

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 21, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(*This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.*)

Roll Call - Council Members: Councilors Geof Benson, Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan and Deputy Marshal Jim Reeder. Deputy Clerk-Treasurer Sally Bagnall arrived at 7:05 p.m.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

None.

Approval of Minutes

Approval of September 16, 2025: Councilor Malik motioned to approve minutes as presented. Vice President Peterson-Smith seconded. Unanimously approved.

Report of Police & Street Departments

Violation Report: CT Hundt presented the following violation appeals:

14185-Eldridge: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. Unanimously approved

14382-Lane: Councilor Malik motioned to deny the appeal. Councilor Benson seconded. Unanimously approved

Police Report: Deputy Marshal Reeder gave report.

Street Report: No report.

Ordinances & Resolutions: *Adoption of the 2026 Budget Ordinance No. 2025-09 Ordinance for Appropriations and Tax Rate (2026 Budget).* Councilor Benson motioned to approve the ordinance on first reading. Councilor Norkus seconded. Unanimously approved. Councilor Benson motioned to approve the ordinance on second reading. Councilor Norkus seconded. Unanimously approved. The 2026 Budget was adopted.

Resolution NO. 2025-02: Resolution of the Beverly Shores Town Council Adopting the Americans with Disabilities Act (ADA), ADA Coordinator, and Procedures: Councilor Malik motioned to approve the resolution. Vice President Peterson-Smith seconded. Unanimously approved.

Resolution NO. 2025-03: Resolution of the Beverly Shores Town Council Approving the Title VI Implementation Plan Policy 2025: Councilor Benson motioned to approve the resolution. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the September/October APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APVs as presented. Councilor Malik seconded. The motion passed unanimously. CT Hundt also presented the Fund Report, 2025 Combined September Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, September Payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Preliminary discussion regarding software: CT Hundt presented a request for additional appropriations for the purchase of new cloud software. The Town Council will review the quotes and make a decision at the November meeting. CT Hundt also requested funds for a new computer to accommodate Windows 11. Councilor Benson motioned to approve up to \$2,000 from the CCD Fund for the purchase of a new computer for the Clerk-Treasurer. Councilor Malik seconded. Unanimously approved. CT Hundt reported that she has not determined yet if the Deputy or the Building Commissioner will also require new computers. Councilor Norkus approved spending an additional \$3,000 from the CCD fund for additional computers. Councilor Benson seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson gave report.

Greenspace Committee: Vice President Peterson-Smith gave report. Peterson-Smith requested permission for the Green Space to engage in fund raising. There was a discussion, and it was determined that more information was needed.

Indiana Dunes National Park: There was no meeting. Councilor Norkus reported a meeting with the committee working on the social trails. She expressed gratitude to residents and visitors that are adhering to the open and closed trails.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: There was no meeting.

TDD: Councilor Benson gave report.

Unfinished Business:

Grants updates: Councilor Norkus gave report.

Comprehensive Plan Updates and Progress: No updates.

Capital Planning Committee Appointments: No updates.

New Business

Permission for Ellen Hundt to apply for 2026 IDEM Beach Monitoring Grant: Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Public Comment

None.

Written Communications

A request for an appointment to the Duneland Economic Development Company was received.

President Phelps has requested more information.

A resident requested to be on the November agenda to discuss beach access.

CT Hundt and President Phelps are meeting the Executive Director of OCRA on Friday.

Town Council Comment

None.

Adjourn:

Councilor Benson motioned to adjourn.

Councilor Malik seconded.

Unanimously approved.

Adjourned at 07:53 p.m.



Town Council President:

Attest: 

Clerk-Treasurer

Ellen Hundt