

Burns Harbor Sanitary Board

Minutes of Wednesday, November 20, 2024

The Burns Harbor Sanitary Board met in regular session Wednesday, November 20, 2024, at the Burns Harbor Town Hall. The meeting was called to order by Sanitary Board Chair Jennifer McHargue at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call:

Jennifer McHargue Present
Allen Migliorini Present
Vacant Seat

A quorum was attained.

Also present were Attorney Clay Patton of Patton Law, LLC, Interim Superintendent Adam Friday, Engineer Jeanette Hicks of Global Engineering and Land Surveying, and Secretary Madeline Parker. Gregory Marks of Cleveland Cliffs was present via zoom.

Approval of Minutes

Migliorini made a motion to approve the Minutes of September 18, 2024. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

The October Sanitary Board Meeting had been cancelled.

Correspondence

Nothing to discuss.

Sanitary Report

Superintendent Adam Friday reported that we were able to get the northern system cleaned this week. He stated that we had call outs on lift stations one and two and had some parts replaced. We got the correct parts finally put in lift station six. The call out box for lift station two had been sent out, repaired, and returned. We received no charge for the service due to the warranty. Extension ring on Rak Road has been completed. He also stated that he has been getting a lot of back and forth about the repair work on Tanya Street where we had a bore through. The company that serviced the project for the Town is requesting payments. He reached out to Indiana American Water who relayed that they would pay for said service done by Eagle Services. He was told that they have not processed the claims yet. Discussion was had about the course of action to ensure Eagle Services is paid- whether to wait for Indiana American Water to pay or have the payment come from the Town. Friday had a PO prepared for the service, and he stated that there is money in the budget for it, if the Board chooses to do so. McHargue asked how much it was for. Friday stated that one was for \$5,900 and the other for \$2,126.50. Discussion continued. It was agreed that Mr. Friday would continue to contact Indiana American Water to request that they pay for the service. We received an invoice from Sewer Assessment Systems for \$4,800 for metering work they did for us. He had prepared a purchase order for that, if needed, as well.

Wastewater Treatment Plant Report

Gregory Marks of Cleveland Cliffs stated that on October 7th, one of their test results was over their allowed limit for that day due to cleaning in one of the clarifiers. They had to file a notice with IDEM. Who told them that they needed to update their maintenance procedure- which he stated has been done and turned in. They have turned in all the required paperwork and reports for the last two months. He stated their UV disinfection project will go out for bid as soon as the budget allows. He hopes that this will be in the first quarter of the new year. They have had no other issues. He said that he had spoken with Mr. Friday in September while lift station cleaning had been done, and there were no issues. There had been an Eagle truck that had spilled some of the contents of their vac truck on the ground near the sanitary plant. He had some guys go out to investigate it, and there was not enough spilled material to make a report.

Engineer Report

Hicks stated that she spoke with the owner of the metering company who has the final invoice for services provided to us. They idea had been to meter three lift stations, but they were only able to do two. They do not feel like there would be any significant rainfalls to monitor, so they are holding off on the third lift station until the spring. She also stated that Mr. Brian Lewandowski provided her with a google drive with information on it. She had not been able to review it, but she said that she would and would also provide a copy to Adam Friday for review.

Old Business

Nothing to discuss.

Future Infrastructure

Nothing to discuss.

New Business

Nothing to discuss.

Approval of Claims and Purchase Orders with two (2) or more signatures

Migliorini made a motion to approve the Claims and Purchase Orders with two (2) or more signatures. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Spending Review

The board reviewed the report, and Deputy Parker clarified that the report reflected two months, as the Sanitary Board did not meet in October. There were no questions.

Delinquencies

The board reviewed the report and there were no questions.

Flow Report

McHargue asked Friday if anything had been missed, due to a recent power outage. He stated, no, there were no issues.

Sewer Rate Study

Deputy Parker stated that, in the past, we do sewer rate studies every four years and that this year of 2024 was the next year that it should be done. She stated that she did not know if there would be time to do the study before the 2025 coupon booklets were due to be sent out to residents. Friday stated that the Sewer Rate Study was mentioned in the April meeting. McHargue asked if we hire a company to do that. Hicks stated that we have used the same company at least twice, but she could not recall the name of it. McHargue asked if we would be okay to wait until the next meeting. Discussion continued about what date the last study was done and the correct timing of when the study should occur- biannually or quadrennially. Parker stated that she believed that the study was to be done every four years, and the last study had been done in 2020. Attorney Patton suggested to find out when the last study had been done before a decision would be made.

Sanitation Work Logs

Friday stated that he believes that it is not utilizing of Deputy Parker's time well to take information from one log to another. He stated that it had been discussed in a Council Meeting that it would be the Superintendent's responsibility to keep track of them. He believes that it would be more appropriate for him to do the logs. He agreed with what Councilman Loving had stated that we do not need to micro-manage people. It was decided that Friday would compile the worklogs and send the information to Parker with his end of month reports.

Good of the Order of the Community & Any Other Business

Hicks stated that she believes that the company who did past studies was named Cender & Associates in Merrillville. Deputy Parker stated that she would find out when the last study was done and then disseminate the information to the board members.

Announcements

None.

Adjourn

Migliorini made a motion to adjourn. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Meeting adjourned at 7:21 p.m.

Submitted by: Madeline Parker, Secretary

APPROVED


Jennifer McHargue, Chair


Madeline Parker, Secretary