

**Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, January 13, 2025, 7pm CT**

1. Call to Order

Susan Loeb, Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 7:00pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Tom Abrahamson, Steve Coughlin, Andre Daugavietis; and Paula Tillman via Zoom at 7:20pm.

Also present were Ellen Hundt, Town Clerk-Treasurer, Sally Bagnall, Deputy Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the council room.

4. Minutes of Meeting of December 9, 2024

Andre Daugavietis motioned to approve the Minutes of Meeting of December 9, 2024; seconded by Tom Abrahamson. Approved 4-0.

Susan Loeb led a discussion about changing the start time of the Parks Committee's 2025 monthly meetings. Andre Daugavietis motioned to change the start time of the Parks Committee's 2025 monthly meetings from 7pm to 6:30pm; seconded by Tom Abrahamson. Approved 4-0.

5. Maintenance update reports

Steve Coughlin reported that the annual Lituania Park Pond maintenance agreement with Lake & Pond Biologists auto renewed on January 1, 2025. Steve to advise if there was a price increase.

Steve Coughlin led a discussion about winter seeding the Lituania Park soccer field. Andre Daugavietis motioned to approve spending up to \$100 for Lituania Park soccer field winter seeding; seconded by Tom Abrahamson. Approved 4-0.

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6. Old Business

Paula Tillman reported that a chimney sweep is scheduled to inspect the Warming Hut chimney on Feb 11, 2025.

Steve Coughlin led a discussion about the Warming Hut deck repair turned rebuild i.e. alteration. Three contractors were asked to quote on building a new 36'x16' commercial deck. Two contractors replied, one did not reply. DiscountRoof submitted the low-cost quote at \$24,000. Custom Craft was at \$31,519. Per ADA Building Codes the alteration must include additional ADA improvements in the amount of 20% of the project cost, at a minimum.

Concern about a new deck being ready for use in time for the April 19, 2025 ASBR Easter Egg Hunt event, Steve Coughlin motioned to recommend that the Town Council accept the DiscountRoof \$24,000 quote and approve spending at least \$4800 for yet to be determined ADA improvements at the park; Andre Daugavietis seconded. Approved 4-1 with Paula Tillman voting "no".

Susan Loeb said that she would prepare a written recommendation to the Town Council providing context for considering the DiscountRoof quote and the Americans with Disability Act.

Steve Coughlin led a discussion about the Playground Improvement Project. Volunteers are needed and can sign-up at VolunteerMatch.com. Yard Signs are coming to promote volunteer sign-up. Because we surpassed our crowdfunding goal by \$11,391.50, we can now hire the Playground Contract to professionally install the new swing set, tangle walk and play panel at an additional cost of \$5900.

Andre Daugavietis led a discussion about boat storage. A google boat storage survey to residents was ready for review by the Committee. With the Committee's approval at the February meeting Ellen Hundt will email the survey to residents.

Steve Coughlin reported that he received a \$1500 grant from the Indiana Duns Trousim and is working on a "Little Bluestem Bluegrass Festival" fundraising proposal.

7. New Business

Susan Loeb led a discussion about the Parks Committee 2025 budget.

Ellen Hundt advised that there was an \$6250 "DiscountRoof" appropriation that rolled over to 2025. Other unappropriated 2024 money (about \$3000) did not rollover.

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Susan Loeb expressed concerns about Rebora Plaza: the sturdiness of shelter, landscaping the median, and blacktop resurfacing.

Concern about the poor surfaces of the existing dual use basketball/pickleball and shuffleboard courts, Tom Abrahamson suggested the Committee consider professional re-surfacing, or in the case of the dual use court, replace it with a new multi-sport court.

Steve Coughlin suggested the Committee consider cleaning and water sealing the Lituania gazebo, repair/replace the Lituania Park drinking fountain, and dead tree removal at Lituania Park.

8. Written comments

No written comments.

9. Public Comment

No public comments.

10. Committee Comments

No Committee Comments

11. Adjournment

At 8:37 pm CT, Andre Daugavietis motioned to adjourn the Meeting; seconded by Tom Abrahamson. Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb

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Parks and Recreation Advisory Committee
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Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, February 10, 2025, 6:30pm CT

1. Call to Order

Susan Loeb, Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:31pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Tom Abrahamson, and Steve Coughlin. Not present: Andre Daugavietis; and Paula Tillman.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Sally Bagnall, Deputy Clerk-Treasurer. Not present: Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of January 10, 2025

Tom Abrahamson motioned to approve the Minutes of Meeting of January 10, 2025; seconded by Steve Coughlin. Approved 3-0.

5. Election of officers

Susan Loeb led a discussion regarding the need to elect 2025 Parks Committee Officers: Chair, Vice, Chair, and Secretary. Steve Coughlin nominated and motioned to approve Susan Loeb for Chair, Tom Abrahamson for Vice-Chair, and Steve Coughlin for Secretary; seconded by Tom Abrahamson. Approved 3-0.

6. Maintenance update reports – see Old Business

7. Old Business

Susan Loeb reported that the Warming Hut chimney inspection was still on-scheduled for February 11, 2025. Paula Tillman will meet the chimney sweep.

Tom Abrahamson advised that he was investigating resurfacing the dual use basketball/pickleball court including matters such as size, site, concrete and/or asphalt surface, and painting lines.

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Steve Coughlin suggested the Committee cut down two large dead trees in the thicket between the tennis court and dual use basketball/pickleball court. The Committee requested pictures.

Steve Coughlin reported that the 2025 Lake and Pond Biologists Lituanica Park Pond maintenance contract included a 3% price increase, but if paid in full by May 1, 2025, a 3% discount would apply. Susan Loeb said she would look at the contract.

Susan Loeb led a discussion on the Warming Hut Deck Project. The Town Council took no action on the \$24,000 quote by Discount Roof which the Parks Committee had forwarded to the Council in January for their consideration. The Town Council requested the Parks Committee to hire a licensed Architect or Engineer to provide stamped constructions drawings at a cost of no more than \$3000. Susan reported that a local engineering firm, The Duneland Group, had graciously agreed to provide the necessary drawings for free.

Steve Coughlin led a discussion on the Playground Improvement Project and submitted updated Project Budget Report and Project Schedule. See Addendums A and B.

Prior to the Meeting, Andre Daugavietis emailed a draft of a residents survey regarding boat storage, to the Parks Committee for final review and comments prior to launch. All present agreed the survey was good to launch.

8. New business

None

9. Public Comments

None

10. Committee Comments

Susan Loeb advised that she will be travelling in March, and plans on attending the March 10, 2025, Meeting virtually.

11. Adjournment

At 7:12 pm CT, Tom Abrahamson motioned to adjourn the Meeting; seconded by Steve Coughlin. Approved 3-0.

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Monday, February 10, 2025, 6:30pm CT

Addendum A

IHCDS Playground Project
Current schedule - all goes well, weather permitted.

Fri Feb 28

Swing Set Supplier
Anticipated delivery

Sat Mar 1 - Sun Mar 2

Beverly Shores Firefighters
Disassemble playground parts,
and remove old playground mulch

Sat Mar 1 - Sun Mar 2

Beverly Shores Volunteers
Remove old playground mulch.

Mon Mar 3 - Fri Mar 7

Painting Contractor
Re-paint 1980's equipment.

Fri Mar 7

Playground Mulch Supplier
Deliver two large truckloads

Sat Mar 8

Playground Contractor
Demo old swing set. Install new.

Sat Mar 8

Beverly Shores Firefighters
Re-install newly painted tan parts.

Mon Mar 10 – Tue Mar 11

Landscape Contractor
Move new mulch from Rte 12 to park.

Sat Mar 15 - Sun Mar 16

Beverly Shores Volunteers and Firefighters
Spread new playground mulch.

2/6/2025

Town of Beverly Shores
Parks and Recreation Advisory Committee
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Addendum B

IHCDA Playground Project

Revenue	Amount
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 13,903.00
IHCDA match	\$ 16,512.00
Subtotal	\$ 41,915.50

Expenses	Amount
NuToys	
Arch Swing 2 Bays	\$ 7,916.00
Ball Maze Pane	\$ 1,650.00
Ring Tangle-24" Deck	\$ 3,649.00
Willy Goat	
ADA Accessible Half Ramp	\$ 533.00
Service Management	
Swing Set Demo and Install	\$ 8,900.00
Home Depot	
Timber border	\$ 1,654.66
Threaded Rod	\$ 143.16
Weed Barrier Fabric	\$ 113.36
Landscape Staples	\$ 98.96
Homer Industries, LLC	
Certified Mulch (170 CY)	\$ 3,960.00
SF Industries Corp	
Repaint playground equipment	\$ 7,000.00
Home Depot	
Track Skidsteer Loader 1xweek	\$ 1,229.00
Bernal Landscape	
Move mulch from Rte 12 to Park	\$ 2,500.00
Subtotal	\$ 39,347.14

Balance	\$ 2,568.36
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Town of Beverly Shores
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Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:

Tom Abrahamson

~~Susan Loeb~~
Chair
Parks and Recreation Advisory Committee

Tom Abrahamson

**Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, March 10, 2025, 6:30pm CT**

1. Call to Order:

Tom Abrahamson, Vice Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Steve Coughlin, Andre Daugavietis, Paula Tillman; and Susan Loeb via Google Meet.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Tom Abrahamson announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of February 10, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of February 10, 2025; seconded by Paula Tillman. Approved 5-0.

5. Old Business:

Steve Coughlin reported that the Playground Improvement Project was proceeding on schedule and within budget; and provided a current schedule and project income statement.

Susan Loeb reported that she understood the Warming Hut Deck design was in progress from the Engineer.

Andre Daugavietis led on discussion overall condition of the Warming Hut. Paula Tillman reported that the Chimney Sweep said the fireplace should not be used and quoted repairs at \$19,912.91. The Building Commissioner was concerned that the back wall is bowed 5 inches. The discussion concluded that the Town Council get the Warming Hut professionally inspected.

Tom Abrahamson led a discussion about proposals to repair or replace the dual use basketball/pickleball court. No proposals received at this time. Paula Tillman reported that she is reaching out to the tennis court resurfacing contractor for pricing.

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Andre Daugavietis reported that the Kayak/SUP Storage Survey was live and that the survey would end March 31, 2025. Results to be reported in April.

Steve Coughlin reported that there are likely two dead trees between the tennis court and the dual use basketball/pickleball court.

Candice Peterson-Smith announced that the Town Clean-up Day was scheduled for Saturday April 26, 2025. Susan Loeb motioned to approve ERG and ABSR clean-up work at Lituania Park on Saturday April 26, 2025; seconded by Andre Daugavietis. Approved 5-0.

6. New Business:

Paula Tillman reported that the Chimney Sweep said the fireplace should not be used and quoted repairs at \$19,912.91.

7. Written Comments:

No Written Comments.

8. Public Comments:

John Malkin commented that Charlie Ray is the right person to evaluate the Warming Hut, that AZEK (PVC) should be used for deck boards, that the deck height should align with door thresholds, that a fence could be installed to prevent access to the Warming Hut roof, and that the Warming Hut solid doors should have glass panels.

10. Committee Comments:

Andre Daugavietis reported on the Town and National Park Social Trails Project which identified 12 Beverly Shores lakefront social trails and recommended signage to restrict beach access to approved social trails.

Andre Daugavietis informed the Committee about Lilly Endowment grant opportunities to make Lake Michigan shoreline more accessible both to residents and visitors who arrive on the South Shore Line.

Steve Coughlin suggested the Committee start its April meeting with a walk through Rebera Plaza and Lituania Park to help prioritize maintenance needs.

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11. Adjournment:

At 7:20 pm CT, Andre Daugavietis motioned to adjourn the Meeting; seconded by Steve Coughlin.
Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, March 10, 2025, 6:30pm CT

Addendum A

IHCDS Playground Project
Current schedule - all goes well, weather permitted.

Fri Feb 28

Swing Set Supplier
Anticipated delivery

Sat Mar 1 - Sun Mar 2

Beverly Shores Firefighters
Disassemble playground parts,
and remove old playground mulch

Sat Mar 1 - Sun Mar 2

Beverly Shores Volunteers
Remove old playground mulch.

Mon Mar 3 - Fri Mar 7

Painting Contractor
Re-paint 1980's equipment.

Fri Mar 7

Playground Mulch Supplier
Deliver two large truckloads

Sat Mar 8

Playground Contractor
Demo old swing set. Install new.

Sat Mar 8

Beverly Shores Firefighters
Re-install newly painted tan parts.

Mon Mar 10 – Tue Mar 11

Landscape Contractor
Move new mulch from Rte 12 to park.

Sat Mar 15 - Sun Mar 16

Beverly Shores Volunteers and Firefighters
Spread new playground mulch.

2/6/2025

Town of Beverly Shores
Parks and Recreation Advisory Committee
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Addendum B

IHDA Playground Project

Revenue	Amount
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 13,903.00
IHDA match	\$ 16,512.00
Subtotal	\$ 41,915.50

Expenses	Amount
NuToys	
Arch Swing 2 Bays	\$ 7,916.00
Ball Maze Pane	\$ 1,650.00
Ring Tangle-24" Deck	\$ 3,649.00
Willy Goat	
ADA Accessible Half Ramp	\$ 533.00
Service Management	
Swing Set Demo and Install	\$ 8,900.00
Home Depot	
Timber border	\$ 1,654.66
Threaded Rod	\$ 143.16
Weed Barrier Fabric	\$ 113.36
Landscape Staples	\$ 98.96
Homer Industries, LLC	
Certified Mulch (170 CY)	\$ 3,960.00
SF Industries Corp	
Repaint playground equipment	\$ 7,000.00
Home Depot	
Track Skidsteer Loader 1xweek	\$ 1,229.00
Bernal Landscape	
Move mulch from Rte 12 to Park	\$ 2,500.00
Subtotal	\$ 39,347.14

Balance	\$ 2,568.36
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**Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, April 14, 2025, 6:30pm CT**

The Parks Committee meet on-site at Reborra Plaza on Monday April 14, 2025, at 5:30pm CT for a walk thru examination of the facility; followed by a walk thru examination at Lituania Park.

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Tom Abrahamson, Steve Coughlin, Andre Daugavietis, Paula Tillman; and Susan Loeb.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of March 10, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of March 10, 2025; seconded by Tom Abrahamson. Approved 5-0.

5. Old Business:

Steve Coughlin reported that the Playground Improvement Project was finished. The new swing set, tangle walk, play panel, ada ramp, and playground mulch were installed. The soccer field was top dressed with repurposed old mulch fines and grass seed. The Project incurred a cost overrun in the amount of \$5860.00 due to the roads and turns to Lituania Park that were too narrow and turns too tight for the new mulch manufacturer's large trucks to reach Lituania Park. To get the new mulch into the new play area it was necessary to transfer locally from large trucks to small trucks and then mechanically blown into the new play area. A Playground Improvement Project Income Statement was presented to the Committee.

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Steve Coughlin requested the Committee's approval to send another fundraising letter to residents in order to pay for the cost overrun. Andre Daugavietis motioned to approve sending another fundraising letter to residents to pay for the cost overrun; seconded by Paula Tillman. Approved 5-0.

Candice Peterson-Smith commented that the park looks great but felt let in the dark about permanent changes made to the park and cost overrun.

Andre Daugavietis led a discussion about the Warming Hut. Structural Engineer, Charlie Ray, inspected the building and found it sound. The back wall is bowed but interior support walls were added to adequately buttress the back wall.

Tom Abrahamson moved that the Committee recommend to the Town Council that Charlie Ray be approved to draw a new 32'x36' deck with ada ramp, no fixed benches, and three trees removed; seconded by Steve Coughlin. Approved 4-1. Paula Tillman said a larger deck should be looked into and voted "no".

Tom Abrahamson led a discussion about the Warming Hut fireplace. Chimney Sweep, Tom Smith, inspected the fireplace. For \$7000-\$8000 and 2-3 days, fireplace repairs could be made that would allow open-hearth use. Or, for \$3000-\$4000, a new wood-burning stove could be installed.

Paula Tillman led a discussion on the Dual-Use Basketball/Pickleball Court. Indiana Asphalt quoted \$15,000 to re-surface the court, and \$35,000 for new court. Rieth & Riley was working on a new court quote advising no new layers due to heaving underneath. Paula Tillman said the Committee should look into separate courts.

Tom Abrahamson recommended some repairs to the dual-use court be carried out right away and motioned that the Committee spend up to \$250 on supplies to patch cracks and holes; seconded by Steve Coughlin. Approved 5-0.

Tom Abrahamson said that he is still working on shuffleboard resurfacing quotes.

Steve Coughlin led a discussion about tree removal at Lituania Park. The low cost to remove one large tree that fell into the soccer field is \$950. Deemed not an emergency, the Committee took no action preferring to address the larger issue of many dead and fallen trees in May.

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Susan Loeb led a discussion about the Kayak/SUP storage survey. Fifty-seven (57) residents responded. The number of kayak storage spaces requested was 60; and paddleboard storage spaces 34. Respondents were evenly divided on how to allocate storage spaces with 50% preferring a first-come, first-served basis, and 50% preferring a lottery.

Other ongoing routine maintenance tasks:

Steve Coughlin advised K&B Electric's 2024 price to repair/replace Rebor's three-pipe east electrical to match one-pipe west electrical was \$1990.00.

Tom Abrhamson reported that a large tree limb fell on the shuffleboard court storage box and cues damaging both. Tom Abrhamson motioned that the Committee spend up to \$275 for new cues, pucks, and storage box; seconded by Andre Daugavietis. Approved 5-0.

Ellen Hundt reminded the Committee that the Administration Building's front garden needed weeding.

6. New Business:

No New Business

7. Written Comments:

No Written Comments.

8. Public Comments:

Megan Conner presented a Community Garden Project initiative. Locations discussed included Town owned green space lots, the Community House lawn, and NIPSCO land behind the Bob Beglin garden.

Candice Peterson-Smith reminded the Committee that the Town Clean-up Day was scheduled for Saturday April 26, 2025 with Lituania Park clean-up 11am-1pm.

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10. Committee Comments:

No Committee Comments.

11. Adjournment:

At 8:18 pm CT, Tom Abrahamson motioned to adjourn the Meeting; seconded by Andre Daugavietis. Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, April 14, 2025, 6:30pm CT

Addendum A
Playground Improvement Project Income Statement

Revenue	Amount
Creating Places Crowdfunding	
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 16,403.00
IHDCA match	\$ 16,512.00
Subtotal	\$ 44,415.50
Patronicity Crowdfudning	
On-line	\$ 2,200.00
Checks	\$ -
Pending	\$ 4,000.00
Subtotal	\$ 6,200.00

03/28/2025

Total	\$ 50,615.50
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Expenses (BS)	Amount	Vendor
Swing set, Maze Panel, Ring Tangle (down pmt)	\$ 6,607.50	NuToys
Swing set, Maze Panel, Ring Tangle	\$ 6,607.50	"
ADA Accessible Ramp	\$ 1,160.00	"
New hardware	\$ 618.50	"
Certified Mulch 170 CY (down pmt)	\$ 1,980.00	Homer Industries
Certified Mulch 170 CY	\$ 1,980.00	"
Move mulch from Rte 12 to Lituania Park	\$ 1,340.00	Davids Lawn Care
Blow mulch into play area	\$ 13,360.00	"
Install new timber boarder	\$ 2,975.65	"
Demo old, install New Swing Set	\$ 8,900.00	Service Mgmt
Repaint playground	\$ 4,583.00	SF Industries Corp
Port-a-Potty - 28 days	\$ 221.15	LRS
Yard Signs x 4	\$ 121.48	Office Max
Subtotal	\$ 50,454.78	

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, April 14, 2025, 6:30pm CT

Addendum A
Playground Improvement Project Income Statement

Expenses (\$C)	Invoice Amount	Vendor
Repaint playground (down pmt)	\$ 2,417.00	SF Industries Corp
Piggyback unload	\$ 225.00	United Frontier Trans
Top Dresser - two day rental	\$ 313.20	BI Rental
Private line utility locator	\$ 412.50	Util-Locators
12 yd Dumpster rental	\$ 367.00	NWI Dumpster
Tamper Resistant Hex L-Wrenchs x 8	\$ 51.98	Amazon
Tyvek Shipping Tags x 100	\$ 42.95	"
Timber border. Rebar Rods	\$ 1,173.40	Menards
Landscape timber spikes	\$ 10.47	"
Grass Seed 2 x 40#	\$ 134.80	"
Gravel - 16 bags	\$ 77.92	"
Slit Seeder	\$ 118.13	Home Depot
Trailer	\$ 36.92	"
Subtotal	\$ 5,381.27	

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, May 12, 2025, 6:30pm CT

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Steve Coughlin, Andre Daugavietis, Paula Tillman, Susan Loeb; and Tom Abrahamson via Google Meet.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of April 14, 2025:

Paula Tillman Andre Daugavietis motioned to approve the Minutes of Meeting of March 10, 2025; seconded by Andre Daugavietis. Approved 5-0.

5. Old Business:

Steve Coughlin reported on the Playground Improvement Project. That work was completed in April; and the additional crowdfunding campaign that began in April had successfully raised sufficient funds and pledges to cover the Project's \$5860.00 cost overrun. A Playground Improvement Project Income Statement was presented to the Committee.

Susan Loeb noted and thanked the ABSR Foundation and Dunes Women's Club for their additional crowdfunding donations.

Susan Loeb led a discussion about the Warming Hut. In April the Parks Committee recommended that the Town Council hire Charlie Ray to draw a new deck and ADA ramp. The Town Council will consider this recommendation at their May 13, 2025, meeting.

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Monday, May 12, 2025, 6:30pm CT

Susan Loeb introduced Victor Stevens with Indiana Asphalt, a local 4th generation family-owned business. Mr. Stevens presented a proposal to construct a new dual use pickleball/basketball court at Lituania Park. Concrete vs. asphalt; and resurfacing vs new construction were discussed. No action was taken.

Tom Abrahamson and Steve Coughlin led a discussion about resurfacing the shuffleboard court. Tom had reached out to several contractors for resurfacing quote. None replied. Steve reached out to three contractors for quote: Fortress Concrete, Resin Pros, and Kenny's Concrete. Only Resin Pros quoted. Tom Abrahamson motioned to accept the Resin Pros shuffleboard resurfacing quote for up to \$1600; seconded by Steve Coughlin. Approved 5-0.

Steve Coughlin led a discussion about removing dead trees and large limbs at Lituania Park. Steve had reached out to three contractors for quotes: Justin's Tree Service, Green Leaves, and Tree Bee. Green Leaves quoted the lowest total price. Steve Coughlin motioned to accept Green Leaves' quote for up to \$3259.00, subject to Susan Loeb's review and approval of the agreement; seconded by Tom Abrahamson. Approved 5-0.

Steve Coughlin reported that the April ERG Town Clean-up at Lituania Park was very successful. Volunteers removed invasive vines, shrubs, and fallen limb debris along Beachview Ave filling a 30yd container that Ellen Hundt got for free from Republic Services.

Steve Coughlin led a discussion about new roofs for the Rebora shelter and Lituania Park Gazebo. Steve reached out to three contractors: JB West, RL Roofing, and Great Lakes Roofing. RL Roofing quoted the lowest price. Metal roof vs architectural asphalt shingle roof options were presented. Steve Coughlin motioned to accept RL Roofing's architectural asphalt shingle roof quote for up to \$4750.00, subject to Susan Loeb's review and approval of the agreement; seconded by Andre Daugavietis. Approved 5-0.

Susan Loeb led a discussion about the Kayak/SUP storage survey. Recent storms made beach storage at Rebora impractical this year. New EZ Steps at Derby was still a Town Council matter.

Susan Loeb led a discussion about weeding the Admin Building Garden now, and maybe some new plants in the fall. Volunteers welcome.

Susan Loeb reported that the Town Council took no action on a Community Garden at their April meeting. Tom Abrahamson will pursue further ideas.

Town of Beverly Shores
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Monday, May 12, 2025, 6:30pm CT

6. New Business:

Paula Tillman, who is on the Town Capital Planning Committee, asked that the Parks Committee discuss Park Capital Planning needs at its June meeting.

Susan Loeb introduced Marius Kasniunas representing the American Lithuanian Club of Beverly Shores. The Club would like to donate a Jurgis Daugvila Lithuanian Cross wood carving including all installation costs to the Town of Beverly Shores. Locations options were discussed including Lituanica Park, Four Corners, the Community House, and Depot Museum and Art Gallery. Susan Loeb explained that accepting the donation was a Town Council decision. Tom Abrahamson motioned that the Parks Committee advise the Town Council to accept this donation; seconded by Steve Coughlin. Approved 5-0.

7. Written Comments:

No Written Comments.

8. Public Comments:

No Public Comments.

9. Committee Comments:

Andre Daugavietis reported on the ongoing Social Trails discussion between the National Park and the Town of Beverly Shores. Over (40) social trails have been identified. Twenty-three (23) are recommended for elimination, leaving over (17) open for possible use. Trail "Open" and "Closed" signs are being considered.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, May 12, 2025, 6:30pm CT

11. Adjournment:

At 8:53 pm CT, Paula Tillman motioned to adjourn the Meeting; seconded by Tom Abrahamson.
Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, May 12, 2025, 6:30pm CT

**Addendum A
Playground Improvement Project Income Statement**

Revenue	Amount
CreatINg Places Crowdfunding	
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 16,403.00
IHDCA match	\$ 16,512.00
Subtotal	\$ 44,415.50
Patronicity Crowdfudning	
On-line	\$ 4,025.00
Fee not pd by donor	\$ (115.10)
Checks	\$ 4,150.00
Pending - SL	\$ 500.00
Pending -Miro	\$ 4,000.00
Subtotal	\$ 12,559.90

Total	\$ 56,975.40
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Expenses (BS)	Amount	Vendor
Swing set, Maze Panel, Ring Tangle (down pmt)	\$ 6,607.50	NuToys
Swing set, Maze Panel, Ring Tangle	\$ 6,607.50	"
ADA Accessible Ramp	\$ 1,160.00	"
New hardware	\$ 618.50	"
Certified Mulch 170 CY (down pmt)	\$ 1,980.00	Homer Industries
Certified Mulch 170 CY	\$ 1,980.00	"
Move mulch from Rte 12 to Lituanica Park	\$ 1,340.00	Dauids Lawn Care
Blow mulch into play area 1	\$ 7,000.00	"
Blow mulch into play area 2	\$ 6,360.00	"
Install new timber boarder	\$ 2,975.65	"
Demo old, install New Swing Set	\$ 8,900.00	Service Mgmt
Repaint playground	\$ 4,583.00	SF Industries Corp
Port-a-Potty - 28 days	\$ 221.15	LRS
Yard Signs x 4	\$ 121.48	Office Max
Subtotal	\$ 50,454.78	

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, May 12, 2025, 6:30pm CT

Addendum A
Playground Improvement Project Income Statement

Expenses (SC)	Invoice Amount	Vendor
Repaint playground (down pmt)	\$ 2,417.00	SF Industries Corp
Piggyback unload	\$ 225.00	United Frontier Trans
Top Dresser - two day rental	\$ 313.20	BI Rental
Private line utility locator	\$ 412.50	Util-Locators
12 yd Dumpster rental	\$ 367.00	NWI Dumpster
Tamper Resistant Hex L-Wrenches x 8	\$ 51.98	Amazon
Tyvek Shipping Tags x 100	\$ 42.95	"
30 Inch Long Rebar Stakes x 4	\$ 44.66	"
Timber border. Rebar Rods	\$ 1,173.40	Menards
Landscape timber spikes	\$ 10.47	"
Grass Seed 2 x 40#	\$ 134.80	"
Gravel - 16 bags	\$ 77.92	"
Slit Seeder	\$ 118.13	Home Depot
Trailer	\$ 36.92	"
Bow Shackles x 8 for Timber Walk	\$ 130.38	US Stainless Steel
Extract (5) broken bolts and chase	\$ 200.00	Scott Fisher Machine
Extract (2) broken bolts and chase	\$ 100.00	"
Subtotal	\$ 5,856.31	

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

1. Call to Order;

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Tom Abrahamson, Andre Daugavietis, Steve Coughlin, and Susan Loeb; Paula Tillman was absent.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of May 9, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of May 9, 2025; seconded by Tom Abrahamson. Approved 4-0.

5. Old Business:

Steve Coughlin reported on the Playground Improvement Project. All work was completed in April. The Playground Improvement Fund has a balance in the amount of \$368.32. A Playground Improvement Project Income Statement was presented to the Committee.

Susan Loeb reported on the Warming Hut and Outdoor Deck. The Town Council approved spending up to \$3000 to hire Charlie Ray to draw the new deck and ADA ramp. Charlie Ray was working on the drawing.

Susan Loeb led a discussion about resurfacing dual use basketball/pickleball court. Susan is reaching out to contractors for options and pricing. No action taken.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

Susan Loeb led a discussion about Lituania Park tree removal and fire ring. Steve Coughlin reported that tree removal was completed. Susan Loeb agreed to look into fire ring options. Steve Coughlin motioned to remove the old fire ring from Lituania Park; seconded by Andre Daugavietis. Approved 4-0.

Steve Coughlin led a discussion about Reborn Plaza maintenance/repair projects. KB Electric is scheduled to replace three no-GFI outlets at Reborn east side. RL Roofing is scheduled to re-roof Reborn shelter and Lituania Gazebo on 6/21-6/24. Resin Pros is scheduled to resurface the shuffleboard court in July.

Tom Abrahamson requested that Resin Pros take a look at the dual use court to repair surface cracks and heaving.

Susan Loeb led a discussion about the Kayak/SUP storage survey. Susan recommended that the Town open on-beach storage at Derby Beach. Ellen Hundt explained that two wood "BOATS ->" signs, and one violation sign are required by Town Ordinance. Steve Coughlin motioned to spend up to \$200 for two "BOATS ->" signs and one violation sign; seconded by Tom Abrahamson. Approved 4-0.

Steve Coughlin said he would purchase the "BOATS ->" signs. Susan Loeb said she would talk to Marchall Clapp to see if an old violations sign existed.

6. New Business:

Susan Loeb led a discussion about capital planning items. Steve Coughlin suggested more parking space at Lituania \$27K, and new dual use court at Lituania \$48K. Tom Abrahamson suggested working water spigots at Lituania. Susan Loeb suggested beach access which is a priority of the Comprehensive Plan, and life jackets at town beaches.

7. Written Comments:

Susan Loeb reported that the Lithuanian Club of Beverly Shores cannot donate a Jurgis Daugvila Lithuanian Cross wood carving because the home seller is retaining ownership, not donating.

8. Public Comments:

No Public Comments.

9. Committee Comments:

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

Tom Abrahamson led a discussion about the proposed Community Garden. The Town Council is generally in favor of a resident-based Community Garden. More specifics are needed, especially regarding location. Tom Abrahamson said he would reach out to residents for more information.

Andre Daugavietis reported on the ongoing Social Trails discussion between the National Park and the Town of Beverly Shores. Trail "Open" and "Closed" signs will be deployed soon.

Candice Peterson-Smith reported that ERG was going to remove invasive Oriental Bittersweet at Rebora.

11. Adjournment:

At 8:05 pm CT, Tom Abrahamson motioned to adjourn the Meeting; seconded by Andre Daugavietis. Approved 4-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

Addendum A
Playground Improvement Project Income Statement

Revenue	Amount
Creating Places Crowdfunding	
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 16,403.00
IHDCA match	\$ 16,512.00
Subtotal	\$ 44,415.50
Patronicity Crowdfunding	
On-line	\$ 4,025.00
Fee not pd by donor	\$ (115.10)
Checks	\$ 4,150.00
Pending - SL	\$ 500.00
Pending -Miro	\$ 4,000.00
Subtotal	\$ 12,559.90
Total	\$ 56,975.40

Expenses (BS)	Amount	Vendor
Swing set, Maze Panel, Ring Tangle (down pmt)	\$ 6,607.50	NuToys
Swing set, Maze Panel, Ring Tangle	\$ 6,607.50	"
ADA Accessible Ramp	\$ 1,160.00	"
New hardware	\$ 618.50	"
Certified Mulch 170 CY (down pmt)	\$ 1,980.00	Homer Industries
Certified Mulch 170 CY	\$ 1,980.00	"
Move mulch from Rte 12 to Lituania Park	\$ 1,340.00	Davids Lawn Care
Blow mulch into play area 1	\$ 7,000.00	"
Blow mulch into play area 2	\$ 6,360.00	"
Install new timber boarder	\$ 2,975.65	"
Demo old, install New Swing Set	\$ 8,900.00	Service Mgmt
Repaint playground	\$ 4,583.00	SF Industries Corp
Port-a-Potty - 28 days	\$ 221.15	LRS
Yard Signs x 4	\$ 121.48	Office Max
Subtotal	\$ 50,454.78	

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

Addendum A
Playground Improvement Project Income Statement

Expenses (SC)	Invoice Amount	Vendor
Repaint playground (down pmt)	\$ 2,417.00	SF Industries Corp
Piggyback unload	\$ 225.00	United Frontier Trans
Top Dresser - two day rental	\$ 313.20	BI Rental
Private line utility locator	\$ 412.50	Util-Locators
12 yd Dumpster rental	\$ 367.00	NWI Dumpster
Tamper Resistant Hex L-Wrenchs x 8	\$ 51.98	Amazon
Tyvek Shipping Tags x 100	\$ 42.95	"
30 Inch Long Rebar Stakes x 4	\$ 44.66	"
Timber border. Rebar Rods	\$ 1,173.40	Menards
Landscape timber spikes	\$ 10.47	"
Grass Seed 2 x 40#	\$ 134.80	"
Gravel - 16 bags	\$ 77.92	"
Slit Seeder	\$ 118.13	Home Depot
Trailer	\$ 36.92	"
Bow Shackles x 8 for Timber Walk	\$ 130.38	US Stainless Steel
Extract (5) broken bolts and chase	\$ 200.00	Scott Fisher Machine
Extract (2) broken bolts and chase	\$ 100.00	"
Subtotal	\$ 5,856.31	

**Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, July 14, 2025, 6:30pm CT**

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present:, Paula Tillman, Andre Daugavietis, Steve Coughlin, Susan Loeb; and Tom Abrahamson present via Google Meets.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of June 9, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of June 9, 2025; seconded by Tom Abrahamson. Approved 4-0-1 with Paula Tillman abstaining.

5. Old Business:

Susan Loeb led a discussion about the Warming Hut and Outdoor Deck and presented Charlie Ray's drawing of the new deck and ADA ramp. Steve Coughlin motioned to approve the design; Tom Anrahamson seconded. Approved 4-0-1 with Paula Tillman abstaining.

Tom Abrahamson led a discussion on resurfacing the dual use court where cracks and surface heaves were making play difficult. Tom Abrahamson motioned to approved spending up to \$200 for the shuffleboard resurfacing contractor, Resin Pros, to grind down dual use cracks and surface heaves; seconded by Andre Daugavietis. Approved 5-0.

Steve Coughlin reported that Green Leaves Tree Service completed tree removal at Lituania Park on June 6, 2026. Final cost was \$2900.00 vs up to \$3250 approved budget. Susan Loeb asked to delay the fire ring discussion by one month, with no objections.

**Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, July 14, 2025, 6:30pm CT**

Steve Coughlin reported that the old rusty Lituanica Park fire ring which the Committee voted on June 14, 2025 to trash, was removed from the park at no charge thanks to a resident volunteer Beverly Shores fire fighter who is repurposing it on his farm.

Steve Coughlin reported that KB Electric completed electrical repairs at Reborra on June 11, 2025. Three new CFCI outlets were installed. Final T&M cost was \$541.88.

Steve Coughlin reported that, to improve lily pad abatement at Lituanica Park Pond, Lake & Pond Biologists recommended a granular type of lily pad treatment this year in place of the standard liquid treatment. Additional cost is \$250. 00. Steve Coughlin motioned to approve spending \$250.00 for a granular lily pad treatment; seconded by Tom Abrahamson. Approved 5-0.

Steve Coughlin led a discussion about adding roof braces to the Reborra Pavilion. The Beverly Shores Building Commissioner recommended roof bracing to strengthen the pavilion's wind load capacity. Steve Coughlin motioned to approve spending up to \$300.00 for roof braces; seconded by Tom Abrahamson. Approved 5-0.

6. New Business

Susan Loeb led a discussion about the resumption of boat storage at Derby and Reborra beaches. Susan read a prepared letter to the Town Council in which the Parks Committee recommends (20) boat storage permits at Derby and (12) at Reborra be sold to residents on a first-come, first-serve basis. Boats storage at Derby would be on the sand. Kayak storage at Reborra would be on a new wooden kayak rack that the Town would have to purchase.

Paula Tillman motioned to approve the prepared letter to the Town Council; seconded by Andre Daugavietis. Approved 5-0.

7. Public Comment

The following residents spoke in favor of the resumption of boat storage at Derby and Reborra beaches.

Steve Kuschel
Larry Stanton
Mike Connors
David Ruzic

8. Written Comments

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, July 14, 2025, 6:30pm CT

Susan Loeb shared a written comment from John Rapisarda about adding beach access stairs at Merrivale. Susan explained that the Merrivale beach is not Town property.

9. Committee Comments

Paula Tillman asked the status of EZ Steps at Derby. Susan Loeb explained that the Town Council has not acted on that Parks Committee recommendation.

Ellen Hunt announced that she would not be able to attend the Parks Committee's August 11, 2025 meeting. Candice Peterson-Smith agreed to sit in for Ellen and run the Google Meets app.

Steve Coughlin reported on refurbishing the Lituanica Park flagpole. Three contractors were reached out to. One can repair for \$465.00. One can replace it for about \$4000.00. One no-bid. No action taken.

10. Adjournment

At 8:51pm CT Tom Abrahamson motioned to adjourn; seconded by Andre Daugavietis.
Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, August 11, 2025, 6:30pm CT

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Paula Tilman, Andre Daugavietis, Steve Coughlin, and Tom Abrahamson.

Also present was Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of July 14, 2025:

Tom Abrahamson motioned to approve the Minutes of Meeting of July 14, 2025; seconded by Andre Daugavietis. Paula Tilman requested the July 14 Minutes include a statement that the old Lituania Park fire ring was disposed of and removed by a local volunteer. Request and Minutes approved 5-0.

5. Old Business:

Susan Loeb led a discussion about the Warming Hut and Outdoor Deck. Susan reported that she was seeking deck quotes and received the following contractor feedback: "seems over-engineered" and "today's treated wood is not good". There was a discussion among the Committee about using composite decking or another wood type. Andre Daugavietis suggested the Committee invite the Building Commission to the next Parks Meeting for advice. Steve Coughlin requested clarification from Charlie Ray that the deck design is per the Commercial Code because his revised drawing references Residential Code.

Susan Loeb led a brief discussion about a new fire ring at Lituania Park. Steve Coughlin said cost was about \$1000. No action taken.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, August 11, 2025, 6:30pm CT

Susan Loeb reported that the Parks Donation Fund had a balance of about \$35K; and the Parks 2025 Maintenance Fund had a current balance of about \$13K. Steve Coughlin said with Kayak Rack, LRS, Lake&Pond, and Dual Use upcoming payments, the uncommitted Maintenance Fund balance was about \$9K.

Tom Abrahamson led a discussion on the dual use court. Cracks and surface heaves were grinded level and smooth by Resin Pros for the approved amount of \$200. Next, the cracks should be filled and the fill material ground flush. Volunteers will touch-up paint. Tom Abrahamson motioned to approve spending up to \$1000 for a contractor to fill the cracks and grind flush, and touch-up paint and supplies for volunteers; seconded by Andre Daugavietis. Approved 5-0.

Steve Coughlin led a discussion about boat storage at Derby and Rebora. Thanks to volunteers the twelve-kayak rack was received, assembled, and located at Rebora just west of the steps. At Derby beach, the required two wooden "Boat" storage signs, and one "Violation" sign were in-place. Andre Daugavietis said that boaters were very happy but wondered whether the Kayak Rack could hold twelve considering the wide width of SUP's. Candice Peterson-Smith mentioned there was one boat being inappropriately stored on National Park beach property.

6. New Business

Susan Loeb reported that the Committee had received an Application for Use of Lituania Park on August 23, 2025 from a resident to show a movie to about ten adults and fifteen children. The Warming Hut would not be used. Andre Daugavietis motioned to approve the application; seconded by Tom Abrahamson. Approved 5-0.

Susan Loeb reported that the Beverly Shores Environmental Restoration Group (ERG) requests approval to conduct invasive plant removal project in Lituania Park at their own expense. Tom Abrahamson motioned to approve the application; seconded by Andre Daugavietis. Approved 5-0.

Tom Abrahamson led a discussion about restocking the Lituania Pond with appropriate fish species. At no cost, the Indiana Department of Natural Resources will survey the fish population and re-stock appropriately. Susan Loeb motioned to authorize re-stocking by INDNR; seconded by Andre Daugavietis. Approved 5-0.

Susan Loeb led a discussion about improving the Administration Building's front garden. Candice Peterson-Smith advised the Committee to be mindful that there were many native plants in the

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, August 11, 2025, 6:30pm CT

garden. Steve Coughlin said that the two tall conifer trees are not native, have overgrown their space, and should be cut down.

Susan Loeb led a discussion about the dual-use and shuffleboard courts. Several sports court contractors have been contacted about turnkey pricing on a new pickleball only court next to the tennis court. Indiana's Creating Places crowdfunding grant program is viable funding source.

Tom Abrahamson reported that the shuffleboard court resurfacing was completed by Resin Pros and repainted by volunteers. The Committee decided not to provide shuffleboard wax for players to use due to the slippery surface left behind after playing.

Andre Daugavietis suggested an article in Sand Tracks to let residents know that the shuffleboard court is ready-to-use.

7. Public Comment

None.

8. Written Comments

None, other than the Application for Use of Lituanica Park on August 23, 2025 to show a movie.

9. Committee Comments

Paula Tillman asked the Committee to consider building lakefront deck overlooks.

Paula advised a price of \$3900 for Bernal to refurbish the Admin Building's front garden.

Paula Tillman asked the Committee to consider a fundraising event.

Andre Daugavietis asked if the blue beach mats could be used at Derby. Steve Coughlin said that the blue mats are much wider than the Derby foot path and thought professional labor would be needed.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, August 11, 2025, 6:30pm CT

10. Adjournment

At 8:18 pm CT Andre Daugavietis motioned to adjourn; seconded by Tom Abrahamson.
Approved 5-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:


Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, September 8, 2025, 6:30pm CT

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Andre Daugavietis, Steve Coughlin; and Tom Abrahamson via Google Meet. Paula Tillman was absent.

Also, present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of August 11, 2025:

Tom Abrahamson motioned to approve the Minutes of Meeting of August 11, 2025; seconded by Steve Coughlin. Approved 4-0.

5. Old Business:

Susan Loeb led a discussion about the Warming Hut and Outdoor Deck. Susan reported that she had received one quote for \$54K and was still seeking other quotes. No action taken.

Steve Coughlin led a discussion about building a new Pickleball Court and a grant opportunity. Four turnkey quotes were received with prices ranging from \$48K-\$103K for a new pickleball court in Lituania Park in the space between the existing tennis and existing dual-use court. A 50/50 crowdfunding grant opportunity could fund this project. Creating Places grants are a collaborative initiative between the Indiana Housing and Community Development Authority (IHCDA) and Patronicity. Susan Loeb motioned to request Town Council approval to build a new pickleball court in Lituania Park at no cost to the Town, and approval to start a preliminary Creating Places grant application with final application approval at the Town Council's October meeting.; seconded by Steve Coughlin. Approved 4-0.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, September 8, 2025, 6:30pm CT

Susan Loeb led a discussion about installing a new fire pit at Lituania Park. Steve Coughlin motioned to approve spending up to \$1000 for a new fire pit; seconded by Tom Abrahamson. Approved 4-0.

Tom Abrahamson led a discussion about restocking the Lituania Park Pond. The Indiana Department of Natural Resources will restock the pond with 100 small, large-mouth bass. In return the Town must maintain the pond and allow public access for fishing. Tom Abrahamson motioned to approve the restocking agreement with IDNR; seconded by Steve Coughlin. Approved 4-0.

Susan Loeb led a discussion about Admin Building Garden maintenance. No action taken.

Tom Abrahamson led a discussion about providing a container of glass beads for the Lituania Park shuffleboard court to improve play. While improving play the glass beads are also very slippery if walked on. No action taken.

Tom Abrahamson led a discussion about the Lituania Park dual-use court. Crack and surface heaves were filled and ground smooth but marred the surface paint. No action taken.

Steve Coughlin led a discussion about getting a working drinking fountain in Lituania Park and requested approval to spend up to \$100 to have a local machine shop provide and estimate to fix the four-corner drinking fountain. No action taken.

6. New Business

Susan Loeb led a discussion about fundraising. No action taken.

7. Written Comments

None.

8. Public Comment

Candice Petrson-Smith led a discussion about holding Green Space/ERG sponsored Digging in the Dunes Workshops in Lituania Park on September 19 and October 4, 2025. Susan Loeb motioned to approve the workshops; seconded by Andrea Daugavietis. Approved 4-0.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, September 8, 2025, 6:30pm CT

8. Written Comments

None.

9. Committee Comments

None.

10. Adjournment

At 8:01 pm CT Andre Daugavietis motioned to adjourn; seconded by Steve Coughlin.
Approved 5-0.

Respectively submitted:



Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, October 13, 2025, 6:30pm CT

1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Susan Loeb, Andre Daugavietis, Steve Coughlin, Tom Abrahamson, and Paula Tillman.

Also, present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of September 8, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of September 8, 2025; seconded by Tom Abrahamson. Approved 5-0.

5. Old Business:

Susan Loeb led a discussion about the Warming Hut and Outdoor Deck. Susan reported that she had received two quotes and was still seeking another quote. No action taken.

Steve Coughlin led a discussion about building a new Pickleball Court in Lituania Park utilizing a Indiana Housing and Community Development Authority (IHCDA) and Patronicity Creating Places grant opportunity and explained that the Town Council at their October 21, 2025 meeting did not approve submitting an IHCDA grant application at this time. The Town Council requested the Parks Committee work on 1) an overall "Vision" for the town parks, and 2) "Fundraising" for ongoing park maintenance. The Town Attorney advised that the construction of a new Pickleball Court constituted a capital improvement therefore necessitating at least three sealed bids publicly opened during an official meeting. No action taken.

Steve Coughlin reported that a new fire pit was installed at Lituania Park with the help of Jay Hennessey of the Beverly Shores Volunteer Fire Department.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, October 13, 2025, 6:30pm CT

Tom Abrahamson reported that the Indiana Department of Natural Resources stocked the Lituania Park pond with 400 juvenile large mouth bass.

Steve Coughlin led a discussion about the Lituania Park dual use basketball/pickleball court. Three bids were solicited to repair surface cracks, repaint, and restripe the court. The lowest responsible bidder was American Sealcoating at \$4500. Steve Coughlin motioned to approve spending up to \$4650 to repair, repaint, and restripe the court; seconded by Tom Abrahamson. Approved 5-0.

Susan Loeb led a discussion about Admin Building Garden maintenance. Bernal Landscaping quoted \$1600 to remove weeds and trim two Magnolia trees. Steve Coughlin motioned to approve spending \$1600 to remove weeds and trim two Magnolia trees; seconded by Tom Abrahamson. Approved 5-0.

The Committee agreed that the Reborra Plaza water fountain meter, bike rack, and beach kayak rack should be removed and stored for winterization.

Paula Tillman agreed to contact Northwest Indiana Asphalt about repairing the crack in the Lituania Park tennis court.

6. Written Comments

None.

7. Public Comment

None.

8. Committee Comments

The Committee agreed not to hold a November meeting.

9. Adjournment

At 7:29 pm CT Andre Daugavietis motioned to adjourn; seconded by Tom Abrahamson. Approved 5-0.

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, October 13, 2025, 6:30pm CT

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee

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1. Call to Order:

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

The following committee members were present: Susan Loeb, Steve Coughlin, and Tom Abrahamson. Paula Tillman present via Google Meets at 6:45pm, and Andre Daugavietis present at 6:55pm.

Also, present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of October 13, 2025:

Steve Coughlin motioned to approve the Minutes of Meeting of October 8, 2025; seconded by Tom Abrahamson. Andre Daugavietis and Paula Tillman were not present at time of vote. Approved 3-0.

5. Old Business:

Susan Loeb reported no change to the Warming Hut and Outdoor Deck replacement project status.

Steve Coughlin reported that maintenance work on the dual use basketball/pickleball court was completed on 10/27/25. Surface cracks were repaired, and the court was re-painted and re-stripped.

Susan Loeb reported that maintenance work on the Admin Building Garden was completed. Two Magnolia trees were trimmed, and weeds below pulled.

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Steve Coughlin reported that the Reborá Plaza water fountain meter was removed by Michigan City Water Dept; and that the Reborá Plaza bike rack, and Bracken Beach kayak rack were removed and stored for winter in the Warming Hut.

Steve Coughlin reported that ERG completed an invasive species plant removal project on Lituánica Park Disc Golf Hole No. 3; and that dead and fallen tree/limb removal would cost \$575. No action taken.

6. New Business:

Susan Loeb reported that the Parks Committee 2025 expenditures exceed budget by \$926.76. Ellen Hundt advised that the Town's General Fund covered the budget overrun.

Looking forward, Susan Loeb led a discussion on 2026 initiatives and identified that the Committee needs to recommend amendments to the watercraft ordinance, including a permit increase; give ongoing consideration to the warming deck rebuild and consider future improvements and uses at Lituánica Park. Tom Abrahamson suggested that the Committee survey Town residents. He circulated a very rudimentary draft survey for Committee members to review and give their comments. Susan Loeb asked members to provide written input to Tom Abrahamson before the January 2026 meeting.

Written Comments

None.

7. Public Comment

Ellen Hundt suggested that survey documents be uploaded to the shared drive. She also said that the Parks Committee 2026 budget was less than 2025 because the state reduced the amount of money that Beverly Shores would receive in 2026. She also said that it was not a good idea to provide garbage receptacles on beaches based on past experience.

Candice Peterson-Smith reported that the ABSR Environmental Committee was considering using proceeds from its annual plant sale to improve the island garden space at Reborá Plaza.

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8. Committee Comments

The Committee had an informal discussion of its duties and responsibilities under the Parks ordinance, and whether the Town's Comprehensive Plan prioritizes improvements to Litanica Park. In prior Town Council meetings, there was some indication that there should be a vision for future improvements to the beaches and park.

9. Adjournment

At 7:32 pm CT Steve Coughlin motioned to adjourn; seconded by Tom Abrahamson.
Approved 5-0.

Respectively submitted:



Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb
Chair
Parks and Recreation Advisory Committee