

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – April 15, 2025
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(*This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.*)

Roll Call - Council Members: Councilors Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Councilor Geof Benson attended virtually. Also, present: Clerk-Treasurer Ellen Hundt, Attorney Connor Nolan, Marshal Ed Clapp, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's [website](#).

Public Presentations

None.

Approval of Minutes

Approval of March 15, 2025, Council Meeting minutes: Councilor Benson motioned to approve minutes as presented. Councilor Malik seconded. Councilor Norkus offered edits to the minutes presented. Councilor Benson rescinded his motion. Councilor Malik rescinded her second. Councilor Benson motioned to accept the minutes as amended. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Report of Police & Street Departments

Violation Report:

14011 – Sanidas: Councilor Norkus motioned to deny appeal. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Vice President Peterson-Smith suggested there should be signs clarifying no parking on the grass. Marshal Clapp responded that he is working on a sign inventory.

Police Report: Marshal Clapp gave his report. He requested changes to the salary ordinance to allocate part of unused appropriated funds to salary increases for the positions of Chief Deputy and the full time officer. He further requested the balance of the remaining unused appropriation be transferred to the Police repair and maintenance appropriation. Clapp reported that the 2014 Ford is not running due to mechanical failures resulting in an estimated \$5,718 in repairs. He proposed trading in the vehicle and using Rainy Day funds to pay off the lease for the 2022 Ford and to purchase a new vehicle, fixing the 2014 using the unused appropriation, or purchasing a used vehicle from Valparaiso.

Councilor Norkus raised the question about who is the authority that approves the hiring of the Chief Deputy. She also questioned the timing of a salary raise mid-year after salary raises were already decided for 2025. Councilor Benson motioned to update the salary ordinance for the next Town Council meeting that would put the position in the ordinance so that Marshal Clapp can fill

the position of Deputy Chief. Councilor Malik seconded. There was a roll call vote. Unanimously approved. No action was taken for the vehicle request.

Street Report: Marshal Clapp gave a report. Clapp reported that he has talked with Jason at Signature Lawns regarding developing a list of priorities for a Town clean up. He further reported that 16 residents have declared their interest in being on the volunteer tree removal group. The Town thanked Greg Brown for his many years of volunteer service.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the March APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve the APVs as presented. Vice President Peterson-Smith seconded. There was a roll call vote. Unanimously approved. CT Hundt also presented the Fund Report, 2025 Combined March Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, March Payroll. A Council Member will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Permission for CT Hundt to accept the IDEM Beach Monitoring Agreement. Councilor Benson motioned to approve Hundt submitting the application for the beach grant for 2025. Councilor Malik seconded. There was a discussion. Councilor Benson rescinded his motion. Councilor Malik rescinded her second. Councilor Benson motioned to accept the contract with IDEM for the reduced amount and the beach monitoring for 2025. Councilor Malik seconded. There was further discussion. Councilor Norkus offered a friendly amendment that the Town authorizes the execution of the grant agreement provided that the Town Council President has had the opportunity to review the actual grant agreement with Attorney Nolan to his satisfaction. Councilor Benson accepted the amendment. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: There was no meeting.

Board of Zoning Appeals: There was no meeting.

Capital Planning Committee: There was no meeting.

Fire & Emergency Management: Councilor Benson reported that the new roof is complete.

Greenspace Committee: Vice President Peterson-Smith gave report.

Indiana Dunes National Park: There was no update.

NIRPC: There was no meeting.

Parks & Recreation Committee: Vice President Peterson-Smith gave report.

Plan Commission: Councilor Norkus gave report.

TDD: Councilor Benson reported that the Town and the Town of Pines both approved their maps. A notice of public hearing was received from Northwest Indiana Regional Development

establishing a transit development district. The public hearings will begin at 10am CT on May 8, 2025, and June 12, 2025, at the Purdue Technology Center, 9800 Connecticut Drive, Crown Point, Indiana. This notice will be posted on the Town's website.

Unfinished Business:

Grants updates: Councilor Norkus gave updates. The LMCP grant: Attorney Nolan has a draft agreement with the Smith Group. The grant will go to the Smith Group in its entirety and the Smith Group would be responsible for hiring and managing the project. The BRIC grant: Norkus received notice from FEMA that all BRIC grant applications have been cancelled from 2020 to 2023. She also received communication from Indiana Department of Homeland Security that they are still awaiting guidance from FEMA. Additionally, the Smith Group will assist the town in applying for the National Coastal Resilience Fund for 2025 updating information contained in the 2024 grant proposal to match current criteria. Councilor Norkus motioned that the Town authorize the Smith Group to go forward and proceed updating the National Coastal Resilience Fund grant application for the current year. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

Comprehensive Plan Updates and Progress: There were no updates.

Status of Level II EV Charging Station On Service Drive: CT Hundt requested three quotes and received two. Councilor Benson motioned to accept the quote from Ellis Electric for \$575. Councilor Malik seconded. There was a roll call vote. Unanimously approved.

New Business

Recognition of grant to the BSVFD: Councilor Benson reported Mary Marvel obtained a grant for the Beverly Shores Volunteer Fire Department for a chest compression unit.

Acceptance of Donation from Environmental Restoration Group: Vice President Peterson-Smith motioned to accept the donation from the ERG. Councilor Benson seconded. There was a discussion about NIPSCO's tree removal, timing, and the overall plan. Vice President Peterson-Smith rescinded her motion. Councilor Benson rescinded his second.

Vice President Peterson-Smith motioned to accept the donation of \$5,000 from the ERG for the removal of trees and debris along the roadsides in Beverly Shores that will be determined in the future. Councilor Benson seconded. There was a roll call vote. Unanimously approved.

Public Comment

John Mackin, 204 S. Quigley, requested an answer regarding property on highway 12 and its inclusion in the TDD. President Phelps reminded him that if any changes need to be made to the map they will amend it.

Sally Bagnall, 21 S. Beach, thanked Linda Wagner and FOBS for the donation of a table and chairs for outside of the Administration Building.

Written Communications

None.

Town Council Comment

None.

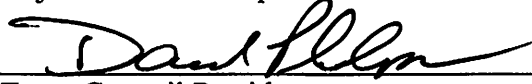
Adjourn:

Councilor Benson motioned to adjourn.

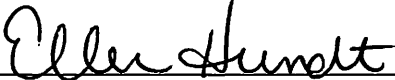
Councilor Malik seconded.

There was a roll call vote. Unanimously approved.

Adjourned at 08:33 p.m.



Town Council President:

Attest: 

Clerk-Treasurer

Ellen Hundt