

Burns Harbor Sanitary Board
Minutes of Wednesday, February 21, 2024

The Burns Harbor Sanitary Board met in regular session Wednesday, January 21, 2024 at the Burns Harbor Town Hall. The meeting was called to order by Sanitary Board Chair Jennifer McHargue at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call:
Jennifer McHargue..... Present
Allen Migliorini..... Present
Vacant Seat

A quorum was attained.
Also present were Interim Superintendent Adam Friday, Street Superintendent Brandon Downey, Attorney Clay Patton of Patton Law, LLC, Engineer Jeanette Hicks of Global Engineering and Land Surveying, and Secretary Nicole Migliorini. Also in attendance were Gregory Marks, via Zoom, Certified Operator of the Wastewater Treatment Plant at Cleveland-Cliffs.

Approval of Minutes
Migliorini made a motion to approve the Minutes of January 17, 2024. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Correspondence
None.

Sanitary Report
The board reviewed the report and there were no questions.

Friday stated that we just got done doing the cleaning of the air releases. All inspections were completed and we will now start thinking towards the quarterly lift station cleanings for all six stations. We also need to start jetting Carol Street and North Salt Creek Road; they have a dip or belly and they do not flow as they are supposed to so once a year, we do a cleaning so they will flow like they are supposed to.
All air releases looked good besides two on Old Porter Road which need to be replaced.

Wastewater Treatment Plant Report
Marks stated that the monthly IDEM report was submitted on January 28th. The agreed order progress report was submitted on January 10th. All test have been completed and we are now beginning the 12-month compliance demonstration as records required by the agreed order. There were no lift station cleanings this month, no other issues or anything at the plants. I met with Adam and Shem and we got a lot accomplished. They were taken through the plant and shown where all our assets were as far as flow recording and monitoring. We will keep in touch moving forward and try to get some more information on the flows, but in the last month all the flows were good besides just one significant rain, which happened before we met.

Engineer Report
Hicks reported that Shem and Adam met at the plant to follow up with the discrepancy of what was happening with our flows. We did not think that anything was out of the ordinary with our flows. I know the question put out there as maybe the flow leader in the plant with the cold weather had gotten frozen. Marks stated that we will just keep an eye out the next time we get a heavy rain and see if that same result is mimicked with a high flow event again. Other than that, everything was good. We reviewed our flow results and we did not see any signs of anything being frozen or broken so we will keep an eye on it moving forward.

Old Business
Future Infrastructure
None.

New Business

Approval of Claims and Purchase Orders with two (2) or more signatures
None

Spending Review
The board reviewed the report and there were no questions.

Delinquencies
The board reviewed the report and there were no questions.

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Flow Report

McHargue asked about the missing data and Friday responded that the bulk of it is Norfolk, as far as the missing data goes. The issues on the 24th through the 29th occurred because the modem had gone bad on lift station two. I contacted Scatdata to fix the issue. The issue was resolved and it is now everyday faithfully recording as it should. It was initially believed that it was just a reboot issue but it was discovered that the issue was a bad modem.

Friday presented a previous proposal from Gasvoda for work that was completed on February 15, 2024. He reiterated that the work had already been completed and he would like to get them paid in the proposed amount of \$2,750.00 for their inspection. I am still waiting for quotes from Superior Pumping and Gasvoda for repair and replacement. If the two air releases are repairable, I would like to keep those in case something were to happen again.

Friday stated that in the past the Fire Department has always been trying to lend the Sanitation Department the necessary equipment needs to run their operation, meaning hose, hydrant wrench gate valve, so we can fill the pressure washer or the water tank on the boom truck. I would like to get this equipment for the Sanitation Department so we do not have to rely on the Fire Department. Migliorini asked how much the hydrant wrench would cost, Friday replied he does not have the current price. Migliorini asked how often they are having to go to the Fire Department, Friday responded once every quarter. Patton expressed concern as to where the funds would be taken out of the budget to pay for this equipment. McHargue said she feels we should hold off on the purchase at this time.

Friday stated in the last meeting we had our inspections and they recommended that the motor starters in station five be replaced because they are starting to get weak. I received bids from both Gasvoda and Superior pumping. Gasvoda is at \$2,360 and Superior is \$1,510.00 including instillation.

Migliorini made a motion to purchase the new motor starters from Superior Pumping Services for \$1,510.00 including instillation. McHargue seconded the motion. Allen Migliorini—aye. Jennifer McHargue—aye. Motion passed.

Friday stated that the other quote provided from Superior Pumping is for the replacement of the two air release valves. Superior has not yet provided pricing for the servicing of the two old valves. Gasvoda has not responded yet.

When we did the servicing of the air releases, we released a little bit of the gray water in each of the bolts so we will have to clean those out with a Sodder truck and have them disposed of properly. So, what I had to do since we will be doing the jetting on Carol Street and North Salt Creek to include the sucking out of the air release valves as well and we can get it all done in one day. McHargue asked if we will know how long this will take, Friday replied eight hours. McHargue responded asking if they will try to split the work up and make this a two-day thing. Friday responded that he will not allow that to happen, and the jetting alone will be done within a couple of hours per site, Carol St., and North Salt Creek Road.

Migliorini made a motion to use Eagle Services to provide needed services not to exceed \$2,275 with the removal of winterization. McHargue seconded the motion. Allen Migliorini—aye. Jennifer McHargue—Aye. Motion passed.

McHargue circled back to the Gasvoda proposal to do the air release valves presented to the board and wanted to clarify that the work has already been done. Friday responded that the proposal was the original quote he was sent. He had not submitted the quote to be paid because the service had not happened yet. He was unsure if a purchase order had been written. McHargue asked that the invoice be given to secretary Migliorini and we will approve the payment at the March meeting.

Good of the Order of the Community & Any Other Business

Announcements

None.

Adjourn

Migliorini made a motion to adjourn. McHargue seconded the motion. Allen Migliorini — aye. Jennifer McHargue — aye. Motion passed.

Meeting adjourned at 7:28 p.m.

Submitted by: Nicole Migliorini, Secretary

APPROVED

Jennifer McHargue, Chair

Nicole Migliorini, Secretary

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