

Town of Beverly Shores
Parks and Recreation Advisory Committee
Minutes of the Meeting
Monday, June 9, 2025, 6:30pm CT

1. Call to Order;

Susan Loeb called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

2. Roll Call:

Committee members present: Tom Abrahamson, Andre Daugavietis, Steve Coughlin, and Susan Loeb; Paula Tillman was absent.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

3. Title VI Community Involvement Survey:

Susan Loeb announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

4. Minutes of Meeting of May 9, 2025:

Andre Daugavietis motioned to approve the Minutes of Meeting of May 9, 2025; seconded by Tom Abrahamson. Approved 4-0.

5. Old Business:

Steve Coughlin reported on the Playground Improvement Project. All work was completed in April. The Playground Improvement Fund has a balance in the amount of \$368.32. A Playground Improvement Project Income Statement was presented to the Committee.

Susan Loeb reported on the Warming Hut and Outdoor Deck. The Town Council approved spending up to \$3000 to hire Charlie Ray to draw the new deck and ADA ramp. Charlie Ray was working on the drawing.

Susan Loeb led a discussion about resurfacing dual use basketball/pickleball court. Susan is reaching out to contractors for options and pricing. No action taken.

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Susan Loeb led a discussion about Lituanica Park tree removal and fire ring. Steve Coughlin reported that tree removal was completed. Susan Loeb agreed to look into fire ring options. Steve Coughlin motioned to remove the old fire ring from Lituanica Park; seconded by Andre Daugavietis. Approved 4-0.

Steve Coughlin led a discussion about Rebora Plaza maintenance/repair projects. KB Electric is scheduled to replace three no-GFI outlets at Rebora east side. RL Roofing is scheduled to re-roof Rebora shelter and Lituanica Gazebo on 6/21-6/24. Resin Pros is scheduled to resurface the shuffleboard court in July.

Tom Abrahamson requested that Resin Pros take a look at the dual use court to repair surface cracks and heaving.

Susan Loeb led a discussion about the Kayak/SUP storage survey. Susan recommended that the Town open on-beach storage at Derby Beach. Ellen Hundt explained that two wood "BOATS ->" signs, and one violation sign are required by Town Ordinance. Steve Coughlin motioned to spend up to \$200 for two "BOATS ->" signs and one violation sign; seconded by Tom Abrahamson. Approved 4-0.

Steve Coughlin said he would purchase the "BOATS ->" signs. Susan Loeb said she would talk to Marchall Clapp to see if an old violations sign existed.

6. New Business:

Susan Loeb led a discussion about capital planning items. Steve Coughlin suggested more parking space at Lituanica \$27K, and new dual use court at Lituanica \$48K. Tom Abrahamson suggested working water spigots at Lituanica. Susan Loeb suggested beach access which is a priority of the Comprehensive Plan, and life jackets at town beaches.

7. Written Comments:

Susan Loeb reported that the Lithuanian Club of Beverly Shores cannot donate a Jurgis Daugvila Lithuanian Cross wood carving because the home seller is retaining ownership, not donating.

8. Public Comments:

No Public Comments.

9. Committee Comments:

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Tom Abrahamson led a discussion about the proposed Community Garden. The Town Council is generally in favor of a resident-based Community Garden. More specifics are needed, especially regarding location. Tom Abrahamson said he would reach out to residents for more information.

Andre Daugavietis reported on the ongoing Social Trails discussion between the National Park and the Town of Beverly Shores. Trail "Open" and "Closed" signs will be deployed soon.

Candice Peterson-Smith reported that ERG was going to remove invasive Oriental Bittersweet at Rebora.

11. Adjournment:

At 8:05 pm CT, Tom Abrahamson motioned to adjourn the Meeting; seconded by Andre Daugavietis. Approved 4-0.

Respectively submitted:

Stephen Coughlin
Secretary
Parks and Recreation Advisory Committee

Approved:



Susan Loeb

Chair
Parks and Recreation Advisory Committee

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Addendum A
Playground Improvement Project Income Statement

Revenue	Amount
CreatINg Places Crowdfunding	
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 16,403.00
IHDCA match	\$ 16,512.00
Subtotal	\$ 44,415.50
Patronicity Crowdfudning	
On-line	\$ 4,025.00
Fee not pd by donor	\$ (115.10)
Checks	\$ 4,150.00
Pending - SL	\$ 500.00
Pending -Miro	\$ 4,000.00
Subtotal	\$ 12,559.90
Total	\$ 56,975.40

Expenses (BS)	Amount	Vendor
Swing set, Maze Panel, Ring Tangle (down pmt)	\$ 6,607.50	NuToys
Swing set, Maze Panel, Ring Tangle	\$ 6,607.50	"
ADA Accessible Ramp	\$ 1,160.00	"
New hardware	\$ 618.50	"
Certified Mulch 170 CY (down pmt)	\$ 1,980.00	Homer Industries
Certified Mulch 170 CY	\$ 1,980.00	"
Move mulch from Rte 12 to Lituanica Park	\$ 1,340.00	Dauids Lawn Care
Blow mulch into play area 1	\$ 7,000.00	"
Blow mulch into play area 2	\$ 6,360.00	"
Install new timber boarder	\$ 2,975.65	"
Demo old, install New Swing Set	\$ 8,900.00	Service Mgmt
Repaint playground	\$ 4,583.00	SF Industries Corp
Port-a-Potty - 28 days	\$ 221.15	LRS
Yard Signs x 4	\$ 121.48	Office Max
Subtotal	\$ 50,454.78	

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Expenses (SC)	Invoice Amount	Vendor
Repaint playground (down pmt)	\$ 2,417.00	SF Industries Corp
Piggyback unload	\$ 225.00	United Frontier Trans
Top Dresser - two day rental	\$ 313.20	BI Rental
Private line utility locator	\$ 412.50	Util-Locators
12 yd Dumpster rental	\$ 367.00	NWI Dumpster
Tamper Resistant Hex L-Wrenches x 8	\$ 51.98	Amazon
Tyvek Shipping Tags x 100	\$ 42.95	"
30 Inch Long Rebar Stakes x 4	\$ 44.66	"
Timber border. Rebar Rods	\$ 1,173.40	Menards
Landscape timber spikes	\$ 10.47	"
Grass Seed 2 x 40#	\$ 134.80	"
Gravel - 16 bags	\$ 77.92	"
Slit Seeder	\$ 118.13	Home Depot
Trailer	\$ 36.92	"
Bow Shackles x 8 for Timber Walk	\$ 130.38	US Stainless Steel
Extract (5) broken bolts and chase	\$ 200.00	Scott Fisher Machine
Extract (2) broken bolts and chase	\$ 100.00	"
Subtotal	\$ 5,856.31	