

The Town Council of the Town of Burns Harbor, Porter County, Indiana met in its regularly scheduled session on Wednesday, December 11, 2024 in the Town Hall and streamed electronically with Zoom. The meeting was called to order by Council President Jennifer McHargue at 7:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call: Councilwoman Roseann Bozak ----- Present
 Councilwoman Lisa Draves ----- Present
 Councilman Nicholas Loving-----Present
 Councilman John (Jack) McGraw -----Present
 Councilwoman Jennifer McHargue --- Present

Clerk-Treasurer Nicole Migliorini was present. A quorum was attained.

Additional Officials Present Attorney Clay Patton, Town Marshal Jeremy McHargue, Fire Chief Ryan Nowacki, Park Board Member Kyla Tumblin, Building Commissioner Joe Lawson, Street Superintendent Brandon Downey, and Sanitary Superintendent Adam Friday. Also in attendance on Zoom was Town Engineer Janette Hicks.

Approval of Minutes:

Councilwoman Bozak made a motion to approve the meeting minutes of November 13, 2024. Councilwoman Draves seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves – Aye, Councilman McGraw – Aye, Councilwoman McHargue – Aye. Councilman Loving—Absent. **Motion passed.**

Reports:

Town Council:

Councilwoman Bozak said that the Town is still collecting for the food drive. Councilwoman Draves said that Circle R Electric will be providing a loaner generator while they continue to work on the issues with the current generator. Councilwoman Bozak asked if a discount would be provided given all of the grief with the current generator. Councilwoman Draves said she is unsure at the moment.

Clerk-Treasurer:

Clerk-Treasurer Migliorini said that she will send an updated appropriation report to all department heads once all encumbered purchase orders and line transfers have been completed. Deputy clerk Parker has been with the Town for about five months and continues to prove herself to be an asset to the Town. It is my hope to promote her from Deputy Clerk two to Deputy Clerk one, at a pay rate of \$26.25/hour starting January 1, 2025.

Town Attorney:

Nothing to report.

Town Engineer:

Hicks said that our payment asset management plan has been submitted to LTAP. This is a yearly upload that allows the Town to be eligible for CCMG funding. We received bonds and the contract for the salt storage structure from Gariup, unfortunately there was one page missing and we are just waiting on the missing page. Once I receive the full contract we will send it along for signatures.

Building Department:

Building Commissioner Lawson asked if we could get a decision regarding the stone on the Town Hall repair. Are we looking to have stone on just the front of the building or around the side? Councilwoman Draves said we should be alright with the stone along the front of the building at this time. Mr. Lawson also thanked the Council for bringing him on and stated as of currently we are at fifty-eight permits, ninety-four inspections, four certifications of occupancies, thirty-six notice to evades, and eighteen violations.

Street Department:

Superintendent Downey said that leaf season is over until the Spring. All equipment is ready for snow. Winter trash pick up is scheduled for next week. I want to thank the

Council for approval of the purchase for our new loader. I am not sure what is going on with the \$15,000.00 donation check from Cleveland-Cliffs, I want to ask the Council if the Town can pay the remaining \$15,000.00 to honor the quote that is good until the end of the year. Councilman McGraw made a motion to pay the remaining \$15,000.00 from the Street Department's Budget to be replenished when the donation check arrives. Councilwoman Draves seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves – Aye, Councilman McGraw – Aye, Councilwoman McHargue – Aye. Councilman Loving— Absent. **Motion passed.**

Downey also said he had found additional money in his budget to purchase a new 2025 crew cab truck to replace the Town's 2009 truck. Also, lawn mowers that will need to be replaced. Lastly, we are asking that residents move hoops back from the street as we move into the winter months.

Police:

On November 29th officer Haynes assisted with a murder/suicide. Upon forced entry he provided life saving measures. The female is still hospitalized from the event, but with out his actions I don't know if she would have had such a good chance at survival. What Haynes did was amazing and acts as such make you proud that he is working for Burns Harbor.

Fire:

Chief Nowacki said that the Fire Department is averaging one call a day. I do have a small issue with the truck that was authorized for purchase. After the agreement was made GMC came back and said they cannot remove OnStar from the system and I will owe an extra \$750.00 for the vehicle. The \$750.00 is not reflected on the purchase order. Clerk-Treasurer Migliorini stated that the CCD fund is very tight at the moment due to the purchases approved from the November meeting. One option I have is to pay part of the invoice from the 2024 budget and the remainder from the 2025 budget. It is possible to amend the current purchase order to reflect the changes as well. Councilman McGraw made a motion to add the additional \$750.00 to the current purchase order. Councilwoman Draves seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves – Aye, Councilman McGraw – Aye, Councilwoman McHargue – Aye. Councilman Loving— Absent. **Motion passed.**

Chief Nowacki said he is having other issues regarding upfitting the truck. With the upfitting I will still need to purchase sirens and radios. Jeremy, Police Chief, has done the police cars in the past and we have a part-time employee that also does this and I wanted to see if we could use said employee to upfit the vehicles. This would save the Town a large amount of money. As a part-timer, Jeremy would have to pay him his hourly rate and then I can pay the Police Department back from my budget to cover the hours worked. I am not sure how many hours it will take but would anticipate about eighty hours or less. Also, Nicole will need to cut the check for the Fire Incorp and will need a signed copy of the 2024 contract agreement to do so. Sanitation Superintendent Friday said we will also need a signed copy of the 2025 contract. The only change that was made was changing our dates from a calendar year to a physical year. Our physical year runs from December 1st to November 30th.

Sanitation:

Superintendent Friday said that we had some call outs, lift station one had a bad module in it that was replaced. We had call outs for minor problems for lift stations two, three and four as well that were resolved. Lift station three needed a new transducer. Phone line repairs to lift station one, two and five.

Stormwater:

Superintendent Friday said he was receiving questions as to why the new Taco Bell did not have fencing around the site. After reviewing their site plans and speaking with them they agreed to put up fencing.

Park:

Tumblin said that the Polar Plunge is set for Saturday, January 4th. All proceeds will go to surrounding communities. We have a few remaining spots left for our Christmas Camp that will be held this Friday from 6:30 p.m. until 8:30 p.m. The Park is currently in need of a new zero turn lawnmower as well. I have the one quote for \$23,100 which includes the trade in value of our current lawnmower. Our current mower will not last through next year.

Councilwoman Bozak asked if we could use ARP funds to cover the costs, Attorney Patton said that we will have to update our resolution to reflect the changes in fund allocations. Tumblin also said that we need to rebuild the Lion's Club shelter which is the shelter above the beach area. The Chesterton High School building trade teacher came out today to take measurements and he did give Kim a quote concerning the shelter of \$11,776.00. This includes removal of materials and dumpster. The timeline for the project is February to the end of the school year as the students are going to build it, so we are only paying for materials. This is a great opportunity for the High School. Councilwoman Bozak expressed concern regarding the restroom situation as the park does not have port-a-potties available in the off season. Councilwoman Bozak made a motion to cover the costs of the park shelter rebuild from the General Improvement fund, not to exceed \$13,000.00. Councilwoman Draves seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves – Aye, Councilman McGraw – Aye, Councilwoman McHargue – Aye. Councilman Loving—Absent. Motion passed.

The Town Council will hold a special meeting on December 18th to approve the expenditure of ARP funds to cover the new lawnmower for the park.

Redevelopment Commission:

Councilwoman Bozak said that the RDC approved the 2025 Karnerblue contract. We also approved the 2025 Annual Spending Plan.

Shared Ethics:

Councilwoman McHargue said she was meeting with Mr. Stout this week.

Correspondence:

None

Presentations of Resolutions, Petitions, Communications, Ordinances and Remonstrance:

Resolution 2024-18 Additional Appropriation General Fund/Plan Commission:

Councilwoman McHargue opened the Public Hearing for Resolution 2024-18, Additional Appropriation General Fund/Plan Commission at 8:08 P.M. There was no public comment for or against the Resolution. Councilwoman McHargue closed the Public Hearing at 8:11 P.M.

Resolution 2024-20 Additional Appropriation ARPA:

Councilwoman McHargue opened the Public Hearing for Resolution 2024-20 Additional Appropriation ARPA at 8:11 P.M. There was no public comment for or against the Resolution. Councilwoman McHargue closed the Public Hearing at 8:13 P.M.

RESOLUTION 2024-16

AMENDING RESOLUTION 2024-16 2025 SALARY and WAGES for the TOWN of BURNS HARBOR, PORTER COUNTY, INDIANA

WHEREAS, pursuant to I.C. 36-5-3-2 the Burns Harbor Town Council must annually fix the compensation for all elected officials, and Police Chief prior to January 1 of the ensuing year; and,

WHEREAS, the annual salary ordinance must define the compensation, including fringe benefits, of all employee of the Town of Burns Harbor; and,

WHEREAS, I.C. 36-5-7-6 requires the town legislative body to fix the number of patrolman by ordinance;

NOW THEREFORE BE IT RESOLVED, by the Town Council, that the Salary and Wages for all employees, elected and appointed members of boards and commissions, and other compensations matters for the year of 2025 in the amount and manner hereinafter be set forth:

Officer/Employee	Frequency of Payment.	Amount of Compensation
Council Members (5)	Monthly	\$ 10,000.00 each per year
Clerk-Treasurer	Bi-weekly	2,815.80 Exempt 75% from General Fund 25% from Sewage Utility Fund
Deputy Clerk 1 Full-time	Bi-weekly	26.75 hourly. 50% from General Fund 50% from Sewage Utility Fund
Deputy Clerk 2 Full-time	Bi-weekly	24.20-26.25 hourly. 50% from General Fund 50% from Sewage Utility Fund
Deputy Clerk 3 Full-time	Bi-weekly	17.13-23.43 hourly. 50% from General Fund 50% from Sewage Utility Fund
Clerk/Board Secretary Part-time	Bi-weekly	\$16.56 hourly
Custodian	Bi-weekly	14.00-20.00 hourly
INDOT ERC (Employee in Responsible Charge certified)	Bi-weekly	1,000.00 Exempt 25% from General Fund 75% from RDC Operations Fund
Police Chief	Bi-weekly	34.66 hourly.
Assistant Chief	Bi-weekly	32.95 hourly
Sergeant	Bi-weekly	23.84-31.23 hourly
Corporal	Bi-weekly	23.28-29.78 hourly
First Class Patrolman	Bi-weekly	61,935.43 annually
Patrolman	Bi-weekly	21.90-28.34 hourly
Patrolman (Probationary)	Bi-weekly	20.70-28.34 hourly
Patrolman Part-time	Bi-weekly	17.14-26.79 hourly
Instructor Part-time	Bi-weekly	23.57-29.99 hourly
Police Clerk Full-time	Bi-weekly	20.00-27.69 hourly. 75% from Police Fund 25% General Fund
Police Clerk Part-time	Bi-weekly	16.56-20.00 hourly.
Sanitary Superintendent	Bi-weekly	20.70 hourly
GM/MVH Superintendent	Bi-weekly	34.66 hourly. 50% from Sewage Fund 50% GM General Fund
GM Unlimited Eqpt. Operator Full-time	Bi-weekly	24.58-25.27 hourly 75% from GM General Fund and 25% from Sewage Utility Fund
GM Equipment Operator Full-time	Bi-weekly	23.28-24.37 hourly 50% from GM General Fund and 50% from Sewage Utility Fund
GM Laborer 1 Full-time	Bi-weekly	19.66-23.02 hourly. 50% from GM General Fund and 50% from Sewage Utility Fund
GM Laborer Part-time	Bi-weekly	18.63 hourly
MVH Eqpt. Operator Part-time	Bi-weekly	20.70 hourly
GM/BLDG Clerk 1 Full-time	Bi-weekly	29.11 hourly 80% from Blding General Fund and 20% GM General Fund
GM/BLDG Clerk 2 Full-time	Bi-weekly	24.20 hourly 80% from Blding General Fund and 20% GM General Fund
GM/BLDG Clerk 3 Full-time	Bi-weekly	24.20-27.68 hourly 80% from Blding General Fund and 20% GM General Fund
GM/BLDG Clerk Part-time	Bi-weekly	17.13-23.43 hourly 80% from Blding General Fund and 20% GM General Fund
Full-time Building Commissioner/Inspector	Bi-weekly	20.70 – 25.87 hourly
Building Inspector	Bi-weekly	35.00 per inspection not performed during office hours
Fire Department Secretary	Monthly	9,000.00 per year
Fire Chief Part-time	Monthly	1,759.50 per month
Fire Deputy Chief Part-time	Monthly	1,179.90 per month
Plan Commission Board Members (7)	Yearly	750.00 each per year
Plan Commission Secretary	Monthly	4,200.00 per year based upon 12 meetings per year and additional \$200.00 per special meeting.
BZA Board Members (5)	Yearly	750.00 each per year

Certifications that a full-time Clerk processing a relevant professional certification from a generally accepted professional association including but not limited to Indiana League of Municipal Clerks and Treasurers, International Institute of Municipal Clerks, or Association of Public Treasures as may be authorized or approved by the proper officer, the base rate shall have an additional compensatory adjustment according to the following schedule:

Indiana Accredited Municipal Clerk (IAMC)	bi-weekly salary \$40.00 or 50¢ per hour
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In addition, employees that work on Town observed holidays will be paid double time.

The Town will pay all full-time employees longevity compensation in the amount of \$100.00 per year to be paid on the payroll following the employee's anniversary full-time hire date.

The Town will pay all full-time officers an allowance for uniforms in the amount of \$1,500.00 per year to be paid bi-annually in accordance with Ordinance 312-2022.

Employees, as approved by the Town Council, receive \$60.00 per month cell phone allowance.

Employees participating in the Civilian INPRS shall have an amount paid by the Town equal to the employer contribution rate (11.2% effective January 1, 2023) as established by INPRS.

Employees will contribute ten percent (10%) each month of the premium cost for medical insurance; the remainder paid by the Town. The Town will provide dental insurance, vision insurance, life insurance, short term disability and long-term disability insurance.

Employee use of a privately owned vehicle driven on official town business shall be reimbursed at the state mileage reimbursement rate established by the latest Indiana Department of Administration determination for business miles driven.

All newly hired employees of the Town of Burns Harbor will not be eligible for a pay increase prior to completing one-year of employment with the Town.

The Clerk-Treasurer shall participate in all aspects of the full-time employee benefits programs, less mandated deductions and withholdings.

For all other benefits and paid time off, refer to personnel handbook adopted on September 1, 2018 & its updates.

Salaries contained in this Ordinance are to be deemed the maximum allowable salary payable for each position. See attached salary listing. Salary ranges do not include overtime compensation, deferred compensation, longevity, insurance and retirement contributions paid by the Town, tax liability added for personal use of Town vehicles, compensation for accrued vacation liability, reimbursement for business related expenses, and imputed income derived from other employee benefits.

Additional Pay considerations, while working a secondary job for the Town, employees will be compensated the secondary job rate of pay for those hours worked.

New pay rates will take effect with the first payroll check written beginning in January, 2025.

FURTHERMORE, the Police Chief with, the approval of the Town Council, shall appoint such number of Patrolman as the interests of the Town may require, not exceeding twenty (20), who shall, on taking the oath of office, have all powers, duties, responsibilities and limitations of the Police Chief.

Passed and adopted this 11th day of December, 2024.

Councilwoman Draves made a motion to Approve Resolution 2024-16 Salary Ordinance. Councilwoman Bozak seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Resolution 2024-17 Purchase Order Policy Amendment

Councilwoman Bozak made a motion to Approve Resolution 2024-17 Purchase Order Policy Amendment. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Resolution 2024-18 Additional Appropriation General Fund/Plan Commission:

Councilwoman Bozak made a motion to Approve Resolution 2024-18 Additional Appropriation General Fund/Plan Commission. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

RESOLUTION 2024-19
TOWN OF BURNS HARBOR APPROPRIATIONS TRASNFER

BE IT HERBY RESOLVED BY THE TOWN COUNCIL of the TOWN OF BURNS HARBOR, PORTER COUNTY, INDIANA that the following transfers of funds be made from the 2024 budget:

Town:

\$1,500.00 from 1-115, Part-Time Clerk into 1-113, Deputy-Clerk

\$50.00 from 1-115, Part-Time Clerk into 1-114, ERC

\$3,200.00 from 1-115, Part-Time Clerk into 1-116, Custodial

\$15.07 from 1-243, Other Supplies into 1-131, Travel Expenses

\$161.05 from 1-243, Other Supplies into 1-237, Other Materials

\$127.82 from 1-322, Postage into 1-332 Legal

\$2,000.00 from 1-391, Subscriptions into 1-392, Misc Services

Fire:

\$10,830.00 from 4-111, Chief Salary into 4-113, Deputy Chief

\$500.00 from 4-243, Other Supplies into 4-224, Garage and Motor

\$110.00 from 4-321, Freight into 4-311, Instruction

\$1,700.00 from 4-361, Building Repairs into 4-362, Equipment Repairs

\$650.00 from 4-396, Promotion of Business into 4-444, Other Equipment

BZA:

\$10.00 from 7-243, Other Supplies into 7-121, Social Security

\$5.00 from 7-243, Other Supplies into 7-126, Medicare

Planning Commission:

\$1,150.00 from 8-315, Engineering into 8-111, Secretary

\$10.00 from 8-315, Engineering into 8-126, Medicare

Building:

\$2,600.00 from 5-111, Building Commissioner into 5-114, Clerk

\$900.00 from, 5-111 Building Commissioner into 5-115, Part Time

\$600.00 from, 5-111 Building Commissioner into 5-127, Perf

\$6.00 from, 5-111 Building Commissioner into 5-213, Office Supplies

\$25.00 from, 5-111 Building Commissioner into 5-441, Furniture and Fixtures

Mvh/Street:

\$3,400.00 from 6-222, Oil into 6-442, Motor Equipment

\$6,000.00 from 6-243, Other Supplies into 6-442, Motor Equipment

\$2,000.00 from 6-321, Freight into 6-442, Motor Equipment

\$13,000.00 from 6-354, Street Lights into 6-442, Motor Equipment

\$8,000.00 from 6-362, Equipment Repairs into 6-442, Motor Equipment

General Maintenance:

\$34,243.00 from 3-111, Superintendent into 3-442, Motor Equipment
 \$10,000.00 from 3-123, Health Insurance into 3-442, Motor Equipment
 \$1,800.00 from 3-352, Gas into 3-442, Motor Equipment
 \$2,000.00 from 3-361, Building Repairs into 3-442, Motor Equipment
 \$3,920.00 from 3-113, Part-Time Laborer into 3-442, Motor Equipment
 \$1,700.00 from 3-113, Part Time Laborer into 3-321, Freight
 \$200.00 from 3-351 Electronic Current into 3-392 Mis Services
 \$4,300.00 from 3-113, Part-Time Laborer into 3-112, Laborer
 \$650.00 from 3-113, Part-Time Laborer into 3-114, General Maintenance Clerk
 \$225.00 from 3-113, Part-Time Laborer into 3-115, Part-Time Clerk
 \$70.00 from 3-113, Part-Time Laborer into 3-122, Longevity
 \$2,200.00 from 3-113, Part-Time Laborer into 3-127, Perf
 \$200.00 from 3-113, Part-Time Laborer into 3-128, Cell Phone
 \$250.00 from 3-113, Part-Time Laborer into 3-243, Other Supplies
 \$600.00 from 3-113, Part-Time Laborer into 3-443, Office Equipment

Sanitation:

\$36.54 from 12-322,Postage into 12-321, Freight
 \$1,750.49 from 12-116, Overtime into 12-362, Equipment Repair
 \$465.00 from 12-122, Longevity into 12-128, Cell Phone
 \$88.77 from 12-213, Office Supplies into 12-237, Other Materials
 \$198.77 from 12-213, Office Supplies into 12-243, Other Supplies
 \$1,920.00 from 12-113, Labor into 12-115, Part-Time
 \$151.04 from 12-224, Motor Supplies into 12-236, Repair Parts
 \$4670.70 from 12-112, Secretary/Clerk into 12-236, Repair Parts
 \$2460.00 from 12-113, Labor into 12-236, Repair Parts
 \$285.00 from 12-122, Longevity into12-236, Repair Parts
 \$988.32 from 12-126, Medicare into 12-236, Repair Parts
 \$1600.00 from 12-393, Sludge Removal into12-236, Repair Parts
 \$924.53 from 12-322, Postage into 12-236, Repair Parts
 \$4058.31 from 12-116, Overtime into 12-392, Misc Services
 \$3801.57 from 12-127, Perf Into 12-392, Misc Services
 \$4716.71 from 12-441, Furniture and Fixtures into12-444, Other Equipment
 \$1882.36 from 12-131, Travel Expenses into12-444, Other Equipment
 \$1897.95 from 12-213, Office Supplies into 12-444, Other Equipment
 \$401.08 from 12-221, Gasoline into 12-444, Other Equipment

Park:

\$328.26 from 9-244, Uniforms into 9-323 Telephone
 \$80.27 from 9-244, Uniforms into 9-213, Park Supplies
 \$2,217.23 from 9-362, Equipment Repairs into 9-392 Misc
 \$449.82 from 9-236, Repair Parts into 9-112 Assistant Director
 \$2.32 from 9-244, Uniforms into 9-112 Assistant Director
 \$1,229.25 from 9-233, Sand into 9-114, Teen Wages

\$532.84 from 9-223, Tire and Tubes into 9-222, Oil
 \$1,000.00 from 9-235, Aglime into 9-113, Maintenance
 \$300.00 from 9-396, Promotion of Business into 9-113, Maintenance
 \$129.02 from 9-321, Freight into 9-113, Maintenance
 \$629.48 from 9-352, Gas into 9-113, Maintenance
 \$100.00 from 9-361, Building Repairs into 9-444, Maintenance
 \$750.09 from 9-221 Gasoline into 9-444, Other Equipment
 \$16.88 from 9-354, Sewer into 9-444, Other Equipment
 \$698.31 from 9-111, Director into 9-243, Other Supplies
 \$200.00 from 9-116, Lifeguard Wages into 9-231, Building Materials
 \$200.00 from 9-234, Cement into 9-231, Building Materials
 \$98.99 from 9-237, Other Materials into 9-231, Building Materials
 \$10.65 from 9-232, Gravel into 9-231, Building Materials

Park Non-Reverting Operating:

\$698.00 from 9-243, Other Supplies into 9-213, Office Supplies
 \$1,110.00 from 9-243, Other Supplies into 9-111, PT Salary

Police:

\$1,473.56 from 2-116, Overtime/Holiday into 2-111, Marshal
 \$2014.24 from 2-116.1, School Bus OT into 2-112, Deputy Marshall
 \$2,434.65 from 2-116.1, School Bus OT into 2-114, Part-Time
 \$3,198.08 from 2-119 Corporal into 2-120, Sergeant
 \$271.53 from 2-116, Overtime/Holiday into 2-120, Sergeant
 \$299.18 from 2-126, Medicare into 2-121, Social Security
 \$2,074.73 from 2-116, Overtime/Holiday into 2-444, Other Equipment
 \$149.60 from 2-212, Stationery into 2-231, Building Materials
 \$45.40 from 2-212, Stationery into 2-444, Other Equipment
 \$474.93 from 2-213, Office Supplies into 2-443, Office Equipment
 \$711.16 from 2-213, Office Supplies into 2-444 Other Equipment
 \$4,969.25 from 2-221, Gasoline into 2-244, Uniforms
 \$5,030.75 from 2-221, Gasoline into 2-444, Other Equipment
 \$1,127.44 from 2-223, Tires and Tubes into 2-231, Building Materials
 \$683.94 from 2-224, Garage & Motor into 2-444, Other Equipment
 \$1,462.05 from 2-236, Repair Parts into 2-444, Other Equipment
 \$1,177.06 from 2-243, Other Supplies into 2-444, Other Equipment
 \$435.00 from 2-311, Instruction into 2-321, Freight
 \$2,828.77 from 2-323, Telephone into 2-444, Other Equipment
 \$400.00 from 2-361, Building Repair into 2-444, Other Equipment
 \$3,469.59 from 2-362, Equipment Repair into 2-444, Other Equipment
 \$908.00 from 2-391, Subscriptions into 2-444, Other Equipment
 \$239.21 from 2-392, Misc. Services into 2-444, Other Equipment
 \$202.17 from 2-396, Promotion of Business into 2-444, Other Equipment

Redevelopment TIF

\$295.00 from 1-392.1, Electric Current into 1-314, Legal Services

\$78,000.00 from 1-392.1, Miscellaneous into 1-315, Engineering

Redevelopment Operating

\$350.00 from 1-212, Stationary into 1-112, Secretary Salary

\$10.00 from 1-212 Stationary into 1-121, Social Security

PASSED AND ADOPTED this 11th day of December, 2024.

Councilwoman Bozak made a motion to Approve Resolution 2024-19 Fund Line-Item Transfers. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – abstain. Councilman Loving – absent. Motion passed

Resolution 2024-20 Additional Appropriation ARPA:

Councilwoman Bozak made a motion to Approve Resolution 2024-20 Additional Appropriation ARPA. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Resolution 2024-21 Dedication of Funds ARPA:

Tabled until December 18, 2024 special meeting.

New Business:**Staff Anniversaries:**

Councilwoman McHargue stated that Officer Jordan Jaques has been with the Town for two years and Clerk-Treasurer Migliorini for one in December.

Councilwoman Draves made a motion to appoint Michelle Watkins and Jeremy McHargue to the Planning Commission Board. Councilwoman Bozak seconded the motion.

Clerk-Treasurer Year-End Transfers/Encumbrances Approval:

Councilwoman Bozak made a motion to approve line-item transfers, purchase order payments, and encumbrances through the end of 2024 without Council approval. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Rieth-Riley Pay Application 5 Approval:

Councilwoman Draves made a motion to Approve payment of pay application four in the amount of \$34,000.11. Councilman McGraw seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Councilwoman Draves made a motion to Approve payment of pay application five in the amount of \$9,579.06. Councilman McGraw seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Rieth-Riley Pay Application 6 Approval Release of Retainage:

Councilwoman Draves made a motion to Approve pay application 6 in the amount of \$77,847.68. Councilwoman Bozak seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Brainstorm Quote:

Tabled until January Meeting.

Nepotism Certifications:

Clerk-Treasurer Migliorini said she would forward a copy of the certificates to each Councilmember via email.

2025 Fire Contract Approval:

Councilwoman Draves made a motion to Approve the 2025 Fire contract. Councilwoman Bozak seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Attorney Patton Contract Renewal:

Councilwoman Bozak made a motion to approve Attorney Patton's 2025 contract renewal. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Approval of the November 2024 Financial Report:

Councilwoman Bozak made a motion to Approve the November 2024 Financial Report. Councilwoman Draves seconded the motion. Councilwoman Bozak – aye. Councilwoman Draves—aye, Councilman McGraw -- aye. Councilwoman McHargue – aye. Councilman Loving – absent. Motion passed

Approval to pay vouchers with 3 or more signatures:

Councilwoman Bozak moved to approve vouchers with three or more signatures. Councilwoman Draves seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves- Aye, Councilman Loving-- Absent, Councilman McGraw – Aye, Councilwoman McHargue –Abstain. Motion passed.

Approval of purchase orders submitted with 3 or more signatures:

Councilwoman Draves made a motion to approve all purchase orders submitted to the Council with three or more signatures. Councilman McGraw seconded the motion. Councilwoman Bozak – Aye, Councilwoman Draves- Aye, Councilman Loving—Absent, Councilman McGraw – Aye, Councilwoman McHargue – Abstain. Motion passed.

Old Business:

Fill open positions:

We are still looking for an engineer to sit on our Sanitation Board.

Amendments to Town Handbook:

Tabled until January.

Good of the Order of the Community:

Fire Chief Nowacki said that secretary Robert Henry will be resigning at the end of the year and his position will be filled by Ariel Blankenship. Superintendent Friday said that Santa's Workshop will be held December 21st and they are shopping at Meijer. Councilman McGraw expressed interest in AED/CPR training for Town employees. Mr. Anaya, 1182 Salt Creek Road, told the Town Council that he is having difficulty finding an engineer to assess his property. Councilwoman McHargue asked that he come back for a special meeting on January 15th at 6:00 P.M. Councilwoman Bozak requested he bring proof of effort to find an engineer.

Councilwoman Draves made a motion to adjourn. Councilman McGraw seconded. Councilwoman Bozak – Aye, Councilwoman Draves- Aye, Councilman Loving--Absent, Councilman McGraw – Aye, Councilwoman McHargue – Aye. Motion passed.

There being no further business to discuss, the meeting concluded at 9:05 p.m.

Jennifer McHargue, President

Roseann Bozak, Vice-President

Lisa Draves

John (Jack) McGraw

Nicholas Loving

ATTEST:

Nicole M. Migliorini
Clerk-Treasurer