

Burns Harbor Sanitary Board

Minutes of Wednesday, April 16, 2025

The Burns Harbor Sanitary Board met in regular session Wednesday, April 16, 2025, at the Burns Harbor Town Hall. The meeting was called to order by Sanitary Board Chair Jennifer McHargue at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call:

Jennifer McHargue Present
Allen Migliorini Present
Vacant Seat

A quorum was attained.

Also present were Superintendent Adam Friday, Secretary Madeline Parker, and Jeanette Hicks of Global Engineering. Attorney Clay Patton and Gregory Marks of Cleveland Cliffs was present via zoom.

Approval of Minutes

Migliorini made a motion to approve the Minutes of February 26, 2025. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Correspondence

Nothing to discuss.

Sanitary Report

Friday reported that for February the department did 268-man hours, flowed 1.6 million gallons of waste, drove 98 miles in the F250, drove 179 miles in the F550, did 82 locates, and did 40 non-permitted confined spaces. The contract for the sewer rate study was signed and finalized with Cender Dalton. The department scheduled their annual lift station inspections. We are waiting on the vendor not give us the dates that they have available. We had a few emergency call outs; all were due to power outages on stations 1, 2, 3, and 4. We scheduled our spring cleaning for the week of April 17th-20th. Maintenance was complete on all the generators. He cleaned the road grime and salt out of the shop. Friday was out of Town April 5th through the 12th.

For March, Friday reported that the department did 318-man hours. We are having an issue with the flow meter on lift station 2, but we flowed 7.7 million gallons through station 5. We drove 73 miles in the F250 and 387 miles in the F550. We did 143 locates and preformed 70 non-permitted confined spaces. We met with Cender Dalton to go over the rate study. We are still waiting on the vendor to give us the dates for the lift station inspections; Friday believes that he is looking toward the first week of May. We had some power outages of lift stations 3 and 4, and we had one today on station 5- as of an hour ago, that station is up and running. He received a quote from Gasvoda to get the transducer of the flow meter working; however, he needs to reconfirm that because the quote is a few months old. That quote was for \$3,975.00. Lift Station 2's modem went bad for the ScaData, and that got replaced. Lift Station 4's phone line was repaired. We have had inspections on 273 Haglund, 1176 Harbor Way, 1181 Harbor Way, and 1183 Harbor Way. He was informed yesterday that he will have to go to training next week, so he will have Commissioner Lawson handle any inspections in his absence.

H2S in lift station 2 has eaten the call box; right now, there is a spare call box in use. That is \$4,000 that Friday says that he will not be able to cover, and there is no warranty on that. They are recommending a different unit that would be half the cost than the one we have. He will revisit the topic next month after doing more research on it.

Cender & Dalton completed their work on the sewer rate study, and Friday presented a PO for the work. It came in under what they originally quoted.

Wastewater Treatment Plant Report

Greg Marks reported that they submitted all their compliance paperwork on time. They also went through the chlorine system to replace all the tubing and rebuild all the regulators. It was one of the corrective actions that came out of the test that they failed a month or so ago.

Engineer Report

Jeanette Hicks stated that she did not have anything to report that relates to the Sanitary Board, but she would like to relay information for the general Town. The paving project is set to start at the beginning of May. Their preconstruction meeting will be on April 28th.

Old Business

Nothing to discuss.

Future Infrastructure

Nothing to discuss.

New Business

Nothing to discuss.

Approval of Claims and Purchase Orders with two (2) or more signatures

Migliorini made a motion to approve the Claims and Purchase Orders with two (2) or more signatures. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye.

Motion passed.

Spending Review

The board reviewed the report and there were no questions.

Delinquencies

Nothing to discuss.

Flow Report

There were 2 months' worth of flow reports presented. The Board saw nothing out of the ordinary and had no questions.

Sewer Rate Study

McHargue stated that they met with Cender & Dalton on April 3rd, and their findings concluded that the Town did not need to increase wastewater rates for residences unless they wanted to. We are still in the positive on what we receive.

Good of the Order of the Community & Any Other Business

Discussion was had on the Board's availability for meeting in the month of May. It was decided the Board will plan to meet in June, unless an emergency arises.

Announcements

None.

Adjourn

Migliorini made a motion to adjourn. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Meeting adjourned at 7:012 p.m.

Submitted by: Madeline Parker, Secretary

APPROVED



Jennifer McHargue, Chair

Madeline Parker, Secretary