

**Burns Harbor Redevelopment Commission
Minutes of January 10, 2024**

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, January 10, 2024, in the Town Hall. The meeting was called to order by Redevelopment Commission President, Roseann Bozak at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Roseann Bozak.....	Present
Commissioner Brad Enslen	Present
Commissioner Kurt Jordan	Present
Commissioner Jennifer McHargue.....	Present
Commissioner Kylane Tumblin.....	Present
Commissioner Kirk Redman (non-voting member)	Absent

Additional Officials Present

Attorney-Clay Patton and Consultant, Karnerblue Era-Tina Rongers

Approval of Minutes

Commissioner McHargue made a motion to approve the December 13, 2023 meeting minutes. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Abstain, Commissioner Bozak-Aye. Motion passed.

Reports

Commissioners

Nothing to report.

Clerk-Treasurer

Clerk-Treasurer Jordan informed the board of the new law that took effect this year. Indiana code 36-7-14-8 states this board is allowed to organize by selecting either the President or the Vice President, but not both. You will also need a secretary that you can appoint. The council will then appoint either the President or Vice President, whichever this board chooses not to appoint to conduct business tonight. Commissioner McHargue made a motion to nominate Commissioner Roseann Bozak for Redevelopment Commission President. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Aye, Commissioner Bozak-Aye. Motion passed.

Commissioner Enslen made a motion to nominate Jennifer McHargue for Redevelopment Commission Secretary. Commissioner McHargue seconded the motion. Commissioner McHargue-Aye, Commissioner Jordan-Aye, Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner Bozak-Aye. Motion passed.

Clerk-Treasurer Jordan informed the board that their bond was recorded on December 29, 2023, under state law, so all members are bonded and can move forward with conducting business for 2024. The December TIF distribution arrived in the amount of \$327,098.27. So, for the year you received \$781,036.59. The 2024 budget that was submitted to the council and forwarded to the state was approved. We did receive an invoice today from Abonmarche requesting final payment for the Rieth-Riley work on Phase 2 of the trail. I was not able to prepare that invoice for you today, but if the board can approve that payment, I can make sure that is paid before the end of the week. McHargue made a motion to approve the \$174,942.79 invoice to Rieth-Riley. Commissioner Enslen seconded the motion. Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Jordan-Aye, Commissioner Enslen-Aye, Commissioner Bozak-Aye. Motion passed.

RDC Attorney

Attorney Patton administered the Oath of Office for the new board members: Roseann Bozak, Jennifer McHargue, Kurt Jordan, Kylane Tumblin, and Brad Enslen.

RDC Engineers

Nothing to report.

RDC Consultant-Karnerblue

Nothing new to report.

Duneland School Board Representative

Absent

Correspondence

None

Old Business

Marquette Greenway Trail Update- Phase 2 Westport Section.

Rongers informed the board the final pay and retainage for two bookends are done. Tonight, we will need action to approve bidding out the phase 2 Westport section of the project. We'd be looking at next month's meeting to award the contract then. Commissioner Enslen made a motion to have Abonmarche bid out the Phase 2 Westport section project. Commissioner Tumblin seconded the motion. Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Jordan-Aye, Commissioner Enslen-Aye, Commissioner Bozak-Aye. Motion passed.

Phase 1A Section

Rongers stated we were able to complete tree clearing on the project. Gariup and their team have now with the site work. We ran into a design concern within the BP right away, so currently BP, Abonmarche, and Gariup are working through possible design solutions to be able to stabilize the soils in relationship to the underground pipe. We have a meeting scheduled for this Friday to hopefully come up with a resolution. Should the design of the existing plan set need to be modified, we will once again have to reach out to Glen Pearson and SDH as the engineer on record to formalize any changes to that plan set so that it can be documented and uploaded to INDOT. We are working to resolve this issue quickly but may need to engage the engineer on record for that formal change.

IDNR Next Level Trails Grant Award

Rongers informed the board we were awarded the Next-Level Trails Grant to the Phase 1B section. It is a \$5 million grant towards a \$7 million project. There is a kick-off meeting scheduled for January 16, 2024. The next step will be the grant agreement with the state and then we will be working towards securing an engineering firm to help us move the project forward. Currently, it is at about 30% design, so there still is a lot more design and engineering work that needs to be done to make that project construction-ready.

USDOT Safe Streets for All Grant

Rongers informed the board we were awarded the Safe Streets for All Grant. This is a transportation study to look at Burns Harbor streets and major highways and so forth to make it a safer community for pedestrians, multi-modal users, and cars and trucks. We have a grant kickoff on January 23, 2024. Then, in sometime mid-February, we will have our project kickoff. We will be working directly with the Department of Transportation staff and advancing our project similar to the Next-Level Trails. The first step is the grant agreement and the contracting. From there we will move in securing engineering services to assist us with the technical planning.

Shirley Heinz Land Trust

Rongers stated the Shirley Heinz Land Trust was awarded the Chi-Cal Fund Grant to work on public access at the Lindy Dam. They are looking to schedule a project meeting sometime in mid-January.

New Business

Nothing to report

Approval of Claims Register

Commissioner McHargue made a motion to approve the Claims Register. Commissioner Tumblin seconded the motion. Commissioner Tumblin-Aye, Commissioner Enslen-Aye, Commissioner McHargue-Aye, Commissioner Jordan-Aye. Commissioner Bozak-Aye. Motion passed.

Approval of Financial Report for the Month of December 2023

Commissioner McHargue made a motion to approve the Financial Report for the Month of December 2023. Commissioner Tumblin seconded the motion. Commissioner McHargue-Aye,

Commissioner Enslen–Aye, Commissioner Tumblin-Aye, Commissioner Jordan–Aye, Commissioner Bozak- Aye. **Motion passed.**

Good of the Order
Nothing to report.

Adjournment
Commissioner McHargue made a motion to adjourn. Commissioner Jordan seconded the motion. Commissioner Enslen–Aye, Commissioner McHargue-Aye, Commissioner Tumblin-Aye, Commissioner Jordan–Aye. Commissioner Bozak Aye. **Motion passed.**

The meeting concluded at 6:23 p.m.

Approved: February 14, 2024

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Roseann Bozak, President

Brad Enslen, Vice President

Jennifer McHargue, Secretary

Kurt Jordan

Kylane Tumblin

ATTEST:

Jill Sherrill, Recording Secretary