Burns Harbor Redevelopment Commission
Minutes of March 12, 2024

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, March 12, 2024, in the Town Hall. The meeting was called to order by Redevelopment Commission President, Roseann Bozak at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Roseann Bozak	Present
Commissioner Brad Enslen	Present
Commissioner Kurt Jordan	Absent
Commissioner Jennifer McHargue	Present
Commissioner Kylane Tumblin………………………….	Present
Commissioner Kirk Redman (non-voting member)	Absent

Additional Officials Present
Attorney-Clay Patton, Consultant, Karnerblue Era-Tina Rongers, and Councilman- Jack McGraw

Approval of Minutes
Commissioner McHargue made a motion to approve the February 14, 2024 meeting minutes. Commissioner Enslen seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen–Aye, Commissioner McHargue–Aye, Commissioner Jordan-Absent, Commissioner Bozak–Aye. **Motion passed.**

Reports

Commissioners
Nothing to report.

Clerk-Treasurer
Absent

RDC Attorney
Nothing to report.

RDC Engineers
Nothing to report.

RDC Consultant-Karnerblue
Rongers stated just a brief report on the Safe Streets for All Grant. Commissioner Bozak and I have been in meetings with the Federal Highway staff that oversee the project and we are working through the grant agreement process. One of the items we are working on is the NEPA process for the project. We have an upcoming meeting to talk about whether or not a NEPA report is required. Once we have that clarified we will be able to proceed with getting the RFP for transportation engineering services. We are continuing to work on the grant agreement process, but it is just taking a little more time with communication.

Duneland School Board Representative
Absent

Correspondence
None

Old Business
Marquette Greenway Trail Update- Phase 1B
Rongers stated Phase 1B is the recently funded section that will begin at the National Park and go in to Mnoke Prairie and then connect up with the Town of Porter's project. We are continuing work on the state grant agreement. We have provided an updated timeline and budget for the project, so they are now in the process of drawing up the documents for our review. In front of you there are two contracts, one from SEH and the other from Abonmarche. Commissioner Bozak

stated we have spoken about these contracts before. The SEH contract is in the amount of $79,397 and not to exceed. Commissioner McHargue made a motion to approve the SEH contract in the amount of $79,397 and not to exceed that amount. Commissioner Enslen seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Absent, Commissioner Bozak-Aye. **Motion passed.**

Commissioner Bozak stated the other contract is from Abonmarche and that is for the design, engineering, and construction oversight. That contract is in the amount of $514,366. Commissioner McHargue made a motion award Abonmarche the $514,366 for the design, engineering, and construction oversight. Commissioner Tumblin seconded the motion. Commissioner Enslen-Aye, Commissioner Tumblin-Aye, Commissioner McHargue- Aye, Commissioner Jordan-Absent, Commissioner Bozak-Aye. **Motion passed.**

Phase 1A- Approval of Contract
Rongers stated because of the second BP issue that we worked through it required some additional design work that's been resolved. We do need SEH as the engineer on record to update the construction plan and submit that to the state. They are participating in the review and have to give the final approval on everything. I wanted to have the supplemental agreement for you to look at, but I don't have that on hand in the amount of $4,400. That allows them up to 20 hours of time to continue advising and executing this type of engineer record tasks related to the project. So, we are looking for the approval authorization tonight. Commissioner Bozak stated we need SEH to complete this work so we can move forward with the project. Rongers stated this approval will also allow for some additional time should another unforeseen circumstance arise in the project. Commissioner Enslen made a motion to approve the supplemental addition to SEH's pay and not to exceed $4,400 and subject to approval by Attorney Patton. Commissioner Tumblin seconded the motion. Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner Jordan-Absent, Commissioner Bozak-Aye. **Motion passed.**

Marquette Greenway Update
Rongers stated Phase 2 the Westport Section was awarded last month to Gariup and the contracts have been executed, so they are working with the notice to proceed. We should be having a pre-construction meeting towards the end of March to kick off that project.

Commissioner Enslen stated a report was sent out regarding a citizen that had concerns about a route near their property. There was mention of them wanting a gate in the fence that would allow them access from their property onto the trail. Do we need to do anything to approve them getting a gate put in for them to have access. Rongers stated we will keep communication open as the project progresses. We are not under construction yet for that part of the trail. We deal with the fencing and landscaping in the latter phases of that construction. We will certainly stay in communication and then look at the design when we are nearing the construction point.

Commissioner McHargue stated after looking over the SEH contract there seems to be a $400.00 difference from what their tasks are showing and the total. Commissioner Bozak questioned if the motion needed to be changed to reflect the correct amount. Attorney Patton stated whoever made the motion will need to revoke that motion and then make a new motion to approve a new contract. Commissioner McHargue revoked her motion to approve the SEH contract in the amount of $79,397 and made a motion to approve the SEH contract in the amount of $79,397. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner Jordan-Absent, Commissioner Bozak- Aye. **Motion passed.**

New Business

Approval of Claims Register
Commissioner McHargue made a motion to approve the Claims Register. Commissioner Tumblin seconded the motion. Commissioner Tumblin–Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan–Absent. Commissioner Bozak-Aye. **Motion passed.**

Approval of Financial Report for the Month of February 2024
Commissioner McHargue made a motion to approve the Financial Report for the Month of February 2024. Commissioner Tumblin seconded the motion. Commissioner McHargue-Aye, Commissioner Enslen–Aye, Commissioner Tumblin-Aye, Commissioner Jordan–Absent, Commissioner Bozak- Aye. **Motion passed.**

Good of the Order
Nothing to report.

Adjournment

Commissioner McHargue made a motion to adjourn. Commissioner Enslen seconded the motion. Commissioner Enslen–Aye, Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Jordan–Absent. Commissioner Bozak Aye. **Motion passed.**

The meeting concluded at 6:21 p.m.

Approved April 10, 2024.

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Roseann Bozak, President

Brad Enslen, Vice President

Jennifer McHargue, Secretary

Kurt Jordan

Kylane Tumblin

ATTEST:

Jill Sherrill, Recording Secretary