

Burns Harbor Advisory Plan Commission

Minutes of Monday, August 4, 2025

The Advisory Plan Commission of the Town of Burns Harbor, Porter County, Indiana, met in a regular session on Monday, August 4, 2025, at the Burns Harbor Town Hall. The meeting was called to order by Advisory Plan Commission President Jeremy McHargue at 6:00 pm.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Jeremy McHargue	Present
Bernie Poparad	Present
Roseann Bozak	Absent
Travis Dunlap	Present
Gordon McCormick	Present
Michelle Watkins	Present
Aaron Adcock	Present

Additional Officials Present

Attorney Clay Patton via Zoom and Building Commissioner Joe Lawson

Also Present

Residents of the Town of Burns Harbor

Minutes

Watkins made a motion to approve the minutes of July 7, 2025. McCormick seconded the motion. Poparad- Aye, McCormick- Aye, Watkins- Aye, Dunlap- Abstain, Adcock- Abstain, Bozak- Absent, McHargue- Aye. Motion passed.

Communication, Bills, Expenditures

Town Code Updates

Nothing to report.

Report of Officers, Committee, Staff

Nothing to report.

Old Business

Corlin's Landing Phase 2 Paving Status

Poparad stated I talked with Tom Lightfoot two or three days after our July meeting, and he said he was going to get it done. I haven't talked to him since, and no one has heard from him since, so I am going to have to stop over there and see what he plans on doing. I will have an updated report at our September meeting.

New Business

Review: Bonds, Maintenance Guarantees, Letters of Credit

McHargue stated we are still missing some things on here, and we are waiting for it to be updated with the Clerk-Treasurer's office.

Swimming Pool Ordinance

Building Commissioner Lawson stated that I had some residents call in, and they are getting confused looking up the different ordinances in the Town Code. I wanted to see if it is possible to take Section 4-1-7 Permit Required Provisions D and E, since they address swimming pools specifically, and also add that to Chapter 15 Swimming Pool Ordinance. A discussion was held regarding the swimming pool ordinance. McHargue asked the board if everyone wanted to take some time and review the ordinance to try to figure out a good solution. The board agreed to that.

Plat Committee Members

McHargue stated the Plat Committee is currently comprised of me, Aaron Adcock, and Gordon McCormick. We have someone who is inquiring about subdividing a parcel that fell below the required size and does not have to go before the Plan Commission. I need to make sure that we have three active members on the Plat Committee to do anything about that. I just want to make sure Aaron and Gordon are still good with being on the Plat Committee. Adcock and McCormick said yes. Poparad made a motion to appoint Jeremy McHargue, Aaron Adcock, and Gordon McCormick to the Plat Committee. Watkins seconded the motion. Dunlap - Aye, Watkins – Aye, McCormick – Aye, Adcock – Aye, Poparad – Aye, Bozak – Absent, McHargue – Aye. Motion Passed.

September Meeting Date

McHargue stated we have a conflict with our September meeting date, as it lands on Labor Day. Would everyone be OK postponing it for a week to September 8? Poparad made a motion to hold the September meeting on September 8, 2025. Adcock seconded the motion. Dunlap - Aye, Watkins – Aye, McCormick – Aye, Adcock – Aye, Poparad – Aye, Bozak – Absent, McHargue – Aye. Motion Passed.

Good of the Order and Any Other Business

None

Announcements

None

Adjournment

Watkins made a motion to adjourn at 6:10 p.m. Poparad seconded the motion. Poparad-Aye, McCormick-Aye, Watkins- Aye, Bozak- Aye, Dunlap- Aye, Adcock- Aye, Bozak – Absent, McHargue-Aye. Motion passed.

Approved October 6, 2025

Jeremy McHargue, President

Jill Sherrill, Secretary