

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – March 17, 2026
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Google Meets and was recorded.)

Roll Call - Council Members: Councilors Geof Benson Matrona Malik, Donna Norkus, David Phelps, and Candice Peterson-Smith were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, Attorney Connor Nolan, and Deputy Clerk-Treasurer Sally Bagnall.

Title VI Survey Availability

President Phelps announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

Request to Vacate an Alley - Kendall/Brandstrader-Griggs (continued from February meeting 2026): The petitioners Kendall and Brandstrader-Griggs Councilor requested to withdraw their petition. Vice President Peterson-Smith motioned to withdraw the petition. Council Malik seconded. Councilor Benson offered a friendly amendment that the Council should approve the request from the petitioners to withdraw their petition. Vice President Peterson-Smith motioned to approve the friendly amendment. Council Malik seconded. The motion passed unanimously. The petition has been withdrawn.

Approval of Minutes

Approval of February 17, 2026: Councilor Malik motioned to approve minutes as presented. Vice President Peterson-Smith seconded. The motion passed unanimously.

Report of Police & Street Departments

Violation Report: Nothing to report

Police Report: Marshal Clapp gave report.

Street Report: Clapp gave report. The road projects connected to the CCG2026-1 will begin in April. These projects are on Beverly at Merrivale and Lake Shore County Road and on Kemil Road between Beverly Drive and Lake Front Drive.

Ordinances & Resolutions:

Ordinance 2026-04 Additional Appropriation for Multiple Funds:

The Public Hearing and Public Comment was opened at 7:10 p.m. Attorney Nolan and CT Hundt discussed the purpose of the ordinance and the appropriation amounts. There was no public comment. Council Benson motioned to close the public hearing. Councilor Norkus seconded. Public comment was closed at 7:16 p.m. Attorney Nolan presented the ordinance on first reading. Councilor Benson motioned to approve the ordinance on first reading. Councilor Norkus seconded. The motion was passed unanimously. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. The motion was passed unanimously. Attorney Nolan presented the ordinance for second reading.

Councilor Benson motioned to adopt the ordinance. Councilor Norkus seconded. The motion was passed unanimously

Ordinance 2026-05 Additional Appropriation for Trash & Garbage (software):

The Public Hearing and Public Comment was opened at 7:18 p.m. Attorney Nolan and CT Hundt discussed the purpose of the ordinance and the appropriation amounts. There was no public comment. Council Benson motioned to close the public hearing. Councilor Norkus seconded. Public comment was closed at 7:20 p.m. Attorney Nolan presented the ordinance on first reading. Councilor Benson motioned to approve the ordinance on first reading. Councilor Malik seconded. The motion was passed unanimously. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. The motion was passed unanimously. Attorney Nolan presented the ordinance for second reading. Councilor Benson motioned to adopt the ordinance. Councilor Malik seconded. The motion was passed unanimously

Ordinance 2026-06: Amending Portions of the Town Code (watercraft storage permit fees)

Attorney Nolan presented the ordinance on first reading. Councilor Benson motioned to approve the ordinance on first reading. Councilor Malik seconded. There was a discussion regarding the cost of permits for sailboats. The ordinance was modified. There was further discussion regarding what should be in the ordinance vs on the application. The motion was passed unanimously. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. The motion was passed unanimously. Attorney Nolan presented the ordinance for second reading. Councilor Benson motioned to adopt the ordinance. Councilor Malik seconded. The motion was passed unanimously

Clerk-Treasurer's Report

CT Hundt thanked Friends of Beverly Shores (FOBS) for their donation of \$1,000 to the Gift Fund.

Consideration of Claims –CT Hundt presented the February/March 2026 APV register, noting items that were not standard expenses. Councilor Benson motioned to approve the APV as presented. Councilor Malik seconded. The motion was passed unanimously CT Hundt also presented the Fund Report, 2026 Combined February Report, Revenue Report, Appropriation Report, Depository Balance Report, Bank Rec Checking, Bank Rec TrustIN, Bank Rec Water, BOK Financial/2020 Bond Series, February payroll. Councilor Norkus will sign off on reports.

Consideration of Claims for Bonds, 2020 Series: None.

Reports from Committees/Liaisons:

ADA progress: Nothing to report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: Vice President Peterson-Smith gave report.

Fire & Emergency Management: Councilor Benson gave report. Andy Himan Jr was elected the new Chief of the Beverly Shores Volunteer Fire Department. Steve Himan was elected the Assistant Chief, and Eddie Alvarez was elected to the Board.

Greenspace Committee: Vice President Peterson-Smith gave report. Peterson-Smith requested permission to allow the Committee to put small signs on trees on stewarded Green Space properties. There was a consensus from the Town Council to allow the Committee to explore the idea further.

Indiana Dunes National Park: Councilor Norkus gave report.

NIRPC: President Phelps gave report.

Parks & Recreation Committee: Vice President Peterson-Smith gave report. There was a lengthy discussion about the proposed survey.

Plan Commission: There was no meeting.

TDD: March 18, 2026 is the next meeting.

Unfinished Business:

Grants updates: Councilor Norkus gave updates. The full proposal was submitted for the 2026 Lake Michigan Coastal Grant cycle. There are no updates on the USACE coastal resiliency study. An invitation was received to apply for a NIFWF 2026 grant cycle.

Grant opportunity from the EPA on technical assistance for wastewater treatment:

Councilor Benson gave report. This will supply preliminary engineering, scope, and projected costs for where and how the Town gets sewer.

Comprehensive Plan Updates and Progress: No updates.

Discussion on Town Signs: Vice President Peterson-Smith presented an update on sign ideas for Beverly Shores permit parking. Councilor Benson motioned to approve spending up to \$5,000 from the LIT Fund for signs. Councilor Norkus seconded. There was a discussion. The motion passed unanimously.

Discussion on retirement of 2017 General Obligation Bond and engagement of consultant
President Phelps will reach out to Bakter Tilly and LWG to discuss quote comparisons.

Discussion on proposed amendments to the Water Craft Ordinance §91.03

Attorney Nolan reported that the proposed amendments were prescriptive and the code really did not need to be amended. There was Town Council consensus to leave it as is.

David Eckly, 323 E. Ripplewater, spoke in support of multiple permits for single households as there is safety in numbers when kayaking or paddleboarding.

Submission of the 5-year Capital Plan from the Capital Planning Committee

Vice President Peterson-Smith presented the proposed 5-year Capital Plan. Town Council will take it under advisement.

New Business

ABSR request to use Town Hall on 04/10/2026 & 05/02/2026 (after regularly scheduled meeting)
Councilor Benson motioned to approve both requests. Councilor Malik seconded. The motion passed unanimously.

Written Communications

None.

Public Comment

None.

Town Council Comment

Councilor Benson wants to get quotes for the pad outside of the firehouse.
Marshal Clapp reminded residents not to park on Beverly Drive or off road to view the eagles.
Councilor Benson wished Councilor Norkus a happy birthday.

Adjourn:

Councilor Benson motioned to adjourn.
Councilor Malik seconded.
The motion passed unanimously.
Adjourned at 09:27 p.m.



Town Council President:

Attest:



Clerk-Treasurer
Ellen Hundt