committed to a police presence to help keep Tansel clear. The afternoon is worse than the morning. We will work with motorists but at some point traffic tickets will be written for blocking traffic on Tansel. Chief Dulworth and the Council discussed further the recent history and actions taken previously to alleviate the problem. We will continue to work towards a better resolution. No motions were made or acted on.

V. Clerk-Treasurer's Report - Larry Beiter

- A. AP Vouchers – AP Vouchers and invoices were provided for Council review and approval. No motions were made or acted on.

- B. Financial Report – The Clerk-Treasurer presented for review the previous month and year-to-date financial reports, including a full record of all receipts and disbursements. The Bank Account reconciliation was completed successfully for July. No other issues were noted with the Financial Review.

Councilor Beam made a motion to accept the July financial report. Councilor Lemaire seconded the motion.

Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

- C. Meeting Minutes - Prior to this meeting, Council members reviewed the draft minutes for the July 9th Regular Council Meeting. Their comments have been incorporated in the current draft.

Councilor Lambard made a motion to accept the July 9th Regular Council Meeting Minutes. Councilor Beam seconded the motion. Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

- D. Budget Development – The Council met on August 6th for the Budget Special Working Meeting. Minutes have been drafted for review. The budget worksheet will be updated and uploaded to Gateway in preparation for the September Public Hearing on the 2027 Budget. Some final adjustments may be required to allocate fund for additional Miller Park tree maintenance. No motions were made or acted on.

- E. Miscellaneous

Business Owner Conversations – Councilor Beam and Clerk Brenzek are finalizing a flyer for reaching out to Clermont Business Owners.

AES Follow-up – A formal complaint has been logged with the IURC (Indiana Utility Regulatory Commission) concerning the contested electric meter fees.

Title VI Plan Update - Attorney Lutz has reviewed the draft Town Title VI plan update. He will create a Resolution for the next meeting to facilitate Council approval. The Clerk-Treasurer and Attorney Lutz discussed several parts of the plan that make commitments with which the Town will need to comply. They will continue to work to determine how to address.

Cemetery Sink Hole – Councilor Lambard will contact the David at HTJ for a possible source of clean fill.

Resident Recognition – A draft procedure for resident recognition was drafted for review. This will be updated and brought to the next meeting for final review.

Floodplain Management and Resources – A representative from the City/County Department of Business and Neighborhood Services contacted the Town to make us aware of resources available for Flood Insurance, Flood Plain management and Flood Plain protection. Information shall be forwarded to the Council for future reference.

No motions were made or acted on.

VI. Facilities and Maintenance – Councilor Kim Sauro

A. Miscellaneous

Mowing/landscaping Contract – Councilor Sauro provided a copy of the mowing/landscaping contract from All-Terrain for review. The Council discussed the contract amounts and services as compared to the previous contract. The term of the contract from 2027 to 2029, for an amount essentially equivalent to the last contract. It was noted that there were taxes listed on the contract. Councilor Sauro will contact All-Terrain about revisions to the contract to address the taxes as well as to prevent the use of herbicides near trees or flower beds use and to prevent damage from mower/string trimmer use around trees.

Road Side Planting – Replanting of the Roadside beds is in progress. Rocks are being added to help prevent car tire damage to the planting area.

Chief Dulworth asked about spare 48-inch fluorescent bulbs at the barn.

Councilor Sauro would like to purchase necklaces as giveaways at the Parade similar to last year. The Council confirmed that a small purchase such as that could come from the Promotions budget and would not require a Council vote.

Councilor Sauro will reach out to potential participants about a Community Volunteer Day similar to last year. A list of small projects and potential volunteer projects is on the whiteboard at Town Hall.

Councilor Lambard will schedule the Street Sweeper prior to the Parade/Festival.

The Council discussed how best to address the weeds in the Right-of-Way in front of Crawfordsville Road businesses. Councilor Sauro spent significant time last year cleaning a large path along the road. It was suggested that we can go door to door to let the business owners know their responsibility. The Business Owners Communication flyer already notes this issue. Councilor Lambard offered to support door-to-door communications.

The Council discussed homeowner responsibilities related to drainage ditch maintenance and mowing. Overgrown weeds/grass present a vegetation issue rather than a flooding or drainage problem. The City has an ordinance about high grass/weeds that can be reported through Request Indy. Residents can contact the Board of Health if there are areas that need to be sprayed to address mosquitos. The Council noted that tree limbs need to be trimmed to a height eight feet above the sidewalk and fourteen feet above the road.

No motions were made or acted on.

VII. Streets Report

- A. CCMG Grant – Councilor Lambard, USI are working on a CCMG grant. No motions were made or acted on.
- B. ADA Transition Plan Status – No updates. Councilor Lambard is waiting on the potential inclusion of a new building. Some sidewalks needing repair have been identified. The Town is responsible for sidewalk repair. No motions were made or acted on.
- C. Raised Crosswalk / Speed table /Miscellaneous – Councilor Lambard received a quote for removal of a tree from the right of way near Springfield Overlook. He is also obtaining quotes for some miscellaneous sidewalk repairs. Councilor Sauro and the Clerk-Treasurer will review the quotes received for Miller Park Tree Maintenance. The total amount of the quotes exceeds available budgeted funds for 2026. A stepwise approach will be required. Additional funds may be required in the 2027 budget to complete the work. Councilor Lambard will contact resident Sam Schilling to discuss installation of the portable speed table. There is some concern about its impact on snow plowing in the winter. Councilor Lambard has been in contact with our attorney concerning a final offer on 9040 Crawfordsville Road. Our attorney is communicating with the Seller’s attorney. Based on these communications, we will need an Executive Session to discuss the pending litigation and a Special Meeting to vote on any Council action concerning purchase of or sale of Town Property. An Executive Session will be scheduled for August 18th at 11:00 AM followed by a Special Council Meeting at 11:30 AM. No motions were made or acted on.

VIII. Communications / Technology – Councilor Mike Beam

- A. Town Signage – The project is in progress. The north section is complete. Sign installation continues on the middle section, slowed by weather and contractor availability. No motions were made or acted on.
- B. Technology – The 2027 budget includes funds to support external IT support services. Councilor Beam spoke with the state concerning their ARPA tracking system. We would not be able to use their system. This is not an issue at this time. Councilor Beam is working on Council meeting recording uploads. First Net contacted us to solicit their first responder communication services. Information was forwarded to Chief Dulworth. . No motions were made or acted on.
- C. Tree Board Report – Councilor Beam is working with Woody’s Warehouse for a tree inventory and list for the Tree Sale. The Tree Allies would like the Tree Sale to be operational in time for the Fall Festival. The Tree Allies discussed the resident recognition program. They fee that larger trees would be more appropriate than small saplings for recognition. They requested to spend \$350 of available funds on the festival/parade.

Councilor Beam made a motion to approve the Tree Allies to spend up to \$350 of their budget in support of the parade and festival. Councilor Sauro seconded the motion. Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

The Tree Allies should talk to Nancy Baxter concerning the pace of the parade and their place in the procession. No motions were made or acted on.

- D. Conflict of Interest Form – A conflict of interest form was generated to facilitate the Town’ use of a plumbing contractor related to Councilor Beam. Based on the current policy, the Form is not required since Councilor Beam has no interest in the business. It was felt that completing the form would be helpful to ensure no further questions or concerns would be raised.

Councilor Lambard made a motion to approve a Conflict-of-Interest Form to utilize Councilor Beam’s father for plumbing services. Councilor Lemaire seconded the motion. Councilor Lambard votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Councilor Beam abstains. Motion was approved by a vote of 4 to 0.

The Clerk’s office will reach out for a quote for services. No further motions were made or acted on.

IX. New Business

- A. Open Town Action Requests – No Action Requests required review. No motions were made or acted on.
- B. Clermont Elected Officials – Correspondence was received from the Marion County Election Board concerning Councilors whose terms expire at the end of this year. The terms for the seats held by Councilors Topf, Sauro and Lemaire expire at the end of 2026. Councilor Lemaire has filed paperwork to run for Council. Councilors Topf and Sauro would consider reappointment. The Council discussed briefly. A copy will be sent to Attorney Lutz to ensure we comply with the requirements. No motions were made or acted on.

X. Adjournment

Councilor Lambard moved to adjourn the meeting at 8:59 P.M. Councilor Lemaire seconded the motion. Councilor Lambard votes, Aye, Councilor Beam votes, Aye, Councilor Sauro votes, Aye, Councilor Lemaire votes, Aye, and Councilor Topf votes, Aye. Motion was unanimously approved.

An Executive Session will be held on August 18th, 2026 at 11:00 AM at Town Hall. A Special Council Meeting will be held to discuss the purchase and sale of Town Real Estate on August 18th, 2026 at 11:30 AM at Town Hall. The next Regular Council meeting will be held on September 10th, 2026 at 7:00 P.M.

Approve: Town Council

Attest: Clerk-Treasurer
