



Town of Chrisney
PO Box 26
22 E. Chestnut
Chrisney, Indiana 47611
Office (812) 362-8668 • FAX (812) 362-8678
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Utility Information

Office Location and Mailing Address:

Town of Chrisney
P.O. Box 26
22 E. Chestnut Street
Chrisney, IN 47611
Phone: (812) 362-8668
Fax: (812) 362-8678

Customer Deposits:

New customers (owners/renters) will be charged a deposit fee for each utility.
For property owners only- Utility deposits will be refunded if payment is made on time each month for one year. We will need a copy of your warranty deed for this. Please contact our office after one year to receive your deposit refund.

The following minimum deposit(s) must be tendered before service begins in the form of cash, money order or cashier's check:

- Water Deposit-\$150
- Sewer Deposit-\$150
- Gas Deposit-\$200

Utility Billing Cycle: Water and Gas meters are read on or as close as possible to the 22nd of each month. Bills will be mailed by the 5th of the following month of the reading date and due by the 20th of each month. A utility bill is considered late if payment is not received by the 20th of the month it is billed. Late penalties will be assessed to each bill that is late. A utility bill not paid in full, within fifteen days after the date of the billing, is considered late.

Hydrant Fee:

For customers that live within town limits, you will be assessed a \$2.15 hydrant fee each month.

Consumption Dates:

Your consumption reading date will be from _____ to _____. You will receive your first bill on _____. It will be due on _____.

Payment Locations: You may pay your utility bill by mailing your payment to the mailing address provided above. For your convenience, a depository box is located at the front door of our business office which is located at 22 E. Chestnut Street. All payments should be presented with a billing stub. **Please do not put cash in the drop box.** We accept checks, cashier's checks and money orders.

Auto Pay:

Chrisney Municipal Utilities now offers **AUTO-PAY!** You can have your water, sewer and gas utility bill automatically deducted from your checking or savings account. No more check writing, postage or late payments! If you sign up, you will still receive a utility bill each month but it will now say direct withdrawal. Then on the 20th of each month the electronic transfer will be made. If the 20th lands on a weekend or holiday, the transfer will be made on the following business day. Generally this service is free of charge, but we suggest you contact your Financial Institution for their policy.

Penalties: A penalty will be added to each utility if there is a balance after the due date. The penalties are as follows:

- Water-10% of the 1st \$10 & 5% of the remaining net balance
- Wastewater-10% of balance
- Gas-10% of the 1st \$3.00 & 3% of the remaining net balance

Disconnection Notices: A disconnection notice will be mailed out if your utility bill is not paid current. A utility bill is considered past due if it is not paid by the 20th of the month. If your water or gas service is disconnected, a reconnection fee of \$15.00 for water and \$15.00 for gas will be charged for reconnecting your service. If services are disconnected, the full amount of your bill will need to be paid before we will reconnect the utilities.

Office Hours: Tuesday and Thursday 8:00 a.m.-3:00 p.m. Closed for lunch from 12-1pm.

After Hours Utility Problems: If you have an after-hours utility problem, please try the office phone number first. If we cannot be reached then contact the after-hours number.

Office Number- (812) 362-8668

After Hours Number- (812) 893-1658

If you suspect that you have a gas leak

Step 1: It is advisable to leave the suspected location if you feel there is an immediate danger. Don't operate any switches, lights or phones in the suspected area. Be sure to use a phone at a location where no gas leak is present.

Step 2: Contact the utilities office and report the condition as soon as possible.

Step 3: If you feel there is an immediate danger, please contact the Fire Department by calling 911.

Planning & Zoning

For permits and zoning questions, please contact John Graham at (812) 362-8668.

Notice: Call before you dig

Always call 811 before you dig. It's the law!

**TOWN OF CHRISNEY
PO BOX 26
CHRISNEY, IN 47611**

RENTER AGREEMENT

DATE _____ NAME _____

SERVICE ADDRESS _____

MAILING ADDRESS _____

SS NUMBER (VOLUNTARY) _____ PHONE _____

PHOTO ID _____

Application is hereby made to the Town of Chrisney for WATER, SEWER, GAS (CIRCLE ALL THAT APPLY) to be used at the above service address.

Applicant agrees to:

- A. Make a deposit per each utility (Gas-\$200, Water-\$150 and Sewer-\$150). This amount, minus any balances on your account, is refundable if you move.**
- B. Be responsible and pay for all utility charges on above service address until notice has been duly given by the applicant at the office of the Clerk-Treasurer to discontinue said service. Monthly charges shall become delinquent if not paid within 15 days of billing date.**
- C. If the customer fails to pay for the municipal services supplied to them and if such default shall continue, the Town shall have the right to terminate this contract and disconnect the services. The Clerk Treasurer will attempt to collect the arrears one time by mail. If payment is not made for the past due amount and amount exceeds the customer's deposit the Clerk Treasurer has the right to apply the deposit to the outstanding bill. In order to restore service to your location the customer must pay the balance in full, plus deposits and reconnect fees.**
- D. The meter furnished by the Town of Chrisney is and shall remain the property of the Town. The Town's agents shall have access to the meter at all times to read, repair, lock off, seal or remove.**
- E. The Town may exercise these options whenever default occurs. In the event the Town shall file suite to collect any monies that are delinquent, the customer shall be liable for the amount of any delinquent charges plus reasonable attorney fees and costs. Landlord may be notified when account is 30 days past due.**
- F. I received a copy of the natural gas brochure**

Signature of Customer

Print Name of Customer

Meter Deposit Received _____

Receipt # _____

Witness _____

Title _____