

**Burns Harbor Redevelopment Commission
Minutes of May 8, 2024**

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, May 8, 2024, in the Town Hall. The meeting was called to order by Redevelopment Commission President, Roseann Bozak at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Roseann Bozak.....	Present
Commissioner Brad Enslen	Present
Commissioner Kurt Jordan	Absent
Commissioner Jennifer McHargue.....	Present
Commissioner Kylane Tumblin.....	Present
Commissioner Kirk Redman (non-voting member)	Absent

Additional Officials Present

Attorney-Clay Patton, Consultant, Karnerblue Era-Tina Rongers, and Councilman- Jack McGraw

Approval of Minutes

Commissioner McHargue made a motion to approve the April 10, 2024 meeting minutes. Commissioner Enslen seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen–Aye, Commissioner McHargue–Aye, Commissioner Jordan-Absent, Commissioner Bozak–Aye. Motion passed.

Reports

Commissioners

Nothing to report.

Clerk-Treasurer

Absent

RDC Attorney

Nothing to report.

RDC Engineers

Nothing to report.

RDC Consultant-Karnerblue

Nothing to report.

Duneland School Board Representative

Absent

Correspondence

None

Old Business

Marquette Greenway Trail Update-

Rongers stated the most significant impact and update to the Marquette Greenway Trail is the weather that we have had in the last month. It has made the two project sites very wet and the soil conditions out there hold water. All of that has delayed the start of the site work on this project. We met with the project team on Monday and went through the status of each project. We may have to look at different materials to help stabilize the soil at the sites. But if the site stays dry then things will improve on the constructability moving forward on the West Port site. We will essentially build the trail from this west end over towards the east end into the National Park property. As we progress on our second Marquette project that starts on Stanley it is very wet and there is standing water in the trail corridor that we dug. So, they will most likely have to do some de-watering at that site which does require INDOT approval to do that type of mitigation to their erosion control measures. Between those two projects, Gariup Construction is trying to coordinate the work so that we can be most efficient in the construction of the trail. The next part of the Marquette Trail

I'd like to talk about is the Next Level Trails. That part is currently under environmental and design engineering. Wetlands work is completed and the archaeology is complete. On the design engineering side, the Geotech work is complete. There are still some other activities that go along with those, but we are making good progress on the Phase 1B section.

Gariup Construction Extension

Rongers stated there is a Gariup Construction extension contract because we have had essentially a one-month delay of the project start, so they just want to update the contract to go one month out to be able to complete the project. Commissioner Bozak asked what date does that put the project out to. Rongers stated July 15, 2024. They are working on updating the detailed construction budget, but right now we're just going a month out. We are looking at a July completion at this point instead of June. Commissioner McHargue made a motion to extend the contract date to July 15, 2024. Commissioner Enslen seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Absent, Commissioner Bozak-Aye. Motion passed.

Safe Streets for All

Rongers stated we did execute the grant agreement, but there were some modifications to the original scope of work on the project. I reported last month that we had budgeted for some demonstration projects related to safety on the trail, but the federal guidelines saw those items as permanent construction and not temporary. So, we had to pivot what we were looking to do in our demonstration project to more of a public education campaign about multi-modal ways of public safety here in the Town of Burns Harbor. So, with that, we will be refining the RFP and getting that out this month for bid and that would be responded to by engineering firms that would be interested in completing the transportation planning study. Commissioner Bozak asked how close are we to being ready to put that out for bid. Rongers stated it would probably be next week.

2023 Annual Report

Commissioner Bozak stated to Attorney Patton that this was discussed at last month's Town Council meeting and it was determined that it did not need to come back to the meeting today. Attorney Patton stated yes, that was my recollection. Commissioner Bozak stated I did look back at the meeting minutes, but they were a little light in this area. Attorney Patton stated I think if we just acknowledged that we sent this report out to the Town Council and they received it. Commissioner Bozak stated we sent out the 2023 Annual Report to the Town Council and it has been received and talked about in depth.

New Business

TIF Excess Letter 2024

Commissioner Bozak stated we have received a copy of the TIF Excess letter and it has been acknowledged by the board.

Approval of Claims Register

Commissioner McHargue made a motion to approve the Claims Register. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Absent. Commissioner Bozak-Aye. Motion passed.

Approval of Financial Report for the Month of April 2024

Commissioner McHargue made a motion to approve the Financial Report for the Month of April 2024. Commissioner Enslen seconded the motion. Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner Tumblin-Aye, Commissioner Jordan-Absent, Commissioner Bozak-Aye. Motion passed.

Good of the Order

Nothing to report.

Adjournment

Commissioner McHargue made a motion to adjourn. Commissioner Enslen seconded the motion. Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Jordan-Absent. Commissioner Bozak Aye. Motion passed.

The meeting concluded at 6:13 p.m.

Approved June 12, 2024

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Roseann Bozak, President

Brad Enslen, Vice President

Jennifer McHargue, Secretary

Kurt Jordan

Kylane Tumblin

ATTEST:

Jill Sherrill, Recording Secretary