

**Burns Harbor Redevelopment Commission  
Minutes of December 11, 2024**

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, December 11, 2024, at the Burns Harbor Fire Department. The meeting was called to order by Redevelopment Commission President, Roseann Bozak, at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

**Roll Call:**

|                                                    |         |
|----------------------------------------------------|---------|
| Commissioner Roseann Bozak.....                    | Present |
| Commissioner Brad Enslen .....                     | Present |
| Commissioner Jack McGraw .....                     | Present |
| Commissioner Jennifer McHargue.....                | Present |
| Commissioner Kylane Tumblin.....                   | Present |
| Commissioner Kirk Redman (non-voting member) ..... | Absent  |

**Additional Officials Present**

Attorney-Clay Patton, Consultant, Karnerblue Era-Tina Rongers via Zoom, and Global Engineering- Shem Khalil and Jeannette Hicks via Zoom

**Approval of Minutes**

Commissioner McHargue made a motion to approve the November 13, 2024 meeting minutes. Commissioner McGraw seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

**Reports**

**Commissioners**

Nothing to report.

**Clerk-Treasurer**

Absent

**RDC Attorney**

Nothing to report.

**RDC Engineers**

Nothing to report.

**RDC Consultant-Karnerblue**

Rongers stated I want to thank everyone for the successes that we experienced here with the Redevelopment Commission in 2024 including the completion of two of the Marquette Greenway sections, the launch of Safe Streets for All Grant, and the other activities that we have done in terms of economic development in the Town of Burns Harbor. I am working on the year-end completion of various projects and Matt Kaiser with Abonmarche will give you all an update on Phase 1B of the Marquette Greenway trail later in the agenda.

**Duneland School Board Representative**

Commissioner Bozak stated we did have some correspondence with the school board in regards to the representative, Kurt Redman, and he is still our representative. They did not confirm why he did not come to the meetings, so I will reach out to them again.

**Correspondence**

None

**Old Business**

*Marquette Greenway*

Matt Kaiser with Abonmarche stated we have a couple of updates. We do have 50% drawings done on Marquette Greenway, so we would like the Redevelopment Commission board to be able to see those. I am not sure if you would rather meet one on one and do a page flip or I can bring

in a set of the drawings for you to come in and check out when you want. This way you can see what the plan is as of right now and the state of the drawings. Commissioner McGraw stated I would like to get with you and review as I am just getting into this and would like to understand the process. Kaiser stated I would get everyone's email and then over the next couple of weeks I will be in contact to schedule a time to sit down and go over them. The last update with the Marquette Greenway Phase 2 is we had some correspondence with the railroad. We are still trying to work out and figure out what all that means, but our construction entrance used to get in and do the actual work is being investigated modifying. We are looking into using the Marquette Greenway Phase 1A that was just built as the construction entrance. We did the calculations on what the temporary construction entrance that we were going to have to improve to get back and that was about \$300,000 and to resurface the entire trail is about \$85,000 so that makes more sense to drive over the new trail and then repair it. Phase 1A will be closed out within the next week and a half as we are just finishing up the final pay app with Gariup Construction. It will be completely done then and in your control. Commissioner Enslen asked a question regarding the bridge and if everyone was on board with it. A discussion was had regarding the trail going underneath the bridge.

#### *Safe Streets for All*

Commissioner McGraw stated we had a meeting earlier this week with Shem to give us an overview of what has been accomplished so far. A discussion was had with board members regarding who is sitting on the board. Commissioner McGraw stated everything that needed to be done this year has been done. One thing that was discussed was giving out information to the public to learn about issues with safe streets in all the areas of Burns Harbor. One of the suggestions was to put out a flyer of some sort where they could express their concerns. We are looking at streets and sidewalks and things of that nature to prevent damage and injury. Michelle is working on getting a report to the committee about death counts on the highways and what can be done to prevent that in the future. Commissioner Bozak asked when the flyer would be sent out. Shem stated we are working on that and hope to have that completed right after the holiday. Commissioner McGraw stated hopefully by the next meeting we will be able to give you an update and bring a draft in for review.

#### **New Business**

##### *Karnerblue Contract*

Commissioner Bozak stated there were not any monetary changes made to the contract. We just need to decide whether we are going to permit myself to sign the contract. Commissioner Enslen made a motion to approve the Karnerblue contract and have Commissioner Bozak sign. Commissioner McHargue seconded the motion. Commissioner McHargue- Aye, Commissioner Enslen- Aye, Commissioner McGraw- Aye, Commissioner Tumblin- No, Commissioner Bozak- Aye. Motion passed.

Commissioner McGraw asked Rongers if she had professional liability insurance on Karnerblue. Rongers stated yes, I do. Commissioner Tumblin stated when Karnerblue consults for the rest of the town is that a separate contract? Commissioner Bozak stated it depends on if it is a collaborative project with the Redevelopment Commission. If the park wanted to hire Karnerblue to consult on a project, they would contract that project with her in the same way this board does. Commissioner Tumblin stated I also wanted to clarify when Tina gets paid it is through the Redevelopment Commission budget. Commissioner Bozak stated the invoice goes to the Clerk-Treasurer to cut the check, but it comes out of the Redevelopment Commission budget.

##### *2025 Annual Spending Plan*

Commissioner Bozak stated this is something new we must do this year and is required by the State of Indiana. It outlines what our plans are for 2025 and how we intend to spend our money. Commissioner McHargue made a motion to approve the 2025 annual spending plan. Commissioner Tumblin seconded the motion. Commissioner Enslen- Aye, Commissioner McHargue- Aye, Commissioner McGraw- Aye, Commissioner Tumblin- Aye, Commissioner Bozak- Aye. Motion passed.

##### *2024 Annual Presentation to the Taxing Units Letter*

Commissioner Bozak asked Rongers if the letter needed to be read out loud or just acknowledged that the board had received it. Rongers stated no, that is not required. The board will have a formal presentation next month.

#### **Approval of Claims Register**

Commissioner Enslen made a motion to approve the Claims Register. Commissioner Tumblin seconded the motion. Commissioner McGraw-Aye, Commissioner Tumblin- Aye, Commissioner McHargue- Aye, Commissioner Enslen- Aye, Commissioner Bozak- Aye. Motion passed.

#### **Approval of the Financial Report for the Month of November 2024**

Commissioner McHargue made a motion to approve the financial report. Commissioner Tumblin seconded the motion. Commissioner McHargue- Aye, Commissioner McGraw- Aye, Commissioner Enslen- Aye, Commissioner Tumblin- Aye, Commissioner Bozak- Aye. Motion passed.

**Good of the Order**  
Nothing to report.

**Adjournment**  
Commissioner McHargue made a motion to adjourn. Commissioner Enslen seconded the motion. Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner Tumblin-Aye, Commissioner McGraw-Aye, Commissioner Bozak- Aye. Motion passed.

The meeting concluded at 6:38 p.m.

**Approved January 8, 2025**

REDEVELOPMENT COMMISSION  
FOR THE TOWN OF BURNS HARBOR

\_\_\_\_\_  
Roseann Bozak, President

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Brad Enslen, Vice President

\_\_\_\_\_  
Jennifer McHargue, Secretary

\_\_\_\_\_  
Jack McGraw

\_\_\_\_\_  
Kylane Tumblin

ATTEST:

\_\_\_\_\_  
Jill Sherrill, Recording Secretary