

**Burns Harbor Redevelopment Commission
Minutes of August 14, 2024**

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, August 14, 2024, in the Town Hall. The meeting was called to order by Redevelopment Commission President, Roseann Bozak at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Roseann Bozak	Present
Commissioner Brad Enslen	Present
Commissioner Jack McGraw	Present
Commissioner Jennifer McHargue	Present
Commissioner Kylane Tumblin.....	Present
Commissioner Kirk Redman (non-voting member)	Absent

Additional Officials Present

Attorney-Clay Patton, Consultant, and Karnerblue Era-Tina Rongers

Approval of Minutes

Commissioner Tumblin made a motion to approve the July 10, 2024 meeting minutes. Commissioner McHargue seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

Reports

Commissioners

Nothing to report.

Clerk-Treasurer

Absent

RDC Attorney

Nothing to report.

RDC Engineers

Nothing to report.

RDC Consultant-Karnerblue

Rongers stated I have provided you with a monthly report, and I will highlight some of the activities when we speak under old business.

Duneland School Board Representative

Absent

Correspondence

None

Old Business

Marquette Greenway- Phase 1B, AES Geotech Contract

Commissioner Bozak stated we have the Geotech contract which is for the archeology. We had to collect some new data, some of it was already preauthorized so we didn't want to hold up the project. This cost estimate is for \$21,130, does anyone have any questions about this contract? Rongers asked if I just could clarify that we have Geotech work done, which is different than archeology. The National Park brought their archeology team back out and we will be bringing them back out to do some additional archeology. We needed to do this Geotech before that. Commissioner McHargue made a motion to approve the AES Geotech contract for \$21,130. Commissioner Enslen seconded the motion. Commissioner Tumblin-Aye, Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner McGraw, Commissioner Bozak-Aye. Motion passed.

Westport Section Pay App #2

Commissioner Bozak stated the amount for this pay app is \$134,635. The invoice you have in front of you gives the breakdown of what everything is. Does anyone have any further questions on that? Rongers stated that just to add to this project we did do a pre-final walkthrough with Gariup Construction and Abonmarche. A couple of punch list items are the installation of the trail amenities that are in storage at the Public Works and some additional fencing. Over on the Westport side, there is a stone construction road that will be left in so that users of the trail can park at the gravel lot and be able to access the trail. We will be putting some fencing there to kind of deter car and truck traffic from using that walkway to access the trail. Emergency vehicles will have access to the trail, but we don't want to encourage other users to take vehicles onto the trail. There was also some minor additional landscaping on some of the edges, so just to clean some of that up. But, overall, the surface was in good shape and the connection to the existing trail. They will be wrapping up the Westport section in the coming weeks. The construction trailer is still in use for the Marquette Phase 1A, that project should be moving towards paving this week. Commissioner McGraw asked if there will be any signage for the gravel parking lot to let users know they can park there. Rongers stated the signage for the gravel lot was not initially part of this project scope, but once the other sections of the trail are completed is when we decide where the best places would be for signage, and then we will coordinate with the Street Department to put those up. Commissioner Bozak asked if anyone else had any more questions regarding the invoice. Commissioner McHargue made a motion to approve the Westport section Pay App #2 invoice for \$134,635. Commissioner Enslen seconded the motion. Commissioner Enslen- Aye, Commissioner McGraw- Aye, Commissioner McHargue- Aye, Commissioner Tumblin- Aye, Commissioner Bozak- Aye. Motion passed.

Safe Streets for All- Transportation Planning Services Contract Award

Commissioner Bozak stated this is for the Safe Streets for All grant that we were awarded, where we had the committee sit together to grade all of the bids. Commissioner Tumblin stated the scoring committee met and reviewed the three proposals. Global Engineering and Land Surveying had the highest points in the first rate. We recommend Global Engineering. Commissioner Tumblin made a motion to accept Global Engineering's proposal and award the Safe Streets for All grant to Global Engineering. Commissioner McGraw seconded the motion. Commissioner Tumblin- Aye, Commissioner McGraw- Aye, Commissioner McHargue- Aye, Commissioner Enslen- Aye, Commissioner Bozak- Aye. Motion passed.

Rongers stated just a follow-up report on Safe Streets for All, we do have a sample contract template that Global Engineering has provided and I will work with them and the Town of Burns Harbor attorney to prepare it. There is also a monthly report that is due next week. Once a month we will be in contact with the Federal Highway staff to talk about project progress. Right now, they are very pleased with our work to date, I will let them know that we will award a contract. They will be excited about that and then we can move towards the kickoff of that project.

Commissioner Bozak stated I would like to work together with the Park Department about coordinating the trail opening with the Town of Burns Harbor picnic that is scheduled for September 22, 2024. I think having both events on the same day people will come out to enjoy the trail opening and the picnic and each other's company. Commissioner Tumblin stated I think that is a great idea, unity.

New Business

Nothing to report.

Approval of Claims Register

Commissioner Bozak stated we do not have the claims register at the moment. The Clerk-Treasurer does not have it ready for us. We will have to wait to approve the claims register. Attorney Patton stated you don't have anything to approve, and that's a problem when you don't have the financials and time. If something is pressing, you can re-schedule another Redevelopment Commission meeting, with 48 hours' notice, as long as you have at least three board members available to participate. Commissioner McHargue stated I am fine with that, either way, just so we can get things approved and paid. Attorney Patton stated to get with the Clerk-Treasurer to see when it will be ready so you can schedule that meeting. Commissioner Bozak stated we would table the claims register.

Approval of the Financial Report for the Month of July 2024

Commissioner Bozak stated we do not have a financial report to approve at this time either.

Good of the Order

Resident Beverly Sutton stated I own the properties on the south side of Haglund Rd, 224, 214, and the corner commercial property of 7.1 acres. I have owned that property for quite a while. I

lost my husband in February and I would like to divest myself of it. I wanted to get an idea of what the Redevelopment Commission would like to see or if they have any ideas about what the Town of Burns Harbor would need and what they would like to see go down there, so I can pursue those avenues. Attorney Patton stated I would suggest directing you to our consultant, Tina Rongers, to look at the site and get some ideas. Rongers stated I would be happy to meet with you Miss Sutton and talk a little bit more about your property and understand more of what you are asking.

Adjournment

Commissioner McHargue made a motion to adjourn. Commissioner McGraw seconded the motion. Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner Bozak-Aye. **Motion passed.**

The meeting concluded at 6:15 p.m.

Approved September 11, 2024

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Roseann Bozak, President

Brad Enslen, Vice President

Jennifer McHargue, Secretary

Jack McGraw

Kylane Tumblin

ATTEST:

Jill Sherrill, Recording Secretary