

**Burns Harbor Redevelopment Commission
Minutes of February 25, 2025**

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana, met in a regular session on Tuesday, February 25, 2025, at the Burns Harbor Fire Department. The meeting was called to order by Redevelopment Commission President Roseann Bozak at 6:30 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Roseann Bozak.....	Present
Commissioner Brad Enslen	Present
Commissioner Jack McGraw	Present
Commissioner Jennifer McHargue.....	Present
Commissioner Kylane Tumblin.....	Present
Commissioner Jocelyn Hibshman (non-voting member)	Present

Additional Officials Present

Attorney-Clay Patton via Zoom, Consultant and Karnerblue Era-Tina Rongers

Reorganization

Commissioner McHargue made a motion to nominate Commissioner Bozak for Redevelopment Commission President and Commissioner Enslen as Redevelopment Commission Vice President. Commissioner Tumblin seconded the motion. Commissioner McHargue- Aye, Commissioner McGraw- Aye, Commissioner Enslen- Aye, Commissioner Tumblin- Aye, Commissioner Bozak- Aye. Motion passed.

Approval of Minutes

Commissioner McHargue made a motion to approve the January 8, 2025, meeting minutes. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw- Aye, Commissioner Bozak-Aye. Motion passed.

Reports

Commissioners

Commissioner Tumblin stated that I have some concerns regarding the Phase 1A portion of the trail. The first concern is the parking lot and the gravel road leading to the trail. It is completely flooded, and I think we may need to look into maybe adding more stone to help prevent that. My other concern is at the end of Stanley Street. There are orange cones up, and I think we need a more permanent solution. Commissioner Bozak stated that we have already purchased the bollards, and the Street Department will be installing those when they can. Commissioner McGraw asked if there is a warranty on the pavement on the trails in case of future issues. Rongers stated there are a set of warranties that come with the work, and for some time, we can contact the contractor about those items after a certain time. If there are any issues, it is best to bring it back to the Redevelopment Commission so we can review our paperwork and figure out if it is the Town of Burns Harbor’s responsibility or contract responsibility.

Clerk-Treasurer

Absent

RDC Attorney

Nothing to report.

RDC Engineers

Nothing to report.

RDC Consultant-Karnerblue

Nothing to report.

Duneland School Board Representative

Nothing to report.

Correspondence

None

Old Business

Marquette Greenway

Westport Trail Pay App #3 Approval

Commissioner Bozak stated that the Westport Trail Pay App #3 is the payment due from Gariup Construction for \$36,996.65. Commissioner Enslen made a motion to approve the Westport Trail Pay App #3 for \$36,996.65. Commissioner McHargue seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

Westport Trail Pay App #4 Approval

Commissioner Bozak stated that the Westport Trail Pay App #4 is for the payment due from Gariup Construction for \$28,255.50. Commissioner McHargue made a motion to release the payment to Gariup Construction \$28,255.50. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

Phase 1B Project Budget Revision Approval

Commissioner Bozak stated that the Phase 1B Project Budget Revision is to move \$100,000 out of the line item for construction of this to be done on Meadowbrook Road for access to the trail. We are going to be moving that money over to the design and engineering line item. Commissioner McHargue made a motion to approve the Phase 1B project budget revision line-item change. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

Phase 1B Design/Engineering Change Order

Rongers stated this is Abonmarche's request for the \$100,000 to be utilized on additional design engineering that is required on the project. This project is pretty complex because of the slope into the river and being within the National Park. I did reach out to the Next Level Trails program and our project manager at the state level to let them know we have this issue. They did not have any concerns with moving the line items. Commissioner McHargue made a motion to approve the Phase 1B design/engineering change order. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

A discussion was had regarding the project timeline and the funding of the trail project.

Safe Streets for All

Commissioner McGraw gave an update on the Safe Streets for All questionnaire that was sent out to the residents.

New Business

Nothing to report.

Approval of Claims Register

Commissioner McHargue made a motion to approve the Claims Register. Commissioner Tumblin seconded the motion. Commissioner McGraw-Aye, Commissioner Tumblin-Aye, Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner Bozak-Aye. Motion passed.

Approval of the Financial Report for the Month of January 2025

Commissioner McHargue made a motion to approve the financial report. Commissioner Enslen seconded the motion. Commissioner McHargue-Aye, Commissioner McGraw-Aye, Commissioner Enslen-Aye, Commissioner Tumblin-Aye, Commissioner Bozak-Aye. Motion passed.

Good of the Order

Commissioner Bozak stated that I want to make the Redevelopment Commission aware of a fraudulent letter that was put in a residence's mailbox. I want to thank the Burns Harbor Police Department for posting about it on social media and letting the residents know it was not a real letter.

Adjournment

Commissioner McHargue made a motion to adjourn. Commissioner McGraw seconded the motion. Commissioner McHargue-Aye, Commissioner Enslen-Aye, Commissioner Tumblin-Aye, Commissioner McGraw-Aye, Commissioner Bozak-Aye. Motion passed.

The meeting concluded at 6:56 p.m.

Approved March 12, 2025

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Roseann Bozak, President

Brad Enslen, Vice President

Jennifer McHargue, Secretary

Jack McGraw

Kylane Tumblin

ATTEST:

Jill Sherrill, Recording Secretary