

Burns Harbor Advisory Plan Commission

Minutes of Monday, May 5, 2025

The Advisory Plan Commission of the Town of Burns Harbor, Porter County, Indiana, met in a regular session on Monday, May 5, 2025, at the Burns Harbor Town Hall. The meeting was called to order by Advisory Plan Commission President Jeremy McHargue at 6:00 pm.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Jeremy McHargue	Present
Bernie Poparad	Present
Roseann Bozak.....	Present
Travis Dunlap	Present via Zoom
Gordon McCormick	Present
Michelle Watkins	Present
Aaron Adcock.....	Present

Additional Officials Present

Attorney Clay Patton and Building Commissioner Joe Lawson

Also Present

Residents of the Town of Burns Harbor

Minutes

McCormick made a motion to approve the minutes of April 7, 2025. Watkins seconded the motion. Poparad- Aye, Dunlap- Aye, McCormick- Aye, Adcock- Aye, Bozak- Aye, Watkins- Aye, McHargue- Aye. Motion passed.

Communication, Bills, Expenditures

Town Code Updates

Nothing to report.

Report of Officers, Committee, Staff

Nothing to report.

Old Business

Building Department Fee Schedule

Commissioner Lawson stated that at the last meeting, the board had asked what Chesterton's licensing fees were. Their licensing fee is \$100 for new or expired licenses and \$50 for renewals. The manufacturer tag fee has to stay the same, we cannot charge more than the State of Indiana charges for that. I also wanted to correct the minutes from the last meeting to clarify myself regarding table 15-5. Those fees will be a 2026 item, but they will apply to all districts.

McHargue asked Attorney Patton if we do not have any issues with these proposed fees, does this just need to go to the Town Council to review, and then request it to be put into ordinance form if they want to make these changes? Attorney Patton stated yes.

McHargue asked if anyone else had any questions or issues with the proposed fee schedule. I know this is a lot of work, so kudos to you, Joe, for putting in the work to do this. McCormick made a motion to make a recommendation to the Town Council to adopt the proposed fee schedule. Bozak seconded the motion. Adcock- Aye, Bozak- Aye, Dunlap- Aye, McCormick- Aye, Poparad- Aye, Watkins- Aye, McHargue- Aye. Motion passed.

A discussion was held regarding the layout of the proposed fee schedule.

New Business

Review: Bonds, Maintenance Guarantees, Letters of Credit

A discussion was held regarding Putman Builders phases 5, 6, 7, and 8, added to the bond spreadsheet. McHargue asked for Secretary Sherrill to contact the Clerk-Treasurer about getting those added.

Frontier Permit Extension 22-112, 22-130, 22-131

McHargue asked Commissioner Lawson if he had any firsthand knowledge of this project since no one from Frontier is present to explain. Commissioner Lawson stated no, very little. McHargue asked if Commissioner Lawson had any issues with the permit being approved for Frontier Communications. Commissioner Lawson stated no. A discussion was held regarding the permit extensions. McCormick made a motion to continue the permit extension until June's meeting when a representative for Frontier is present. Bozak seconded the motion. Poparad-Aye, Adcock-Aye, McCormick-Aye, Dunlap-Aye, Watkins- Aye, Bozak- Aye, McHargue-Aye. Motion passed.

Good of the Order and Any Other Business

McHargue stated that I had a conversation with Commissioner Lawson in regards to Taco Bell
Announcements
None

Adjournment

Watkins made a motion to adjourn at 6:31 p.m. Bozak seconded the motion. Poparad-Aye, Adcock-Aye, McCormick-Aye, Dunlap-Aye, Watkins- Aye, Bozak- Aye, McHargue-Aye. Motion passed.

Approved June 2, 2025

Jeremy McHargue, President

Jill Sherrill, Secretary