

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – January 21, 2025 ✓
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(*This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.*)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Elections for 2025

Council President: CT Hundt asked if there was a motion to elect Town Council President. Councilor Malik motioned to elect David Phelps. Councilor Benson seconded. Unanimously approved.

Council Vice-President: President Phelps asked if there was a motion to elect a Vice President. Councilor Malik motioned to elect Candice Peterson-Smith as Vice President. Councilor Benson seconded. Unanimously approved.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

Marshall Clapp recognition of Officers: President Phelps read a letter from Marshal Clapp recognizing the following for saving a life: Beverly Shores Officer, John Dobbins, NPS Park Rangers, Martin Frase and Carl Ausprung.

Approval of Minutes

Approval of December 17, 2024, Council Meeting minutes: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. Unanimously approved.

Appointments for Committees

Building & Building Site Committee: Councilor Norkus motioned to appoint the following for 1-year terms: Mark Lies, Jim Nolan, Brian O'Neil, Dave Wagner, and Naomi Pollock. Councilor Malik seconded. Unanimously approved. President Phelps thanked Scott Vliek, who did not seek reappointment, for his service on the committee.

Green Space Committee: Councilor Malik motioned to appoint Candice Peterson-Smith for a 3-year term. Councilor Benson seconded. Unanimously approved.

Parks and Recreation Committee: Vice President Peterson-Smith motioned to appoint Steve Coughlin for a 3-year term. Councilor Malik seconded. Unanimously approved.

Plan Commission: Councilor Benson motioned to appoint the following for 1-year terms: Sharon Carnes, Donna Norkus, and David Phelps. Councilor Malik seconded. Unanimously approved.

Presidential Appointments to Committees:

BZA: President Phelps appointed Linda Kurtos for a 4-year term.

Annual Appointments and Contracts

Attorney: Councilor Benson motioned to retain the firm of Harris, Welsh & Lukmann and Attorney Nolan. Councilor Malik seconded. Unanimously approved.

Street Superintendent and Marshal: Councilor Benson motioned to appoint Ed Clapp as Street Superintendent and Marshal. Councilor Malik seconded. Unanimously approved.

Fire Chief: Andy Himan Sr. was elected by the Beverly Shores Volunteer Fire Department.

Monthly meeting days and times: Councilor Benson motioned to keep the meeting set for the 3rd Tuesday of the month at 7pm. Councilor Norkus seconded. Unanimously approved.

Newspaper for Legal Notices: Councilor Benson motioned to use NWI Times for legal notices. Councilor Malik seconded. Unanimously approved.

Bank of Record: Councilor Benson motioned to use Porter State Bank, Pines Branch, as the bank of record. Vice President Peterson-Smith seconded. Unanimously approved.

Animal Control Contract: Councilor Benson motioned to retain Porter County for the animal control contract: Councilor Malik seconded. Unanimously approved.

Building Commissioner: Councilor Benson motioned to retain Dave Wagner as Building Commissioner. Councilor Malik seconded. Unanimously approved.

NIRPC Commissioner-David Phelps (appointed in December)

RDA Transit Development District-Geof Benson (appointed in December)

Beverly Shores RDA: Councilor Benson motioned to appoint David Phelps, Candice Peterson-Smith, and Ellen Hundt to the RDA. Councilor Malik seconded. Unanimously approved.

Council liaisons: Councilor Benson motioned to appoint the previous liaisons to the same committees. Councilor Malik seconded. Unanimously approved.

ADA: Malik

Building & Building Site Committee: Malik

BZA: Norkus

Capital Planning Committee: Peterson-Smith

Greenspace Committee: Peterson-Smith

Indiana Dunes National Park: Norkus and Phelps

Parks & Rec Committee: Peterson-Smith
Plan Commission: Norkus and Phelps
Police Dept: Benson and Malik
Volunteer Fire & Emergency Management: Benson

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp gave report. Doug Crandall retired from the BSPD. Jim Reeder will be taking over the evening shift.

Street Report: Marshal Clapp gave a report. There were issues with D & M that have been addressed.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the December APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Norkus seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2024 Combined December Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, December Payroll, Auto Transfers Report YE 12/31/2024. Council Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: There were no claims.

Request to move Town Council's March meeting due to CT and DCT being at ILMCT Institute & Academy: This decision was postponed to February.

Reports from Committees/Liaisons:

ADA progress: Councilor Malik gave report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Councilor Norkus gave report.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report. Vice President Peterson-Smith motioned to approve spending up to \$3,000 for an architectural design for the warming hut deck. Councilor Malik seconded. Councilor Benson offered a friendly amendment that it be paid from the Park Non-Reverting Gift Fund. Vice President Peterson-Smith accepted the amendment. Councilor Malk seconded the amendment. Unanimously approved.

Plan Commission: There was no meeting.

TDD: Councilor Benson gave report. There will be 2 more public meetings.

Unfinished Business:

Grants updates: Councilor Norkus gave report. The Smith Group will be soliciting bids for the coastal grant.

Comprehensive Plan Updates and Progress: Councilor Norkus reported the update will be presented in February.

New Business

DWC Request to Use Town Hall on 02/15/2025: Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Pine Township Board Request to Use Town Hall on 02/12, 06/11, 10/08: Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Public Comment

John Mackin, 204 S. Quigley, had questions regarding the TDD.

Written Communications

President Phelps reported he received 3 correspondences regarding NISPCO's tree removal, snow plowing, and ADA access.

Town Council Comment

President Phelps warned residents about coyotes and to watch your smaller pets. He requested that residents call 911 if they see people on the shelf ice. Councilor Norkus discussed grant possibilities from the Indiana Office of Community and Rural Affairs. She proposed that the Capital Planning committee begin looking at other ways of producing revenue.

Adjourn:

Councilor Benson motioned to adjourn.

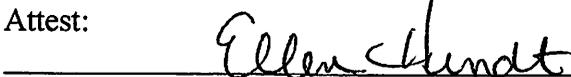
Councilor Norkus seconded.

Adjourned at 08:15 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – February 18, 2025 ✓
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(*This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.*)

Roll Call - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

None.

Approval of Minutes

Approval of January 21, 2025, Council Meeting minutes: Councilor Malik motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp gave report.

Street Report: Marshal Clapp gave a report.

Ordinances & Resolutions

Public Hearing for 2025-01 Additional Appropriation for Multiple Funds. The Public Hearing was opened at 7:07 p.m. There was no public comment. Councilor Benson motioned to close public comment. Councilor Malik seconded. Unanimously approved. Public comment was closed at 7:08 p.m.

Ordinance 2025-01 Additional Appropriation for Multiple Funds: Attorney Nolan introduced the ordinance for first reading. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to adopt the ordinance. Councilor Malik seconded. Unanimously approved.

Ordinance 2025-02 Rainy Day Fund Changes: Attorney Nolan introduced the ordinance for first reading. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to adopt the ordinance. Councilor Malik seconded. Unanimously approved.

Ordinance 2025-03 Transfers to Rainy Day Fund for 2024: Attorney Nolan introduced the ordinance for first reading. Councilor Benson motioned to approve the ordinance. Councilor Malik seconded. Unanimously approved on first reading.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the January APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined January Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, January Payroll, Council Norkus will sign off on reports.

Approval of the Town's 2024 AFR: Councilor Benson motioned to approve. Vice President Peterson-Smith seconded. Unanimously approved. Councilor Norkus had previously reviewed and signed off on the report.

Request to use Bakertilly Financial Advisors for 2026 Budget assistance: Councilor Benson motioned to approve. Vice President Peterson-Smith seconded. There was a discussion. More information was requested. Councilor Benson withdrew his motion. Vice President Peterson-Smith withdrew her second.

Consideration of Claims for Bonds, 2020 Series: There were no claims.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Nothing to report.

Greenspace Committee: There was no meeting.

Indiana Dunes National Park: Councilor Norkus reported she met with Andre Daugavietis and Rafi Wilkinson regarding social trails within the Town.

NIRPC: Nothing to report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: Under new business.

Unfinished Business:

Request to open Palmer Avenue: Michael Ganz appeared asking for clarification on which authority he needs to make the request. President Phelps reminded him that the request needs to be made to the Town Council at least 7 days prior to next Council meeting.

Grants updates: Councilor Norkus gave report. The status of the BRIC grant is unknown at this time due to it being a federal grant. Creating a steering committee is in progress. The contract for the Coastal Grant has been signed. The Great Lakes Cities Initiative and Save the Dunes have agreed to join the Town.

Comprehensive Plan Updates and Progress: Councilor Benson motioned to accept the first annual comprehensive status report. Vice President Peterson-Smith seconded. There was a discussion that good progress is being made. Unanimously approved.

Request to move Town Council's March meeting due to CT and DCT being at ILMCT Institute & Academy: No motion was made.

New Business

Review and approval of Transportation Development District map: Councilor Benson reported that map was modified to take out the right of way down Broadway and to reflect that the area on highway 20 is not in Beverly Shores.

Legislative Update: President Phelps reported that the new proposed bill could result in a decrease in Town revenues of approximately \$172,000 over a three-year period as it would cap the levy increase. He encouraged residents to reach out to our legislature.

Public Comment

John Mackin, 204 S. Quigley, voiced concerns about the TDD map.

Scott Vlieg, 21 S. Beach, stated this was a good meeting.

Michael Ganz, 806 E. Vera, stated he learns a lot by attending these meetings.

Jay Fahn, 425 E. Rogers, voiced concerns about the proposed toll charges.

Written Communications

President Phelps reported receiving 2 calls regarding the good job that D & M was doing on plowing the roads.

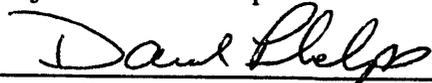
Town Council Comment

Adjourn:

Councilor Norkus motioned to adjourn.

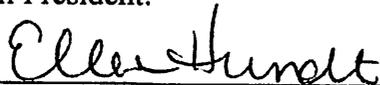
Councilor Benson seconded.

Adjourned at 08:25 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – March 18, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

None.

Approval of Minutes

Approval of February 18, 2025, Council Meeting minutes: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp gave report.

Street Report: Marshal Clapp gave a report. Clapp reported he would like to form a group of volunteers for tree removal and provide safety training for them.

Ordinances & Resolutions

Ordinance 2025-03 Transfers to Rainy Day Fund for 2024: Attorney Nolan introduced the ordinance for second reading. Councilor Benson motioned to approve the ordinance. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the February APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Norkus seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined February Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, February Payroll, Council Norkus will sign off on reports.

Request to use Bakertilly Financial Advisors for 2026 Budget assistance: Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Consideration of Claims for Bonds, 2020 Series: CT Hundt reported there was 1 claim for the RDA. Councilor Norkus motioned to send APV to RDA for approval. Councilor Malik seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: There was no meeting.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: There was no meeting.

Indiana Dunes National Park: Councilor Norkus reported that the National Park Service (NPS) approved the documents that the Town presented and supports moving forward but cannot commit to staff support or monetary support at this time. Norkus suggested that the Town move forward on educating the public on the importance of limiting social trails. Norkus reported she spoke with Nancy Nichols (President of Association of Beverly Shores Residents) and Linda Wagner (Co-president of the Dunes Women's Club) and gained their support. Councilor Benson motioned to approve Councilor Norkus move forward with planning an education event to be held at Town Hall for date yet to be announced. Vice President Peterson-Smith seconded. Unanimously approved.

NIRPC: Nothing to report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report. Councilor Norkus motioned to rescind the previous approval to spend \$3,000 on an architectural deck design and reappropriate \$3,000 for an engineer to inspect the Warming Hut, to be paid from the Park Non-Reverting Gift Fund. Councilor Malik seconded. Unanimously approved.

Plan Commission: Councilor Norkus gave report.

→ **TDD:** Councilor Benson reported that the Town ^{Removed} ~~and the Town of Pines both approved their maps.~~ The area in Porter County was removed.

Unfinished Business:

Request to open Palmer Avenue: Michael Ganz and his attorney, Brad Adamsky, appeared requesting to open Palmer Avenue to the edge of his property line. There was discussion on topics such as, but not limited to, creating two separate driveways, tree removal, dead-end streets, turnaround access, water flow, and following the Town's ordinance. Councilor Norkus motioned to deny the request to open Palmer Avenue. Councilor Malik seconded. Unanimously approved.

Grants updates: Councilor Norkus reported there were no updates at this time.

Comprehensive Plan Updates and Progress: President Phelps reported there were no updates at this time.

New Business

Status of Level II EV Charging Station On Service Drive. President Phelps reported the previous grant opportunities to replace the existing unit are no longer available and that it would cost \$8,000 to replace the existing station. He reported there are better charging stations in Michigan City and Chesterton. Councilor Benson motioned to have CT Hundt have NIPSCO disconnect the station and obtain a quote to have the station removed.

Public Comment

Toots Foy, 804 E. Vera, expressed her disappointment and concern for the lack of public input on Michael Ganz's road issue.

Saundra Linn, 807 E. Vera, echoed the same concerns as Foy and stated she did not understand the Town Council's lack of support. Linn also reported her safety concerns regarding Vera Ave.

Written Communications

None.

Town Council Comment

Councilor Norkus reported people can no longer apply for Social Security benefits at the Valpo office. Only online or phone applications are available.

President Phelps reported the article on the NPS and controlled burns was misleading and there is no cause for alarm.

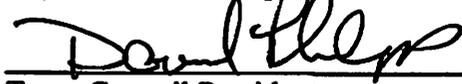
Councilor Malik reported the Dune's Learning Center has lost funding and residents should consider helping this organization as they helped 15,000 children just last year.

Adjourn:

Councilor Benson motioned to adjourn.

Councilor Malik seconded.

Adjourned at 08:20 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt

- 5/21/25

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – April 15, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Councilor Geof Benson attended virtually. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

None.

Approval of Minutes

Approval of March 15, 2025, Council Meeting minutes: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. Councilor Norkus offered edits to the minutes presented. Councilor Benson rescinded his motion. Councilor Malik rescinded her second. Councilor Benson motioned to accept the minutes as amended. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Report of Police & Street Departments

Violation Report:

14011 – Sanidas: Councilor Norkus motioned to deny appeal. Councilor Malik seconded. There was a roll call vote. Unanimously approved.
Vice President Peterson-Smith suggested there should be signs clarifying no parking on the grass. Marshal Clapp responded that he is working on a sign inventory.

Police Report: Marshal Clapp gave his report. He requested changes to the salary ordinance to allocate part of unused appropriated funds to salary increases for the positions of Chief Deputy and the full time officer. He further requested the balance of the remaining unused appropriation be transferred to the Police repair and maintenance appropriation. Clapp reported that the 2014 Ford is not running due to mechanical failures resulting in an estimated \$5,718 in repairs. He proposed trading in the vehicle and using Rainy Day funds to pay off the lease for the 2022 Ford and to purchase a new vehicle, fixing the 2014 using the unused appropriation, or purchasing a used vehicle from Valparaiso.

Councilor Norkus raised the question about who is the authority that approves the hiring of the Chief Deputy. She also questioned the timing of a salary raise mid-year after salary raises were already decided for 2025. Councilor Benson motioned to update the salary ordinance for the next Town Council meeting that would put the position in the ordinance so that Marshal Clapp can fill

the position of Deputy Chief. Councilor Malik seconded. There was a roll call vote. Unanimously approved. No action was taken for the vehicle request.

Street Report: Marshal Clapp gave a report. Clapp reported that he has talked with Jason at Signature Lawns regarding developing a list of priorities for a Town clean up. He further reported that 16 residents have declared their interest in being on the volunteer tree removal group. The Town thanked Greg Brown for his many years of volunteer service.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the March APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Vice President Peterson-Smith seconded. There was a roll call vote. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined March Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, March Payroll. A Council Member will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Permission for CT Hundt to accept the IDEM Beach Monitoring Agreement. Councilor Benson motioned to approve Hundt submitting the application for the beach grant for 2025. Councilor Malik seconded. There was a discussion. Councilor Benson rescinded his motion. Councilor Malik rescinded her second. Councilor Benson motioned to accept the contract with IDEM for the reduced amount and the beach monitoring for 2025. Councilor Malik seconded. There was further discussion. Councilor Norkus offered a friendly amendment that the Town authorizes the execution of the grant agreement provided that the Town Council President has had the opportunity to review the actual grant agreement with Attorney Nolan to his satisfaction. Councilor Benson accepted the amendment. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: There was no meeting.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson reported that the new roof is complete.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: There was no update.

NIRPC: There was no meeting.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: Councilor Benson reported that the Town and the Town of Pines both approved their maps. A notice of public hearing was received from Northwest Indiana Regional Development

establishing a transit development district. The public hearings will begin at 10am CT on May 8, 2025, and June 12, 2025, at the Purdue Technology Center, 9800 Connecticut Drive, Crown Point, Indiana. This notice will be posted on the Town's website.

Unfinished Business:

Grants updates: Councilor Norkus gave updates. The LMCP grant: Attorney Nolan has a draft agreement with the Smith Group. The grant will go to the Smith Group in its entirety and the Smith Group would be responsible for hiring and managing the project. The BRIC grant: Norkus received notice from FEMA that all BRIC grant applications have been cancelled from 2020 to 2023. She also received communication from Indiana Department of Homeland Security that they are still awaiting guidance from FEMA. Additionally, the Smith Group will assist the town in applying for the National Coastal Resilience Fund for 2025 updating information contained in the 2024 grant proposal to match current criteria. Councilor Norkus motioned that the Town authorize the Smith Group to go forward and proceed updating the National Coastal Resilience Fund grant application for the current year. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Comprehensive Plan Updates and Progress: There were no updates.

Status of Level II EV Charging Station On Service Drive: CT Hundt requested three quotes and received two. Councilor Benson motioned to accept the quote from Ellis Electric for \$575. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

New Business

Recognition of grant to the BSVFD: Councilor Benson reported Mary Marvel obtained a grant for the Beverly Shores Volunteer Fire Department for a chest compression unit.

Acceptance of Donation from Environmental Restoration Group: Vice President Peterson-Smith motioned to accept the donation from the ERG. Councilor Benson seconded. There was a discussion about NIPSCO's tree removal, timing, and the overall plan. Vice President Peterson-Smith rescinded her motion. Councilor Benson rescinded his second.

Vice President Peterson-Smith motioned to accept the donation of \$5,000 from the ERG for the removal of trees and debris along the roadsides in Beverly Shores that will be determined in the future. Councilor Benson seconded. There was a roll call vote. Unanimously approved.

Public Comment

John Mackin, 204 S. Quigley, requested an answer regarding property on highway 12 and its inclusion in the TDD. President Phelps reminded him that if any changes need to be made to the map they will amend it.

Sally Bagnall, 21 S. Beach, thanked Linda Wagner and FOBS for the donation of a table and chairs for outside of the Administration Building.

Written Communications

None.

Town Council Comment

None.

Adjourn:

Councilor Benson motioned to adjourn.

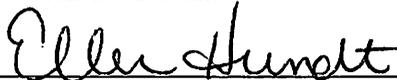
Councilor Malik seconded.

There was a roll call vote. Unanimously approved.

Adjourned at 08:33 p.m.



Town Council President:

Attest: 

Clerk-Treasurer

Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – May 20, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Councilor Matrona Malik was absent. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town’s [website](#).

Public Presentations

None.

Approval of Minutes

Approval of April 15, 2025, Council Meeting minutes: Councilor Benson motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

Police Report: Marshal Clapp gave his report.

Street Report: Marshal Clapp gave a report.

Ordinances & Resolutions

2025-04 Creating Fund for Cleanup: Attorney Nolan introduced the ordinance on first reading. Councilor Benson motioned to approve on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Unanimously approved. Attorney Nolan presented the ordinance for second reading.. Councilor Benson motioned to adopt the ordinance. Councilor Norkus seconded. Unanimously approved.

Clerk-Treasurer’s Report

Consideration of Claims –CT Hundt presented the April APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Vice President Peterson-Smith seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined March Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, April Payroll. A Council Member will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: One APV will be sent to RDA for approval.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: There was no meeting.

Board of Zoning Appeals: Vice President Peterson-Smith gave report.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Councilor Norkus gave report. The new social trail signs will be wood on standard metal posts approximately 3 feet high. Former resident, Greg Brown, has offered to make them. Councilor Benson motioned to authorize spending up to \$1,000 from the CCD Fund for the social trails sign project. Vice President Peterson-Smith seconded.

Unanimously approved. President Phelps discussed the possible need for a violation code to be created in the future.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report. There was a discussion about donation of a wooden sculpture from a resident. The resident and the American-Lituanica Club have offered to pay the cost of moving and raising the sculpture. The Club would like to have an input on where it is located. Councilor Benson motioned to accept the offer of donation and have it installed at the Community House. Councilor Norkus seconded. Multiple places were discussed but no determination was made. Norkus rescinded her second. Benson rescinded his motion. Councilor Benson motioned to accept the donation and determine placement next month. Councilor Norkus seconded. Unanimously approved.

Plan Commission: Councilor Norkus gave report.

TDD: Councilor Benson gave report.

Unfinished Business:

Grants updates: Councilor Norkus gave updates. The BRIC grant is still possible but not currently moving forward. The East End Project has been included in the Great Lakes Cities Initiative preproposal for a National Fish and Wildlife / National Coastal Resilience Fund 2025 grant. Updates will be in June. The Lake Michigan Coastal Program has requested Beverly Shores present at our lake front. This would include a bus of approximately 50 people exploring the lakefront. The Smith Group will also be involved. Councilor Benson motioned to approve the program in September. Vice President Peterson-Smith seconded. Unanimously approved.

Comprehensive Plan Updates and Progress: There were no updates.

New Business

Town Insurance: Councilor Benson motioned to approve the renewal of the Town's insurance with GIS. Vice President Peterson-Smith seconded. Unanimously approved.

2026 Budget Schedule: CT Hundt presented a tentative budget schedule and emphasized the need to do some comprehensive budget planning.

July 15: First Budget Workshop

August 19: Final Budget Workshop

September 16: Public Hearing and First Reading
October 14 or October 21: Budget Adoption (November 1st deadline)

Authorization of Park Committee to Use Park Non-Reverting Gift Funds for architectural drawings of a replacement deck for the warming hut: Councilor Benson motioned to authorize spending up \$3,000 from the Park Non-Reverting Gift Fund for architectural drawings for a replacement deck for the warming hut. Vice President Peterson-Smith seconded. There was a discussion about the use of the building and its necessity. Unanimously approved.

Review preliminary request from the Parks and Recreation Committee for a community garden: There was discussion about the possible location by the Community House. The location would require parking, water, and sunlight. Further discussion indicated interest, but a detailed plan needs to be presented. Vice President Peterson-Smith will inform the Parks & Recreation Committee.

Ratify additional fund raising for the Parks & Recreation Committee Playground Project: Councilor Benson motioned to ratify President Phelps approval for the Parks & Recreation Committee's additional fund raising. Councilor Norkus seconded. Unanimously approved.

Appropriate funds for demolition contract approved by the Plan Commission: Attorney Nolan provided a background summary and informed the Council the Town will be reimbursed from a tax lien. Councilor Benson motioned to approve the appropriation of \$31,000 from the Rainy Day Fund. Councilor Norkus seconded. Unanimously approved.

Conflict of Interest - 2025 Beach Monitor: CT Hundt presented her Conflict of Interest for the 2025 Beach Monitoring Grant.

Modification of Salary Ordinance 2024-07: Attorney Nolan introduced the ordinance on first reading. Councilor Benson motioned to approve on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Vice President Peterson-Smith stated she felt that salary changes should not be made mid-year. Unanimously approved Attorney Nolan presented the ordinance for second reading. Councilor Benson motioned to adopt the ordinance. Councilor Norkus seconded. Unanimously approved.

Review of Ordinance Section 10.99 as it relates to Building Code Fees: Attorney Nolan provided background information. Councilor Benson motioned to send the issue to the Plan Commission to fix the building code fees and make it so the deposit is returned within 30 days after completion. Councilor Norkus seconded. There was a discussion on whether the deposit is actually necessary. CT Hundt pointed out that the building permit application has the correct wording. Councilor Norkus rescinded her second. Councilor Benson rescinded his motion. Councilor Benson motioned to send the Ordinance section 10.99 as it relates to the building code fees back to the Plan Commission to remove the deposit and amend the form to reflect changes to the code. Councilor Norkus seconded. Unanimously approved.

Update on Depot Lease: President Phelps reported the new lease between NICTD and Indiana Landmarks as it pertains to the Train Station Building should be complete by July. This agreement will remove the Town as the lessee.

Request for permission to install an Art Share Box: President Phelps reached out to Indiana Landmarks to determine if they had any objection as it is close to Landmarks taking over the lease. They did not have any objection. There was discussion about the timing and placement. Vice President Peterson-Smith motioned to accept the art box pending approval of NICTD's approval of the art box being installed on the northwest corner of the building. President Phelps seconded. There was a roll call vote. Peterson-Smith = yes. Phelps = yes. Norkus = no. Benson = no. CT Hundt was asked to vote for a tie breaker. CT Hundt = yes. The motion passed 3 – 2.

Public Comment

Sam Olins, 431 E. Roberts, reported that the water table is high in the proposed location of the community garden.

John Mackin, 204 S. Quigley, made comments on the warming hut deck, the ADA ramp, the TDD, and property tax liens.

Written Communications

Written communications were received regarding tree issues and TDD boundaries.

Town Council Comment

Councilor Norkus reported that the people from Sea Grant may need to do some filming in Beverly Shores if their original location does not work out.

President Phelps discussed budget webinar he attended and how the new LIT will affect the Town.

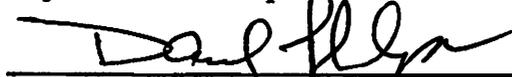
Adjourn:

Councilor Benson motioned to adjourn.

Councilor Norkus seconded.

There was a roll call vote. Unanimously approved.

Adjourned at 09:08 p.m.



Town Council President:

Attest: 

Clerk-Treasurer

Ellen Hundt

✓ 8/29/25

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – June 17, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(*This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.*)

Roll Call - Council Members: Councilors Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Councilor Geof Benson was absent. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

None.

Approval of Minutes

Approval of [May 20, 2025, Council Meeting minutes](#): Councilor Norkus motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

14087/Minyanish: Councilor Malik motioned to deny appeal. President Phelps seconded. There was a discussion about signs. Vice President Peterson-Smith will review alternative wording for Reborra Plaza. There was a tie vote; 2:2. CT Hundt voted to deny the appeal. The motion passed. 3:2.

Police Report: Marshal Clapp gave his report.

Street Report: Marshal Clapp gave a report. He reported brush hogging has been done, mowing the trails and side streets are scheduled to be done in the next few weeks.

Ordinances & Resolutions

Public Hearing for [2025-06 Additional Appropriation for Town Cleanup Fund](#): The Public Hearing began at 7:14 p.m. Attorney Nolan introduced the ordinance on first reading. Public Comment was opened at 7:15 p.m. There was no public comment. Councilor Norkus motioned to close the Public Hearing. Vice President Peterson-Smith seconded. Unanimously approved. Councilor Malik motioned to approve on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Malik motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Unanimously approved. Attorney Nolan presented the ordinance for second reading.. Councilor Malik motioned to adopt the ordinance. Councilor Norkus seconded. Unanimously approved.

Resolution No 2025-01 Recognizing June as Pride Month: President Phelps introduced the Resolution. Councilor Malik motioned to approve. Vice President Peterson-Smith seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the May/June APV register, noting items that were not standard expenses. Councilor Norkus motioned to approve the APVs as presented. Vice President Peterson-Smith seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined March Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, May Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: There was no report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Jason Taylor, NPS Superintendent will attend the July Town Council meeting. Councilor Norkus presented a sample of the new signs that have been made for the social trails.

NIRPC: There was no meeting.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: The TDD has been approved and now will move to the State's Budget Committee.

Unfinished Business:

Grants updates: Councilor Norkus gave updates.

Comprehensive Plan Updates and Progress: There were no updates. President Phelps requested the Council start thinking about requirements for a Beach Monitor.

New Business

Capital Planning Committee Appointments: Councilor Malik motioned to reaffirm the following appointments: Ed Clapp from the Police Department, Jay Hennessey from the Fire Department, Paula Tillman from the Parks & Recreation Committee, and Larry Stanton from the Plan Commission. Councilor Norkus seconded. There was a discussion about length of terms. Councilor Norkus rescinded her second. Councilor Malik rescinded her motion. The Council will review information and discuss at July's meeting.

Public Comment

Clara Salomon, 811 E. Lake Front, expressed her concern about the area in front of her father's house.

Edward Salomon, 811 E. Lake Front, shared his ideas about what should be done for beach access and beautification of the east end.

Written Communications

Written communication was received from Clara Salomon regarding beach access and the east end. Also received was communication letting the Town know the donation of wooden statue has been withdrawn.

Town Council Comment

Vice President Peterson-Smith reminded Council that the donated statue from Herbert George still needs a base and a permanent home.

Councilor Norkus thanked Greg Brown for the work on the social trail signs.

President Phelps reported that Erik Lucas will be cleaning and sealing the benches at the 4-corners. Councilor Malik reported that Signature Lawns is doing a good job on the mowing and brush hogging.

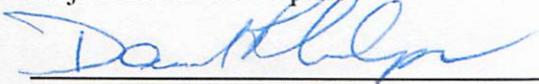
Adjourn:

Vice President Peterson-Smith motioned to adjourn.

Councilor Malik seconded.

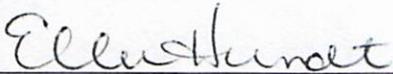
There was a roll call vote. Unanimously approved.

Adjourned at 08:16 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt

7/19/25

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – July 19, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Deputy Marshal Kevin Murphy, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

Jason Taylor, IDNP Superintendent, introduced himself and talked about the history and present state of the Park. This was followed by questions and answers. He suggested that residents call Dena at NPS Headquarters to schedule appointments if anyone has more questions or suggestions.

New Business

Presentation by the Parks and Rec Committee regarding watercraft storage on the beach
Susan Loeb, Chair of the Parks & Recreation Committee, presented on watercraft storage stating the P & R Committee voted unanimously to recommend boat storage resume, with some restrictions, at Derby and Rebora. Town Council asked questions concerning space, size of boats, boat boxes, sign availability, etc. There was a substantial discussion.

Councilor Benson motioned to authorize the selling of permits and the storage of watercraft at Derby and Rebora subject to the limitation that no more than 20 permits be sold for watercraft at Derby, that those permits not be activated or issued to the boat owner(s) until the signs are installed at the beach, that the permits for Rebora are limited to kayaks, standup paddleboards, and canoes, and that those permits not be activated until the rack is installed at Rebora and that this is for the remainder of the 2025 season only and authorizing the Parks & Recreation Committee to monitor and report back to the Council on the implementation of use. Councilor Norkus seconded. Unanimously approved.

Councilor Benson motioned to authorize up to \$2,000 to purchase a 12-unit kayak rack for Rebora to be paid from the Parks & Recreation Repair & Maintenance fund. Councilor Norkus seconded. Unanimously approved.

Public Comment

John Nekus, 15 E. Stillwater, thanked the Council for approving boat storage and offered to be self-monitoring.

Darius Bartkus, 211 E. Siesta, stated he believes there will be only 4-8 boats.

Steve Kushchel, 111 W. Ripplewater, volunteered to help the Police with violations.

David Ruzic, 380 E. St. Clair, thanked everyone involved for making boat storage possible again.

Mary Fulghum, 116 S. Wells, reported that locking down boats can be problematic.

Larry Stanton, 515 E. Myrtle, thanked Susan Loeb for her work and the Town Council for the approval.

Approval of Minutes

Approval of June 17, 2025: Councilor Malik motioned to approve minutes as presented. Councilor Benson seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

14049-McNamara: Councilor Malik motioned to deny appeal. Councilor Benson seconded. Councilor Norkus reported she had requested additional information. Councilor Benson rescinded his second. Councilor Malik rescinded her motion. Councilor Norkus motioned to review this appeal at the August meeting. Councilor Benson seconded. Unanimously approved.

Police Report: Deputy Marshal Murphy gave report.

Street Report: Deputy Marshal Murphy gave report

Ordinances & Resolutions

Ordinance NO. 2025-07 Fee Changes: Attorney Nolan introduced the ordinance on first reading. Councilor Benson motioned to approve on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Unanimously approved. Attorney Nolan presented the ordinance for second reading.. Councilor Benson motioned to adopt the ordinance. Councilor Norkus seconded. Unanimously approved.

Clerk-Treasurer's Report

*Consideration of Claims –*CT Hundt presented the June/July APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined June Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, June Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

2026 Budget Discussion: CT Hundt requested guidance on what parameters the Council would like to see for salary raises for Town employees. CT Hundt and Council to have a budget workshop prior to August's Council meeting.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: There was no report.
Greenspace Committee: Vice President Peterson-Smith gave report.
Indiana Dunes National Park: Councilor Norkus gave report.
NIRPC: There was no meeting.
Parks & Recreation Committee: Vice President Peterson-Smith gave report.
Plan Commission: There was no meeting.
TDD: No update.

Unfinished Business:

Grants updates: Councilor Norkus gave updates.

Discussion and authorization of matching funds for grants: Councilor Norkus motioned for Town Council to authorize committing up to \$50,000 of matching funds for the grant proposed by the Cities Initiative for the 2025 NFWF and Sierra funding cycle from the Rainy Day Fund. Councilor Benson seconded. Unanimously approved.

Councilor Benson motioned to ratify approval for President Phelps signing a letter of support for the Great Lakes and St. Lawrence Cities Initiative's funding proposal for the project *Pipeline: Advancing Coastal Resilience in the Great Lakes (MI, IN, WI): Preliminary Design*. Vice President Peterson-Smith seconded. Unanimously approved.

Comprehensive Plan Updates and Progress: There were no updates other than beach boat storage.

Capital Planning Committee Appointments: No updates.

Update on transition of Depot lease to Indiana Landmarks: Discussions are ongoing and there is a meeting on Friday to go over the lease agreements.

214 Siesta: Councilor Benson motioned to authorize President Phelps to sign the settlement agreement and authorize any slight changes or scrivener's errors. Councilor Malik seconded. Unanimously approved.

Written Communications

Communication was received from the Katz's offering to help raise funds for a platform and removable stairs at Beach Ave. President Phelps advised them that an engineering study must be done first.

Communication was received from David Ruzik regarding boat storage.

A complaint regarding the mowing on the north side of Lake Front was received.

Town Council Comment

Councilor Norkus congratulated Dr. Kate Marvel, daughter of Mary & Howard Marvel, on the publication of her book on climate change. Also to Katie, granddaughter of Sherry Schlickman, on the publication of her book about educating educators on the use of AI.

Councilor Malik reminded everyone to slow down because of the turtles crossing the roads.

Councilor Benson wished Arlene Beglin a happy 83rd birthday.

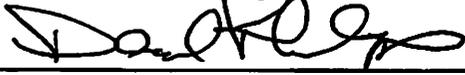
Adjourn:

Councilor Benson motioned to adjourn.

Councilor Malik seconded.

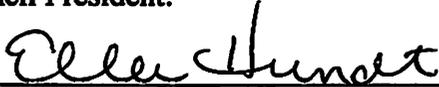
There was a roll call vote. Unanimously approved.

Adjourned at 09:31 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt

10/8/25 ✓

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – August 19, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 5:30 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

2026 Budget Workshop

President Phelps provided background for the purpose of the workshop and included information regarding Senate Enrolled Act 1 (SEA1). CT Hundt explained the focus on the funds containing salaries. There was a discussion regarding expanding and increasing revenues due to shortfalls because of SEA1. The Council also discussed tapping into cash reserves because of SEA1. The Council worked through salary discussions and determined no raises were available this year. Some expenses were moved out of the general fund. CT Hundt will prepare the final proposed budget to the Council at an upcoming budget workshop.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

None.

Approval of Minutes

Approval of July 15, 2025: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: Nothing to report.

14049 – McNamara: Councilor Malik motioned to deny appeal. Councilor Benson seconded. There was a discussion regarding signs. Vice-President Peterson-Smith stated there should be signs similar to the ones at Reborra regarding no standing, stopping, parking. Unanimously approved.

14165 – Roche: Councilor Malik motioned to deny appeal. Councilor Benson seconded. Vice-President Peterson-Smith stated the same concern regarding signage. Unanimously approved.

14265 – Billings: Councilor Malik motioned to deny appeal. Councilor Benson seconded. There was a discussion regarding signs. Vice-President Peterson-Smith stated that the signs are confusing regarding what permit is required. The motion passed 4-1.

14380 – Kercher: Councilor Malik motioned to deny appeal. Councilor Benson seconded. There was a discussion regarding signs. Vice-President Peterson-Smith repeated her concern that the signs are confusing regarding what permit is required. The motion passed 4-1.

Police Report: Marshal Clapp gave report.

Street Report: Marshal Clapp gave report: Councilor Benson motioned to give Marshal Clapp permission to go out for quotes for the Community Crossings Grant 2025-01. Councilor Norkus seconded. Unanimously approved.

Ordinances & Resolutions

Ordinance NO. 2025-08 Changes to the Number of Deputy Marshals to be Employed: Attorney Nolan introduced the ordinance on first reading. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. Unanimously approved. Attorney Nolan presented the ordinance for second reading. Councilor Benson motioned to adopt the ordinance. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the July/August APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined July Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, July Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: There was no report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Councilor Norkus gave report. The Social Trails will be evaluated at the end of the season.

NIRPC: Nothing to report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: Councilor Benson reported that the TDD has been approved. The revenue capture is effective January 1, 2025.

Unfinished Business:

Grants updates: Councilor Norkus gave updates. The Lake Michigan Coastal Grant will be doing testing east of Drake. There will be a Lake Michigan Coastal Regional field trip visiting

lake communities, starting in Beverly Shores, on the east end, on September 24. Councilor Benson and representatives from the Smith Group will be speaking. Councilor Norkus motioned to close the Palmer parking lot at 6pm on September 23rd to noon on September 24th. Councilor Benson seconded. There was a discussion regarding residents who live near there who park overnight. The Marshal will inform the residents that they will not be able to park during that time frame. Unanimously approved.

Comprehensive Plan Updates and Progress: No updates.

Capital Planning Committee Appointments: No updates.

Update on transition of Depot lease to Indiana Landmarks: President Phelps reported that the Depot has a board meeting on August 20th to review the new agreement. Councilor Benson motioned to give President Phelps the authority to enter into a lease termination with NICTD upon The Depot and Landmarks signing the new lease. Councilor Norkus seconded. There was a discussion. Of note, the lease between the Town and NICTD regarding the neon sign expires in 2034. Unanimously approved.

New Business

None.

Public Comment

John Nekus, 15 E. Stillwater, thanked the Council again for approving boat storage.

Written Communications

Communication was received from a resident that suggested the Town Council to do a Town Hall.

Town Council Comment

Councilor Benson told CT Hundt "Good job!"

Adjourn:

Councilor Benson motioned to adjourn.

Councilor Norkus seconded.

Unanimously approved.

Adjourned at 07:57 p.m.



Town Council President

Attest:



Clerk-Treasurer

Ellen Hundt

12-5-25 ✓

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – September 16, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town’s website.

Public Presentations

Public Hearing and First Reading of the 2026 Budget Ordinance No. 2025-09 Ordinance for Appropriations and Tax Rate (2026 Budget)

The Public Hearing was opened at 7:01 p.m. CT Hundt read the Ordinance into record. There was one question regarding the appropriation for electricity. Councilor Benson motioned to close the Public Hearing. Councilor Malik seconded. The closing of the Public Hearing was unanimously approved at 7:07 p.m. Attorney Nolan introduced the 2026 Budget Ordinance No. 2025-09 on first reading.

Approval of Minutes

Approval of August 19, 2025: Councilor Malik motioned to approve minutes as presented. Councilor Norkus seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: CT Hundt presented the following violation appeals:

13965-Torres: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion passed 3-2.

13978-O’Connor: Councilor Norkus motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion was unanimously approved.

14033-Palaggi: Councilor Malik motioned to deny the appeal. Councilor Norkus seconded. There was a discussion. The motion was unanimously approved.

14262-Stewart: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion passed 4-1.

14306-Lionberger: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion was unanimously approved.

14405-Swierenga: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion passed 3-2.

14406-Halgaard: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. There was a discussion. The motion passed 3-2.

Police Report: Marshal Clapp gave report.

Street Report: Marshal Clapp gave report.

Opening of bids for CCG2025-01: One bid was received from Rieth-Riley Construction Co., Inc. for a total amount of \$152,580. The quote included 2 projects; the intersection of Merrivale, Beverly, and Lake Shore County Rd for \$55,387.50, and Kemil Rd., north of Beverly Dr. for \$97,192.50. Councilor Benson motioned to take the quote under advisement and authorize CT Hundt and Marshal Clapp to apply for the CCG25-01. Councilor Malik seconded. The motion passed unanimously.

Ordinances & Resolutions: None.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the August/September APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. The motion passed unanimously. CT Hundt also presented the Fund Report, 2025 Combined August Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, August Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: There was nothing to report.

Greenspace Committee: There was no meeting.

Indiana Dunes National Park: There was nothing to report.

NIRPC: There was nothing to report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: There was no meeting.

TDD: There was nothing to report.

Unfinished Business:

Grants updates: Councilor Norkus reminded residents that the Palmer parking lot will be closed at 6pm on September 23rd to noon on September 24th.

Comprehensive Plan Updates and Progress: No updates.

Capital Planning Committee Appointments: No updates.

Update on transition of Depot lease to Indiana Landmarks: President Phelps gave update.

New Business

Review request from Parks and Recreation Committee to proceed with fundraising for a pickle ball court.: Vice President Peterson-Smith presented the request from the Parks & Recreation Committee. President Phelps provided additional information from the Committee. Councilor Benson motioned to proceed with the preliminary grant application but not to start fundraising or file any paperwork until the Council approves the project. Councilor Norkus seconded. There was a discussion about what the project actually is. Councilor Benson withdrew his motion. Councilor Norkus withdrew her second. No action was taken but there was further discussion about what the Council is requesting of the Parks & Recreation Committee. Attorney Nolan explained that this project is a public works project and has to be done accordingly.

Public Comment

None.

Written Communications

None.

Town Council Comment

Councilor Norkus reminded residents that she, along with Andre Daugavitus, and Rafi Wilkinson are the contacts for the social trails.

President Phelps reported he signed a new opioid settlement agreement.

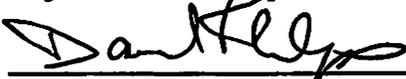
Adjourn:

Councilor Malik motioned to adjourn.

Councilor Benson seconded.

Unanimously approved.

Adjourned at 08:26p.m.



Town Council President:

Attest: 

Clerk-Treasurer

Ellen Hundt

12/5/25

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 21, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan and Deputy Marshal Jim Reeder. Deputy Clerk-Treasurer Sally Bagnall arrived at 7:05 p.m.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town’s website.

Public Presentations

None.

Approval of Minutes

Approval of September 16, 2025: Councilor Malik motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: CT Hundt presented the following violation appeals:

14185-Eldridge: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. Unanimously approved

14382-Lane: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. Unanimously approved

Police Report: Deputy Marshal Reeder gave report.

Street Report: No report.

Ordinances & Resolutions: *Adoption of the 2026 Budget Ordinance No. 2025-09 Ordinance for Appropriations and Tax Rate (2026 Budget).* Councilor Benson motioned to approve the ordinance on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to approve the ordinance on second reading. Councilor Norkus seconded. Unanimously approved. The 2026 Budget was adopted.

Resolution NO. 2025-02: Resolution of the Beverly Shores Town Council Adopting the Americans with Disabilities Act (ADA), ADA Coordinator, and Procedures: Councilor Malik motioned to approve the resolution. Vice President Peterson-Smith seconded. Unanimously approved.

Resolution NO. 2025-03: Resolution of the Beverly Shores Town Council Approving the Title VI Implementation Plan Policy 2025: Councilor Benson motioned to approve the resolution. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the September/October APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. The motion passed unanimously. CT Hundt also presented the Fund Report, 2025 Combined September Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, September Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Preliminary discussion regarding software: CT Hundt presented a request for additional appropriations for the purchase of new cloud software. The Town Council will review the quotes and make a decision at the November meeting. CT Hundt also requested funds for a new computer to accommodate Windows 11. Councilor Benson motioned to approve up to \$2,000 from the CCD Fund for the purchase of a new computer for the Clerk-Treasurer. Councilor Malik seconded. Unanimously approved. CT Hundt reported that she has not determined yet if the Deputy or the Building Commissioner will also require new computers. Councilor Norkus approved spending an additional \$3,000 from the CCD fund for additional computers. Councilor Benson seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report. Peterson-Smith requested permission for the Green Space to engage in fund raising. There was a discussion, and it was determined that more information was needed.

Indiana Dunes National Park: There was no meeting. Councilor Norkus reported a meeting with the committee working on the social trails. She expressed gratitude to residents and visitors that are adhering to the open and closed trails.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: There was no meeting.

TDD: Councilor Benson gave report.

Unfinished Business:

Grants updates: Councilor Norkus gave report.

Comprehensive Plan Updates and Progress: No updates.

Capital Planning Committee Appointments: No updates.

New Business

Permission for Ellen Hundt to apply for 2026 IDEM Beach Monitoring Grant: Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Public Comment

None.

Written Communications

A request for an appointment to the Duneland Economic Development Company was received. President Phelps has requested more information.
A resident requested to be on the November agenda to discuss beach access.
CT Hundt and President Phelps are meeting the Executive Director of OCRA on Friday.

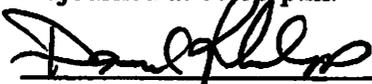
Town Council Comment

None.

Adjourn:

Councilor Benson motioned to adjourn.
Councilor Malik seconded.
Unanimously approved.

Adjourned at 07:53 p.m.



Town Council President:

Attest: 

Clerk-Treasurer
Ellen Hundt

✓ sal
12/19/25

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – November 18, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

Jeffrey Katz, 2 S. Beach, presented his plan for beach access on National Park property near 527 E. Lake Front. The Town Council was in consensus in allowing Katz to contact the National Park Service. This project would be fully funded by the Katz on NPS property with maintenance being the Town's responsibility.

Approval of Minutes

Approval of October 21, 2025: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. The motion passed unanimously

Report of Police & Street Departments

Violation Report: Nothing to report

Police Report: Marshal Clapp announced his retirement at the end of the year but agreed to stay on until a replacement can be found and trained. Clapp further announced Deputy Marshal Reeder announced his retirement in December.

Street Report: Clapp gave report.

Ordinances & Resolutions: *None.*

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the October/November APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Norkus seconded. The motion passed unanimously. CT Hundt also presented the Fund Report, 2025 Combined October Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, October Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Request to approve additional spending for Cloud-based software with Frey Municipal Software (for 2026): CT Hundt requested additional funds from the Trash & Garbage Fund; Other to be used for the purchase of Frey's Municipal Software cloud-based system per Frey's quote of \$17,612.86. Councilor Benson motioned to approve the request of using the additional funds of \$5,612.86, from the Trash & Garbage Fund, other appropriation. Vice President Peterson-Smith seconded. The motion passed unanimously. Councilor Norkus questioned whether there were other options. CT Hundt responded that she has not heard back from vendors.

CT Hundt reported that the DLGF approved the Town's 2026 budget.

Reports from Committees/Liaisons:

ADA progress: Councilor Malik reported a contractor working in Town has offered to install handicap equipment free of charge. Residents would have to supply the equipment. Residents should contact the CT's office for assistance.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report. The BSVPD is actively recruiting new members. Interested parties should contact the BSVPD.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Councilor Norkus reported the social trail signs have been removed for the winter.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: There was no meeting.

Plan Commission: President Phelps gave report.

TDD: Councilor Benson gave report. Information can be found on the RDA's website.

Unfinished Business:

Grants updates: Councilor Norkus gave report.

Comprehensive Plan Updates and Progress:

Lakefront Monitor: President Phelps presented the job description of this new position.

Councilor Norkus motioned to approved this new job description. Vice President Peterson-Smith seconded. There was a discussion regarding duties of monitoring watercraft storage. The motion passed unanimously. Phelps reported that Brian O'Neil has agreed to fill this volunteer position.

Annual Review: Nothing additional to report.

Capital Planning Committee Appointments: No updates.

Discussion on Town Signs: Vice President Peterson-Smith continues to work on this issue.

New Business

Affirm action taken by Town Council President: Councilor Benson motioned to affirm Phelp's letter of support to the Porter County Board of Commissioners for the Marquette Greenway –

Calumet Trail Reroute, Phase 4. Vice President Peterson-Smith seconded. The motion passed unanimously

NWI Thrive report: Councilor Benson reported that the Lilly Foundation gave funds to four community foundations to improve connectivity around train stations. A group met with representatives at Broadway and Highway 12 to review the area. There will be more information to follow.

Depot's Request to Use Town Hall: CT Hundt presented a request from the Depot to use Town Hall on Saturday, November 22, for their monthly meeting as the Depot will be set up for their holiday market. Council Benson motioned to approve. Vice President Peterson-Smith seconded. The motion passed unanimously

Public Comment

Jay Fahn. 425 E. Roberts, asked for clarification on what type of connectivity was being discussed.

Written Communications

President Phelps reported receiving a letter from someone who had received a violation regarding lighting at Rebora Plaza.

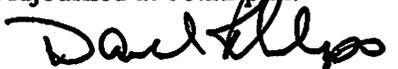
Town Council Comment

Councilors Norkus and Benson thanked Marshal Clapp and Deputy Reeder for their service to the Town.

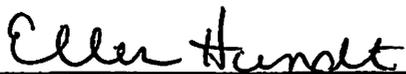
Adjourn:

Councilor Benson motioned to adjourn.
Vice President Peterson-Smith seconded.
Unanimously approved.

Adjourned at 08:22 pm.



Town Council President:

Attest: 

Clerk-Treasurer
Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – December 16, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Matriona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall. Attorney Connor Nolan was absent.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

Presentation and request to place signs in unopened street right of way: President Phelps on behalf of Hans Lagoni, 520 E. Bellevue, requested permission to install 4 feet tall, 4x4 wood posts, with directional arrows at the four corners of the trail at McAllister, Suzanne, and Brightwater. Councilor Benson motioned to approve. Vice President Peterson-Smith seconded. There was a discussion regarding number of signs and a map showing placement. Councilor Norkus added a friendly amendment to approve the motion pending approval of receipt of a map showing sign placement. Councilor Benson accepted the friendly amendment. Vice President Peterson-Smith seconded. The motion passed unanimously.

Request to Vacate an Alley - Kendall/Brandstrader-Griggs: The public hearing was opened at 7:10 p.m. No residents spoke in favor. Attorney Christian Bartholomew presented the request of behalf of Curt Kendall, 4 W. Ripplewater. There were questions from Town Council regarding septic placements on both properties, proper legal description on the survey, and NIPSCO's final approval. Attorney Bartholomew requested to vacate alley on the condition that the Plan Commission approves a subdivision. No residents spoke against. Councilor Norkus motioned to continue the issue until the January 20, 2026 Town Council meeting. Vice President Peterson-Smith seconded. The motion passed unanimously.

Public Hearing

Increase in 2026 Garbage Rate: The public hearing was opened at 7:36 p.m. No one spoke for or against the ordinance. CT Hundt presented the ordinance for first reading. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. The motion passed unanimously. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. The motion passed unanimously. Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. The motion passed unanimously.

Approval of Minutes

Approval of November 18, 2025: Councilor Malik motioned to approve minutes as presented. Councilor Benson seconded. The motion passed unanimously

Report of Police & Street Departments

Violation Report: Nothing to report

Police Report: Marshal Clapp gave report. Bryan Woodman has been hired as a full-time officer.

Street Report: Clapp gave report. The Town was awarded the 2026-01 Community Crossings Grant. Councilor Benson motioned to award the bid of \$152,580 to Rieth-Riley, the only bidder, to be paid from the MVH-Restricted Fund. Councilor Malik seconded. The motion passed unanimously.

Ordinances & Resolutions:

Ordinance 2025-10: 2026 Salary Ordinance: CT Hundt presented the ordinance on first reading. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. The motion passed unanimously. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. The motion passed unanimously. Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. The motion passed unanimously.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the November/December APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. The motion passed unanimously. CT Hundt also presented the Fund Report, 2025 Combined November Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, November Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: Nothing to report.

NIRPC: Nothing to report.

Parks & Recreation Committee: There was no meeting.

Plan Commission: Councilor Norkus gave report.

TDD: Nothing to report.

Unfinished Business:

Grants updates: Councilor Norkus gave report. The preproposal for the 2026 LMCG was submitted for a \$100,000 grant with a 50% match. The Cities Initiative proposal to NFWIF grant proposal that included the Town was not awarded.

Comprehensive Plan Updates and Progress: This was reported on during Plan Commission report.

Capital Planning Committee Appointments: Appointments will be done in January.

Discussion on Town Signs: Nothing to report.

New Business

Ratify President Phelps's additional spending of \$419.74 from the CCD Fund; other for new computers for the CT's office. Councilor Benson motioned to approve. Councilor Malik seconded. The motion passed unanimously.

Request for reappointment for Town RDA representative. Councilor Norkus motioned to appoint Geof Benson as the Town's RDA representative. Vice President Peterson-Smith seconded. The motion passed unanimously.

Public Comment

None.

Written Communications

None.

Town Council Comment

Councilor Malik stated there were openings on committees for 2026. There was a discussion about what openings. President Phelps to draft email for CT Hundt to send. Councilor Benson wished everyone happy holidays.

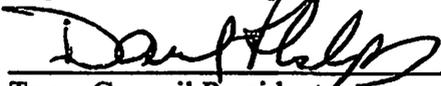
Adjourn:

Councilor Benson motioned to adjourn.

Councilor Malik seconded.

Unanimously approved.

Adjourned at 08:14 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt