Burns Harbor Sanitary Board

Minutes of Wednesday, February 26, 2025

The Burns Harbor Sanitary Board met in regular session Wednesday, February 26, 2025, at the Burns Harbor Town Hall. The meeting was called to order by Sanitary Board Chair Jennifer McHargue at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call:
Jennifer McHargue ..... Present
Allen Migliorini ..... Present
Vacant Seat

A quorum was attained.
Also present were Superintendent Adam Friday, Secretary Madeline Parker, and Jeanette Hicks of Global Engineering. Attorney Clay Patton and Gregory Marks of Cleveland Cliffs was present via zoom.

Approval of Minutes
Migliorini made a motion to approve the Minutes of January 22, 2025. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. **Motion passed.**

Correspondence
Nothing to discuss.

Sanitary Report
Friday stated that they have been out servicing or lift stations- checking relays and mechanics. Call boxes were serviced in lift stations 1, 2, 5, and 6. WE had some software issues with the new service agreement with Brainstorm regarding the ScaData. Friday has been working with Brainstorm to rectify these issues, and he is waiting to hear back from ScaData to make sure that it did not impair anything, as we were not getting the alarms like we are supposed to. We got the 550 back from Lindco; now there is plenty of lighting on it. We are going to start scheduling spring cleaning to clean the pits and air releases in late March or April. Clean up on Rak Road has begun; we go up the solids and are waiting for the ground to thaw to complete the cleanup. We have inspected over 40 manholes throughout the Town, and will continue until all have been inspected. We preformed 27 confined spaces and 57 locates. We flowed approximately 1.7 million gallons over to the mill last month. Friday recently returned from the continuing education conference. He said that it was a good and informative convention.

Wastewater Treatment Plant Report
Greg Marks of Cleveland Cliffs reported that at the beginning of the month they had a coliform test that did not pass due to some investigation into it. They had a frozen return line due to cold weather, so they did some duplicate testing. A few tests failed, but the last two passed with no issues. Once they got the line cleared out, they found a bit of extra sludge because they were dewatering and the line had been frozen. They then got everything squared awa, and the final tests showed no bacteria. They will remain in contact with IDEM who will let them know if they need to make any changes. January paperwork was submitted with no issues.

Engineer Report
Jeanette Hicks reported that they supplied Matt at Kaiser with the sanitary as-builts.

Old Business
Nothing to discuss.

Future Infrastructure
Nothing to discuss.

New Business
Nothing to discuss.

Approval of Claims and Purchase Orders with two (2) or more signatures
Migliorini made a motion to approve the Claims and Purchase Orders with two (2) or more signatures. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. **Motion passed.**

Spending Review
The board reviewed the report and there were no questions.

Delinquencies

Deputy Parker noted that there is an increase in delinquencies this month. She stated that she believed that people were behind due to it being the beginning of the year, but things will likely even out soon.

Flow Report
Flows are now coming in correctly. We will be missing two days due to the software issue with Brainstorm.

Sewer Rate Study
Jennifer McHargue had previously signed that contract for the sewer rate study. The Clerk Treasurer's office is working with Cender and Dalton to provide necessary information.

Good of the Order of the Community & Any Other Business
None.

Announcements
None.

Adjourn
Migliorini made a motion to adjourn. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. **Motion passed.**

Meeting adjourned at 7:09 p.m.

Submitted by: Madeline Parker, Secretary

APPROVED

Jennifer McHargue, Chair

Madeline Parker, Secretary